

M I N U T E S



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

TUESDAY, JUNE 7, 2011

Santa Monica College
Board Room (Business Building Room 117)
1900 Pico Boulevard
Santa Monica, California

*The complete minutes may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to participate
in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.*

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

June 7, 2011

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, June 7, 2011.

5:30 p.m. 32nd Annual Student Photography Awards
Professor Larry Jones
Cassandra Plavoukos – Best of Show
Arlene Harrison – Best Color
Einhard Buccheim – Best Photo I
Sam Nazarian – Best Black and White
Brandon Friend-Solis – Best Commercial
Andrew Harto – Best Portrait

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A CALL TO ORDER – 5:56 p.m.
- B ROLL CALL
 - Dr. Andrew Walzer, Chair - Present
 - Dr. Margaret Quiñones-Perez, Vice-Chair - Present
 - Dr. Susan Aminoff - Present
 - Judge David Finkel (Ret.) - Present
 - Dr. Nancy Greenstein - Present
 - Louise Jaffe - Present
 - Rob Rader - Present
 - Joshua Scuteri, Incoming Student Trustee - Present
- C PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: *Marcia Wade, Vice-President, Human Resources*
Robert Myers, Campus Counsel
Employee Organization: *CSEA, Chapter 36*

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: *Marcia Wade, Vice-President, Human Resources*
Robert Myers, Campus Counsel

Employee Organization: *Santa Monica College Faculty Association*

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: *Marcia Wade, Vice-President, Human Resources*
Robert Myers, Campus Counsel

Employee Organization: *Santa Monica College Police Officers Association*

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)

Name of Case: *Nieman v. Santa Monica Community College District, Los Angeles Superior Court Case No. SC102130*

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Government Code Section 54956.9)

Significant exposure to litigation: *One Case*

III. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** – 5:56 p.m.

D PLEDGE OF ALLEGIANCE – *Joshua Scuteri*

E CLOSED SESSION REPORT - *None*

F INSTALLATION OF STUDENT TRUSTEE

Board Chair Andrew Walzer administered the Oath of Allegiance to Joshua Scuteri and installed him as Student Trustee.

G PUBLIC COMMENTS

Fran Chandler
Joy Tucker
Pauli Peter
Josephine Kidd
Howard Stahl
Tiffany Inabu
Thomas Peters
Angela Gleich
Harbeth Godinez
Arthur Rodriguez
Harrison wills
Mikhail Pronilover
Ryan Downer

IV. **SUPERINTENDENT'S REPORT**

- Acknowledgements
 - Women's Tennis Team
 - National Hair Competition Winners – SMC Cosmetology Students
 - Second Annual Global Citizenship Research Symposium and Tournament Awards
 - Eric Oifer, Academic Senate President, 2009-2011

IV. **SUPERINTENDENT'S REPORT** (continued)

Updates:

- State Budget
- Assembly Bill 515
- Graduation and Related Activities
 - Scholarship Reception – June 11, 2011
 - Graduation – June 14, 2011
 - Recognition Event and Barbecue – June 15, 2011
 - Manager of the Year – Al DeSalles, Media and Reprographics Services Manager
 - Nursing Pinning Ceremony – June 17, 2011
 - Celebrate America – June 25, 2011

V. **ACADEMIC SENATE REPORT**

VI. **MAJOR ITEMS OF BUSINESS**

- #1 2011-2012 Tentative Budget
 - H Update: Campus Sustainability
 - I Update: Facilities and Construction
- #2 Five-Year Construction Plan, 2013-2014– 2017-18

VII. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #3 Approval of Minutes: May 3, 2011 (Regular Meeting)

Annual Recommendations

- #4 Election of Personnel
- #5 Resolution Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act
- #6 Destruction of Class 3 Records
- #7 Year-End Appropriations Transfers
- #8 Disposal of Surplus Property
- #9 Authorization of Signatures, 2011-2012
- #10 Organizational Memberships, 2011-2012
- #11 Resolution – Inter-Fund Cash Borrowing
- #12 Resolution – Cash Borrowing from the County Treasury

Academic and Student Affairs

- #13 New Courses, Certificates and Associate Degrees

Grants and Contracts

- #14 Acceptance of Grant and Budget Augmentation
- #15 Ratification of Contracts and Consultants

Human Resources

- #16 Academic Personnel
- #17 Classified Personnel – Regular
- #18 Classified Personnel – Limited Duration
- #19 Classified Personnel – Non Merit

Facilities and Fiscal

- #20 Facilities
 - A Reject All Bids – Campus Sign at 16th Street and Pico Blvd.
- #21 Budget Transfers
- #22 Payroll Warrant Register
- #23 Commercial Warrant Register
- #24 Direct, Benefit and Student Grant Payments
- #25 Auxiliary Payments and Purchase Orders
- #26 Purchasing
 - A Award of Purchase Orders
 - B Award of Contracts
 - C Purchase Agreements and Authorization of Purchase Orders

VIII. **CONSENT AGENDA – Pulled Recommendations**
Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

IX. **BOARD COMMENTS AND REQUESTS**

X. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Tuesday, July 5, 2011** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

APPENDIX A: 2011-2012 Tentative Budget

IV. SUPERINTENDENT'S REPORT

- Acknowledgements
 - Women's Tennis Team
 - National Hair Competition Winners – SMC Cosmetology Students
 - Second Annual Global Citizenship Research Symposium and Tournament Awards
 - Eric Oifer, Academic Senate President, 2009-2011

- Updates:
 - State Budget: One week before the constitutional deadline of June 15th to pass a state budget, there is still “a high level of uncertainty” about the state’s 2011-2012 spending plan. However, based on the latest projections from Sacramento, the college developed a tentative 2011-2012 budget that assumes a state funding cut of nearly \$10 million.

The tentative budget does not include any furloughs or layoffs. This is possible because of a healthy fund balance and a severe reduction in the non-personnel costs to 2006-2007 levels. In addition, there have been the long-term savings from the health benefit costs of the managers. It is important that the college seek other long-term savings and increases in revenue in order to continue its high level education and quality student support services that the students of Santa Monica College expect.

- Assembly Bill 515 that would allow community colleges to establish and maintain a fee-based extension program, has passed the State Assembly 42-19 and goes now to the State Senate for consideration. The legislation by State Assemblymember Julia Brownley of Santa Monica has been amended so that the extension program would be a “pilot program” that would expire in five years and would limit students to taking no more than 24 units. Santa Monica College and College of the Canyons have sought the bill to provide a “bridge solution” to the severe budget crisis that is drastically reducing class offerings at community colleges statewide. Under SMC’s tentative 2011-2012 budget, the apportionment-based winter 2012 session is eliminated and replaced with an offering of 300 fee-based extension courses.

- Graduation and Related Activities
 - Scholarship Reception – June 11, 2011
 - Graduation – June 14, 2011
 - Recognition Event and Barbecue – June 15, 2011
 - Manager of the Year – Al DeSalles, Media and Reprographics Services Manager
 - Nursing Pinning Ceremony – June 17, 2011
 - Celebrate America – June 25, 2011

V. ACADEMIC SENATE REPORT – Eric Oifer, President

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 1, 2010

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: **2011-2012 TENTATIVE BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the 2011-2012 Tentative Budgets (Appendix A).

The Santa Monica Community College District Proposed Budget for fiscal year 2011-2012 consists of the following nine funds:

General Fund Unrestricted	\$146,913,714
General Fund Restricted	<u>\$28,182,762</u>
<i>Total General Fund</i>	\$175,096,476

Special Reserve Fund (Capital)	\$9,885,671
Earthquake Fund	\$2,263,517
Bond Fund: Measure U	\$23,664,446
Bond Fund: Measure S	\$59,365,890
Bond Fund: Measure AA	\$88,804,589
Bond Interest & Redemption Fund	\$50,345,718
Student Financial Aid Fund	\$33,598,698
Auxiliary Operations	<u>\$4,136,411</u>
<i>Total Other Restricted</i>	\$272,064,940

TOTAL PROPOSED TENTATIVE BUDGET \$447,161,416

COMMENT: This is the recommended tentative budget for acceptance. It reflects the best information currently available. It is expected that changes will occur between now and the Adopted Budget. Some changes will be the result of revised state revenue, and others will be internal adjustments resulting from new or updated revenue information and expenditure reduction efforts.

Public Comment
Mitra Moassessi

MOTION MADE BY: David Finkel
 SECONDED BY: Susan Aminoff
 STUDENT ADVISORY: No
 AYES: 6 (Aminoff, Finkel, Greenstein, Jaffe, Rader, Walzer)
 NOES: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	June 7, 2011

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM H

SUBJECT: **UPDATE: CAMPUS SUSTAINABILITY**

SUBMITTED BY: Superintendent/President

SUMMARY:

Programs

American College and University President's Climate Commitment (ACUPCC)

SMC continues to meet all of the ACUPCC requirements on schedule and is currently in good standing. The SMC Greenhouse Gas Inventory, which provides a comprehensive summary of SMC's carbon footprint, was completed last year. Following the inventory, the task force began working on an institutional Climate Action Plan that includes a date for Climate Neutrality and a variety of aggressive yet achievable recommendations on how to reduce SMC's carbon footprint. The Climate Action Plan is currently being discussed through various participatory governance committees, with the goal of a Fall 2011 launch.

SMC Organic Learning Garden

Led by the efforts of Club Grow, a student organization, the SMC Organic Learning Garden project has been expedited by the support of Measure AA Bond funds. The project officially broke ground this month and is scheduled for completion by Fall 2011. Club Grow is currently developing a formal process of allocating space to various SMC stakeholders and working with faculty to integrate the Garden into the curriculum across disciplines.

Earth Week

This year, Earth Week focused on community gardens and included a variety of events that both educated and celebrated SMC's environmental community. This year's EcoHero Award was given to Greg Brown and Dana Morgan for their work on bringing the Organic Learning Garden project to fruition. Other events included a movie screening of the Oscar-nominated documentary *The Garden*, a Native American Ground Blessing, Earth Day Festival, and Beach Clean-Up. Approximately 750 faculty, staff and students participated in the week's events, including nearly 100 people who attended the Beach Clean-Up on behalf of SMC.

Zero Waste Events

Implementation of the Zero Waste Board Policy continues. Campus eateries and outside vendors are increasingly equipped to accommodate SMC's Zero Waste Goals. Likewise, institutional events, both large and small, are integrating Zero Waste practices more effortlessly than ever before, including the Zero Waste Graduation reception. This year, the Department of Labor CBJT grant funds are being leveraged to improve Zero Waste processes, including improved signage, additional bins, and educational materials that will transform the college recycling system into a teachable venue for the Recycling and Resource Management program participants.

Institutionalizing Sustainability

Integrating sustainability into existing campus programs

Sustainability is being utilized as an educational and marketing tool by many programs campus-wide, including providing Green Campus Tours for VIP Welcome Day, workshops for the approximately 80 students in the Young Collegians programs, and tours and activities for the 150 middle school students in the Connect for Success program. Additionally, faculty members from a variety of disciplines incorporate tours of the Center into their curriculum.

Center for Environmental and Urban Studies (CEUS)

The CEUS continues to be a hub of sustainability on campus. Efforts to “green our facilities” continue through the incorporation of additional environmental building features. Most importantly, this unique space serves as a “living laboratory” for sustainability, with an emphasis on educational linkages such as signage, workshops, tours, and events.

Global Citizenship Themes

The Global Citizenship themes provide rich opportunities for integrating the three-pronged philosophy of sustainability: environment, equity, and economic stability. The past two themes of food and water highlight the core values of sustainability and have provided faculty and students a lens through which to view social issues and cultural movements related to the environment.

Curriculum

Some of the greatest accomplishments in sustainability at SMC occurred in the curriculum. From expanding the Sustainable Technologies Program to the approval of two new transferable environmental classes, SMC is leading the way in greening the curriculum.

Environmental Affairs Committee

This academic senate joint committee focuses on integrating sustainability across the curriculum. It is currently working on creating a website of discipline-specific resources that will facilitate the incorporation of sustainability into a variety of courses. Additionally, the committee contributed to the Climate Action Plan education chapter recommendations and is currently assessing the feasibility of implementing the Sustainability Tracking and Assessment Rating System (STARS) framework that is facilitated by the Association for the Advancement of Sustainability in Education. This program will help further qualify and quantify sustainability in existing curriculum and will also promote the integration of environmental themes in traditional courses.

New AAs and courses

Recently, SMC adopted six new sustainability-focused courses including four new courses in Recycling and Resource Management, an Environmental Ethics course, and a course in Environmental Psychology. The new Environmental AA degrees are slowly gaining momentum, and additional graduates are anticipated this year.

