**Santa Monica College** Committee/Department Name

# Meeting [Agenda or Minutes]

**Date & Time**:

**Location**:

**Chairs**:

**Attendees**:

## Call to Order

## Public Comments

## Approval of Minutes

## Reports

## Old Business

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## New Business

## New Programs

## Future Business Items

## Announcements

## Adjournment

Text

**For all documents, visit www.smc.edu/[web address].**

**Next scheduled meeting: [Date, Time & Location]**