



Teacher Preparation Advisement Guide

Teacher credential requirements are subject to change per federal and state legislation.

CONSIDER A TEACHING CAREER IN CALIFORNIA

1. If you have a strong desire or passion for teaching
2. If you have a sincere interest in working with students
3. If you have a willingness to work with students from diverse backgrounds and abilities
4. If you are creative, energetic, and patient!
5. If you are organized, able to work unsupervised, and could learn to manage a classroom effectively.

Early field experience in a culturally and/or a linguistically diverse classroom is strongly encouraged for understanding the field of teaching. Students are encouraged to volunteer as a tutor, camp counselor, peer advisor, lead recreational activities, or work as a teacher assistant in the classroom. Credential programs require 45 hours of early fieldwork experience.

REQUIREMENTS TO EARN A PRELIMINARY TEACHING OR LEVEL I CREDENTIAL

This credential is valid for 5 years

1. Bachelor's Degree or higher from a regionally accredited university
2. Complete a Teacher Preparation Program
 - o Multiple Subject or Single Subject or Education Specialist credential program
3. Pass the CBEST test
4. Demonstrate subject matter competency:
 - o CSET in Multiple Subjects exam
 - o CSET in Single Subjects exam or Completion of an approved Single Subject Matter Program in California
5. Complete developing English Language Skills courses
 - o Reading instruction courses part of the credential program
6. Complete U.S. Constitution course or exam
7. Complete a foundational computer technology course
8. Pass the Reading Instruction Competence Assessment (RICA)
 - o Required for the Multiple Subject & Education Specialist credential

PATHWAYS TO BECOME A K-12th GRADE TEACHER

MULTIPLE SUBJECT CREDENTIAL

Authorizes a person to teach in a self-contained classroom, such as the classrooms in most elementary schools, and teach many subjects. However, a teacher authorized for multiple subject instruction may be assigned to teach in any self-contained classroom (preschool & K-12).

OPTION 1: Complete a Blended Liberal Studies Program. This rigorous option leads simultaneously to a bachelor's degree and a teaching credential, to include the completion of the additional requirements listed above. Students become credentialed in less time than through a traditional teacher preparation program. Discuss other majors with a counselor.

OPTION 2: Complete a Traditional Liberal Studies Teacher Preparation Program. Earn a Bachelor's degree in a state approved Liberal Studies multiple subject matter program (MSMP), complete the additional requirements listed above, and complete a post-baccalaureate multiple subject credential program.

OPTION 3: Students who have a Bachelor's degree, need to complete a post-baccalaureate multiple subject credential program or pass the CSET in multiple subjects exam and the completion of the additional requirements listed above. Consider completing a Master's degree in Education and credential simultaneously for salary purposes.

Please Note: In June 2003, the California State Board of Education mandated that elementary teachers will need to verify subject matter competency through passage of a "rigorous test", in order to meet the requirements of the federal "No Child Left Behind" (NCLB) legislation. As a result, any person enrolling in a multiple subject credential program after July 1, 2004 will need to pass the CSET in Multiple Subjects to fulfill the subject matter competency requirement for the Multiple Subject credential.

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SINGLE SUBJECT CREDENTIAL

Authorizes a person to teach the specific subject(s) named on the credential, in middle school, junior high and high school. However, a teacher authorized for a single subject instruction may be assigned to teach any subject in his/her authorized fields at any grade level.

These are Single Subject areas in which a student can be credentialed, as defined by the Teacher Licensing Act.

Agriculture (Biological, Chemistry, & Physics)	Foreign Language	Industrial & Technology	Sciences
Social Science	Art	Geosciences	Mathematics
English	Business	Health Science	Music
	Home Economics	Physical Education	

OPTION 1: Major in the subject you plan to teach and simultaneously complete a state-approved Single Subject Matter Program (SSMP) to obtain a bachelor's degree, complete the additional requirements listed above, and complete a post-baccalaureate single subject credential program.