Sustainable Technologies Program (STP)

Housed in the Earth Sciences Department, the Sustainable Technologies Program is an academic program that combines traditional Career Technical Education with rigorous academic standards that allow students to pursue related fields in four-year and advanced degree programs while finding work in the emerging Green Collar economy. This year’s accomplishments include development and approval of two Energy Efficiency courses and four Recycling and Resource Management (RRM) courses to be offered in Fall 2011. The state application for an 18-unit certificate/Associate Degree in RRM was recently approved by the regional workforce consortium. Given the interest in the program, the College anticipates exceeding the proposed grant outcome of fifty students per year completing the Certificates of Achievement. Additionally, the STP was awarded a full-time tenure track faculty position that is currently in the final stages of the selection process. This will greatly enhance the quality and scope of the program.

Sustainable Works Student Greening Program

The Sustainable Works Student Sustainability Workshop continues to flourish, consistently graduating over 700 participants, which is double the goal outlined in the Memorandum of Understanding with the College. Workshop participants contributed over 2100 community service hours, supporting over 20 local organizations. Furthermore, Sustainable Works in partnership with the Center for Environmental and Urban Studies, is providing more opportunities for student leadership and professional development through internships, research projects, peer-to-peer learning environments, and community service opportunities. This year, nine of the twelve student government positions were students who had participated in a CEUS- affiliated club or program.

Future Plans

- Support the goal of LEED certified facilities and public input and awareness
- Support the continued development of transportation alternatives (Big Blue Bus, Zimride)
- Further implement the Recycling and Resource Management and Sustainable Technology programs
- Evaluate the feasibility of the Sustainability Tracking and Assessment Rating System (STARS)
- Launch the Organic Learning Garden and Climate Action Plan
- Continue with the “Greening the Curriculum” Web Resource
- Update the Center for Environmental and Urban Studies website and increase marketing

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	June 7, 2011

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM I

SUBJECT: UPDATE: FACILITIES AND CONSTRUCTION

SUBMITTED BY: Superintendent/President

SUMMARY:

Projects in Construction:

Construction Projects Completed in 2010-11 – The Cafeteria Dining Room project was completed in August 2010. The project included in paint, flooring and furniture along with a digital signage and video display system. Also completed in the summer of 2010 was a renovation to Lot #2 which is on the Pico side of Drescher Hall. The project increased the number of spaces available in the lot for faculty and staff from 20 to 72.

Construction Projects Started in 2010-11 – The Bundy Classroom Completion project started this spring will add three classrooms, a large training/seminar room, and some office space to areas on the first and fourth floor that were previously vacant. The project should be completed by the end of 2011. In addition, the Student Organic Learning garden project began. It will be located between the Art and Theatre Arts complexes and will be completed and available for students to use at the beginning of the fall semester.

Projects in Design:

AET/KCRW – This project, located at the Academy of Entertainment and Technology consists of a new 430-space parking garage, a new 33,000 SF building for KCRW, a new 31,000 SF addition to the Academy building with broadcast studios and a screening room, and the renovation of the existing 50,000 SF Academy building. The parking garage plans are currently being reviewed Division of State Architect (DSA) and is expected to start construction in October 2011. The plans for the other buildings are in the final stages of construction drawings and are expected to be submitted to DSA before the end of the summer. *Project Completion: September 2014; Architect: Clive Wilkinson*

Health, PE, Fitness, Dance and Central Plant – The nearly 60,000 SF building will house locker rooms and athletic facilities for our sports teams, fitness labs, weight rooms, dance studios, classrooms, and faculty offices. The central plant, which will generate chilled water for the entire campus, will be located in the building. The project is currently in the design development phase and staff is working with the users on some cost reduction measures to bring the building in within budget. During the planning phase, there has been good cooperation with all the varied departments in the building and it is expected to be in the construction documents phase soon. *Project Completion: September 2014; Architect: Gensler*

Information Technology Relocation – The Information Technology, Network Services and Telecommunications will relocate adjacent to the Media Center in a new building just south of the Library. The new building will be connected to a remodeled Media Center to create a high technology center. The project consists of 14,000 SF of new construction and 11,000 SF of remodeled space in the existing Media Center. This complex project will provide a state of the art infrastructure for future technology needs on campus. The project is now in the design development phase. *Project Completion: January 2014; Architect: Morris*

Performing Arts Center East Wing – The 20,000 SF replacement building for the seismically deficient East Wing has just completed the design development phase and was shown to the Board of Trustees at its April meeting. The new facility will consist of a multipurpose/rehearsal room and two music classroom/labs. *Project Completion: August 2013; Architect: DLR Group WWCOT*

Sustainability – All of the new projects show the college's continuing commitment to sustainability. Each project will be LEED certified at a minimum level of Silver and use innovative technology to save energy. All projects will have some form of alternative energy generated at the project site.

Other projects:

Student Services – The Student Services and Administration building is still being reviewed by DSA and they are unable to provide an estimated completion time for their review completion. The college staff and program manager have been working diligently with DSA, the architect and engineers to try to resolve the outstanding issues. There have been frequent meetings with the management of the Los Angeles DSA Office in an effort to expedite resolution. The District has contacted the Chancellor's Office and has spoken to the acting State Architect in Sacramento for assistance with limited results. There are fundamental disagreements over the interpretation of building codes and structural modeling approach for this complex building between DSA and the architectural team. There has been progress on several of the issues within the last few months.. Each issue involves a common agreed approach and complex structural calculations and can take weeks to resolve. *Project Completion: Fall 2014; Architect: Steinberg*

Child Development Center – The City of Santa Monica is expected to move forward soon on approval for funding and procedural items related to this project. The District and the City are working on an MOU, which will detail the development and operation of the center. After that is approved, the District will begin a process to select an architect to start the planning and design of the project.

1510 Pico Boulevard – Escrow has closed and the District has taken over ownership of the former Wise building at 1516 Pico Blvd., purchased at a cost of \$4 million. The initial use of the site will be for relocations during the bond construction program.

Malibu – The District is working with the County of Los Angeles on the details of the lease agreement for the property at the Malibu Civic Center. Current activities will include property surveys, environmental testing and conceptual planning.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **FIVE-YEAR CONSTRUCTION PLAN 2013-2014 – 2017-2018**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five Year Construction Plan, 2013-2014 – 2017-2018 with the State Chancellors Office.

Five Year Plan Priority Listing: See following page
Initial Project Proposals (IPP): No new proposals
Final Project Proposal (FPP): No new proposals

COMMENT: The Five Year Construction plan identifies all potential future projects especially those that may be eligible for state matching funds. The District selects projects that we expect have the greatest possibility of state funding to be developed into an IPP. If the state approves the IPP then the project can be developed into an FPP the following year.

The projects are listed in order of priority for state funding purposes only. Projects that are more likely to receive state funding are ranked higher. This does not necessarily reflect our overall District priority rankings for these projects.

The projects are the same as presented last year and there are only minor changes in project priority listing and updated project budgets. These projects follow the 1998 Facilities Master Plan and 2010 Draft Facilities Master Plan Update.

The Student Services project is approved and funded from a 2006 statewide bond. The Math/Science project is approved but not funded since the state has had additional higher education bonds since 2006. Due to the statewide economic conditions it is unlikely that the state will be a viable source of capital outlay funds for many years to come.

MOTION MADE BY: Nancy Greenstein
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Abstain
AYES: 7
NOES: 0

California Community Colleges
District Projects Priority Order

Five Year Construction Plan - **DRAFT**

7/1/2011

No.	Project Occupancy	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
ASF	Total Cost	Source		Schedule of Funds				
1	Student Services and Administration Building						Status: FPP Approved	
16,118	2013/2014	(C)		(E)				
	\$17,256,000 State	\$15,935,000		\$ 453,000				
	\$78,207,595 Non-State	\$57,717,597		\$3,911,000				
2	Replacement Math and Science Extension Building						Status: FPP Approved	
29,831	2016/2017			(P)(W)	(C)(E)			
	\$40,134,000 State			\$2,756,000	\$37,378,000			
	\$68,259,000 Non-State			\$4,731,000	\$63,528,000			
3	Bundy Classroom Completion						Status: Locally Funded	
6,500	2011/2012	(P)(W)(C)(E)						
	\$3,221,000 Non-State	\$3,221,000						
4	Media and Technology Complex – Academy Site						Status: Locally Funded	
	2013/2014	(C)	(E)					
	\$64,186,591 Non-State	\$46,641,883	\$6,147,346					
5	Information Technology Relocation						Status: Locally Funded	
	2013/2014	(W)	(C, E)					
	\$13,287,218 Non-State	\$665,547	\$10,972,990					
6	Replacement Health, Fitness, P.E., Dance Building including Central Plant						Status: Locally Funded	
18,616	2013/2014	(P)(W)	(C)	(E)				
	\$39,958,369 Non-State	\$3,590,443	\$30,638,500	\$2,350,000				
7	Environmental Performance – Building Retrofits for Chilled Water from Central Plant						Status: Locally Funded	
	2013/2014	(P)(W)	(C, E)					
	\$4,882,119 Non-State	\$447,919	\$4,434,198					
8	Madison Site East Wing Seismic Upgrade						Status: Locally Funded	
6,820	2012/2013	(P)(W)	(C)	(E)				
	\$12,292,000 Non-State	\$1,280,257	\$10,515,273	\$400,000				
9	Early Childhood Education Center						Status: Locally Funded	
11,399	2014/2015			(P)(W)	(C)(E)			
	\$4,422,000 Non-State			\$357,000	\$4,065,000			

No.	Project Occupancy	Schedule of Funds							Status			
		Total Cost	Source	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016		2016/2017	2017/2018	
I0	Drescher Hall - Academic Modernization, Bookstore Relocation, Pico Promenade and Transit Plaza											
	2014/2015			(P)	(W)	(C)	(E)					
	\$44,904,844	Non-State	\$1,188,520	\$1,677,324	\$39,639,040	\$2,400,000						
I1	Malibu Center											
	2014/2015		(A)	(W)	(C)	(E)						
	\$23,520,091	Non-State	\$4,369,665	784,997	\$15,481,500	\$625,000						
I2	Corsair Stadium Seismic Upgrade											
	2016/2017			(P)(W)	(C)	(E)						
	\$11,203,000	Non-State		\$1,038,000	\$10,120,000	\$45,000						
I3	Career Opportunity and Advancement Center - Bundy Campus											
	2017/2018			(P)(W)	(C)	(E)						
	\$29,375,790	Non-State		\$1,900,840	\$24,787,145	\$1,200,000						

A – PROPERTY ACQUISITION; P – PRELIMINARY PLANS; W – WORKING DRAWINGS; C – CONSTRUCTION; E – EQUIPMENT
 FPP – FINAL PROJECT PROPOSAL

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

VII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #3-#33.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #11, #12, #13, #26-B

Consent Agenda, Excluding Recommendations #11, #12, #13, #26-B

MOTION MADE BY: Rob Rader
 SECONDED BY: Susan Aminoff
 STUDENT ADVISORY: None
 AYES: 7
 NOES: 0

VIII. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

Recommendation No. 11: Resolution – Temporary Inter-Fund Cash Borrowing

Recommendation No. 12: Resolution – Cash Borrowing from the County Treasurer

MOTION MADE BY: Susan Aminoff
 SECONDED BY: David Finkel
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

Recommendation No. 13: New Courses, Certificates and Associate Degrees

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

Recommendation No. 26-B: Purchasing – Award of Contracts

MOTION MADE BY: Nancy Greenstein
 SECONDED BY: Margaret Quiñones-Perez
 STUDENT ADVISORY: No
 AYES: 5
 NOES: 1 (Rader)
 ABSTAIN: 1 (Jaffe)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

RECOMMENDATION NO. 3 **APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

May 3, 2011 (Regular Board of Trustees Meeting)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 4 ELECTION OF PERSONNEL

Requested Action: Approval of the following annual elections/reelections, effective July 1, 2011

Approved by: Marcia Wade, Vice-President, Human Resources

Academic Personnel: Declare salary schedules indefinite for 2011-2012 and place academic personnel to the appropriate place on their respective salary schedules for the 2011-2012 fiscal year.

1. Contract and Regular Academic Personnel
2. Academic Hourly, Adult Education, Emeritus College and Substitutes

Classified Personnel: Declare salary schedules indefinite for 2011-2012 and place classified personnel to the appropriate place on their respective 2011 salary schedules for the period such salary schedules are effective.

Academic Management and Classified Management and Confidential employees other unrepresented personnel except those with individual employment contracts: Declare salary schedules indefinite for 2011-2012 and place unrepresented personnel to the appropriate place on their respective 2011 salary schedules.

