Santa Monica College FACULTY INTERNSHIP PROGRAM

Faculty Intern Lead Application Interest Form

PLEASE COMPLETE <u>ALL</u> FIELDS

> **Complete the information (1 to 3) requested below, and submit to the Santa Monica Community College District Teaching Internship Program:**
> 1. Complete this application form.
> 2. Letter of intent highlighting special strengths related to the position.
> 3. Provide a current resume.

Name _____ College: _____

Department(s)/Discipline(s): _____

Work Phone: _____ Cell Phone: _____

Work E-Mail: _____ Personal E-Mail: _____

Best Time(s) and Method(s) to Contact You: _____

Your Department Chair's Name: _____

Your Department Chair's Phone: _____

Your Department Chair's E-mail: _____

LIST YOUR SPRING SMC TEACHING SCHEDULE BELOW

Subject Area, Course Number, Section Number (Example: Mathematics 30A – #1206)	Scheduled Day(s)	Scheduled Start and End Time
1._____	_____	_____
2._____	_____	_____
3._____	_____	_____
4._____	_____	_____
5._____	_____	_____
6._____	_____	_____
7._____	_____	_____

Please note: Do not list classes taught outside of SMC.

Do not list online classes.

If your Spring 2025 schedule should change <u>after</u> you have submitted this form, please send your updates to HRFaculty_Applications@smc.edu

Subject line should read: **Application for Faculty Intern Lead.**

Please email your fully completed form and application to

HRFaculty_Applications@smc.edu

Application deadline: July 1, 2024.