OPTION 2: Students who have a Bachelor's degree need to complete the additional requirements listed above, pass the CSET single subject exam and complete a post-baccalaureate single subject credential program.

For a complete listing of approved single subject matter programs (SSMP) approved under the current California Commission on Teacher Credentialing (CCTC) standards go to www.ctc.ca.gov.

EDUCATION SPECIALIST INSTRUCTION CREDENTIAL

Authorizes the holder to teach in grades K-12 in one of the following areas of specialization: Mild/Moderate Disabilities; Moderate/Severe Disabilities; Deaf & Hard of Hearing; Visual Impairments; Physical & Health Impairments; and Early Childhood special Education. It authorizes a person to teach in the area of specialization listed on the credential in the following settings: special day classes; special schools, home/hospital settings; correctional facilities; nonpublic schools and agencies; and resource rooms. School districts may also look for other related qualifications. . Refer to www.special-ed-career.org the national clearinghouse for professions in special education.

THE DIFFERENT TYPES OF TEACHER PREPARATION PROGRAMS ARE EXPLAINED BELOW

- Blended Program - These programs allow student to complete course work toward a bachelor's degree and credential at the same time. This option is generally more intense than the traditional programs but enables you to become a teacher faster. Students can begin their course work at the community college or four year college.
- Post-Baccalaureate Program - Also known as the traditional program, students who have a bachelor's degree enroll in a credential program, it typically is two – three semesters of coursework and student teaching and sometimes includes a master's degree.
- Pre-Internships - If you are already teaching with an emergency permit, have earned a bachelor's degree, passed the CBEST, and partially completed the state subject matter requirement. For more information, refer to www.teachnow.la or www.calteach.com.
- Internship - Also known as Intern programs, offered by universities or school districts, provide paid classroom experience to individuals while they are completing credential coursework. Most require a bachelor's degree, completion of subject matter competency and passage of the CBEST.
 - www.certificated.lausd.k12.ca.us/cert/
 - The **Los Angeles Unified School District (LAUSD) Career Ladder Office** has information on the Aides to Teacher Program, which allows transfer students to complete the major and credential in two years. Please contact the Career Ladder Office at (213) 625-4571 or refer to www.teachinla.com or for additional information. For information on the intern program call (323) 932-2055 or go to www.calteach.com or www.lausd.k12.ca.us.

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EXAMS ASSOCIATED TO EARN A TEACHING CREDENTIAL IN CALIFORNIA

www.ctc.ca.gov/profserv/examinfo/examinfo.html

1. CALIFORNIA BASIC EDUCATION SKILLS TEST (CBEST)

This exam is required of all teacher candidates. Students are encouraged to take and pass this test after completing an English composition and intermediate algebra college course. This test covers three areas: reading (comprehension skills, such as finding the main idea, understanding inferences, and literal understanding); mathematics (problem solving and computational skills); writing (clear expression of ideas and use of standard conventions of English). Students are highly encouraged to take and pass the CBEST as early as possible in their academic career. For more information refer to www.cbest.nesinc.com. The approximate cost is \$41.

2. CALIFORNIA SUBJECT EXAMINATIONS FOR TEACHERS (CSET) IN MULTIPLE SUBJECTS

This exam is required for the Multiple Subject Credential to demonstrate subject matter competency. The exam covers all the "subject specific knowledge, skills, and abilities required of entry-level teachers." The test has three subject specific subtests: (1) Reading, language, and literature; history and social science; (2) Science and math; (3) Physical education, human development, visual and performing arts. Students may take one to three subtests in the five hour test session. Each subtest costs \$72 and there is no surcharge for taking subtests at different test sessions. Refer to the CSET test guide at www.cset.nesinc.com for more information.