Academic Management with individual employment contracts: Employment of all current academic administrators with individual employment contracts in the following positions, effective July 1, 2011:

- Executive Vice-President
- Vice-President
- Senior Director, Government Relations/Institutional Communications
- Dean
- Associate Dean
- Director

Comment: Lists on file in the Human Resources office and attached to the permanent minutes. All academic and classified personnel (including managers and confidentials), are required by the Los Angeles County Office of Education re-elected for the upcoming fiscal year for budgetary reasons and payroll processing.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 5 **RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

Requested Action: *Adoption*
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*
Approved by: *Marcia Wade, Vice-President, Human Resources*

WHEREAS, (1) Government Code Section 22892(a) provides that a contracting agency under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS, (2) SANTA MONICA COLLEGE, hereinafter referred to as Special District is a contracting agency under the Act for participation by members of the Board of Trustees now, therefore be it

RESOLVED, That the employer's contribution for each employee, retiree, or survivor shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$610.64 per month, plus administrative fees and Contingency Reserve Fund Assessments.

Comment: The base medical benefit amount is to be increased annually in accordance with the benefits article in the contract agreements with CSEA and the SMC Faculty Association, and by Board Resolution covering the Special Districts.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 6 DESTRUCTION OF CLASS 3 RECORDS

Requested Action: Approval
Approved by: Randal Lawson, Executive Vice-President
Robert Isomoto, Vice President, Business and Administration
Teresita Rodriguez, Vice-President, Enrollment Development
Marcia Wade, Vice-President, Human Resources

Approve the destruction of class 3 records (older than three years) stored for Admissions and Records, Financial Aid, Outreach, Assessment, EOP&S, Business Services, Human Resources and Personnel Commission.

Comment: This is an annual recommendation for class 3 records which are disposable records that have been maintained for at least three years. This classification includes such items as enrollment cards, add-drop cards, purchase orders, periodic reports, and attendance records. This also includes such items for the Human Resources and the Personnel Commission as recruitment and examination records for classified personnel. All data from these source documents has been recorded on a higher classification record that is stored.

RECOMMENDATION NO. 7 YEAR-END APPROPRIATIONS TRANSFERS

Requested Action: Approval
Requested by: Chris Bonvenuto, Director, Fiscal Services
Approved by: Robert Isomoto, Vice President, Business and Administration

In accordance with the provisions of Section 85201 of the Education Code, authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the fiscal year 2010-2011 to permit the payment of obligations of the district incurred during the year.

Comment: This action is a recurring practice of the County Superintendent of Schools which permits the processing of warrants and liabilities for the District during the closing of the financial records for the fiscal year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 8 DISPOSAL OF SURPLUS PROPERTY

Requested Action: Approval

Approved by: Robert Isomoto, Vice President, Business and Administration

Authorize the disposal of surplus equipment through means deemed appropriate as required during fiscal year 2011-2012.

Comment: Education Code Section 81450 defines surplus equipment as equipment no longer required or suitable for college use or equipment that should be disposed of for the purpose of replacement. Surplus equipment is stored in the District warehouse which has limited space. The District periodically needs to dispose of equipment that is in disrepair or is obsolete and is no longer needed by:

- Transfer to other Institutions;
- Transfer to State agencies;
- Sale to other eligible political sub-divisions of the state and other governmental agencies;
- Donation to a public school or public school system;
- Sale by Public or Internet auction

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9 AUTHORIZATION OF SIGNATURES, 2011-2012

Requested Action: Approval

Approved by: Robert Isomoto, Vice President, Business and Administration

Union Bank

Authorization of the following Santa Monica Community College District employees to be the designated signatories for the District on Union Bank accounts for 2011-2012 as indicated.

District Clearing Account:

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher M. Bonvenuto

Bursar's Office Credit Card Account:

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher M. Bonvenuto

Community Services Account:

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher M. Bonvenuto

Cal B and C Account:

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher M. Bonvenuto

Bursar's Office Cash Account:

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher M. Bonvenuto

Revolving Cash Account:

Chui L. Tsang
Randal Lawson
Robert Isomoto
Christopher M. Bonvenuto

Authorization for the District to use a stamp signature for Chui L. Tsang when two signatures are required. Two signatures are required on all checks that are more than \$500.

Authorization that Robert Isomoto be designated as the primary contact for Union Bank.

Comment: Union Bank requires specific action to designate signatories instead of the previous blanket authorization.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 10 ORGANIZATIONAL MEMBERSHIPS, 2011-2012

Requested Action: Approval

*Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications
 Robert Isomoto, Vice-President, Business and Administration
 Dori MacDonald, Director of Classified Personnel
 Teresita Rodriguez, Vice-President, Enrollment Development
 Jeff Shimizu, Vice-President, Academic Affairs
 Michael Tuitasi, Vice-President, Student Affairs
 Chui L. Tsang, Superintendent/President
 Marcia Wade, Vice-President, Human Resources*

Approved by: Randal Lawson, Executive Vice-President

Approval of the list of Organizational Memberships, 2011-2012 (List on file in the Offices of the Superintendent/President and Fiscal Services). Major categories of memberships include the following:

- Accreditation
- Board Organizations
- District-wide Organizations
- KCRW
- Personnel Commission
- Athletics

Funding Sources: Departmental Budgets

Comment:: Total District expenditures for organizational memberships for 2010-2011 are approximately \$128,000 (excluding KCRW).

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 11 **RESOLUTION – TEMPORARY INTER-FUND CASH BORROWING**

Requested by: Christopher M. Bonvenuto, Director of Fiscal Services
Approved by: Robert Isomoto, Vice President of Business and Administration
Requested Action: Adoption of Resolution

WHEREAS, Sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, temporary transfer of cash between District funds is permitted by Education Code Section 42603, and;

WHEREAS, The following restrictions apply to this authorization:

- 1) Maximum amount of authorized borrowing: \$10,000,000
- 2) For Fiscal Year 2011-2012.
- 3) Shall not exceed 75 percent of any moneys held in any fund.
- 4) Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
- 5) Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year. The amount borrowed shall be repaid either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW THEREFORE, The Governing Board of the Santa Monica Community College District hereby approves this blanket resolution to authorize the use of an aggregate cash balance in all district funds if the need arises. The maximum amount that is allowable in the borrowing would be \$10,000,000.

Comment: The State practice of deferring General Apportionment payments to deal with State cash flow issues could result in the District not receiving an adequate cash payment from the State in five of the twelve months of the fiscal year. While the District is in a fairly solid cash position Fiscal Services believes it is prudent to pass this resolution to ensure that all financial responsibilities and obligations of the District can be meet during the 2011-2012 fiscal year.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 12 RESOLUTION – CASH BORROWING FROM
THE COUNTY TREASURY**

Requested by: Christopher M. Bonvenuto, Director of Fiscal Services

Approved by: Robert Isomoto, Vice President of Business and Administration

Requested Action: Adoption of Resolution

WHEREAS, Sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, Article XVI, Section 6, of the California Constitution allows for borrowing from the Los Angeles County Treasurer, and;

WHEREAS, The following restrictions apply to this authorization:

- 1) Maximum amount of authorized borrowing: \$100,000,000
- 2) For Fiscal Year 2011-2012
- 3) Shall not exceed 85 percent of the anticipated revenues accruing to the District.
- 4) Shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the 2011-2012 fiscal year.
- 5) Shall be replaced from revenues accruing to the District before any other obligation of the District is met from such revenue

NOW THEREFORE, The Governing Board of the Santa Monica Community College District hereby approves this resolution to authorize the request to the Los Angeles County Treasurer to make temporary transfer of funds, if so deemed appropriate during the 2011-2012 fiscal year by the Superintendent/President, to ensure that the District can meet its financial obligations.

Comment: The State practice of deferring General Apportionment payments to deal with State cash flow issues could result in the District not receiving an adequate cash payment from the State in five of the twelve months of the fiscal year. While the District is in a fairly solid cash position Fiscal Services believes it is prudent to pass this resolution to ensure that all financial responsibilities and obligations of the District can be met during the 2011-2012 fiscal year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 13 NEW COURSES, CERTIFICATES AND ASSOCIATE DEGREES

Requested Action: Approval/Ratification

Reviewed by: Georgia Lorenz, Dean, Academic Affairs

Approved by: Jeff Shimizu, Vice President, Academic Affairs

New Courses – Credit:

- a. Medical Laboratory Technician 3: Blood Banking and Immunology
- b. Medical Laboratory Technician 4: Clinical Chemistry
- c. English 85: Reading and Writing I
- d. Energy Efficiency 2: Residential Building Science
- e. Dance 75/ECE 75: Dance for Children – Creative Dance in the Pre-K and Elementary Classroom

Distance Education Courses:

- a. Geography 8/Urban Studies 8: Urban Geography – Introduction to Urban Studies
- b. Business 11: Introduction to the Hospitality Industry

Certificates:

- a. Recycling and Resource Management Certificate of Achievement
- b. Recycling and Zero Waste Department Certificate
- c. Public Policy Certificate of Achievement

Associate Degrees:

Associate in Science

- a. Recycling Resource Management

Associate in Arts

- b. Public Policy
- c. Sociology (AA-T) – Transfer

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 14 ACCEPTANCE OF GRANT AND BUDGET AUGMENTATION

Requested by: *Chris Bonvenuto, Director, Fiscal Services*
 Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
 Requested Action: *Approval/Ratification*

Title of Grant: Training for Health Information Technology
 Granting Agency: Department of Health and Human Services, Office of National Coordinator
 Appropriated Funding: \$15,000
 Matching Funds: None
 Performance Period: August 1, 2010 – June 30, 2011
 Summary: The is an augmentation to the sub-award agreement through Los Rios College to be used exclusively for travel related to outreach and marketing efforts to promote and foster student success in the program.

Budget Augmentation:

Revenue:		
8000 Revenue		\$15,000
Expenditures:		
5000 Travel and Conferences		\$13,889
7000 Indirect Costs		1,111

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 15 RATIFICATION OF CONTRACTS AND CONSULTANTS

Requested Action: Ratification

Approved by: Chui L. Tsang, Superintendent/President

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

	Provider/Contract	Term/Amount	Service	Funding Source
A	Kristy Choo	Not to exceed \$300 May 23, 2011	As part of the Global Citizenship food theme, Kristy Choo spoke on the philosophy of art and aesthetics of food. Ms. Choo, a native of Singapore, has extensive experience providing educational workshops and is a renown pastry chef.	Global Citizenship (100%)
<i>Requested by: Georgia Lorenz, Dean, Academic Affairs</i>				
<i>Approved by: Jeff Shimizu, Vice President, Academic Affairs</i>				
B	Recycling Organization of North America (RONA)	Increase of \$12,500, for a total of \$48,958 (The original amount of \$36,488 was approved by the Board of Trustees on November, 2, 2010) October 2, 2010 – September 30, 2011	RONA is currently supporting the efforts of SMC's Community Based Job Training project entitled California Works Alliance: Jobs through Recycling and Resource Management, by serving as a subject matter expert, providing leadership and assistance to project partners, to develop a for-credit educational curriculum. The original budget allowed for a single conference to develop national standards based on SMC's curriculum. The increase is necessary to provide additional conferences.	U.S. Department of Labor/ Community Based Job Training Grant (2010-2013)
<i>Requested by: Genevieve Bertone, Project Manager, Sustainability</i>				
<i>Approved by: Jeff Shimizu, Vice-President, Academic Affairs</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 15 RATIFICATION OF CONTRACTS AND CONSULTANTS

(Continued)

C	Ruth Seymour	June 1 – August 31, 2011 \$3,000 per month, not to exceed \$9,000	Ruth Seymour will assist with the development and implementation of the District branding project. The contract for services to create a comprehensive visual identity system with AdamsMorioka was approved by the Board of Trustees at its May meeting. Ms. Seymour will assist with the completion of the first phase of the project. The goal is to maximize District efforts currently underway in recruiting students (international and out-of-state); and in enterprises such as KCRW, Broad Stage, Emeritus, and others.	SMC Marketing 2010-2011 and 2011-2012 Budget
Requested by: Don Girard, Senior Director, Government Relations and Institutional Communications				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 16 ACADEMIC PERSONNEL

Requested Action: *Approval/Ratification*
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*
Approved by: *Marcia Wade, Vice-President, Human Resources*

SABBATICAL, SPRING 2012

Toni Trives (Modern Languages and Cultures, Spring 2012).

ELECTIONS

All personnel will be properly elected in accordance with District policies, salary schedules, and appropriate account numbers.

