



MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, FEBRUARY 4, 2020

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

The complete minutes may be accessed on the
Santa Monica College website:

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 4, 2020

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, February 4, 2020.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:32 p.m
 Dr. Nancy Greenstein, Chair - Present
 Dr. Susan Aminoff, Vice-Chair - Present
 Dr. Louise Jaffe - Present
 Dr. Margaret Quiñones-Perez - Present
 Rob Rader - Present
 Dr. Sion Roy - Present
 Barry A. Snell - Present
 Brooke Harrington, Student Trustee – Present (for public session)

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS
 Peter Morse

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
 Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
 Robert Myers, Campus Counsel
 Employee Organization: SMC Faculty Association

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (Government Code Section 54956.9)
 Bridges v. SMCCD, Los Angeles Superior Court Case No. BC60767

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7 p.m.

- PLEDGE OF ALLEGIANCE – Trustee Margaret Quiñones-Perez

- CLOSED SESSION REPORT - None

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
 MOTION MADE BY: Rob Rader
 SECONDED BY: Barry Snell
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

IV. SUPERINTENDENT'S REPORT

V. PUBLIC COMMENTS

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VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #1 Approval of Minutes: January 21, 2020 (Regular Meeting)
January 30, 2020 (Special Meeting/Closed Session)

Contracts and Consultants

- #2 Ratification of Contracts and Consultants
(Less than the amount specified in Public Contract Code Section 20651)
- *Amendments to Previously Ratified Contracts and Consultants*
 - *Renewal of Contracts and Consultants*
 - *New Contracts Submitted for Ratification*

Human Resources

- #3 Academic Personnel
#4 Classified Personnel – Regular
#5 Classified Personnel – Limited Duration
#6 Classified Personnel – Non Merit

Facilities and Fiscal

- #7 Facilities
- A Change Order No. 25 -Student Services Center
 - B Amendment No. 2 Capital Outlay Planning
- #8 Budget Transfers
#9 Commercial Warrant Register
#10 Payroll Warrant Register
#11 Reissue of Payroll Warrant
#12 Auxiliary Payments and Purchase Orders
#13 Providers for Community and Contract Education
#14 Authorization of Signatures to Approve Invoices, 2019-2020

IX. CONSENT AGENDA – Pulled Recommendations

X. MAJOR ITEMS OF BUSINESS

#15 2018-2019 Audit Reports

16 Quarterly Budget Report and 311Q

#17 2020-2021 Nonresident Tuition Rate

18 Update: Main Campus Facilities Master Plan Status

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, March 3, 2020 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	SUPERINTENDENT'S REPORT February 4, 2020
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Superintendent's Report

- Legislative Update: Don Girard, Senior Director of Government Relations/Institutional Communications, reported that a team from Santa Monica College attended the annual CCLC Legislative Summit on January 26-27. In Sacramento. The team comprised Trustees Nancy Greenstein, Louise Jaffe, Barry Snell, Superintendent/President Kathryn Jeffery, Don Girard and his assistant Dagmar Gorman. The meetings were coordinated by the office of Dale Shimasaki, Strategic Education Services. They met with many legislators including Senator Harry Stern, Assemblymembers Jose Medina and Richard Bloom, and the Budget Program Manager of the Department of Finance to discuss a variety of topics including the Student-Centered Funding Formula, hold harmless provision, enrollment, the Future Work Commission, homelessness, student housing, the Promise Program, and Baccalaureate program.
- Enrollment Update: Two weeks away from the start of the Spring 2020 semester, resident credit enrollment is up about 2.2 percent from last year. Nonresident is down 6.16 percent. A temporary travel ban imposed due to the coronavirus outbreak has impacted international students from China. SMC enrolls approximately 800 international students from China. The International Education Office has reached out to the 150 students who indicated that they are unable to return to the United States to resume their studies for the Spring 2020 semester. The students have been offered the following options: (1) enroll in-line classes, (2) skip a semester, (3) enroll in late start classes. The International Education Center is collaborating with Academic Affairs to find scheduling option for students interested in the second 8-week session.
- Transfer Numbers: Janet Robinson, Transfer Center Faculty Leader, reported that data released by the University of California lists Santa Monica College as number one in transfers to the UC system. This is the college's 29th consecutive year in upholding the record. SMC also leads in the transfer of African-American and Hispanic students to UC campuses. SMC leads in transfers to the CSU, Loyola Marymount University. SMC is also still the number one feeder west of the Mississippi to Columbia University. Transfer data from the California State University is currently being analyzed.
- Everytable Lounge, Self-Serve Café at the Center for Media and Design: Lizzy Moore, Dean of SMC Foundation/Institutional Advancement, reported on a unique partnership between SMC Foundation and Everytable, a company that provides healthy, affordable grab-and-go restaurant meals. Everytable Lounge will open at the Center for Media and Design on Tuesday February 18th. This partnership was made possible by a two-year \$50,000 per year grant from the Santa Monica/Westside Legacy for Women and Girls funded from the sale of the YWCA. The grant specified that the funds be used to provide meals to students in specific areas and those with food insecurity. The partnership with Everytable was established with three goals: Offer healthy, affordable fresh food choices; create a lounge designed by students for students; and address basic needs by supporting students who struggle with food insecurity. There will be a formal celebration of the partnership with a grand opening event at CMD on Tuesday, February 25th, 11:30 a.m.-1:30 p.m. The event will include fun activities, food sampling, SMC Cheer, music by KCRW DJ Mario Cotto, and giveaways. Dr. Jeffery will welcome SMC's newest partner in the fight to address food security. The entire campus is invited to come out and celebrate together.
- SMC will be participating in the California Higher Education Basic Needs conference in Orange County. This event will bring together the UC, CSU and community colleges to address basic needs.
- Donation to Black Collegians: Ann Wang, a new donor to the SMC Foundation and SMC, met with Sherri Bradford and Superintendent/President Jeffery to present a donation of \$326,000 to the Black Collegians annual program fund on her birthday. Ms. Wong's gift via the Wang Joint Living Trust, will support food security, textbooks, guest speakers and more.
- StoryCorps in Santa Monica is coming to a finish with over 140 conversations recorded with everyday people. The program will culminate with a Listening Event on Thursday, February 6th, at 5 p.m. in the Student Services Center Orientation Hall, followed by dinner on the rooftop deck.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 4, 2020

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#20.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: None

MOTION MADE BY: Rob Rader
 SECONDED BY: Sion Roy
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

- January 21, 2020 (Regular Board of Trustees Meeting)
- January 30, 2020 (Special Board of Trustees Meeting/Closed Session)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 4, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2 RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
A	In-N-Out Burger	August 28, 2020 Not to Exceed \$30,000	In-N-Out Burger will provide lunch at VIP Welcome Day on August 28, 2020 for approximately 2,500 new students. This will be the 14th year they have provided these services.	SMC Associated Students (\$20,000) SMC Foundation (\$10,000)
<i>Requested by: Brenda Benson, Senior Administrative Dean, Counseling, Retention, and Student Wellness</i>				
<i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				
B	R. Lawrence Kirkegaard & Associates Inc. (Kirkegaard & Associates)	January – August 2020 \$73,270 Plus reimbursable expenses not to exceed \$7,800	Consulting and design services for Broad Stage audio system upgrade to replace outdated speakers, power distribution, amplifiers, mixers and other related audio equipment.	Restricted general fund SMC Performing Arts Center
<i>Requested by: Rob Rudolph, Production Manager</i>				
<i>Approved by: Linda Sullivan, Associate Dean, Facilities Programming</i>				
C	Berry Dunn	September 2019- July 2020 \$62,100	Consulting Services for Information Technology Evaluation Review/Organizational Assessment, Presentation of Organizational Assessment Findings, IT Leadership Coaching	General Fund
<i>Requested by: Marc Drescher, Chief Director, Information Technology</i>				
<i>Approved by: Chris Bonvenuto, Vice-President, Business/Administration</i>				
D	Axon Enterprise Inc.	February 2020- February 2025 \$32,378.05 first year \$9,546.52 per year for years 2-5	Purchase of body cameras and cloud based video management storage and maintenance services for Campus Police over a five year period. The Pacific Palisades American Legion has generously offered to reimburse the District for the cost of the cameras and first year of service.	General fund Reimbursed by Pacific Palisades American Legion (PPAL)
<i>Requested by: Johnnie Adams, Chief of Police</i>				
<i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 4, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