3. CALIFORNIA SUBJECT EXAMINATIONS FOR TEACHERS (CSET) IN SINGLE SUBJECTS

This exam is required of single subject credential candidates that did not major in the field in which they wish to teach or majored in the appropriate field but did not complete a state approved single subject matter preparation program. The cost varies according to subject area. The CSET in single subjects is the testing program developed as the examination option to the subject matter competence requirement. Refer to www.cset.nesinc.com for more information.

4. READING AND INSTRUCTION COMPETENCE ASSESSMENT (RICA)

This exam is required for multiple subject credential and educational specialist candidates, and is taken after completing the teaching of a reading course in the credential program. It tests knowledge and skills for teaching reading. The cost is \$122-\$190. For more information refer to www.rica.nesinc.com.

5. TEACHER PERFORMANCE ASSESSMENT (TPA)

Test for a set of knowledge, skills and abilities a beginning teacher should be able to demonstrate.

TYPES OF CERTIFICATES, CREDENTIALS & AUTHORIZATIONS

1. CROSS-CULTURAL LANGUAGE AND ACADEMIC DEVELOPMENT (CLAD)

This option can be completed with a multiple subject or single subject credential; it authorizes teachers to serve English language learners and designed to teach limited English proficient students.

2. BILINGUAL CROSS-CULTURAL LANGUAGE AND ACADEMIC DEVELOPMENT (BCLAD)

This option can be completed with a multiple subject or single subject credential; it authorizes teachers to service students in the student's primary language and designed to teach limited English proficient students.

3. PRELIMINARY CLEAR CREDENTIAL OR LEVEL 1 CREDENTIAL

The initial credential valid for 5 years and not renewable. This is obtained after completion the requirements for a Multiple Subject Credential or Single Subject Credential or Education Specialist Credential.

4. PROFESSIONAL CLEAR OR LEVEL II CREDENTIAL

This is obtained after completion of successful classroom teaching, completion of advanced study and the health education, main streaming and computer education requirements or completion of a Professional Teacher Induction Program through an approved school district, county office of education, or university and successful teaching or certification by the National Board for Professional Teaching Standards in the subject in which they teach.

5. ADDED AUTHORIZATIONS

When a person holds a basic multiple or single subject credential, it is possible to add provisions to teach in additional subjects using an added authorization. For example, if an individual holds a multiple subject credential and passes the CSET exam in the subject of English, that individual would be eligible to teach English at the high school level. Similarly, if an individual holds a single subject credential and passes the CSET in multiple subjects that individual would be eligible to teach at the elementary school.

6. SUPPLEMENTAL AUTHORIZATIONS

Authorizes an individual who holds a multiple or single subject credential to add provisions to teach in additional subjects by completing a combination of 20 lower and upper division semester units, or 10 upper division semester units in a particular subject area(s).

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TEACHING CREDENTIAL PROGRAMS

It is critical that you meet with a Santa Monica College counselor, as soon as possible, to help you select the appropriate classes.

The California State University system prepares the majority of teachers in California, other options are available. Students who are interested in elementary education should refer to the Liberal Studies major sheet at www.smc.edu/articulation or www.assist.org for specific course requirements for students majoring in the subject they plan to teach at the secondary level. For a complete listing of approved Teacher Preparation Programs (credential programs) under the new Senate Bill 2042 standards and approved Single Subject Matter Programs refer to www.ctc.ca.gov/.

UNIVERSITY OF CALIFORNIA, LOS ANGELES - <http://centerx.gseis.ucla.edu/>

The Diversified Liberal Arts Program (DLAP) is no longer accepting applications, for more information on this program refer to www.college.ucla.edu/up/dlap. Students who are interested in teaching elementary school select a major in the College of Letters and Science and complete recommended classes (*posted on the DLAP website*) for preparation in passing the CSET in multiple subjects exam to enter UCLA's teacher education program that combines the elementary subject credential and a master's degree in education preparing students to teach in urban schools. Students interested in the single subject credential in math or science should consider the Math Education Intern Program or the Science Teacher Education Program. Refer to www.math.ucla.edu or www.nslc.ucla.edu/step/ for more information.