NEW FULL-TIME FACULTY, FALL 2011

Bautista, Mahealani, Chemistry	08/29/11
Caldwell, Christina, Political Science	08/29/11
Chi, James Sang, History	08/29/11
Cooley, Stuart, Renewable Energies/Energy Efficiency	08/29/11
Gracia, Aned Muniz, Italian	08/29/11
Herbert, Shannon, English (Transfer)	08/29/11
Hsieh, Jennifer, Chemistry	08/29/11
Hutchinson, Sandra, Anatomy	08/29/11
Jahangard, Ebrahim, Mathematics (Applied/Statistics)	08/29/11
Paik-Schoenberg, Jean, Developmental/Transfer English	08/29/11
Perret, Deborah, Cosmetology	08/29/11
Santana, Salvador, Respiratory Therapy	08/29/11
Shirinyan, David, Psychology (Neuroscience)	08/29/11

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (*List on file in the Office of Human Resources*)

ACTING ADMINISTRATORS (Extension)

Crawford, Leonard, Acting Dean, Special Programs	07/01/11 – 06/30/12
Hamilton, Carol, Acting Dean, Institutional Development	07/01/11 – 06/30/12
Potts, Charles, Acting Director, Institutional Advancement	07/01/11 – 12/31/11

PROJECT MANAGERS (Extension)

Bertone, Genevieve, Sustainability Coordination	07/01/11 – 06/30/12
Cascio, Joe, Athletics	07/01/11 – 06/30/12
Cooper, Bonita, Upward Bound	07/01/11 – 06/30/12
DeMorst, Wendy, Workforce Development	07/01/11 – 06/30/12
Jennings, Regina, API Grant (AAPIA)	07/01/11 – 09/30/11
Leon-Vasquez, Maria, Workforce Development	07/01/11 – 06/30/12
Long, Edlaina (Laina), Workforce Development	07/01/11 – 06/30/12
Lopez, Cynthia, Supplemental Instruction	07/01/11 – 09/30/11
Murphy, Dawn, Nursing & MLT Program (75%)	07/01/11 – 06/30/12
Sanchez, Sandra, Workforce Development	07/01/11 – 06/30/12
Scott, John, Veterans Resource Center (50%)	07/01/11 – 06/30/12

SEPARATIONS

UNPAID LEAVE OF ABSENCE

Dworsky, Amy – to work 55% of contract

08/29/11 – 06/30/12

RETIREMENT

Long, Cathleen, Instructor, English (31+ years)

06/15/11

Penchansky, Judith, Dean of Student Services, Student Affairs (25 years)

06/30/11

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 17 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned into authorized positions will be abolished, established, and elected to employment (merit system) in accordance with district policies and salary schedules.

<u>ABOLISH</u>	<u>EFFECTIVE DATE</u>
Cosmetology Assistant (1 position), Cosmetology Department, 11 months/20 hours	06/07/11
 <u>ESTABLISH</u>	
Student Services Clerk (1 position) Trio Programs, 12 months, 20 hours	06/07/11
Administrative Clerk (1 position) Cosmetology Department, 11 months/20 hours	06/07/11
Buyer II (1 position) Purchasing/Receiving/Mail, 12 months, 40 hours	06/07/11
 <u>ESTABLISH NEW CLASSIFICATION</u>	
Senior Student Services Specialist – Distance Education Salary Allocation: Range 32 (Bargaining Unit Salary)	05/01/11
 <u>ELECTIONS</u>	
 <u>RECLASSIFICATION</u>	
Simons, Marilyn (correction) From: Administrative Assistant II, Distance Education To: Senior Student Services Specialist – Distance Education	05/01/11
 <u>PROBATIONARY</u>	
Askew, Diana M., Administrative Assistant II, Office of Student Judicial Affairs	05/23/11
Barlow, Anthony, Custodial Operations Supervisor, Operations	05/13/11
Chavez, Rick, Gardener/Equipment Operator, Grounds	05/01/11
Rojas, Louis, Custodial Operations Supervisor, Operations	05/12/11
Samel, Kascia, Student Services Clerk, Scholar’s Program	05/31/11
 <u>LEAVE OF ABSENCE WITHOUT PAY - PERSONAL LEAVE</u>	
Kolbly, Joseph, Instructional Assistant – Math, Mathematics Department	06/20/11 – 07/29/11
Schelbert, Barbara, Instructional Assistant – English, English Department	06/20/11 – 07/29/11

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Guercio, Joanne

07/01/11 – 07/01/12

From: Administrative Assistant II, Counseling, 12 mos, 40 hrs

To: Administrative Assistant II, Counseling, 12 mos, 32 hrs

(Employed prior to 9/19/1977, benefits remain at 100%)

SEPARATIONS

LEAVE OF ABSENCE

Murray, Shanita, Administrative Secretary, AAPIA

06/27/11 – 07/01/11

08/03/11 – 08/09/11

RESIGNATION

Wright, Samantha, Costume Designer, Theatre Arts

06/30/11

RETIREMENT

Smith, Joseph, Receiving, Stockroom & Delivery Worker, Bookstore (26+ years)

06/15/11

Windish, Marge, Academic Secretary, Music Department (21+ years)

06/30/11

39-MONTH REEMPLOYMENT LIST

Harris, LaToya, Cosmetology Assistant, Cosmetology Department

04/25/11

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 18 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

McInerney, Elizabeth, Registration Info Clerk, Matriculation	05/12/11-06/01/11
Harris, Yolanda, Registration Info Clerk, Matriculation	06/06/11-10/06/11
Nears, Pamela, Recycling Program Specialist, Grounds	06/13/11-10/18/11
Vega, Carmen, Registration Info Clerk, Bursar’s Office	07/01/11-12/22/11

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Adebowale, Lena, Cash Receipts Clerk, Bursar’s Office	05/16/11-06/10/11
Askew, Diana M, Administrative Asst II, Student Jud Affairs	05/09/11-06/10/11
Abdulhafiz, Meymuna, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Abel, Teneka, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Arenas, Leyla, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Arevalo, Mat, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Ashby, Deanna, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Banks, Nichole, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Baskin, Patricia, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Benvenuto, Arlene, Cash Receipts Clerk, Bursar’s Office	05/16/11-06/10/11
Chase, Gerald, Registration/ Info Clerk, Bursar’s Office	05/16/11-06/10/11
Gerhold, Thomas, Accompanist-Voice, Emeritus	06/20/11-12/10/11
Caceres, Karla, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Chang, Tony, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Dear, Kathleen, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Devine Jr, Robert, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Dittmar, James, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Friedland, Shane, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Garcia, Lucy, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Godlock, Yadira, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Grau, Donald Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Gutierrez, Alexis, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Hardister III, Harold, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Hassen, Nuritu, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Hrast, Tanja, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Juarez, Jorge, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Lam, Albert, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11

McIntosh, Bryan, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Mehary, Mehret, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Micas, Donna, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Miles, Shadae, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Moges, Aster, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Murray, Jake, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Narayan, Vishal, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Omerigbo, Dibiansi, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Pabst, Ester, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Pacheco, Wendy, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Reisenfeld, Daniel, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Rubin, Cynthia, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Sands, Christopher, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Santamaria, Bladimir, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Shine, Kevin, Cash Receipts Clerk, Bursar's Office	05/16/11-06/10/11
Smith, Roya, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Swaim, Nancy, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Thielking, Alan, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Valadez, Jorge, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Walker, Terence, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11
Yapkowicz, David, Bookstore Clerk/Cashier, Bookstore	06/06/11-07/01/11

RECOMMENDATION NO. 19 CLASSIFIED PERSONNEL - NON MERIT

Requested Action: *Approval/Ratification*
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*
Approved by: *Marcia Wade, Vice-President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

Student Employees

College Student Assistant, \$8.00/hr (STHP)	28
College Work-Study Student Assistant, \$8.00/hr (FWS)	11
Cal Works, \$8.00/hr	1

Art Models

\$18.00/hr	25
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Community Services Specialist 1

\$35.00/hr	50
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Community Services Specialist 2

\$50.00/hr	1
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Recreation Director II

\$10.59/hr	1
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 FACILITIES

Requested Action: Approval/Ratification
Requested by: Greg Brown, Director, Facilities Planning
JC Keurjian, Chief Director, Facilities Management
Approved by: Robert G. Isomoto, Vice-President, Business/Administration

20-A REJECT ALL BIDS – CAMPUS SIGN AT 16th STREET AND PICO BLVD.

Reject all bids for the 16th and Pico Campus Sign project at 16th Street and Pico Blvd.

Comment: The bids came in over project budget. This project will be combined with the overall campus signage project to reduce costs. The campus signage project is on hold until the completion of the visual identity portion of the District’s branding program.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 BUDGET TRANSFERS

Requested by: Chris Bonvenuto, Director, Fiscal Services
 Approved by: Robert G. Isomoto, Vice-President, Business/Administration
 Requested Action: Approval/Ratification

21-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: April 20, 2011 to May 25, 2011

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-175,700
2000	Classified/Student Salaries	52,578
3000	Benefits	0
4000	Supplies	176,905
5000	Contract Services/Operating Exp	-72,599
6000	Sites/Buildings/Equipment	21,896
7000	Other Outgo/Student Payments	-3,080
Net Total:		0

21-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: April 20, 2011 to May 25, 2011

:

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-11,026
2000	Classified/Student Salaries	22,367
3000	Benefits	6,524
4000	Supplies	1,641
5000	Contract Services/Operating Exp	-10,796
6000	Sites/Buildings/Equipment	-8,710
7000	Other Outgo/Student Payments	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 22 PAYROLL WARRANT REGISTER

Requested by: Ian Fraser, Payroll Manager
 Approved by: Robert G. Isomoto, Vice-President, Business/Administration
 Requested Action: Approval/Ratification

April 1 – April 30, 2011 CIH – C2I \$9,755,498.03

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 23 COMMERCIAL WARRANT REGISTER

Requested by: Robin Quaile, Accounts Payable Supervisor
 Approved by: Robert G. Isomoto, Vice-President, Business/Administration
 Requested Action: Approval/Ratification

April 1 – April 30, 2011 4488 – 4528 \$9,727,399.50

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 24 DIRECT, BENEFIT AND STUDENT GRANT PAYMENTS

Requested by: Robin Quaile, Accounts Payable Supervisor
 Approved by: Robert G. Isomoto, Vice-President, Business/Administration
 Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approve budgets. List on file in Business Office.

April 1 – April 30, 2011	
D001403 – D001561	\$ 157,378.20
B000563 – B000638	\$1,419,747.55
ST00067 – ST00070	\$ 180.50

D – Direct Payments
 B – Benefit Payments (Health Insurance, Retirement, etc.)
 S – Student Payments

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 25 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested by: *George Prather, Director of Auxiliary Services*
 Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
 Requested Action: *Approval/Ratification*

	Payments	Purchase Orders
April 1 – April 30, 2011	\$1,664,135.96	\$19,130.08

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds. The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 26 PURCHASING

Requested by: *Cynthia Moore, Director of Purchasing*
 Approved by: *Robert Isomoto, Vice President*
 Requested Action: *Approval/Ratification*

26-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

April 1 – April 30, 2011	\$2,020,286.45
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26-B AWARD OF CONTRACTS

	Provider/Contract	Service	Term/Amount	Funding Source
A	First Class Vending	Vending Services RFP#10-11/006sf Provide and maintain food and beverage vending machines and services including microwaves and change machines	No cost to SMC; revenue generating	N/A
B	First Class Vending	Vending Services RFP#10-11/007sf Provide and maintain soft drink and various beverage vending machines and services	No cost to SMC; Revenue generating	N/A

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

CONSENT AGENDA: FACILITIES AND FISCAL

26-C PURCHASE AGREEMENTS AND AUTHORIZATION OF PURCHASE ORDERS

Authorize the awards of purchase orders from approved department budgets against the following competitive bid agreements not to exceed legal dollar threshold limits:

- 1) Glendale Unified School District, Contract P-13 08/09, with Apple Computers, to 11/15/2013, for Computer Equipment, Software, Peripherals and Service.
- 2) State of California/WSCA Contract, Contract B27160, with Dell Marketing L.P., to 08/31/2014, for Computer Equipment, Software, Peripherals and Service.
- 3) State of California/WSCA Contract, Contract B27164, with Hewlett Packard Company, to 08/31/2014, for Computer Equipment, Software, Peripherals and Service.
- 4) State of California (CMAS), Contract, Contract 3-94-70-0032, with IBM Corporation, to 12/31/2012, for Computer Equipment, Software, Peripherals and Service.
- 5) U.S. Communities for the County of Fairfax VA. Contract, Contract RQ09-997736-42B, with Insight Public Sector, Inc., to 04/30/2013, for Technology Products/Equipment, Section A and Technology Services/Solutions.
- 6) U.S. Communities for the County of Fairfax VA. Contract, Contract RQ09-997736-42C, with Tech Depot, to 04/30/2013, for Technology Products/Equipment, Section A.
- 7) State of California (CMAS), Contract, Contract 03-70-2023A, with Commercial Data System, Inc., to 05/31/2012, for Oracle Corporation for Software, License Support and Maintenance.
- 8) State of California (CMAS), Contract, Contract M010370, with CCS Presentation Systems Inc., ongoing, for Classroom Audio-Visual Equipment and Mitsubishi Brand included.
- 9) U.S. Communities for the County of Los Angeles Contract, Contract MA-IS-1140130, with Graybar Electric Company, Inc , to 01/13/2013, for Electrical Heating, Ventilation and supplies.
- 10) Western States Contracting Alliance (WSCA) for the State of Nevada, Contract, Contract 7066, with Grainger Industrial Supplies, to 11/30/2011, for Industrial Supplies and Equipment, Janitorial Supplies and Equipment.
- 11) Western States Contracting Alliance (WSCA) for the State of California, Contract, Contract 7-09-79-02, with Waxie Enterprises, Inc., to 07/30/2011, for Janitorial Supplies.
- 12) Western States Contracting Alliance (WSCA) for the State of California, Contract, Contract IS-06-84-01 , with Empire Safety , to 11/30/2011, and Supply or Safety Supplies.