➤ NEW CONTRACTS *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
E Applied Polygraph	January 2019- March 2020 \$825	Provide confidential polygraph services as a part of the pre-employment screening for Campus Safety Officer and Community College Police Dispatcher candidates	General Fund
<i>Requested by: Carol Long, Director of Classified Personnel</i>			
<i>Approved by: Chris Bonvenuto, Vice-President, Business and Administration</i>			
F USC Rossier School of Education Center for Urban Education	January 30 - March 31, 2020 \$15,000	As part of the College's Redesign (Guided Pathways) efforts, several Redesign work teams are conducting action research to better understand how to improve sense of community and belonging among African American and Latinx students who receive services in key student services (Welcome Center, Financial Aid, Admissions, Transfer/Counseling, Career Services, Cayton Computer Lab). USC's Center for Urban Education will provide an all-day training for approximately 22 Redesign work team members and staff from the services/departments named above on how to conduct equity-minded observations of the department/services, including communication, interactions, and activities. Once data has been collected, CUE will lead a half-day facilitated meeting on how to analyze the observations data. Training will be on site at SMC and will include approximately 20 SMC employees, including faculty, administrators, and staff.	Restricted General Fund SEAP (Student Equity and Achievement Program)
<i>Requested by: Hannah Lawler, Dean of Institutional Research</i>			
<i>Approved by: Jennifer Merlic, Vice-President, Academic Affairs</i>			

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 4, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

➤ NEW CONTRACTS *(continued)*

Field Studies Programs: Spring Break 2020				
<i>Requested by Denise Kinsella, Associate Dean, International Education</i>				
<i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i>				
	Provider/Contract	Term/Amount	Service	Funding Source
H	Program vendors UPeace Center for Executive Education (Costa Rica) Helsinki Tour (Finland/Estonia) Meriton Old Town Hotel (Estonia) Hotel Arthur (Finland)	April 10-19, 2020 Each Field Studies program not to exceed \$65,000 which includes in-country travel, housing, lectures, and some meals abroad for up to 25 students and 2 faculty.	Field Studies Abroad program of one-unit course to take place during Spring Break 2020. 18-25 students will accompany up to 2 faculty leaders to study abroad for an intensive 1-unit course of Global Studies 35. Two programs offered. Locations: Costa Rica, Finland/Estonia	Covered by student program participation fees, along with limited need-based scholarships from the Global Citizenship account.
I	USC Wrigley Marine Science Center (Catalina)	April 13-18, 2020 Program not to exceed \$ 25,000 which includes transportation, housing, lectures, and meals for up to 25 students and 2 faculty.	Field Studies Domestic program of one-unit course to take place during Spring Break 2020. 18-25 students will accompany up to 2 faculty leaders for an intensive 1-unit course of Global Studies 35. Location: Catalina Island	Covered by student program participation fees, along with limited need-based scholarships from the Global Citizenship account.
J	Council International Study Programs (iNext Travel Insurance Vendor) (US) Divers Alert Network (DAN)	April 10-19, 2020 Not to exceed \$4,500 Not to exceed \$ 1,875	International travel: iNext comprehensive travel insurance to cover all participants (up to 25 students and two faculty) for two study abroad programs for duration of the trips (including travel dates to/from the United States). Dive Accident Insurance to cover all participants (up to 25 students and two faculty) for Catalina Island program	Covered by student program participation fees, along with limited need-based scholarships from the Global Citizenship account.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 4, 2020

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 2 **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

➤ AMENDMENT TO PREVIOUSLY APPROVED CONTRACT

	Provider/Contract	Term/Amount	Service	Funding Source
K	Tramunto Studio Inc. (formerly Camuffo Pictures, DBA) All terms previously approved in June 2019 remain the same.	2019-2020 Not to exceed \$4,000	Tramunto Studio Inc. will assist the Public Information Office in creating short infomercials or story-driven video/s for the College to aid in enrollment and brand building. Services will include creative concept, screenwriting and pre- to post-production.	Public Affairs, District Budget (100%)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 4, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>SALARY RE-ALLOCATION</u>	<u>EFFECTIVE DATE</u>
From: Personnel Technician Classified Regular Schedule Range 36	02/01/2020
To: Personnel Technician Classified Regular Schedule Range 38	

From: Senior Student Services Specialist – International Students Classified Regular Schedule Range 32	01/01/2020*
To: Senior Student Services Specialist – International Students Classified Regular Schedule Range 36	

*Adjusted effective date from 1/21/2020 Board of Trustees meeting

<u>ESTABLISH NEW CLASS CLASSIFICATION</u>	<u>EFFECTIVE DATE</u>
Usher	02/05/2020
Proposed Salary Range: Classified Regular Schedule Range -8	

<u>PROMOTION</u>	<u>EFFECTIVE DATE</u>
Rodriguez, Olinka	02/05/2020
From: Administrative Assistant II, Personnel Commission	
To: Administrative Assistant III- Confidential, Superintendent's Office	

<u>PROBATIONARY/ADVANCE STEP PLACEMENT</u>	<u>EFFECTIVE DATE</u>
Kamibayashi, Terry, Assistant Director of Facilities Maintenance, Facilities (Step E)	03/02/2020

<u>SALARY RE-ALLOCATION</u>	<u>EFFECTIVE DATE</u>
Guzman, Jose	
From: Personnel Technician Classified Regular Schedule Range -36	02/01/2020
To: Personnel Technician Classified Regular Schedule Range -38	

Nguyen, Suong	
From: Senior Student Services Specialist – International Students Classified Regular Schedule Range -32	01/01/2020*
To: Senior Student Services Specialist – International Students Classified Regular Schedule Range -36	

*Adjusted effective date from 1/21/2020 Board of Trustees meeting

VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT) – INCREASE IN MONTHS/SHIFT CHANGE

Dindial, Bharose	02/03/2020
From: CC Parking Enforcement Officer, Campus Police, 11 months, 40 hours, NS-I	
To: CC Parking Enforcement Officer, Campus Police, 12 months, 40 hours, VH-I	
Bukauskas, Donatas	02/17/2020
From: Instructional Assistant-Math, Math Department, 11 months, 30 hours	
To: Instructional Assistant-Math, Math Department, 11 months, 40 hours, VH-I	
Deresse, Getahun	02/17/2020
From: Instructional Assistant-Math, Math Department, 11 months, 20 hours, VH-I	
To: Instructional Assistant-Math, Math Department, 11 months, 40 hours, VH-I	
Fierro, Yolanda	02/03/2020
From: CC Parking Enforcement Officer, Campus Police, 11 months, 20 hours, NS-I	
To: CC Parking Enforcement Officer, Campus Police, 12 months, 20 hours, VH-I	
Hudson, Gayle	02/03/2020
From: CC Parking Enforcement Officer, Campus Police, 11 months, 40 hours, NS-I	
To: CC Parking Enforcement Officer, Campus Police, 12 months, 40 hours, VH-I	
Kolbly, Joseph	02/17/2020
From: Instructional Assistant-Math, Math Department, 11 months, 20 hours, NS-I	
To: Instructional Assistant-Math, Math Department, 11 months, 40 hours, VH-I	
Li, Keyang	02/17/2020
From: Instructional Assistant-Math, Math Department, 11 months, 30 hours, VH-I	
To: Instructional Assistant-Math, Math Department, 11 months, 40 hours, VH-I	
Negron, Robert	02/03/2020
From: CC Parking Enforcement Officer, Campus Police, 11 months, 40 hours	
To: CC Parking Enforcement Officer, Campus Police, 12 months, 40 hours, VH-I	
Okonoboh, Barry	02/17/2020
From: Instructional Assistant-Math, Math Department, 11 months, 20 hours, VH-I	
To: Instructional Assistant-Math, Math Department, 11 months, 40 hours	
Que, Zhan	02/17/2020
From: Instructional Assistant-Math, Math Department, 11 months, 20 hours, VH-I	
To: Instructional Assistant-Math, Math Department, 11 months, 40 hours	
Valdez, Robert	02/03/2020
From: CC Parking Enforcement Officer, Campus Police, 11 months, 40 hours	
To: CC Parking Enforcement Officer, Campus Police, 12 months, 40 hours, VH-I	