UNIVERSITY OF CALIFORNIA, RIVERSIDE - Blended Programs www.education.ucr.edu/teach/

Currently, the only multiple subject and math blended teaching programs in the UC system. Students receive early field experiences, and complete education courses. Upon graduation, they continue in the credential program for 2 additional quarters as fully employed intern teachers. Qualified candidates may also concurrently complete the Master of Education degree requirements. To attend a credential information session contact Teacher Education Services, UCR Graduate School of Education (951) 787-5225 or by email creded@citrus.ucr.edu.

CALIFORNIA STATE UNIVERSITY, CHICO - www.csuchico.edu/lbstonln/

CSU Chico in collaboration with CSU Sacramento offers an online baccalaureate degree completion program in liberal studies. It provides upper-division classes for a Bachelor of Arts in Liberal Studies, entirely online. It is designed for students who have completed two years of the specified transferable college coursework. This program was designed for full-time working adults who have a busy schedule, or who live in isolated regions of California. Consult with an advisor by phone (530) 898-5802 or via email – Iso@csuchico.edu regarding evaluation of college coursework.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS - www.csudh.edu/soe/lbs <<http://www.csudh.edu/soe/lbs>>

CSUDH offers a Traditional, Blended Liberal Studies/Teacher Education, PACE Program and single-subject credentials. For additional information send an e-mail message to pals@csudh.edu <<mailto:pals@csudh.edu>> or call the Liberal Studies Program at (310) 243-3832. The PACE Liberal Studies Program is a year-round weekend program that offers an intensive 2 year structured sequence of reserved courses on Saturday/Sunday in a trimester (*six 13 weeks*) form to earn a B.A. in Liberal Studies. Students can then begin teaching as an elementary school teacher while completing a multiple subject credential. Contact Dr. David Heifetz Dr. Dex Bryan via email ebryan@csudh.edu or by phone at (310) 243-3640 or 243-3856, or call the PACE office directly at (310) 243-3640 for more information.

CALIFORNIA STATE UNIVERSITY, LONG BEACH - www.ced.csulb.edu/liberalstudies www.ced.csulb.edu/cedinfo/

CSULB offers the traditional program Bachelor of Arts in Liberal Studies (Track 1) for transfer students seeking preparation for elementary and special education teaching. CSULB also offers the single-subject credential.

CALIFORNIA STATE UNIVERSITY, LOS ANGELES - www.calstatela.edu/academic/csoe

CSULA offers Traditional liberal studies program and Blended programs in Child Development, Liberal Studies, Chicano Studies and Urban Learning and single subject credentials. For specific information regarding a major, please contact the CSULA departmental advisor at (323) 343-4342. For information regarding the teaching credential programs, please contact the Charter College of Education at (323) 343-4320 or the credential advisement center at (323) 343-4342.

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CALIFORNIA STATE UNIVERSITY, NORTHRIDGE - www.csun.edu/liberalstudies/ www.csun.edu/education/sed/

CSUN offers an Integrated Teacher Preparation/Blended program (ITEP) Option in the Liberal Studies program for elementary school instruction, a Liberal Studies Pre-Credential PACE program for elementary and special education instruction, and single-subject credentials. Refer to the PACE website for more information - www.csun.edu/~paceprog. Transfer students are encouraged to seek advisement before transferring by attending a Liberal Studies Workshop, please call (818) 677-3300 for workshop dates. For credential information sessions call (818) 677-2586.

MOUNT ST. MARY'S COLLEGE - www.msmc.la.edu www.weekendcollege.org/gcredsdegrees.htm

Mount St. Mary's offers all three teaching credentials and has a program to obtain a bachelor's degree *and* teaching credential in four years (*students who are interested in the Special Education Specialist Credential should allow more time to complete both the bachelor's degree and credential*). For more information contact the Department of Education at (213) 477-2620.