- 13) US Communities Contract 5091, with Home Depot Supply, Inc., to 11/30/2011, for Maintenance and Hardware Supplies.
- 14) State of California (CMAS), Contract, Contract 4-09-0087A, with ALLSTEEL Inc., to 12/31/2013, for Office Furnishings Systems, seating, files and Architectural Interiors.
- 15) State of California (CMAS) Contract, Contract 4-09-71-0091A, with Contract Office Group Inc., to 03/31/2013, for Haworth Office Furnishing Systems, seating files and Architectural Interiors.
- 16) Foundation for the California Community College Contract bid, Contract 10-003, with Office Depot, to 11/01/2013, for Office and Classroom Supplies.
- 17) Western States Contracting Alliance (WSCA) for the State of CA, Contract, Contract 07-08-99-5, with Pitney Bowes Inc., to 11/13/2012, for Mailroom Equipment and Maintenance.
- 18) Western States Contracting Alliance (WSCA) for the State of Utah, Contract, Contract MA-454/MSA5-06- 99-04, with Nexus IS, Inc., to 05/31/2011, for network communication equipment and maintenance.
- 19) California State University Contract, Contract 701/09/047, with Human Scale, to 05/31/2011, for Ergonomic Office Furniture.
- 20) University of California/California State University Contract, Contract 60119, with Steelcase, to 05/31/2011, for Office Furnishings Systems, seating, files and Architectural Interiors.
- 21) California Higher Education Consortium Agreement, Contract CHEC 70358, with Ergogenesis, LLC, to 04/01/2011, for Ergonomic Furnishing.
- 22) State of California Master Service Agreement Contract, Contract 05-06-99-01, with US Bank, to 10/18/2011, for PCARD Program.
- 23) Western States Contracting Alliance (WSCA) for the State of Nevada, Contract 5-09-99-29 THRU 5-09-99-31, with NAPA Auto Parts, to 12/21/2012, for Auto parts and supplies.
- 24) California State University Contract, Contract 60512, with Apple Computer, to 12/31/2011, for I-Tune Applications.
- 25) California State University Contract, Contract 60511 50, with Google, to 12/31/2011, for Google Appliances.
- 26) California State University Contract, Contract 70422, with IBM, to 12/21/2011, for Consulting Services.
- 27) California State University Contract, Contract 60515, with Xerox, to 11/30/2011, for Digital Color Copiers and Services.
- 28) Educational & Institutional Cooperative Purchasing, Contract CNR-01163CNR-01163, with VWR Scientific, to 06/30/2012, for General Laboratory Supplies
- 29) California State University Contract, Contract 90428, with Royal Paper Supply, to 10/13/2011, for Janitorial Paper Products

- 30) California State University Contract, Contract 1924, with PlanetBids, ongoing, for On-Line Bid/Vendor Management, Contract Management and Insurance Certificate Management Services Software Services.
- 31) California State University Contract, Contract 90365, with Mission Linen, to 08/31/2011, for Uniform Rentals and Sales.
- 32) EdBuy for the Los Angeles County Office of Education (LACOE), Contract, Contract 08/09-1383, with Xpedex, to 04/13/2012, for Cut Paper Supplies.
- 33) US Communities for Dallas County TX, Master Agreement, Contract 2007-118-3034, with Zep Manufacturing, to 12/13/2012, for Cleaning Chemicals and Supplies.
- 34) Western States Contracting Alliance (WSCA) for the State of Nevada, Contract 1568, with Simplex/Grinnel, to 10/31/2012, for Fire Alarm Testing/Fire Suppression Services
- 35) US Communities for City of Charlotte, Contract, with Autozone, to 01/25/2013, for Auto parts and supplies.
- 36) Western States Contracting Alliance (WSCA) for the State of California, Contract, Contract 05-09-99-31, with O'Reilly Auto Parts, to 12/31/2013, for Auto parts and supplies.
- 37) State of California (CMAS) Agreement, Contract MA-IS-1140053-2, with Staples, to 12/13/2013, for office supplies, technology equipment.
- 38) California County Superintendents Educational Services Association, with CalSave Program, ongoing contract, sponsored by Epylon.
- 39) University of California Office of the President (UCOP), Contract 708/OP/038, with Ricoh Americas Corporation, to 08/09/2011, Digital Copier Products & Services.
- 40) University of California Office of the President (UCOP), Contract 708/OP/039, with Xerox Corp., to 11/30/2011, Digital Copier Products & Services.
- 41) Western States Contracting Alliance (WSCA) for the State of Utah, Contract MA454, with Federal Express Corporation, to 08/27/2011, Express, Small Package air delivery and international shipments.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 7, 2011

X. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**

The meeting was adjourned in memory of **Ruby Viola Lawson**, mother of Executive Vice-President Randal Lawson and Dianne Talarico, former Superintendent of the Santa Monica-Malibu Unified School District

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, July 5, 2011** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

1. Report: 2010-2011 Grant Funded Projects
2. Report: Curriculum
3. Appointments to Citizens' Bond Oversight Committee
4. Annual Recommendations: Contracts and Consultants

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	June 7, 2011

APPENDIX A

RECOMMENDATION NO. I

SUBJECT: **2011-2012 TENTATIVE BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the 2011-2012 Tentative Budgets (Appendix A).

The Santa Monica Community College District Proposed Budget for fiscal year 2011-2012 consists of the following nine funds:

General Fund Unrestricted	\$146,913,714
General Fund Restricted	<u>\$28,182,762</u>
<i>Total General Fund</i>	\$175,096,476

Special Reserve Fund (Capital)	\$9,885,671
Earthquake Fund	\$2,263,517
Bond Fund: Measure U	\$23,664,446
Bond Fund: Measure S	\$59,365,890
Bond Fund: Measure AA	\$88,804,589
Bond Interest & Redemption Fund	\$50,345,718
Student Financial Aid Fund	\$33,598,698
Auxiliary Operations	<u>\$4,136,411</u>
<i>Total Other Restricted</i>	\$272,064,940

TOTAL PROPOSED TENTATIVE BUDGET \$447,161,416

COMMENT: This is the recommended tentative budget for acceptance. It reflects the best information currently available. It is expected that changes will occur between now and the Adopted Budget. Some changes will be the result of revised state revenue, and others will be internal adjustments resulting from new or updated revenue information and expenditure reduction efforts.

**SANTA MONICA COMMUNITY COLLEGE DISTRICT
2011-2012 TENTATIVE BUDGET NARRATIVE**

The Santa Monica Community College District Proposed Budget for fiscal year 2011-2012 is comprised of the following nine funds:

General Fund Unrestricted	\$146,913,714
General Fund Restricted	<u>\$28,182,762</u>
<i>Total General Fund</i>	\$175,096,476
Special Reserve Fund (Capital)	\$9,885,671
Earthquake Fund	\$2,263,517
Bond Fund: Measure U	\$23,664,446
Bond Fund: Measure S	\$59,365,890
Bond Fund: Measure AA	\$88,804,589
Bond Interest & Redemption Fund	\$50,345,718
Student Financial Aid Fund	\$33,598,698
Auxiliary Operations	<u>\$4,136,411</u>
<i>Total Other Restricted</i>	\$272,064,940

TOTAL PROPOSED TENTATIVE BUDGET **\$447,161,416**

The 2010-2011 fiscal year is projected to close with an Unrestricted General Fund ending balance of \$14,180,065, excluding Designated Reserves, which is included in the Unrestricted Budget as a Contingency Reserve.

GENERAL FUND

General Fund Unrestricted Revenues (01.0)

These are the only funds available for the general operations of the College. All other funds are restricted with the exception of some parts of the Auxiliary fund.

The two largest drivers of revenue generation for the District in any given year are the Cost of Living Adjustment (COLA) and growth funding. The proposed Tentative Budget for 2011-2012 provides for a Cost of Living Adjustment (COLA) and Growth Funding of 0.00%.

The largest source of revenue for the District is state funding. The state funding formula is based on the combination of property taxes, enrollment fees and principal apportionment funds added together to equal the estimated State General Revenue. The figures in the tentative budget are based on estimates from the Chancellor's Office adjusted by the District's enrollment projections. The District is still awaiting the receipt of the official P2 report and the Advanced Apportionment report. In addition the Governor's current state budget proposal depends on the successful passage of tax extensions that provide additional resources to the State. If any or all of these tax extensions are unsuccessful, the District expects a major budget realignment from the Governor's "May Revise" proposal. The District has prepared the tentative budget with the assumption that the tax extension proposals are unsuccessful therefore limiting the chance of a major decline in expected funding between the tentative and adopted budgets. Even with the District's conservative revenue assumptions, adjustments to revenue should be anticipated between the tentative budget and adopted budget. If actual receipts of either property taxes or enrollment fees differ from projections, principal apportionment funding will be adjusted to keep the formula constant.

Non-resident Tuition revenues are the second principal source of funding for the District. Unlike Enrollment Fee revenue that belongs to the State, all revenue received from tuition for non-resident students belongs to the District. The District anticipates growth in non-resident tuition of approximately 7% from the projected 2010-2011 revenue due to fee increases.

The District anticipates that State funding reductions will require the District to eliminate winter intersession in the 2011-2012 fiscal year. In order to provide access to students and continue the operations of the District during the winter session, the District has included in the tentative budget the assumption that 300 sections of winter classes will be offered outside of the apportionment process. The revenue associated with these classes is represented on the budget in a new line item titled "Fee Based Instruction".

Local revenues are a combination of property taxes and revenue generated at the college level through the charging of fees and fines and through interest earned on cash. The District anticipates an increase in local revenue in fiscal year 2011-2012 mainly generated by increases in enrollment fees and the inclusion of fee based instruction.

General Fund Unrestricted Expenditures (01.0)

The District's largest expenditures (88.83% of the total budget) are related to salary and benefits. The salary and payroll benefit related expenditure projections reflect appropriate step, column and longevity increases for all qualified employees, as well as any increases that will occur as specified in the collective bargaining agreements.

The tentative budget reflects the District's intention to continue to provide funding for the restoration of student services that have been affected by the State budget reductions. This funding is represented in the expenditure lines titled "Restoration of Student Services".

The discretionary section of the expenditure budget (Supplies, Services and Capital), reflects a reduction in budget of approximately \$1,970,000 from 2010-2011 projected expenditures. This represents an approximate 11% reduction in the discretionary section of the unrestricted general fund budget.

The amount of \$9,874,003 for the Contracts/Services line item in the tentative budget includes: Rents/Leases (i.e. Madison Site, Swimming Pool, Big Blue Bus) 22%; Other Contract Services 19%; Advertising 10%; Repairs of Equipment 9%; Bank Fees and Bad Debt 9%; Legal Services (including those for the Personnel Commission) 6%; Consultants 5%; Postage and Delivery Services 4%; Conferences and Training 4%; Off-Campus Printing 3%; LACOE Contracts (i.e. PeopleSoft, HRS) 2%; Software Licensing 2%; Memberships and Dues 1%; Repairs on Facility 1%; Audit 1%; and Other Services – all under 1% of budget (i.e. Mileage, Professional Growth, Fingerprinting, Board Meetings, Field Trips) 2%.