WORKING OUT OF CLASSIFICATION (LIMITED TERM- SUBSTITUTE)

Ordaz, Cindy	
From: Administrative Assistant I, Art/Communications	8/12/2019 - 01/12/2020
To: Administrative Assistant II, Facilities Management	01/13/2020 – 01/24/2020*
Percentage: More than 50%	
*extension of assignment	

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Barba, Ernesto

From: Network Administrator, Network Services

To: Network Engineer, Network Services

Percentage: Less than 50%

*extension of assignment

09/20/2019 - 12/24/2019

01/02/2020 - 01/10/2020

01/11/2020 – 02/07/2020*

Rosales Vasquez, David

From: Custodian, Operations, NS-I

To: Receiving, Stockroom & Delivery Worker, PCAL, Day Shift

Percentage: More than 50%

12/16/2019 - 12/23/2019

01/02/2020 – 04/20/2020

CSEA EDUCATIONAL PAY DIFFERENTIAL

Suzuki, Marcus, Instructional Assistant- Math 1.5% 02/01/2020

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 4, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Jang, Michelle, Theatre Technical Specialist, SMC Performing Arts 01/22/2020-06/30/2020

Correction

Larned, Gwen J, Recycling Program Specialist, Sustainability
 From: 9/10/2019 – 2/20/2019
 To: 9/10/2019 – 1/27/2020

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Lashchev, Yan, Instructional Assistant-Math, Math 01/02/2020-06/30/2020
 Seifu, Nahom, Instructional Assistant-Math, Math 01/01/2020-06/30/2020

SUBSTITUTE - LIMITED TERM:

Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Miller, Samuel L., Administrative Assistant I, Art
 Miller, Samuel L., Administrative Assistant I, Communications
 From: 09/23/2019-01/10/2020
 To: 09/23/2019-01/31/2020

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 4, 2020

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$14.25/hour (STHP)	14
College Work-Study Student Assistant, \$14.25/hour (FWS)	6

SPECIAL SERVICES

Art Model (no costume; Nude), \$27.00/hour	1
Community Services Specialist I, \$35.00/hour	16
Community Services Specialist II, \$50.00/hour	14

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 4, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 FACILITIES

Requested by: Charlie Yen, Director of Facilities Planning

Approved by: Christopher Bonvenuto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

7-A CHANGE ORDER NO. 25 – STUDENT SERVICES BUILDING

Change Order No. 25 – BERNARDS BROS. on the Student Services Building project in the amount of \$571,961.

Original Contract Amount	\$ 77,438,000
Change Order No. 1	\$ 17,634
Change Order No. 2	\$ 13,169
Change Order No. 3	\$ 28,294
Change Order No. 4	\$ 204,509
Change Order No. 5	\$ 39,913
Change Order No. 6	\$ 93,862
Change Order No. 7	\$ 86,274
Change Order No. 8	\$ 67,477
Change Order No. 9	\$ 114,030
Change Order No. 10	\$ 25,628
Change Order No. 11	\$ 66,285
Change Order No. 12	\$ 270,585
Change Order No. 13	\$ 14,589
Change Order No. 14	\$ 15,578
Change Order No. 15	\$ 258,060
Change Order No. 16	\$ 301,259
Change Order No. 17	\$ 112,151
Change Order No. 18	\$ 648,355
Change Order No. 19	\$ 365,038
Change Order No. 20	\$ 199,145
Change Order No. 21	\$ 152,870
Change Order No. 22	\$ 437,671
Change Order No. 23	\$ 182,020
Change Order No. 24	\$ 135,865
Change Order No. 25	\$ 571,961
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Revised Contract Amount	\$ 81,860,222

Project Schedule: This change order does result in a change to the contract length. Project has achieved Substantial Completion.

Total Change Orders represents 5.7% of the original contract.

Funding Source: Measure V

Comment: Change Order No. 25 includes the following:

- Furnish and install additional clip angles at every curtain wall mullion at all levels;
- Raise the 3rd floor steel canopy at the west balcony to align with the curtain wall;
- Furnish and install 120V power to mechanical control panels at Levels P3, P2, P1, 1, and 3;
- Furnish and install additional steel channels for sprinkler lines at roof deck areas
- Provide attachment backing at all mechoshade roller pockets to support the roller shades;
- Lower headers and soffits for new ceiling elevation at Hallway 3.7'
- Furnish and provide additional conduit for Cat6a Cabling and enlarge IDF Rooms at Level P1 and P2;
- Furnish and install overflow drain at Information Booth;
- Additional costs for extended general conditions;
- Perform elevator installation changes required to pass the State elevator inspection;
- Storage and loading / unloading fees for several trailers of furniture stored at the installer's warehouse due to schedule delay;
- Additional costs to mitigation the schedule delay;
- Overtime charge to accelerate the west site work before the Fall semester of 2018.
- Furnish and install additional exit signs in parking level;
- Credit of the installation of 8 traffic bollards at the U shape driveway west of the building.

7-B AMENDMENT NO. 2 CAPITAL OUTLAY PLANNING

Amendment No. 2 – ALMA Strategies on Capital Outlay Planning, Facilities Planning and Space Utilization Services for a extension of four months to the contract length.

Comment: Amendment No. 2 adds four months to the contract length, from March 1 to June 30, 2020. There is no financial impact to the District.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 4, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

8-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: December 19, 2019 through January 21, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	71,045
3000	Benefits	0
4000	Supplies	-3,487
5000	Contract Services/Operating Exp	-4,176
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-63,382
Net Total:		0

8-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: December 19, 2019 through January 21, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-1,000
2000	Classified/Student Salaries	11,881
3000	Benefits	-11,626
4000	Supplies	5,825
5000	Contract Services/Operating Exp	1,175
6000	Sites/Buildings/Equipment	-6,255
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

8-C FUND 40.0 – CAPITAL PROJECTS FUND

Period: December 19, 2019 through January 21, 2020

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Services/Operating Exp	101,201
6000	Sites/Buildings/Equipment	-101,201
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 4, 2020

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register

December 2019 8752 through 8784 \$12,934,791.41

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 10 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register

December 1- 31, 2019 C1E – C2F \$13,899,717.78

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 11 REISSUE PAYROLL WARRANT

Requested Action: Approval/Ratification

Requested by: Ian Fraser, Payroll Manager

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants.