LOYOLA MARYMOUNT UNIVERSITY - <http://bellarmine.lmu.edu/liberalstudies/> www.lmu.edu/education

The Bachelor of Arts degree for elementary and secondary teacher preparation follows University core requirements that are specific to each major. Please use the following link to access the core requirements specific to each degree. http://www.lmu.edu/about/services/registrar/articulation/list/santa_monica/core/TPP_core.htm

LMU offers the following teacher preparation majors:

- Liberal Studies (Elementary Teacher Preparation)
- English, Secondary Teacher Preparation Program
- History, Secondary Teacher Preparation Program
- Mathematics, Secondary Teacher Preparation Program
- Natural Science, Secondary Science Education in Biology emphasis
- Natural Science, Secondary Science Education in Chemistry emphasis
- Political Science, Secondary Teacher Preparation Program in Social Science
- Spanish, Secondary Teacher Preparation Program
- Studio Arts, Art Education emphasis
- Studio Arts, Art Education emphasis with a State of California Secondary Teaching Credential

UNIVERSITY OF SOUTHERN CALIFORNIA - www.usc.edu/dept/education/

USC offers a Bachelor of Science in General Studies (GNST) with a California Preliminary Multiple Subject Teaching Credential, an overall 3.0 G.P.A. is required for admission. Single subject credentials are also offered.

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CHECKLIST FOR APPLYING TO CALIFORNIA TEACHING CREDENTIAL PROGRAMS

1. Attend a credential information session held at the university or college of your choice
2. Grade Point Average is a critical factor in being admitted into a credential program.
 - Applicants are required to have a G.P.A. of 2.67 in all baccalaureate and post-baccalaureate coursework, **or**
 - A GPA of 2.75 in the last 60 semester units attempted
 - Credential programs at UC's and private universities typically require a 3.0 G.P.A. or higher.
3. Forty-five hours of early field work experience is required
 - Complete Education 1, Career Choices in Education
 - Earn 20 hours of observation documented in an e-portfolio
 - Complete Education 2, Early Childhood through 12th Grade Teaching Experience
 - Earn 30 hours of field work documented in an e-portfolio
 - Consider working as a Teacher Assistant in a K-12 classroom
www.lausd.k12.ca.us/lausd/offices/personnel/class/select/iainfo/requirement.htm
 - LAUSD & NCLBA requirements for paraprofessionals:
 - Must have a high school diploma or GED **and** Pass the District Proficiency Test **and** one of the following:
 - (1) have completed 60 semester units or 90 quarter units from an accredited college **or** university and pass the District Proficiency Test **or**
 - (2) Have an Associate degree from an accredited college or university **or**
 - (3) Pass the Instructional Assistance Test
 - Volunteer experiences with a group of school-aged children may also be acceptable
4. For the Educational Specialist Credential
 - Complete Early Childhood Education 45, Education of Exceptional Children
 - Consider completing Education 20, Exceptional Children in School and Education 24, Paraprofessional Fieldwork Experience.
5. Passage of CBEST prior to beginning student teaching component of the credential program
 - Take the test after completing Math 20, Intermediate Algebra and English 1, Reading and Composition 1
 - CBEST Preparation and Review classes offered by:
 - Santa Monica College Continuing & Community Education at a cost of \$65-\$125
 - For a schedule refer to www.smc.edu listed in career development
 - California State University, Long Beach
 - Free CBEST preparation workshops www.ced.csulb.edu/cedinfo/
6. Proof of Subject Matter Competency
 - Passage of CSET exam or completion of a California approved subject matter preparation program
7. Complete U.S. Constitution course
 - Complete Political Science 1, National and California Government
8. Letters of recommendation
 - Typically 2-4 are required from instructors and/or supervisor(s) in a school setting

****BE AWARE:** CSU credit limitation for education courses is 6 units maximum, if you have any questions see a counselor.**