RESTRICTED FUNDS

General Fund Restricted (01.3)

This fund represents restricted funding that is received by the District from Federal, State and Local sources. All grants that do not end by June 30, 2012 will be carried over to the 2012-2013 budget, if permissible.

When received, new grants will be presented to the Board of Trustees for approval, and the District's budget will be augmented to reflect the increase.

Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Expenditures Fund. The major source of revenue for this fund is the non-resident capital surcharge. These funds are used for capital outlay related projects, including the installment payments for the AET Certificate of Participation and any required expenditure matches for scheduled maintenance/physical plant, special repair projects and architectural barrier removal. State funding for capital projects is also accounted for in this fund.

All capital expenditures and revenue in the Special Reserve Fund, as well as Fund 41.0, Fund 42.1, Fund 42.2, 42.3, and 42.4 reflect the total expenditure allocation and the total revenue for all projects, and are not limited to the current year, thus resulting in a zero ending balance. Money in these funds may not be transferred into the general fund.

Earthquake Fund (41.0)

This fund reflects the FEMA and OES funding received and expended as a result of the damage incurred at Santa Monica College from the 1994 Northridge Earthquake. These funds are for the Humanities and Social Sciences (Liberal Arts Replacement) Project, the District's last earthquake project.

Bond Fund Measure U (42.2)

This fund reflects the revenue from the sale of bonds approved through Measure U and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure U.

Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved through Measure S and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure S.

Bond Fund Measure AA (42.4)

This fund reflects the revenue from the sale of bonds approved through Measure AA and the interest earned in the fund. The expenditures in this fund relate to the College construction plan approved under Measure AA.

Bond Interest and Redemption Fund (48.0)

This fund is administered by the Los Angeles County Treasurer's Office and reflects the receipt of property tax revenue due to voted indebtedness for bond issues and the payment of interest on those bonds plus the redemption of the bonds that mature within the 2011-2012 fiscal year. This information is provided by the Los Angeles County Treasurer's Office through the Los Angeles County Office of Education.

Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (PELL, SEOG, Loans and Cal Grants). The transfer line items reflect a transfer from the Unrestricted General Fund to meet the match requirements of the individual grant programs.

Auxiliary Operations

This budget reflects the revenue and expenditures of the auxiliary operations of the District, namely the Bookstore, the food and vending concessions, and college expenditures in programs such as Athletics, Music, Theatre Arts, the *Corsair* student newspaper and transportation.

CONCLUSION

This is the recommended tentative budget for acceptance. It is expected that changes will occur between now and the Adopted Budget. Some changes will be the result of revised state revenue, and others will be internal adjustments resulting from new or updated revenue information and expenditure reduction efforts.

**UNRESTRICTED GENERAL FUND 01.0
2011-2012 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED REVENUE	2011-2012 TENTATIVE BUDGET
FEDERAL			
FIN AID ADM ALLOWANCES	132,866	132,866	132,866
TOTAL FEDERAL	132,866	132,866	132,866
STATE			
GENERAL APPORTIONMENT	84,581,383	83,898,627	75,378,953
GROWTH	2,136,223	2,855,790	-
COLA	(400,228)	-	-
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	108,234	-
HOMEOWNERS EXEMPT	101,768	101,800	101,800
STATE LOTTERY REVENUE	3,187,303	3,136,326	2,753,563
MANDATED COST RECOVERY	-	413,930	-
OTHER STATE	434,530	627,073	627,073
TOTAL STATE	90,040,979	91,141,780	78,861,389
LOCAL			
PROP TAX SHIFT (ERAF)	-	1,334,001	1,334,001
SECURED TAX	9,777,848	7,970,138	7,970,138
SUPPLEMENTAL TAXES	75,884	60,707	60,707
UNSECURED TAX	475,136	475,000	475,000
PRIOR YRS TAXES	310,689	737,096	737,096
PROPERTY TAX - RDA PASS THRU	357,977	374,175	374,175
RENTS	57,000	80,000	92,000
INTEREST	234,500	160,296	74,796
ENROLLMENT FEES	9,839,198	9,643,106	12,158,821
STUDENT RECORDS	415,500	415,500	378,370
NON-RESIDENT TUITION/INTENSIVE ESL	19,789,866	20,979,145	22,384,007
FEE BASED INSTRUCTION	-	-	3,420,000
OTHER STUDENT FEES & CHARGES	194,000	119,990	109,267
F1 APPLICATION FEES	102,500	116,108	158,145
OTHER LOCAL	609,712	452,328	452,328
I. D. CARD SERVICE CHARGE	890,000	890,000	810,467
LIBRARY CARDS	200	200	200
LIBRARY FINES	15,500	15,500	15,500
PARKING FINES	268,500	149,700	149,700
TOTAL LOCAL	43,414,010	43,972,990	51,154,718
TOTAL REVENUE	133,587,855	135,247,636	130,148,973
TRANSFER IN	201,320	224,911	171,508
TOTAL REVENUE AND TRANSFERS	133,789,175	135,472,547	130,320,481

UNRESTRICTED GENERAL FUND 01.0
2011-2012 TENTATIVE EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED EXPENDITURES	2011-2012 TENTATIVE BUDGET
INSTRUCTION	23,344,741	23,159,000	23,516,239
ACADEMIC MANAGERS	5,341,854	5,465,495	5,516,604
NON-INSTRUCTION	5,708,145	5,708,145	5,801,164
HOURLY INSTRUCTION	25,151,622	25,151,622	22,854,063
HOURLY NON-INSTRUCTION	3,661,838	3,680,558	3,402,581
VACANT POSITIONS	85,653	119,110	119,110
VACANCY SAVINGS	(42,827)	(104,221)	(59,555)
RESTORATION OF STUDENT SERVICES	505,329	505,329	354,922
TOTAL ACADEMIC	63,756,355	63,685,038	61,505,128
CLASSIFIED REGULAR	20,048,288	20,192,554	20,644,793
CLASSIFIED MANAGERS	3,946,602	3,826,331	3,917,337
CLASS REG INSTRUCTION	2,819,937	2,825,026	2,973,598
CLASSIFIED HOURLY	1,623,362	1,872,644	1,662,320
CLASS HRLY INSTRUCTION	786,122	626,122	626,445
VACANT POSITIONS	677,575	823,695	797,628
VACANCY SAVINGS	(338,788)	(720,733)	(398,814)
RESTORATION OF STUDENT SERVICES	324,626	324,626	228,004
TOTAL CLASSIFIED	29,887,724	29,770,265	30,451,311
STRS	4,002,736	4,000,003	3,868,796
PERS	3,746,802	3,352,767	3,404,112
OASDI/MEDICARE	3,002,056	3,004,947	3,024,790
H/W	13,385,959	13,258,352	14,066,072
RETIREEES' H/W	1,905,169	2,108,329	2,207,704
SUI	829,135	829,675	1,620,428
WORKERS' COMPENSATION	1,283,254	1,283,254	1,236,349
ALTERNATIVE RETIREMENT	500,000	500,000	500,000
BENEFITS RELATED TO VACANT POSITIONS	198,684	188,561	183,348
BENEFITS RELATED TO VACANCY SAVINGS	(99,342)	(164,991)	(91,674)
RESTORATION OF STUDENT SERVICES	200,436	200,436	140,778
TOTAL BENEFITS	28,954,889	28,561,333	30,160,703
SUPPLIES	1,108,228	1,108,228	976,025
BACKFILL FOR STUDENT SERVICES	20,800	20,800	14,609
TOTAL SUPPLIES	1,129,028	1,129,028	990,634
CONTRACTS/SERVICES	10,925,645	11,044,899	9,874,003
INSURANCE	913,397	913,397	913,397
UTILITIES	3,266,052	3,266,052	2,861,502
RESTORATION OF STUDENT SERVICES	180,454	180,454	126,744
TOTAL SERVICES	15,285,548	15,404,802	13,775,646
BLDG & SITES	45,000	45,000	38,250
EQUIPMENT	218,430	243,430	113,442
LEASE PURCHASES	81,489	81,489	64,906
RESTORATION OF STUDENT SERVICES	167,188	167,188	117,426
TOTAL CAPITAL	512,107	537,107	334,024
TOTAL EXPENDITURES	139,525,651	139,087,573	137,217,446
OUTGOING TRANSFER/FINANCIAL AID	236,904	236,904	242,137
RESTORATION OF STUDENT SERVICES	24,940	24,940	17,517
TOTAL TRANSFERS/FINANCIAL AID	261,844	261,844	259,654
TOTAL EXPENDITURES & TRANSFERS	139,787,495	139,349,417	137,477,100

UNRESTRICTED GENERAL FUND 01.0
2011-2012 TENTATIVE FUND BALANCE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED FUND BALANCE	2011-2012 TENTATIVE BUDGET
TOTAL REVENUE AND TRANSFERS	133,789,175	134,950,383	130,320,481
TOTAL EXPENDITURES AND TRANSFERS	137,882,767	137,784,223	135,927,057
RESTORATION OF STUDENT SERVICES	1,423,773	1,423,773	1,000,000
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	961,912	1,131,366	1,100,086
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(480,957)	(989,945)	(550,043)
OPERATING SURPLUS/(DEFICIT)	(5,998,320)	(4,399,034)	(7,156,619)
ONE-TIME FUNDING			
PRIOR YEAR APPORTIONMENT ADJ	-	108,234	-
MANDATED COST RECOVERY	-	413,930	-
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	(5,998,320)	(3,876,870)	(7,156,619)
BEGINNING BALANCE***	18,470,103	18,470,103	14,180,065
TRANSFER TO DESIGNATED RESERVE - NEW FACULTY	(413,168)	(413,168)	413,168
ENDING FUND BALANCE***	12,058,615	14,180,065	7,436,614
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS **	8.63%	10.18%	5.41%
<p>** Chancellor's Office recommended ratio is 5%. Please see ADDENDUM for Designated Reserves.</p> <p>*** Fund Balance reflects designated reserves.</p>			

**UNRESTRICTED GENERAL FUND 01.0
2011-2012 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2007-2008 ACTUAL REVENUE	2008-2009 ACTUAL REVENUE	2009-2010 ACTUAL REVENUE	2010-2011 PROJECTED REVENUE	2011-2012 TENTATIVE BUDGET
FEDERAL					
FIN AID ADM ALLOWANCES	101,674	112,922	111,669	132,866	132,866
AMERICAN RECOVERY AND REINVESTMENT ACT (-	-	415,294	-	-
TOTAL FEDERAL	101,674	112,922	526,963	132,866	132,866
STATE					
PRINCIPAL APPORTIONMENT w/ STABILIZATION	83,714,229	87,063,646	81,667,004	83,898,627	75,378,953
CREDIT REVENUE GROWTH	-	-	-	2,855,790	-
COLA	4,037,782	-	-	-	-
PRIOR YR APPORTIONMENT ADJ.	1,783,352	1,480,188	675,100	108,234	-
HOMEOWNERS EXEMPT	94,458	94,813	101,768	101,800	101,800
STATE LOTTERY REVENUE	2,799,931	3,097,994	3,076,260	3,136,326	2,753,563
MANDATED COST RECOVERY	25,681	-	270,993	413,930	-
OTHER STATE	1,249,191	1,224,716	593,863	627,073	627,073
TOTAL STATE	93,704,624	92,961,357	86,384,988	91,141,780	78,861,389
LOCAL					
PROP TAX SHIFT (ERAF)	-	1,025,602	1,935,724	1,334,001	1,334,001
SECURED TAX	8,878,263	9,794,419	10,136,023	7,970,138	7,970,138
SUPPLEMENTAL TAXES	454,539	183,764	75,884	60,707	60,707
UNSECURED TAX	363,604	408,589	475,136	475,000	475,000
PRIOR YRS TAXES	449,187	416,358	235,666	737,096	737,096
PROPERTY TAX - RDA PASS THRU	238,648	317,365	357,977	374,175	374,175
RENTS	134,025	69,960	56,919	80,000	92,000
INTEREST	1,184,250	414,554	234,374	160,296	74,796
ENROLLMENT FEES	7,867,266	8,244,191	9,945,255	9,643,106	12,158,821
STUDENT RECORDS	294,285	305,867	415,482	415,500	378,370
NON-RES TUITION/INTENSIVE ESL	17,227,972	17,961,185	20,199,343	20,979,145	22,384,007
FEE BASED INSTRUCTION	-	-	-	-	3,420,000
OTHER STUDENT FEES & CHARGES	172,049	140,060	193,886	119,990	109,267
F1 APPLICATION FEES	96,432	108,580	102,273	116,108	158,145
OTHER LOCAL	450,927	1,021,785	755,437	452,328	452,328
I. D. CARD SERVICE CHARGE	506,730	832,049	889,640	890,000	810,467
LIBRARY CARDS	260	280	160	200	200
LIBRARY FINES	20,435	17,114	15,247	15,500	15,500
PARKING FINES	311,339	273,447	268,497	149,700	149,700
TOTAL LOCAL	38,650,211	41,535,169	46,292,923	43,972,990	51,154,718
TOTAL REVENUE	132,456,509	134,609,448	133,204,874	135,247,636	130,148,973
TRANSFER IN	213,913	162,613	145,184	224,911	171,508
TOTAL REVENUE AND TRANSFERS	132,670,422	134,772,061	133,350,058	135,472,547	130,320,481
BEGINNING BALANCE	15,960,596	16,797,976	17,408,758	18,470,103	14,180,065
DESIGNATED RESERVE		2,000,000	2,000,000	2,000,000	2,413,168
TOTAL FUNDS AVAILABLE	148,631,018	153,570,037	152,758,816	155,942,650	146,913,714