<u>Employee Name</u>	<u>Warrant#</u>	<u>Issue Date</u>	<u>Amount</u>
Garcia, Veronica	W9268012	07/05/2016	\$1,980.97

BOARD OF TRUSTEES Santa Monica Community College District	ACTION February 4, 2020
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification

Requested by: Mitch Heskel, Dean, Educational Enterprise

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders

December 2019 Covered by check & voucher numbers: 024226-024568 & 02051-02088
002834-002912 & 02053-58, 64, 81-87

Bookstore fund Payments	\$ 482,547.06
Other Auxiliary Fund Payments	\$ 125,902.83
Trust and Fiduciary Fund Payments	<u>\$ 610,452.32</u>
	\$ 1,218,902.21

Purchase Orders issued

December 2019 \$7,101.28

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore,

RECOMMENDATION NO. 13 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

Requested by: Scott Silverman, Associate Dean, Emeritus

Patricia Ramos, Dean, Workforce Development

Approved by: Jennifer Merlic, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 14 AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2019-2020

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Authorization of signatures for the following staff members to approve invoices for 2019-2020:

Name/Title
Terry Kamibayashi, Assistant Director of Facilities Maintenance

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION February 5, 2019
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 15

SUBJECT: 2018-2019 AUDIT REPORTS

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the 2018-2019 Audit Report of the Financial and Related Statements of the Santa Monica Community College District and the Proposition 39 Financial and Performance Audits prepared by the District’s contracted independent auditor EideBailly.

COMMENT: The Auditor’s opinion is that the basic financial statements present fairly, in all material respects, the financial position of the Santa Monica Community College District as of June 30, 2019. The Board’s Audit Task Force comprising Trustees Louise Jaffe, Rob Rader and Barry Snell reviewed and discussed the reports with the auditors and fiscal staff to prepare for the presentation of the audit to the Board.

MOTION MADE BY: Barry Snell
SECONDED BY: Rob Rader
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION February 4, 2020
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 16

SUBJECT: **2019-2020 QUARTERLY BUDGET REPORT AND 311Q REPORT**

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees acknowledge receipt of the 2019-2020 Quarterly Report and the 311Q report, as of December 31, 2019 (see Appendix A-page 29).

COMMENT: The Board of Trustees is presented a quarterly budget report with the 311Q report required by the Chancellor's Office. This report summarizes the financial statements of the District's Unrestricted General Fund for review by the Chancellor's Office.

MOTION MADE BY: Barry Snell

SECONDED BY: Sion Roy

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 4, 2020

RECOMMENDATION NO. 17

SUBJECT: **2020-2021 NONRESIDENT TUITION RATE**

SUBMITTED BY: Vice-President, Enrollment Development

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the nonresident tuition rate of \$305 per unit and the nonresident capital outlay surcharge of \$24 per unit for 2020-2021. This represents a 1.67 percent increase from the 2019-2020 nonresident tuition rate, or 1.4 percent increase in the total per unit cost.

For 2020-2021, the lowest possible nonresident tuition rate for SMC is Option B – the Statewide Average Cost, which increased from \$265 in 2019-2020 to \$290 per semester unit for 2020-2021; and the highest possible nonresident tuition rate is Option E – the Average Non-Resident Tuition fee of public community colleges in a minimum of 12 states comparable to California, which increased from \$414 in 2019-2020 to \$433 per semester unit for 2020-2021.

	Current	Proposed	Change
Nonresident Tuition	\$300	\$305	+ \$5
Capital Outlay Surcharge	\$24	\$24	--0-
State Enrollment Fee for Resident and Nonresident Students	\$46	\$46	-0-
Total	\$370	\$375	+ \$5

Below is a brief comparison of the 2019-20 rates of other community colleges in the area and/or enrolling significant numbers of international students

2019-2020 Comparison	NR Tuition	Capital Outlay	Enrollment Fee	Total Per Unit	Annual Total (24 semester units or 36 quarter units)	
<i>SMC Proposed 2020-21</i>	\$ 305.00	\$ 24.00	\$ 46.00	\$ 375.00	\$ 9,000.00	
Santa Monica College	\$ 300.00	\$ 24.00	\$ 46.00	\$ 370.00	\$ 8,880.00	
Mt. San Antonio	\$ 265.00	\$30.00	\$ 46.00	\$ 341.00	\$ 8,184.00	
East Los Angeles	\$ 265.00	\$9.00	\$ 46.00	\$ 320.00	\$ 7,680.00	
Irvine Valley College	\$ 265.00	\$ 30.00	\$ 46.00	\$ 341.00	\$ 8,184.00	
Santa Barbara City College	\$ 285.00	\$20.00	\$ 46.00	\$ 331.00	\$ 7,944.00	
El Camino College	\$ 285.00		\$ 46.00	\$ 331.00	\$ 7,944.00	
Pasadena City College	\$ 265.00	\$ 13.00	\$ 46.00	\$ 324.00	\$ 7,776.00	
Orange Coast College	\$ 265.00	\$ 11.00	\$ 46.00	\$ 322.00	\$ 7,728.00	
Glendale CC	\$ 225.00	\$ 40.00	\$ 46.00	\$ 331.00	\$ 7,464.00	
Foothill-DeAnza	\$ 177.00		\$ 31.00	\$ 208.00	\$ 7,488.00	Quarter System

The year over year comparison for SMC follows.

SMC	NR Tuition	Capital Outlay	Enrollment Fee	Total Per Unit	Annual Total (24 semester units or 36 quarter units)	Per Unit Increase
<i>SMC Proposed 2020-2021</i>	\$ 305.00	\$ 24.00	\$ 46.00	\$ 375.00	\$ 9,000.00	+ \$5.00
2019-2020	\$ 300.00	\$ 24.00	\$ 46.00	\$ 370.00	\$ 8,880.00	0
2018-2019	\$ 300.00	\$ 24.00	\$ 46.00	\$ 370.00	\$ 8,880.00	+ \$15.00
2017-2018	\$ 285.00	\$ 24.00	\$ 46.00	\$ 355.00	\$ 8,520.00	+ \$ 20.00
2016-2017	\$ 265.00	\$ 24.00	\$ 46.00	\$ 335.00	\$ 8,040.00	0
2015-2016	\$ 265.00	\$ 24.00	\$ 46.00	\$ 335.00	\$ 8,040.00	+ \$ 10.00
2014-2015	\$ 255.00	\$ 24.00	\$ 46.00	\$ 325.00	\$ 7,800.00	+ \$ 10.00
2013-2014	\$ 239.00	\$ 30.00	\$ 46.00	\$ 315.00	\$ 7,560.00	+ \$ 20.00
2012-2013	\$ 230.00	\$ 19.00	\$ 46.00	\$ 295.00	\$ 7,080.00	+ \$ 10.00
2011-2012	\$ 217.00	\$ 22.00	\$ 36.00	\$ 275.00	\$ 6,600.00	+ \$ 27.00
2010-2011	\$ 186.00	\$ 36.00	\$ 26.00	\$ 248.00	\$5,952.00	+ \$ 1.00
2009-2010	\$190.00	\$ 31.00	\$ 26.00	\$247.00	\$5,928.00	+ \$32.00
2008-2009	\$164.00	\$ 31.00	\$ 20.00	\$215.00	\$5,160.00	+ \$32.00

For comparison sake, the tuition for Nonresident students at popular transfer destinations for one year of full-time study is provided below:

CSUN	\$16,476
UCLA	\$42,993
LMU	\$50,252
USC	\$57,256

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: No
 AYES: 5
 NOES: 1 (Quiñones-Perez)
 ABSTAIN: 1 (Rader)

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION February 4, 2020
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 18

SUBJECT: UPDATE: MAIN CAMPUS FACILITIES MASTER PLAN STATUS

SUBMITTED BY: Vice-President, Business/Administration

SUMMARY: Santa Monica College embarked the Main Campus Facilities Master Plan process in 2019 to envision what the main campus could look like by the year 2040. DLR Group was hired as the Architect of Record leading this effort. The Architect will present the latest progress to the Board of Trustees. The session will begin with identifying the campus and community engagement strategy. In addition, the team will present a summary of future campus needs, including an overview of the facilities conditions assessment, 2030 enrollment projections, and physical space and parking needs for 2030. The session will conclude by highlighting areas of the campus that are targeted for development or improvements, and a presentation of the draft site plan.