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FINANCIAL ASSISTANCE

BEGIN THE PROCESS EARLY:

- a. For priority consideration, complete the Free Application for Federal Student Aid (FAFSA) and the Cal Grant GPA Verification Form between January 1- March 2, for the following academic year, For example, , complete the 2005/06 FAFSA and Cal Grant GPA Verification Form 2005/06 between, January 1, 2005 - March 2, 2005, for the academic year 2005- 2006. However, the FAFSA can be completed after this priority deadline.
- b. First request a FAFSA PIN number online at www.fafsa.ed.gov/ -click on "Register for a PIN" button and follow the prompts; it will serve as your electronic signature, and second upon receiving your FAFSA PIN number file the FAFSA online. The Santa Monica College Financial Aid code is 001286.
- c. Complete **the** Board of Governor's (BOG) Fee Waiver, **go to** <http://www.smc.edu/apps/comm.asp?Q=4>. **The BOG Fee Waiver covers the enrollment and health fees for eligible students, who are California residents.**

FEDERAL STUDENT AID PROGRAMS - www.fafsa.ed.gov/ Free Application for Federal Student Aid (FAFSA)

- Federal Pell Grants & Federal Supplementary Educational Opportunity (SEOG) Grants provide assistance at the undergraduate level for students attending both public & private schools, pursuing their first undergraduate degree. Grant money is not repaid.
- Federal Work-Study award money is earned through either on or off campus employment.
- Loans are borrowed money that has to be repaid.

CALIFORNIA STUDENT AID PROGRAMS - www.csac.ca.gov/ California Student Aid Commission

Cal Grant awards are state funded grants given to students to pay for college expenses and are not repaid. To apply file both a completed FAFSA and a Cal Grant GPA Verification Form during January 1 - March 2, for the following academic year.

- Cal Grant A or B recipients who are interested in pursuing a teaching credential may apply to extend their grant for an additional year (5th year) by filing the G44 form within 15 months of their last Cal Grant disbursement.
- Cal Grant T awards cover the cost of tuition and fees for one academic year for students who have a Bachelor's degree or higher and are working towards a teaching credential. Recipients must attend a credentialing program approved by the California Commission on Teacher Credentialing on a minimum of a half-time basis.
- Assumption Program of Loans for Education (APLE) are forgivable loans designed to encourage individuals to pursue teaching careers for a minimum of four years in school, where there are teacher shortages. Shortage areas include bilingual education, English, foreign languages, math, science, reading and special education, as well as schools serving large populations of low-income students. Under this program, the California Student Aid Commission will pay up to \$11,000 of the participants' outstanding educational loan amount, provided the participant keeps the four-year commitment.
- Board of Governors Fee Waiver (BOG) is for eligible California residents attending a community college; refer to www.smc.edu/articulation for more information and application.

SCHOLARSHIPS

Santa Monica College offers numerous scholarships for continuing and transfer students. For a complete listing of scholarships, requirements, & application refer to www.smc.edu/articulation. Other websites to research are www.fastweb.com, www.collegeboard.org, www.hsf.net, www.blackxel.org and www.college-scholarships.com

For a complete listing of financial aid resources for teachers refer to www.calteach.com

IF YOU HAVE A FOREIGN DEGREE AND WANT TO TEACH IN CALIFORNIA

1. Must be legally eligible to work in California (*U.S. citizen, legal resident, or proper visa*)
2. Proficient in the English language
3. Possess a university degree valid in California, foreign transcripts must be evaluated
 - The California Commission on Teacher Credentialing (CCTC) recommends obtaining a detailed report
 - The following are approved agencies by CCTC:
 - Academic & Professional International Evaluations, Inc. (562) 594-6498;
 - American Education Research Corporation www.aerc-eval.com; and
 - International Education Research Foundation, Inc. Credentials Evaluation Service www.ierf.org
4. Complete the additional necessary teaching credential requirements.

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