**UNRESTRICTED GENERAL FUND 01.0
2011-2012 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	PROJECTED EXPENDITURES	TENTATIVE BUDGET
INSTRUCTION	22,903,542	23,070,875	22,953,111	23,159,000	23,516,239
ACADEMIC MANAGERS	4,373,445	4,892,447	5,272,095	5,465,495	5,516,604
NON-INSTRUCTION	5,601,931	5,337,375	5,746,275	5,708,145	5,801,164
HOURLY INSTRUCTION	26,099,322	27,304,843	25,298,301	25,151,622	22,854,063
HOURLY NON-INSTRUCTION	3,312,981	3,301,483	3,418,355	3,680,558	3,402,581
VACANT POSITIONS	-	-	-	119,110	119,110
VACANCY SAVINGS	-	-	-	(104,221)	(59,555)
RESTORATION OF STUDENT SERVICES	-	-	236,300	505,329	354,922
TOTAL ACADEMIC	62,291,221	63,907,023	62,924,437	63,685,038	61,505,128
CLASSIFIED REGULAR	17,642,386	19,099,152	19,372,790	20,192,554	20,644,793
CLASSIFIED MANAGERS	2,791,070	3,254,311	3,805,018	3,826,331	3,917,337
CLASS REG INSTRUCTION	2,355,121	2,841,378	2,889,770	2,825,026	2,973,598
CLASSIFIED HOURLY	2,107,281	1,885,963	1,669,226	1,872,644	1,662,320
CLASS HRLY INSTRUCTION	776,274	690,790	483,922	626,122	626,445
CLASSIFIED ONE-TIME OFF SCHEDULE PAY/RETRO	838,567	329,129	-	-	-
VACANT POSITIONS	-	-	-	823,695	797,628
VACANCY SAVINGS	-	-	-	(720,733)	(398,814)
RESTORATION OF STUDENT SERVICES	-	-	96,232	324,626	228,004
TOTAL CLASSIFIED	26,510,699	28,100,723	28,316,958	29,770,265	30,451,311
STRS	3,981,094	4,146,298	3,936,454	4,000,003	3,868,796
PERS	2,846,879	3,124,820	3,336,441	3,352,767	3,404,112
OASDI/MEDICARE	2,621,421	2,841,693	2,875,813	3,004,947	3,024,790
H/W	10,676,007	11,546,784	12,400,909	13,258,352	14,066,072
CALPERS PPO PREMIUM HOLIDAY	-	-	(901,830)	-	-
RETIREES' H/W	1,844,861	1,895,557	1,870,564	2,108,329	2,207,704
CALPERS PPO PREMIUM HOLIDAY - RETIREE H & W	-	-	(220,000)	-	-
SUI	105,383	344,132	465,123	829,675	1,620,428
WORKERS' COMPENSATION	1,227,681	1,140,082	1,302,437	1,283,254	1,236,349
ALTERNATIVE RETIREMENT	469,055	562,302	476,982	500,000	500,000
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH PAY	167,450	61,613	-	-	-
BENEFITS RELATED TO VACANT POSITIONS	-	-	-	188,561	183,348
BENEFITS RELATED TO VACANCY SAVINGS	-	-	-	(164,991)	(91,674)
RESTORATION OF STUDENT SERVICES	-	-	72,182	200,436	140,778
TOTAL BENEFITS	23,939,831	25,663,281	25,615,075	28,561,333	30,160,703
SUPPLIES	929,899	909,098	839,780	1,108,228	976,025
RESTORATION OF STUDENT SERVICES	-	-	60,876	20,800	14,609
TOTAL SUPPLIES	929,899	909,098	900,656	1,129,028	990,634
CONTRACTS/SERVICES	10,283,931	11,150,163	9,997,598	11,044,899	9,874,003
INSURANCE	860,891	810,921	782,256	913,397	913,397
UTILITIES	3,006,397	3,107,023	2,991,819	3,266,052	2,861,502
RESTORATION OF STUDENT SERVICES	-	-	173,354	180,454	126,744
TOTAL SERVICES	14,151,219	15,068,107	13,945,027	15,404,802	13,775,646
BLDG & SITES	245	4,760	30,471	45,000	38,250
EQUIPMENT	170,923	193,224	191,189	243,430	113,442
LEASE PURCHASES	571,975	75,717	-	81,489	64,906
RESTORATION OF STUDENT SERVICES	-	-	34,822	167,188	117,426
TOTAL CAPITAL	743,143	273,701	256,482	537,107	334,024
TOTAL EXPENDITURES	128,566,012	133,921,933	131,958,635	139,087,573	137,217,446
OUTGOING TRANSFER/FINANCIAL AID	1,267,030	239,346	241,473	236,904	242,137
RESTORATION OF STUDENT SERVICES	-	-	88,605	24,940	17,517
TOTAL TRANSFERS/FINANCIAL AID	1,267,030	239,346	330,078	261,844	259,654
TOTAL EXPENDITURES & TRANSFERS	129,833,042	134,161,279	132,288,713	139,349,417	137,477,100
CONTINGENCY RESERVE	16,797,976	17,408,758	18,470,103	14,180,065	7,436,614
DESIGNATED RESERVE	2,000,000	2,000,000	2,000,000	2,413,168	2,000,000
TOTAL	148,631,018	153,570,037	152,758,816	155,942,650	146,913,714

**RESTRICTED GENERAL FUND 01.3
2011-2012 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED REVENUE	2011-2012 TENTATIVE BUDGET
FEDERAL			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	620,461	620,461	492,427
FWS-FEDERAL WORK STUDY	535,774	535,774	546,832
RADIO GRANTS	1,700,000	1,700,000	1,620,125
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	52,106	53,534	53,534
TECH PREP	69,708	69,708	-
AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)	-	46,574	-
FEDERAL CARRYOVERS	1,571,449	1,743,070	1,411,796
OTHER FEDERAL	7,822,459	9,096,098	4,723,869
TOTAL FEDERAL	12,371,957	13,865,219	8,848,583
STATE			
LOTTERY	697,359	697,359	797,000
SFAA-STUDENT FINANCIAL AID ADMIN	705,598	705,598	670,318
EOPS-EXTENDED OPPORTUNITY PROG & SERV	820,970	827,320	785,954
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	55,879	55,879	53,086
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	980,431	1,149,724	1,092,238
NON-CREDIT MATRICULATION	20,861	20,861	20,861
MATRICULATION	667,773	663,229	613,223
MATRICULATION-TRANSFER RELATED	-	-	50,000
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	8,696	8,696	8,696
CALWORKS	164,884	162,303	162,303
ENROLLMENT GROWTH	160,937	160,937	160,937
STATE CARRYOVERS	1,611,247	1,919,666	1,464,997
OTHER STATE	315,919	423,975	349,121
TOTAL STATE	6,210,554	6,795,547	6,228,734
LOCAL			
PICO PARTNERSHIP	151,444	151,444	151,444
HEALTH FEES	1,230,000	1,290,349	1,210,000
PARKING FEES	1,600,000	1,600,000	1,600,000
DONATIONS-KCRW	5,027,286	5,027,286	5,047,836
COMMUNITY SERVICES	845,000	845,000	845,000
COUNTY CALWORKS	64,000	64,000	64,000
CONSOLIDATED CONTRACT ED-LOCAL	146,092	394,558	300,170
LOCAL CARRYOVERS	1,037,206	856,451	860,464
OTHER LOCAL	2,941,065	2,950,199	3,026,531
TOTAL LOCAL	13,042,093	13,179,287	13,105,445
TOTAL REVENUE	31,624,604	33,840,053	28,182,762

RESTRICTED GENERAL FUND 01.3
2011-2012 TENTATIVE EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED EXPENDITURES	2011-2012 TENTATIVE BUDGET
INSTRUCTION	18,414	88,864	5,212
MANAGEMENT	1,695,480	2,594,038	1,561,175
NON-INSTRUCTION	1,182,346	962,786	1,026,139
HOURLY INSTRUCTION	479,367	537,901	406,424
HOURLY NON-INSTRUCTION	1,599,258	1,785,587	1,114,359
TOTAL ACADEMIC	4,974,865	5,969,176	4,113,309
CLASSIFIED REGULAR	2,460,834	2,618,464	2,621,605
CLASSIFIED MANAGERS	277,483	312,483	252,020
CLASS REG INSTRUCTION	30,000	30,000	-
CLASSIFIED HOURLY	1,857,282	2,250,183	1,700,682
CLASS HRLY INSTRUCTION	314,459	272,274	281,174
TOTAL CLASSIFIED	4,940,058	5,483,404	4,855,481
BENEFITS HOLDING ACCOUNT	2,328,952	1,174,918	2,072,859
STRS	-	194,857	-
PERS	-	221,793	-
OASDI/MEDICARE	-	225,036	-
H/W	-	536,357	-
SUI	-	39,568	-
WORKERS' COMP.	-	71,929	-
ALTERNATIVE RETIREMENT	-	43,452	-
TOTAL BENEFITS	2,328,952	2,507,910	2,072,859
TOTAL SUPPLIES	1,143,978	1,230,944	1,161,132
CONTRACTS/SERVICES	11,663,815	11,459,913	9,513,756
INSURANCE	2,459,000	2,459,000	2,509,000
UTILITIES	232,700	232,700	233,335
TOTAL SERVICES	14,355,515	14,151,613	12,256,091
BLDG & SITES	1,585,000	1,661,232	1,585,000
EQUIPMENT/LEASE PURCHASE	1,538,004	1,609,101	1,349,100
TOTAL CAPITAL	3,123,004	3,270,333	2,934,100
TOTAL EXPENDITURES	30,866,372	32,613,380	27,392,972
OTHER OUTGO - STUDENT AID	556,912	1,001,762	618,282
OTHER OUTGO - TRANSFERS	201,320	224,911	171,508
TOTAL OTHER OUTGO	758,232	1,226,673	789,790
TOTAL EXPENDITURES & OTHER OUTGO	31,624,604	33,840,053	28,182,762

**RESTRICTED GENERAL FUND 01.3
2011-2012 TENTATIVE FUND BALANCE BUDGET**

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED FUND BALANCE	2011-2012 TENTATIVE BUDGET
TOTAL REVENUE AND TRANSFERS	31,624,604	33,840,053	28,182,762
TOTAL EXPENDITURES AND TRANSFERS	31,624,604	33,840,053	28,182,762
OPERATING SURPLUS/(DEFICIT)	-	-	-
BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	-	-
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	0.00%	0.00%	0.00%