BACKGROUND: The planning team started the project in February 2019 with a Board Study Session. This kick-off with the Board of Trustees introduced the project and set the stage for the trustees to discuss a future vision for the campus. Through a series of interactive activities, the trustees were able to experience campus engagement strategies that have been used throughout the process.

In Spring 2019, the planning team met with members of the Associated Students and Management Association to engage in a series of activities to indicate the existing strengths and weaknesses of the campus, and answer questions about the future vision of the campus.

Over the summer months, the planning team met with the SMC's Senior Staff to introduce the project, as well as department Chairs to understand how faculty would like to be teaching in the future. They also held the first community meeting and presented at the General Advisory Board meeting.

In the fall semester, the engagement process was extended to include multiple pop-up and tabling sessions to talk with students, faculty, and staff about the campus. During Opening Day, there were two sessions held that faculty and staff re-imagined a future campus by redesigning the campus environment. The team also updated campus focus groups such as the District Planning and Advisory Council (DPAC), Academic Senate, classified staff, on the process to date and asked them to engage in Big Ideas. These ideas became the basis of the concepts.

In addition to in-person engagement, a website and survey was created to expand engagement digitally. As of today, nearly 1,000 people have participated in our in-person sessions and more than 3,500 people expressed their opinions online. Based on this input, as well as data analysis by Alma Strategies, and circulation and parking analysis by Fehr & Peers, the design team completed the draft Master Plan for review and comment.

Next Steps

During the Spring 2020 semester, the planning team will continue to refine the site plan and corresponding narratives based on comments and feedback provided from the campus.

In February, the draft site plan will be presented to multiple campus focus groups, as well as in a series of open house events. From these comments, the plan will be updated and finalized. The final site plan will be presented to the campus community in late April, and the Master Plan Report will be delivered to the campus in June.

Following is the link to the Santa Monica College Facilities Master Plan website:

<http://smc-cmp-microsite.webflow.io>

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 4, 2020

XI. BOARD COMMENTS

XII. ADJOURNMENT -11:22 p.m.

The meeting was adjourned in memory of the victims of the recent helicopter crash who were united in their love of basketball: **Kobe Bryant** and his daughter **Gianna**,; Orange Coast Community College baseball coach **John Altobelli**, his wife, **Keri**, and their daughter **Alyssa**; mother and daughter **Sarah and Payton Chester**; Mamba Academy basketball coach **Christina Mauser**; and pilot **Ara Zobayan**.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, March 3, 2020 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

UNRESTRICTED GENERAL FUND 01.0

2019-2020 REVENUE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET
FEDERAL			
01 FIN AID ADM ALLOWANCES	136,173	89,658	131,659
02 TOTAL FEDERAL	136,173	89,658	131,659
STATE			
03 GENERAL APPORTIONMENT	64,019,115	33,107,892	64,420,279
04 EDUCATION PROTECTION ACCOUNT - PROP 30/55	19,901,099	9,950,549	19,901,099
05 COLA	4,350,124	2,397,587	4,350,124
06 PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	-	-
07 PRIOR YEAR APPORTIONMENT ADJUSTMENTS - EPA	-	-	-
08 HOMEOWNERS EXEMPT	93,379	13,531	93,400
09 STATE LOTTERY REVENUE	3,742,060	1,305,632	3,789,151
10 MANDATED PROGRAM COSTS	622,981	622,981	622,981
11 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	5,911,144	-	5,911,144
12 OTHER STATE	2,860,941	806,125	2,860,941
13 TOTAL STATE	101,500,843	48,204,297	101,949,119
LOCAL			
14 PROP TAX SHIFT (ERAF)	13,211,517	300,797	13,473,725
15 SECURED TAX	16,737,824	6,944,661	16,812,932
16 SUPPLEMENTAL TAXES	391,781	92,887	411,370
17 UNSECURED TAX	600,542	576,427	601,000
18 PRIOR YRS TAXES	550,358	597,547	459,406
19 PROPERTY TAX - RDA PASS THRU	1,752,991	-	1,646,643
20 PROPERTY TAX - RDA RESIDUAL	2,837,858	-	2,677,774
21 RENTS	152,000	32,339	152,000
22 INTEREST	926,400	210,950	926,400
23 ENROLLMENT FEES	13,615,223	8,762,294	13,205,872
24 UPPER DIVISION FEES	73,294	35,448	63,924
25 STUDENT RECORDS	394,300	50,264	391,600
26 NON-RESIDENT TUITION/INTENSIVE ESL	30,740,290	19,843,011	29,926,433
27 OTHER STUDENT FEES & CHARGES	64,600	35,321	64,100
28 F1 APPLICATION FEES	203,800	74,873	203,800
29 OTHER LOCAL	894,100	143,778	983,600
30 I. D. CARD SERVICE CHARGE	962,300	476,376	955,600
31 LIBRARY CARDS	40	-	40
32 LIBRARY FINES	4,000	445	4,000
33 PARKING FINES	128,290	44,917	128,290
34 TOTAL LOCAL	84,241,508	38,222,335	83,088,509
35 TOTAL REVENUE	185,878,524	86,516,290	185,169,287
36 TRANSFER IN	203,978	10,477	219,703
37 SALE OF EQUIPMENT AND SUPPLIES	-	15,509	15,509
38 TOTAL OTHER FINANCING SOURCES	203,978	25,986	235,212
39 TOTAL REVENUE AND TRANSFERS	186,082,502	86,542,276	185,404,499

**UNRESTRICTED GENERAL FUND 01.0
2019-2020 EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL EXPENDITURES	2019-2020 PROJECTED BUDGET
01 INSTRUCTION	29,613,615	11,699,042	29,855,832
02 ACADEMIC MANAGERS	6,889,431	2,909,934	6,813,696
03 NON-INSTRUCTION	6,377,580	2,458,417	6,331,125
04 HOURLY INSTRUCTION	31,934,158	15,692,005	32,870,417
05 HOURLY NON-INSTRUCTION	5,106,871	2,233,399	5,106,871
06 VACANT POSITIONS	139,360	-	187,224
07 VACANCY SAVINGS	(91,978)	-	(154,459)
08 TOTAL ACADEMIC	79,969,037	34,992,797	81,010,706
09 CLASSIFIED REGULAR	22,375,623	9,841,030	23,903,779
10 CLASSIFIED MANAGERS	5,119,053	2,142,403	5,264,373
11 CLASS REG INSTRUCTION	3,659,966	1,509,816	3,624,379
12 CLASSIFIED HOURLY	2,117,676	1,400,691	2,507,131
13 CLASS HRLY INSTRUCTION	530,751	184,435	550,914
14 CLASS ONE-TIME OFF SCHEDULE PAYMENT/RETRO	-	1,044,557	1,044,557
15 VACANT POSITIONS	2,878,382	-	2,104,690
16 VACANCY SAVINGS	(1,899,732)	-	(1,736,369)
17 TOTAL CLASSIFIED	34,781,719	16,122,932	37,263,454
18 STRS	9,947,295	4,209,591	10,034,200
19 STATE ON-BEHALF PENSION CONTRIB TO STRS	5,911,144	-	5,911,144
20 PERS	7,189,068	3,296,065	7,514,656
21 OASDI/MEDICARE	3,773,034	1,746,707	3,921,551
22 H/W	16,509,281	5,305,208	16,695,806
23 RETIREES' H/W	4,753,535	2,684,953	4,753,535
24 SUI	166,319	76,012	167,871
25 WORKERS' COMPENSATION	1,967,806	828,583	2,018,444
26 ALTERNATIVE RETIREMENT	502,260	257,476	528,482
27 SUPPLEMENTAL RETIREMENT PLAN	1,298,771	1,298,771	1,298,771
28 BENE REL TO CLASS ONE-TIME ODFD SCHEDULE PA	-	178,796	178,796
29 BENEFITS RELATED TO VACANT POSITIONS	905,321	-	687,576
30 BENEFITS RELATED TO VACANCY SAVINGS	(597,512)	-	(567,250)
31 TOTAL BENEFITS	52,326,322	19,882,162	53,143,582
32 SUPPLIES	1,042,786	270,967	1,101,603
33 TCO-SUPPLIES	65,538	-	65,538
34 TOTAL SUPPLIES	1,108,324	270,967	1,167,141
35 CONTRACTS/SERVICES	16,000,197	3,785,773	16,368,171
36 INSURANCE	1,143,085	1,101,166	1,143,085
37 UTILITIES	4,021,059	1,780,803	4,021,059
38 TOTAL SERVICES	21,164,341	6,667,742	21,532,315
39 EQUIPMENT	100,000	-	157,964
40 TOTAL CAPITAL	100,000	-	157,964
41 TOTAL EXPENDITURES	189,449,743	77,936,600	194,275,162
42 OTHER OUTGO - TRANSFERS	384,498	201,489	384,498
43 OTHER OUTGO - STUDENT AID	2,500	-	2,500
44 TOTAL TRANSFERS/FINANCIAL AID	386,998	201,489	386,998
45 TOTAL EXPENDITURES & TRANSFERS	189,836,741	78,138,089	194,662,160

