Santa Monica College Technology Planning Committee

Meeting Minutes

Date & Time: March 15, 2024 – 10:30 a.m. to 12:00 noon!
Location: Information Technology & Media Center – Room M207 (2nd Floor)
Chairs: Calvin Madlock, (*Co-Chair – Faculty Member*)

Members: Dan Rojas, Denise Henninger, Esau Tovar (Managers), Angie Misaghi, George Davison (Faculty Association), Koda Kol, Jamar London (Academic Senate), Ernesto Barba, Christine Miller, Yuriy Karpman, Carla Brown (Classified), Subin Kang, Oscar Gagne, Justin Liu (Student/s)

Members Absent: Esau Tovar, Oacar Gagne, Justin Liu, Christine Miller, Angie Misaghi,

I. **Call to Order**
   a. 10:38 a.m.
II. **Approval of Minutes from 9/22/2023**
   a. **Approved**
III. **Announcements (ISC, DE, Student (AS), Classified, Managers, other)**
   a. Welcome to Subin King, student representative and Koda Kol, academic senate representative and Computer Science and Information Systems (CSIS) professor.
   b. Discussion on TPC membership. The Faculty Senate needs one more member.
IV. **Reports**
V. **Old Business**
   a. Cybersecurity update
      a. Cyber security Risk assessments and risk analysis are funded by the State Chancellor Office and reviewed on a quarter basis according to Dan Rojas, Information System Officer
      b. Dan Rojas led the discussion on SMC Risk Assessment
      c. Committee discussed the Access Control System on campus known as FOB.
      d. Matthew Kiaman discussed updates to over 200 servers that have reached end of life that were replaced or will be replaced to decrease cybersecurity treat. Also, there were discussions on the new CLOUD Bachelor's program, along with courses in AI that are currently being developed by the curriculum department that may change way the college move forward.
      e. Matthew and Dan discussed matters pertaining to ransomware attempts via phishing scams and social engineering tactics via email.

f. Calvin shared an attempted ransomware breach at another college, where the attackers used outdated software (Papercut) from a faculty photo lab where the software was not updated. The incident happened at the end of the week and an upcoming holiday on Monday -- giving the bad actors time to load ransomware agents.

b. Print Management

a. Matthew Kiaman Director of Network Systems led discussion on color pay for print system for students. He indicated that students have endless printing capabilities on campus. This is funded by Reprographics via a Xerox contract.

b. Matthew to follow up on printing options for students by consulting with auxiliary services.

VI. New Business

a. State Chancellor Officer Initiatives

i   Discussion on Canvas

ii   Discussion on Common ERP from State Chancellors Office, where they are exploring the possibility of a new ERP system to replace all CA community colleges systems. SMC will consider replacing Web ISIS in Oracle, due to the legacy software along with future staff retirements. To mediate this, we are documenting the existing WebISIS system.

iii   Discussion on State Chancellors Office Identity Management Solution called ID.me, which SMC has already implemented. This system will help to verify students applying for CCC and prevent botnet and other fraud, such as open seats in classrooms with fake students, as well awarding of botnet financial aid checks.

iv   Discussion on botnets entering our system via CCCApply, which impacts both enrollment and financial aid. This creates a burden in the classroom, back-office workloads, and financial liabilities as well.

v   Discussion on SMC student emails are on google. Staff emails are part of office 365. In the future IT will convert student email to office 356.

b. 2024 Educause Top 10 – Institutional Resilience

i   Watched video: https://youtu.be/eeRuMdx5whc. (advanced education through information technology)

c. Technology Strategic Planning Review

i   The top project is Stellic, which is in the process of being implemented. This software will replace myEdplan and provide SMS students with a degree audit/academic advising and student education plan. The product can assist in graduation goals and predicting graduation dates.

ii   The faculty portal is mProfessor. Denise Henninger, Manager Disabled Student Center, discussed AIM (accessibility Information Management System), the new

case management system software for DSP, which will replace current burdensome paper document systems.

   iii   CalGETC (California General Education Transfer Curriculum) is another top compliance project being implemented to assist students transfer to 4-year institution.

   iv   Discussion on staffing plans for information technology to mitigate the risk of losing institutional knowledge when long term programmers retire to sustain WebISIS and other integrated systems.

VII. Future Business Items

a. Setting Annual Goals / Vision / Duties
b. Determining Project Priorities
c. Software/Application Data Governance
d. Technology Infrastructure Currency
e. Technology Strategic Planning Update/s
f. This item was added to make a motion to change TPC meetings from 3rd Friday to 3rd Thursday of the month. Also, the time was changed from 1:00 p.m. to 2:30 p.m. to allow more faculty participation. **Approved**

VIII. Adjournment

a. Koda Kol shared upcoming event for May 3, 2024, titled *Exploring Cloud Computing, Data Science, and AI*

Next scheduled meeting: 04/19/24

Dates for 23/24 academic year: 9/22/23, 10/20/23, 11/17/23, **12/8/23**, 1/19/24, 2/16/24, 3/15/24, 4/19/24, 5/17/24, **6/7/24**