



Santa Monica Community College District
Citizens' Bond Oversight Committee
MEETING – OCTOBER 20, 2004
MINUTES

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, October 20, 2004 at 8 a.m. at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard. Santa Monica, California.

1. CALL TO ORDER – 8:12 a.m.

2. ROLL CALL

Linda Sullivan, Chair - Present
Paul Leoni, Vice-Chair - Present
Veronica Lopez - Present
Eleanore Meyer - Present
Ed Moosbrugger - Present
James Mount - Present
Herb Reich - Present
Herb Rose - Absent
Bertrand Staggers - Absent
Irma Vargas - Present
Pierce Watson - Present
Joe Weichman - Absent
Allen Weiss – Present

John Jalili, Committee Advisor – Absent

Others Present: Piedad F. Robertson, Superintendent/President
Tom Donner, Executive Vice-President, Business/Administration
Bruce Smith, Public Information Officer
Lisa Rose, Committee Coordinator

3. APPROVAL OF MINUTES – July 21, 2004

Paul Leoni requested that the minutes of July 21, 2004 reflect his request for an expenditure report for the last quarter and that the report be included with the agenda for this meeting.

There was consensus that the language of the minutes should only reflect discussions and actions taken that pertain to the oversight responsibilities of the committee. It was agreed that the minutes should capture the essence of the meeting and not be as extensive as they have been.

Motion was made by James Mount and seconded by Paul Leoni to amend the minutes of July 21, 2004 as agreed and present them at the next meeting for approval. *Unanimously approved.*

4. APPOINTMENT OF STUDENT REPRESENTATIVE, 2004-05

SMC student Veronica Lopez was unanimously appointed by the Board of Trustees on September 8, 2004 to serve as the student representative on the Citizens' Bond Oversight Committee for a one-year term, 2004-05.

5. ELECTION OF OFFICERS FOR 2004-06

Motion was made by Ed Moosbrugger and seconded by Pierce Watson to elect Linda Sullivan as Chair for a two-year term, 2004-06. *Unanimously approved.*

Motion was made by Linda Sullivan and seconded by Irma Vargas to elect Paul Leoni as Vice-Chair for a two-year term, 2004-06, *Unanimously approved.*

6. NEW BUSINESS

Superintendent/President Piedad Robertson reported that Board Chair Margaret Quiñones, Tom Donner and she had interviewed Clarence Chapman, an applicant to fill the vacant position representing a taxpayers' organization on the CBOC. His appointment will be submitted to the Board of Trustees for approval on November 15, 2004. His biographical sketch is enclosed.

7. REPORTS and DISCUSSION

Measure U Construction Projects Timeline (distributed at meeting)

- The first four projects on the list have been completed: Emeritus College facility, physical education temporary building replacement, northwest campus master plan*, remodel Library village (* update of master plan will be sent to CBOC)
- Main Stage project: in process
- Bundy site: will be open for fall, 2005
- Liberal Arts Building, Phase 1: ready for construction.
Phase 2: in process, waiting for DSA approval
- Madison Remodel for Music project: should start in spring, 2005; the District has the permits and has gone out for construction bids.
- Shuttle Replacement Parking project: much depends the results of the election
- North Quad Plaza project: will proceed once Main Stage is complete
- Infrastructure and Safety project: studies are being completed; scheduled to start in 2005
- 14th and Pico project: on hold because of the increase in the costs of construction
- Student Services Building: construction to start in 2008; discussions are underway regarding elements for the building
- Pico Entrance: No design yet; will happen after everything else.
- Letters and Science demo: classes are being relocated, so that eventually building can be demolished to create a quad (no replacement of building is planned).

Measure U Construction Project List – Expenditure Report (distributed at meeting)

- The revised expenditure report shows the budgeted amount for each project, with expenditures for 2002-03 and 2003-04. The sequence of projects more closely corresponds to those on the Timeline.
- Items F/G/H/I represent the budget and expenses for the Bundy site.
- Item J-Shuttle Replacement Parking: SMC needs to relocate parking because the shuttle lot currently being used at Santa Monica Airport will no longer be available. The original concept was that the shuttle parking lot be located on the Bundy site, but access to Airport Avenue is in question. The college is in negotiations with the City of Santa Monica for access to Airport Avenue; however, much depends on the results of the election.
- In response to a question about a contingency fund, the contingency fund is the last project on the list.

- Increase in costs are far beyond expected when Measure U passed
- Liberal Arts Building, Phase 1: Bids on this project originally budgeted at \$8 million came in millions of dollars over budget. The project was revised and rebid, and the bids came in even higher. The project then underwent a major redesign which will be sent out for bid shortly, but it is expected that the project will come in at almost \$12 million. It is anticipated that construction will start in 2005.
- Liberal Arts Building, Phase 2: This project was originally budgeted at \$10 million and is now estimated to be \$13 million. The District is looking at a total redesign by deleting many important features that are cost prohibitive to include, such as underground parking. Other projects will be delayed to proceed with this project, since other funding sources (SMRA and FEMA) are in jeopardy. City of Santa Monica Redevelopment Agency funding is \$10,206,823. Because cost overruns on the project are anticipated to exceed other available funding, it will be necessary to use Measure U fund to complete the project.
- The only project that will have underground parking is the 14th and Pico, which is on hold
- Two parking related Federal grants have been awarded to the District: \$1 million for Madison, \$2.3 million for the Bundy site.
- Reasons for increased costs at the Bundy site: (1) Expanded scope of project to include landscaping; (2) major increase costs of construction, in particular steel and concrete
- Bundy site: The two-story building needs to be remodeled. The original plan to lease the building to the University of West Los Angeles included UWLA covering the costs of remodeling; however, they were not able to raise the funds. Therefore, the college will most likely use the building for offices and continuing education after making some improvements. Much less renovation will be required if the District deals with the City of Los Angeles instead of DSA.

8. APPROVAL OF ANNUAL REPORT, 2003-04

Tom Donner explained that the District's 2002-03 audit report includes a post-closing entry related to an expenditure for the remodel/expansion of Library incorrectly charged to the Measure U. The Auditor will be issuing a statement related to the correction which will be forwarded to the CBOC when it is received. Since the Annual Report contains a statement of compliance that bond revenues have been expended only for the purposes so described in Measure U, it is necessary to defer approval until the statement from the auditor is received. Therefore, approval of the Annual Report, 2003-04 will be deferred until the meeting on January 19, 2005.

9. PUBLIC COMMENTS

None

10. ADJOURNMENT – 9:13 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, January 19, 2005 at 8 a.m.

The Agenda will include Old Business:

1. Approval of amended minutes of July 21, 2004 meeting
2. Review of District Audit Statements and Approval of Annual Reports, 2003-04

Schedule of Meetings: January 19, 2005
April 20, 2005

Attachments: *Amended Minutes of July 21, 2004*
Biographical summary - Clarence Chapman