**UNRESTRICTED GENERAL FUND 01.0
2019-2020 FUND BALANCE BUDGET**

ACCOUNTS	2019-20 ADOPTED BUDGET	December 31, 2019 ACTUAL FUND BALANCE	2019-2020 PROJECTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	177,670,960	86,542,276	176,992,957
02 TOTAL EXPENDITURES AND TRANSFERS	188,044,822	76,349,952	191,749,020
03 VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	3,923,063	-	2,979,490
04 VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(2,589,222)	-	(2,458,078)
05 OPERATING SURPLUS/(DEFICIT)	(11,707,703)	10,192,324	(15,277,475)
ONE-TIME ITEMS			
06 FTES BORROWING/DECLINE	8,411,542	-	8,411,542
07 PRIOR YEAR APPORTIONMENT ADJ	-	-	-
08 CLASSIFIED ONE-TIME OFF SCHEDULE PAY & RETRO AND REL BENE		(1,223,353)	(1,223,353)
09 GENDER EQUITY AND SOCIAL JUSTICE	(75,000)	-	(75,000)
10 SAFE PARKING PILOT PROGRAM	(50,000)	-	(50,000)
11 EQUIPMENT FOR VETERANS RESOURCE CENTER	(25,000)	-	(25,000)
12 TCO-EQPT REPLACEMENT	(65,538)	-	(65,538)
13 ONE-TIME BUDGET AUGMENTATION	(242,540)	(564,784)	(952,837)
14 OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITE	(3,754,239)	8,404,187	(9,257,661)
15 BEGINNING BALANCE	30,676,107	30,676,107	30,676,107
16 ENDING FUND BALANCE	26,921,868	39,080,294	21,418,446
17 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFER	14.18%	50.01%	11.00%

DESIGNATION OF FUND BALANCE

ACCOUNTS	2019-20 ADOPTED BUDGET	December 31, 2019 ACTUAL FUND BALANCE	2019-2020 PROJECTED BUDGET
18 UNDESIGNATED FUND BALANCE	25,011,582	37,571,542	19,909,694
19 UNDESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSI	13.18%	48.08%	10.23%
DESIGNATED RESERVE FOR:			
20 CLASSIFIED EMPLOYEE WELFARE FUND	456,733	-	-
21 RESERVE FOR FUTURE STRS AND PERS INCREASES	1,453,553	1,508,752	1,508,752
22 TOTAL	1,910,286	1,508,752	1,508,752
23 DESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFER	1.01%	1.93%	0.78%
24 TOTAL ENDING FUND BALANCE	26,921,868	39,080,294	21,418,446
25 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFER	14.18%	50.01%	11.00%

** Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3
2019-2020 REVENUE BUDGET**

ACCOUNTS	2019-20 ADOPTED BUDGET	December 31, 2019 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET
FEDERAL			
01 PERKINS IV TITLE I-C	808,020	74,227	808,020
02 FWS-FEDERAL WORK STUDY	561,721	-	561,721
03 TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	60,025	-	60,025
04 FEDERAL CARRYOVERS	2,013,502	383,764	2,013,502
05 OTHER FEDERAL	2,032,494	25,660	2,788,764
06 TOTAL FEDERAL	5,475,762	483,651	6,232,032
STATE			
07 LOTTERY	1,320,727	122,661	1,320,727
08 SFAA-STUDENT FINANCIAL AID ADMIN	828,006	430,563	828,006
09 FINANCIAL AID TECHNOLOGY-ONGOING	69,167	35,967	69,167
10 DSPS-DISABLED STUDENTS PROGRAM & SERVICES	2,197,413	1,142,654	2,197,413
11 CALWORKS	343,764	178,757	343,764
12 GUIDED PATHWAYS	554,999	554,999	554,999
13 STUDENT EQUITY AND ACHIEVEMENT	8,907,810	4,632,061	8,907,810
14 VETERANS RESOURCE CENTER	17,699	9,203	17,699
15 EQUAL EMPLOYMENT OPPORTUNITY	45,000	45,000	45,000
16 STRONG WORKFORCE PROGRAM	891,721	451,127	891,721
17 ADULT EDUCATION BLOCK GRANT	428,049	214,025	428,049
18 NURSING EDUCATION PROGRAM SUPPORT	251,070	130,556	251,070
19 EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,308,990	659,158	1,308,990
20 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	83,416	43,376	83,416
21 PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	247,966	128,942	247,966
22 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	907,560	-	907,560
23 STATE CARRYOVERS	18,335,438	10,893,299	18,335,438
24 OTHER STATE	1,040,513	552,513	1,040,513
25 TOTAL STATE	37,779,308	20,224,861	37,779,308
LOCAL			
26 PICO PROMISE	151,347	75,674	151,347
27 HEALTH FEES	1,208,562	699,178	1,208,562
28 PARKING FEES	1,305,777	572,686	1,305,777
29 DONATIONS-KCRW	2,909,949	579,553	2,909,949
30 RADIO GRANTS	1,294,677	858,076	1,294,677
31 COMMUNITY SERVICES	661,795	148,834	661,795
32 CONSOLIDATED CONTRACT ED-LOCAL	238,700	-	238,700
33 LOCAL CARRYOVERS	199,287	384,525	199,287
34 OTHER LOCAL	6,657,022	3,714,663	6,662,072
35 TOTAL LOCAL	14,627,116	7,033,189	14,632,166
36 TOTAL REVENUE	57,882,186	27,741,701	58,643,506