**RESTRICTED GENERAL FUND 01.3
2011-2012 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2007-2008 ACTUAL REVENUE	2008-2009 ACTUAL REVENUE	2009-2010 ACTUAL REVENUE	2010-2011 PROJECTED REVENUE	2011-2012 TENTATIVE BUDGET
FEDERAL					
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	428,652	544,463	526,491	620,461	492,427
FWS-FEDERAL WORK STUDY	564,251	551,852	622,799	535,774	546,832
RADIO GRANTS	1,488,206	988,620	1,361,188	1,700,000	1,620,125
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	78,697	63,502	52,105	53,534	53,534
TECH PREP	63,139	81,405	57,252	69,708	-
AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)	-	-	-	46,574	-
FEDERAL CARRYOVERS	877,757	1,375,715	1,158,027	1,743,070	1,411,796
OTHER FEDERAL	1,870,881	1,897,927	1,385,556	9,096,098	4,723,869
TOTAL FEDERAL	5,371,583	5,503,484	5,163,418	13,865,219	8,848,583
STATE					
LOTTERY	375,748	367,949	421,314	697,359	797,000
SFAA-STUDENT FINANCIAL AID ADMIN	629,463	629,706	605,970	705,598	670,318
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,404,206	1,424,488	864,179	827,320	785,954
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	100,094	98,579	58,820	55,879	53,086
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,523,248	1,512,738	1,032,033	1,149,724	1,092,238
NON-CREDIT MATRICULATION	47,338	47,233	20,962	20,861	20,861
MATRICULATION	1,323,552	1,223,762	638,242	663,229	613,223
MATRICULATION-TRANSFER RELATED	68,881	67,088	54,629	-	50,000
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	1,466	-	-	8,696	8,696
CALWORKS	367,982	322,783	173,562	162,303	162,303
ENROLLMENT GROWTH	97,522	242,005	122,457	160,937	160,937
STATE CARRYOVERS	1,456,826	3,105,910	2,869,019	1,919,666	1,464,997
OTHER STATE	1,967,889	780,128	534,589	423,975	349,121
TOTAL STATE	9,364,215	9,822,369	7,395,776	6,795,547	6,228,734
LOCAL					
PICO PARTNERSHIP	150,000	140,007	153,127	151,444	151,444
HEALTH FEES	907,956	884,710	1,032,598	1,290,349	1,210,000
PARKING FEES	1,575,508	1,637,321	1,279,828	1,600,000	1,600,000
DONATIONS-KCRW	4,475,780	4,048,708	3,177,164	5,027,286	5,047,836
COMMUNITY SERVICES	722,451	812,348	747,128	845,000	845,000
COUNTY CALWORKS	80,393	72,417	64,000	64,000	64,000
CONSOLIDATED CONTRACT ED-LOCAL	-	49,565	74,881	394,558	300,170
LOCAL CARRYOVERS	142,553	728,482	805,943	856,451	860,464
OTHER LOCAL	2,731,502	2,287,116	2,704,152	2,950,199	3,026,531
TOTAL LOCAL	10,786,143	10,660,674	10,038,821	13,179,287	13,105,445
TOTAL REVENUE	25,521,941	25,986,527	22,598,015	33,840,053	28,182,762

**RESTRICTED GENERAL FUND 01.3
2011-2012 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2007-2008 ACTUAL EXPENDITURES	2008-2009 ACTUAL EXPENDITURES	2009-2010 ACTUAL EXPENDITURES	2010-2011 PROJECTED EXPENDITURES	2011-2012 TENTATIVE BUDGET
INSTRUCTION	8,530	342,717	220,506	88,864	5,212
MANAGEMENT	1,251,646	1,686,401	1,434,912	2,594,038	1,561,175
NON-INSTRUCTION	1,153,067	1,385,907	1,000,375	962,786	1,026,139
HOURLY INSTRUCTION	57,135	146,703	421,468	537,901	406,424
HOURLY NON-INSTRUCTION	2,307,569	2,057,493	1,570,689	1,785,587	1,114,359
TOTAL ACADEMIC	4,777,947	5,619,221	4,647,950	5,969,176	4,113,309
CLASSIFIED REGULAR	2,045,501	2,504,992	2,359,447	2,618,464	2,621,605
CLASSIFIED MANAGERS	333,305	367,907	320,940	312,483	252,020
CLASS REG INSTRUCTION	-	-	-	30,000	-
CLASSIFIED HOURLY	2,362,440	2,447,461	1,965,992	2,250,183	1,700,682
CLASS HRLY INSTRUCTION	252,061	287,990	339,970	272,274	281,174
TOTAL CLASSIFIED	4,993,307	5,608,350	4,986,349	5,483,404	4,855,481
BENEFITS HOLDING ACCOUNT	-	-	-	1,174,918	2,072,859
STRS	374,997	408,782	331,598	194,857	-
PERS	251,214	322,418	323,195	221,793	-
OASDI/MEDICARE	295,375	366,184	333,480	225,036	-
H/W	771,400	838,609	688,411	536,357	-
SUI	6,447	26,527	25,119	39,568	-
WORKERS' COMP.	131,602	122,499	110,606	71,929	-
ALTERNATIVE RETIREMENT	58,086	57,495	58,415	43,452	-
TOTAL BENEFITS	1,889,121	2,142,514	1,870,824	2,507,910	2,072,859
TOTAL SUPPLIES	733,126	755,776	652,480	1,230,944	1,161,132
CONTRACTS/SERVICES	6,931,553	5,616,217	4,882,853	11,459,913	9,513,756
INSURANCE	2,061,046	2,018,046	2,413,622	2,459,000	2,509,000
UTILITIES	176,682	174,215	179,551	232,700	233,335
TOTAL SERVICES	9,169,281	7,808,478	7,476,026	14,151,613	12,256,091
BLDG & SITES	1,693,274	1,929,592	1,187,335	1,661,232	1,585,000
EQUIPMENT/LEASE PURCHASE	1,270,373	1,239,779	1,205,996	1,609,101	1,349,100
TOTAL CAPITAL	2,963,647	3,169,371	2,393,331	3,270,333	2,934,100
TOTAL EXPENDITURES	24,526,429	25,103,710	22,026,960	32,613,380	27,392,972
OTHER OUTGO - STUDENT AID	781,599	720,204	425,871	1,001,762	618,282
OTHER OUTGO - TRANSFERS	213,913	162,613	145,184	224,911	171,508
TOTAL OTHER OUTGO	995,512	882,817	571,055	1,226,673	789,790
TOTAL EXPENDITURES & OTHER OUTGO	25,521,941	25,986,527	22,598,015	33,840,053	28,182,762

CAPITAL OUTLAY FUND 40.0
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
REVENUE			
INTEREST	85,000	91,000	64,235
NON-RESIDENT CAPITAL CHARGE	3,411,958	3,411,958	2,421,390
TOTAL REVENUE	3,496,958	3,502,958	2,485,625
EXPENDITURES			
SUPPLIES	63,000	2,750	60,250
CONTRACT SERVICES	436,507	192,929	365,369
CAPITAL OUTLAY	8,649,524	1,559,306	9,460,052
TOTAL EXPENDITURES	9,149,031	1,754,985	9,885,671
OPERATING SURPLUS/(DEFICIT)	(5,652,073)	1,747,973	(7,400,046)
BEGINNING BALANCE	5,652,073	5,652,073	7,400,046
ENDING FUND BALANCE	-	7,400,046	-

EARTHQUAKE FUND 41.0
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
REVENUE			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	1,400	1,400	1,000
TOTAL REVENUE	1,400	1,400	1,000
EXPENDITURES			
CONTRACT SERVICES	-	-	-
CAPITAL OUTLAY	3,097,281	834,764	2,263,517
TRANSFER OUT	-	-	-
TOTAL EXPENDITURES	3,097,281	834,764	2,263,517
OPERATING SURPLUS/(DEFICIT)	(3,095,881)	(833,364)	(2,262,517)
BEGINNING BALANCE	3,095,881	3,095,881	2,262,517
ENDING FUND BALANCE	-	2,262,517	-

MEASURE U FUND 42.2
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	220,000	310,000	310,000
TOTAL REVENUE	220,000	310,000	310,000
EXPENDITURES			
SUPPLIES	100,000	-	-
CONTRACT SERVICES	540,000	45,440	19,500
CAPITAL OUTLAY*	22,106,564	(563,322)	23,644,946
TOTAL EXPENDITURES	22,746,564	(517,882)	23,664,446
OPERATING SURPLUS/(DEFICIT)	(22,526,564)	827,882	(23,354,446)
BEGINNING BALANCE	22,526,564	22,526,564	23,354,446
ENDING FUND BALANCE	-	23,354,446	-

* Negative balance in the capital outlay expenditure line is a result of a reimbursement for FEMA approved project related to the 1994 earthquake.

MEASURE S FUND 42.3
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	780,000	698,000	690,000
TOTAL REVENUE	780,000	698,000	690,000
EXPENDITURES			
SUPPLIES	104,057	303	-
CONTRACT SERVICES	5,355,259	256,145	1,127,500
CAPITAL OUTLAY	54,415,636	860,614	58,238,390
TOTAL EXPENDITURES	59,874,952	1,117,062	59,365,890
OPERATING SURPLUS/(DEFICIT)	(59,094,952)	(419,062)	(58,675,890)
BEGINNING BALANCE	59,094,952	59,094,952	58,675,890
ENDING FUND BALANCE	-	58,675,890	-

MEASURE AA FUND 42.4
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	490,000	1,200,000	1,100,000
TOTAL REVENUE	490,000	1,200,000	1,100,000
EXPENDITURES			
SUPPLIES	728,038	-	-
CONTRACT SERVICES	14,923,450	35,949	1,337,500
CAPITAL OUTLAY	80,450,265	9,071,215	87,467,089
TOTAL EXPENDITURES	96,101,753	9,107,164	88,804,589
OPERATING SURPLUS/(DEFICIT)	(95,611,753)	(7,907,164)	(87,704,589)
BEGINNING BALANCE	95,611,753	95,611,753	87,704,589
ENDING FUND BALANCE	-	87,704,589	-

INTEREST AND REDEMPTION FUND 48.0
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
BEGINNING BALANCE	20,148,179	20,148,179	22,061,866
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	20,148,179	20,148,179	22,061,866
REVENUE			
STATE REVENUES	-	-	-
VOTER INDEBTED TAXES	28,283,852	28,283,852	28,283,852
TOTAL REVENUE	28,283,852	28,283,852	28,283,852
TOTAL FUNDS AVAILABLE	48,432,031	48,432,031	50,345,718
EXPENDITURES			
DEBT REDEMPTION	11,916,323	11,916,323	11,916,323
INTEREST CHARGES	14,453,842	14,453,842	14,453,842
TOTAL EXPENDITURES	26,370,165	26,370,165	26,370,165
ENDING FUND BALANCE	22,061,866	22,061,866	23,975,553

**LACOE has complete control of this fund since it is the fiscal agent for the Bond Fund Tax Revenue and interest and Bond Redemption and interest.

STUDENT FINANCIAL AID FUND 74.0
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
REVENUE			
FEDERAL GRANTS	23,078,711	23,078,711	29,382,561
FEDERAL LOANS	3,250,000	3,250,000	3,000,000
CAL GRANTS	822,000	822,000	974,000
TRANSFER	236,904	236,904	242,137
TOTAL REVENUE	27,387,615	27,387,615	33,598,698
EXPENDITURES			
FINANCIAL AID	27,387,615	27,387,615	33,598,698
TOTAL EXPENDITURES	27,387,615	27,387,615	33,598,698
ENDING FUND BALANCE	-	-	-

AUXILIARY FUND			
2011-2012 TENTATIVE REVENUE AND EXPENDITURE BUDGET			
ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-2012 TENTATIVE BUDGET
BEGINNING BALANCE	2,006,239	2,006,239	1,298,483
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	<u>2,006,239</u>	<u>2,006,239</u>	<u>1,298,483</u>
REVENUE			
GROSS SALES	7,532,949	7,258,930	7,028,398
LESS: COST OF GOODS	<u>(5,516,522)</u>	<u>(5,323,670)</u>	<u>(5,057,505)</u>
NET	2,016,427	1,935,260	1,970,893
VENDOR INCOME	757,496	777,351	567,496
AUXILIARY PROGRAM INCOME	<u>298,550</u>	<u>320,878</u>	<u>266,239</u>
NET INCOME	3,072,473	3,033,489	2,804,628
INTEREST	<u>43,000</u>	<u>39,000</u>	<u>33,300</u>
TOTAL REVENUE	<u>3,115,473</u>	<u>3,072,489</u>	<u>2,837,928</u>
TOTAL FUNDS AVAILABLE	<u>5,121,712</u>	<u>5,078,728</u>	<u>4,136,411</u>
EXPENDITURES			
STAFFING	1,317,228	1,257,321	1,257,321
FRINGE BENEFITS	308,000	312,793	312,793
OPERATING	<u>2,202,043</u>	<u>2,210,131</u>	<u>1,765,998</u>
TOTAL EXPENDITURES	<u>3,827,271</u>	<u>3,780,245</u>	<u>3,336,112</u>
ENDING FUND BALANCE	<u>1,294,441</u>	<u>1,298,483</u>	<u>800,299</u>

**ADDENDUM TO UNRESTRICTED GENERAL FUND 01.0
2011-2012 TENTATIVE DESIGNATED RESERVE BUDGET**

ACCOUNTS	2010-2011 ADOPTED BUDGET	2010-2011 PROJECTED	2011-12 TENTATIVE BUDGET
DESIGNATED RESERVE FOR:			
UNFUNDED RETIREE BENEFITS	2,000,000	2,000,000	2,000,000
NEW FACULTY TO BE HIRED	413,168	413,168	-
TOTAL	2,413,168	2,413,168	2,000,000