



Santa Monica Community College District
District Planning and Advisory Council
MEETING -JULY 11, 2007
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **July 11, 2007** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:09 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Jeff Shimizu, Administration
Peter Morse, Academic Senate Representative
Lantz Simpson, Faculty Association President
Kathy Sucher, Faculty Association Representative
Mona Martin, Management Association President
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative

Others Present

Jose Cue
Amber Katherine
Georgia Lorenz
Mitra Moassessi
Judy Penchansky
Christine Schultz
Sal Veas

DPAC Staff Support

Lisa Rose

III. The minutes of June 13, 2007 were reviewed and accepted.

IV. Announcements

- Constituency presidents were reminded to update names of their respective representatives serving on DPAC
- There was consensus to cancel the meeting on July 25, 2007

V. Reports

A. Planning Subcommittees

1. The Budget Planning Subcommittee: Co-Chair Mona Martin reported that the benchmark subcommittee has identified the following districts for comparison: El Camino, Glendale, Foothill-DeAnza, Mt. San Antonio, Long Beach, Sonoma, and Ventura. The categories identified for comparison purposes are educational administrators, classified administrators, classified professionals, permanent full-time classified, permanent part-time classified, tenured and tenure-track faculty and temporary faculty; and funding sources (categorical, non-categorical). She also reported that the minutes of the Budget Planning Subcommittee meetings are being posted on the SMC website.
2. College Services Planning Subcommittee: No report

3. Facilities Planning Subcommittee: HSS south and the Olympic shuttle parking lot are both on schedule.
4. Human Resources Planning Subcommittee: No report
5. The Technology Planning Subcommittee: No report

B. Academic Senate Joint Committees

1. The Curriculum Committee: No report
2. Program Review: No report
3. Student Affairs: No report

VI. Agenda

Public Comments

Amber Katherine (on Agenda Item IV-C)

- A. Update: Strategic Planning Task Force: A draft of the strategic issues and narratives has been developed by the Strategic Planning Task Force and will be presented to DPAC at the August 8th meeting. The Task Force completed its charge for the first year and has planned a more ambitious schedule for 2007-08. In the fall 2007 semester, the same process will be used to communicate and collaborate with the campus community to identify three to five initiatives. In the spring 2008, the Task Force will develop action plans for the initiatives and determine implementation phases, timetables, stakeholders and necessary resources. In addition, the Vision, Mission and Goals will be reviewed and any resulting changes will be incorporated into the Master Plan for Education
- B. Master Plan for Education: DPAC will use the 2006-07 objectives as the foundation to develop the objectives for 2007-08.
- C. DPAC unanimously approved the following recommendations from the Budget Planning Subcommittee:
 1. That the Superintendent/President, Academic Senate President and CSEA President send a letter to all employees encouraging energy and water conservation at work (e.g., turning lights off, computers off, etc.)
 2. That a sustainability coordinator be identified to implement environmental audit plans.
 3. That the College buy and use mostly indigenous, drought resistant plants for campus landscaping.
 4. That the District establish a centralized Contracts Office and Contracts Database to allow for review and control of contracts to increase cost efficiency.
 5. That the College analyze and evaluate the cost-effectiveness of hiring permanent employees instead of contracting out.

VII. Adjournment

Meeting schedule through June, 2008

DPAC (second and fourth Wednesday each month)
Planning Subcommittee and Academic Senate Joint Committee reports will be held on the first meeting of each month

August 8, 22* (faculty flex day - departmental)
September 12, 26
October 10, 24
November 14, 28
December 12
January 9, 23, 2008
February 13, 27
March 12, 26
April 9 (faculty flex day - spring break), April 23
May 14, 28
June 11, 25

**The meeting on August 22 will be held at El Torrito at 4p.m.*

VIII. Adjournment: 3:50 p.m.

IX. Council of Presidents Meeting

The Council of Presidents set the agenda for the August 8, 2007 DPAC meeting.

- Reports from the Planning Subcommittees, Academic Senate Joint Committees and Associated Students
- Strategic Planning Task Force: Strategic Issues and Narratives will be presented for review and approval
- Master Plan for Education

Recommendations from DPAC Planning Subcommittees to be included on agenda
for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.