**RESTRICTED GENERAL FUND 01.3
2019-2020 EXPENDITURE BUDGET**

ACCOUNTS	2019-20 ADOPTED BUDGET	December 31, 2019 ACTUAL EXPENDITURES	2019-2020 PROJECTED BUDGET
01 INSTRUCTION	221,500	-	221,500
02 MANAGEMENT	2,697,824	724,523	2,944,601
03 NON-INSTRUCTION	2,158,107	1,010,080	2,176,207
04 HOURLY INSTRUCTION	38,620	5,070	43,691
05 HOURLY NON-INSTRUCTION	5,952,498	2,587,581	6,172,987
06 TOTAL ACADEMIC	11,068,549	4,327,254	11,558,986
07 CLASSIFIED REGULAR	5,665,078	2,028,042	5,756,154
08 CLASSIFIED MANAGERS	454,668	241,497	454,668
09 CLASS REG INSTRUCTION	71,424	23,302	12,000
10 CLASSIFIED HOURLY	2,256,441	1,021,435	2,307,746
11 CLASS HRLY INSTRUCTION	258,088	80,674	258,088
12 TOTAL CLASSIFIED	8,705,699	3,394,950	8,788,656
13 BENEFITS HOLDING ACCOUNT	7,046,927		4,021,043
14 STRS	-	492,816	492,816
15 STATE ON-BEHALF PENSION CONTRIB TO STRS	-	-	907,560
16 PERS	-	501,467	501,467
17 OASDI/MEDICARE	-	280,212	280,212
18 H/W	-	715,966	715,966
19 SUI	-	3,560	3,560
20 WORKERS' COMP.	-	121,317	121,317
21 ALTERNATIVE RETIREMENT	-	50,042	50,042
22 SUPPLEMENTAL RETIREMENT PLAN	-	15,694	15,694
23 TOTAL BENEFITS	7,046,927	2,181,074	7,109,677
24 TOTAL SUPPLIES	1,599,718	401,785	1,633,546
25 CONTRACTS/SERVICES	15,929,465	5,928,617	15,872,651
26 INSURANCE	5,538,551	2,828,506	5,538,551
27 UTILITIES	154,000	28,833	154,000
28 TOTAL SERVICES	21,622,016	8,785,956	21,565,202
29 BLDG & SITES	2,029,278	129,625	2,029,278
30 EQUIPMENT/LEASE PURCHASE	2,991,674	323,187	3,120,721
31 TOTAL CAPITAL	5,020,952	452,812	5,149,999
32 TOTAL EXPENDITURES	55,063,861	19,543,831	55,806,066
33 OTHER OUTGO - STUDENT AID	3,203,724	362,314	3,207,114
34 OTHER OUTGO - TRANSFERS	203,978	10,477	219,703
35 TOTAL OTHER OUTGO	3,407,702	372,791	3,426,817
36 TOTAL EXPENDITURES & OTHER OUTGO	58,471,563	19,916,622	59,232,883

**RESTRICTED GENERAL FUND 01.3
2019-2020 FUND BALANCE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL FUND BALANCE	2019-2020 PROJECTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	57,882,186	27,741,701	58,643,506
02 TOTAL EXPENDITURES AND TRANSFERS	58,471,563	19,916,622	59,232,883
03 OPERATING SURPLUS/(DEFICIT)	(589,377)	7,825,079	(589,377)
04 BEGINNING BALANCE	8,971,703	8,971,703	8,971,703
05 CONTINGENCY RESERVE/ENDING FUND BALANCE	8,382,326	16,796,782	8,382,326
06 FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFE	14.34%	84.34%	14.15%

RESTRICTED GENERAL FUND 01.3
DETAIL OF OTHER REVENUES AND CARRYOVER

ACCOUNTS	2019-2020 ADOPTED REVENUES	December 31, 2019 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET	
FEDERAL CARRYOVER				
01	CHILD CARE ACCESS MEANS PARENTS IN SCHOOL	306,551	53,052	306,551
02	TRIO UPWARD BOUND	162,864	42,572	162,864
03	STEM LEARNING AND LEADERSHIP INNOVATION CENTER	1,209,219	186,971	1,209,219
04	MINORITY COLLEGE CURRICULUM IMPROVEMENT	60,246	55,231	60,246
05	STEM SCHOLARS PROGRAM (NSF)	137,553	-	137,553
06	UISFL-UNDERGRADUATE INTERNATIONAL STUDIES AND FOREIGN	45,939	45,938	45,939
07	PROMOTION OF HUMANITIES - TEACHING AND LEARNING	91,130	-	91,130
08	TOTAL FEDERAL CARRYOVER	2,013,502	383,764	2,013,502
FEDERAL CURRENT YEAR				
09	CHILD CARE ACCESS MEANS PARENTS IN SCHOOL	284,562	-	284,562
10	TRIO UPWARD BOUND	287,537	-	287,537
11	STEM LEARNING AND LEADERSHIP INNOVATION CENTER	1,139,572	17,854	1,139,572
12	CAREER TECHNICAL EDUCATION	46,195	7,806	46,195
13	WORKFORCE INNOVATION AND OPPORTUNITY ACT	132,801	-	111,625
14	STEM SCHOLARS PROGRAM (NSF)	141,827	-	141,827
15	NSF HIS STEM EDUCATIONAL PROGRAM	-	-	177,446
16	NAVIGATING THE PATHWAY TO SUCCESS	-	-	600,000
17	TOTAL FEDERAL CURRENT YEAR	2,032,494	25,660	2,788,764
18	GRAND TOTAL - FEDERAL	4,045,996	409,424	4,802,266
STATE - CARRYOVER				
19	INSTRUCTIONAL EQUIPMENT BLOCK GRANT	41,009	41,009	41,009
20	UMOJA PROGRAM - AFRICAN AMERICAN COLLEGIATE	16,000	16,000	16,000
21	EQUAL EMPLOYMENT OPPORTUNITY	71,157	71,156	71,157
22	TRANSFER AND ARTICULATION	2,529	2,529	2,529
23	PHYSICAL PLANT AND INSTRUCTIONAL SUPPORT	253,727	253,728	253,727
24	EMPLOYMENT TRAINING PANEL	670,978	74,445	670,978
25	CALIFORNIA ADULT EDUCATION PROGRAM	63,068	63,067	63,068
26	TEXTBOOK AFFORDABILITY PROGRAM	12,550	8,875	12,550
27	LEADERSHIP DEVELOPMENT PROGRAM	6,651	6,650	6,651
28	STRONG WORKFORCE PROGRAM	2,065,012	2,065,013	2,065,012
29	STRONG WORKFORCE PROGRAM - REGIONAL	6,830,111	331,075	6,830,111
30	AWARD FOR INNOVATION IN HIGHER EDUCATION	733,049	733,049	733,049
31	SMALL BUSINESS SECTOR NAVIGATOR	4,678	-	4,678
32	HUNGER FREE CAMPUS SUPPORT	201,606	201,606	201,606
33	VETERANS RESOURCE CENTER - ONGOING	57,211	57,211	57,211
34	CAMPUS SAFETY AND SEXUAL ASSAULT	25,492	25,492	25,492
35	GUIDED PATHWAYS	535,750	535,748	535,750

