



Important Transfer Student Information: How Do I Get My SMC I-20?

If you have already received your I-20 from Santa Monica College, please disregard this page

1. **Maintain your F-1 status.** Your SEVIS record must be in “Active” status when you transfer to Santa Monica College. You must continue to attend classes at your current school and maintain an overall 2.0 GPA. You must also transfer within the grace period for your program to maintain “Active” SEVIS status. If you have fallen out of status and your SEVIS record is “Terminated” or “Completed”, your admission to Santa Monica College will be withdrawn.
2. **If you transfer to another school** before you start at Santa Monica College, be sure to notify SMC through the online application Message Center as soon as possible so that your application can be updated and your I-20 will not be delayed. (Login to your online application at www.smc.edu/iapp.)
3. **To obtain your Santa Monica College I-20**, please follow these steps:
 - a. Provide a copy of your SMC acceptance letter to your current school.
 - b. Follow your school’s procedure to ask that your SEVIS record be transferred to Santa Monica College. Confirm with your school that your record has been transferred to SMC. (The SMC SEVIS School Code is LOS214F00343000.)
 - c. After your school has transferred your SEVIS record to Santa Monica College, your SMC I-20 will be issued. Please communicate with your SMC Admissions Coach about how to receive your I-20 in the ‘Message Center’ of the application at www.smc.edu/iapp.
 - d. **If you need your I-20 to travel outside of the U.S.**, send a message in the online application (www.smc.edu/iapp) Message Center requesting your I-20 in time for your departure.
4. **Send your final transcripts to Santa Monica College.** If you previously submitted college transcripts that did not list your final grades, make sure you re-send those transcripts to Santa Monica College when all grades have been posted. Your transcripts may be needed to receive transfer credit if eligible. Your transcripts must be sent **directly** from your institution to:

Santa Monica College
International Education Center
1900 Pico Blvd.
Santa Monica, CA 90405