TO BE CONTINUED

RESTRICTED GENERAL FUND 01.3
DETAIL OF OTHER REVENUES AND CARRYOVER

ACCOUNTS	2019-2020 ADOPTED REVENUES	December 31, 2019 ACTUAL REVENUES	2019-2020 PROJECTED BUDGET
<i>CONTINUATION</i>			
36 CA COMMUNITY COLLEGES MENTAL HEALTH SERVICES	172,602	22,602	172,602
37 STUDENT EQUITY AND ACHIEVEMENT PROGRAM	5,677,367	5,677,367	5,677,367
38 VETERANS RESOURCE CENTER - ONE TIME	200,000	11,787	200,000
39 MENTAL HEALTH SUPPORT	192,188	192,187	192,188
40 INNOVATION AND EFFECTIVENESS	148,152	148,152	148,152
41 CLASSIFIED PROFESSIONAL DEVELOPMENT	95,161	95,161	95,161
42 FINANCIAL AID TECHNOLOGY - ONGOING	70,106	70,106	70,106
43 FINANCIAL AID TECHNOLOGY - ONE TIME	189,284	189,284	189,284
44 TOTAL STATE CARRYOVER	18,335,438	10,893,299	18,335,438
STATE - CURRENT YEAR			
45 AWARD FOR INNOVATION IN HIGHER EDUCATION	540,513	540,513	540,513
46 IMPROVING ONLINE CTE PATHWAYS	500,000	12,000	500,000
47 TOTAL STATE CURRENT YEAR	1,040,513	552,513	1,040,513
48 GRAND TOTAL - STATE	19,375,951	11,445,812	19,375,951
LOCAL CARRYOVER			
49 KCRW - CORPORATION FOR PUBLIC BROADCASTING	156,891	384,525	156,891
50 SOLAR PHOTOVOLTAIC PROGRAM	42,396	-	42,396
51 TOTAL - LOCAL CARRYOVER	199,287	384,525	199,287
LOCAL-CURRENT YEAR			
52 F1 INSURANCE	5,531,551	3,471,257	5,531,551
53 SMC PERFORMING ARTS CENTER	1,089,756	223,677	1,089,756
54 INFUSING LIBERAL ARTS IN UCLA'S UNDERGRAD ENGINEERING ED	35,715	-	20,765
55 HOLLYWOOD FOREIGN PRESS ASSOC EQUIPMENT GRANT - ONE T	-	19,729	20,000
56 TOTAL LOCAL-CURRENT YEAR	6,657,022	3,714,663	6,662,072
57 GRAND TOTAL - LOCAL	6,856,309	4,099,188	6,861,359

CAPITAL OUTLAY FUND 40.0
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
STATE			
01 STATE CARRYOVERS	3,196,018	3,196,017	3,196,017
02 STATE CAPITAL OUTLAY	5,000,000	-	5,000,000
03 TOTAL STATE	8,196,018	3,196,017	8,196,017
LOCAL			
04 PROPERTY TAX - RDA PASS THRU	1,937,516	-	1,937,516
05 DONATIONS	2,200,000	2,220,533	2,220,533
06 RENTS	217,945	-	217,945
07 INTEREST	411,000	85,769	411,000
08 NON-RESIDENT CAPITAL CHARGE	2,432,882	1,567,746	2,432,882
09 LOCAL INCOME	42,000	42,253	42,253
10 TOTAL LOCAL	7,241,343	3,916,301	7,262,129
11 OTHER FINANCING SOURCES	-	-	-
12 TOTAL OTHER FINANCING SOURCES	-	-	-
13 TOTAL REVENUES	15,437,361	7,112,318	15,458,146
EXPENDITURES			
14 SUPPLIES	1,500	3,620	5,000
15 CONTRACT SERVICES	2,015,876	943,205	2,015,876
16 CAPITAL OUTLAY	28,937,066	1,103,569	28,954,351
17 TOTAL EXPENDITURES	30,954,442	2,050,394	30,975,227
18 TOTAL EXPENDITURES AND TRANSFERS	30,954,442	2,050,394	30,975,227
19 OPERATING SURPLUS/(DEFICIT)	(15,517,081)	5,061,924	(15,517,081)
20 BEGINNING BALANCE	15,517,081	15,517,081	15,517,081
21 ENDING FUND BALANCE	-	20,579,005	-

MEASURE S FUND 42.3
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	239,000	62,607	239,000
03 TOTAL REVENUE	239,000	62,607	239,000
EXPENDITURES			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	90,000	8,490	90,000
06 CAPITAL OUTLAY	12,473,732	1,234,296	12,473,732
07 TOTAL EXPENDITURES	12,563,732	1,242,786	12,563,732
08 OPERATING SURPLUS/(DEFICIT)	(12,324,732)	(1,180,179)	(12,324,732)
09 BEGINNING BALANCE	12,324,732	12,324,732	12,324,732
10 ENDING FUND BALANCE	-	11,144,553	-

MEASURE AA FUND 42.4
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	163,000	31,951	163,000
03 TOTAL REVENUE	163,000	31,951	163,000
EXPENDITURES			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	60,000	57,975	60,000
06 CAPITAL OUTLAY	5,871,159	147,439	5,871,159
07 TOTAL EXPENDITURES	5,931,159	205,414	5,931,159
08 OPERATING SURPLUS/(DEFICIT)	(5,768,159)	(173,463)	(5,768,159)
09 BEGINNING BALANCE	5,768,159	5,768,159	5,768,159
10 ENDING FUND BALANCE	-	5,594,696	-

**MEASURE V FUND 42.5
2019-2020 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	3,079,000	832,798	3,079,000
03 TOTAL REVENUE	3,079,000	832,798	3,079,000
EXPENDITURES			
04 SUPPLIES	25,000	34,823	50,000
05 CONTRACT SERVICES	405,000	28,892	405,000
06 CAPITAL OUTLAY	163,183,975	7,355,923	163,158,975
07 TOTAL EXPENDITURES	163,613,975	7,419,638	163,613,975
08 OPERATING SURPLUS/(DEFICIT)	(160,534,975)	(6,586,840)	(160,534,975)
09 BEGINNING BALANCE	160,534,975	160,534,975	160,534,975
10 ENDING FUND BALANCE	-	153,948,135	-

**STUDENT FINANCIAL AID FUND 74.0
2019-2020 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL	2019-2020 PROJECTED BUDGET
REVENUE			
01 FEDERAL GRANTS	31,073,495	15,702,286	31,073,495
02 FEDERAL LOANS	3,510,000	1,246,053	3,510,000
03 CAL GRANTS	3,562,000	1,409,623	3,562,000
04 SANTA MONICA COLLEGE PROMISE	1,686,693	1,686,693	1,686,693
05 STUDENT SUCCESS COMPLETION	2,238,310	2,238,310	2,238,310
06 TRANSFER	354,498	171,489	354,498
07 TOTAL REVENUE	42,424,996	22,454,454	42,424,996
EXPENDITURES			
08 FINANCIAL AID	42,424,996	20,470,686	42,424,996
09 TOTAL EXPENDITURES	42,424,996	20,470,686	42,424,996
10 ENDING FUND BALANCE	-	1,983,768	-

SCHOLARSHIP TRUST FUND 75.0
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL	2019-2020 PROJECTED BUDGET
01 BEGINNING BALANCE	15,000	15,000	15,000
REVENUE			
02 TRANSFER	30,000	30,000	30,000
03 INTEREST	-	-	-
04 TOTAL REVENUE	30,000	30,000	30,000
05 TOTAL FUNDS AVAILABLE	45,000	45,000	45,000
EXPENDITURES			
06 SCHOLARSHIP	30,000	30,000	30,000
07 TOTAL EXPENDITURES	30,000	30,000	30,000
08 ENDING FUND BALANCE	15,000	15,000	15,000

AUXILIARY FUND
2019-2020 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2019-2020 ADOPTED BUDGET	December 31, 2019 ACTUAL	2019-2020 PROJECTED BUDGET
01 BEGINNING BALANCE	1,397,246	1,397,246	1,397,246
02 ADJ. TO BEG. BALANCE	-	-	-
03 ADJUSTED BEGINNING BALANCE	<u>1,397,246</u>	<u>1,397,246</u>	<u>1,397,246</u>
REVENUE			
04 GROSS SALES	4,925,000	2,158,859	4,925,000
05 LESS: COST OF GOODS	<u>(3,392,500)</u>	<u>(1,519,990)</u>	<u>(3,392,500)</u>
06 NET	1,532,500	638,869	1,532,500
07 VENDOR INCOME	771,000	323,767	771,000
08 AUXILIARY PROGRAM INCOME	<u>340,550</u>	<u>227,263</u>	<u>340,550</u>
09 NET INCOME	2,644,050	1,189,899	2,644,050
10 INTEREST	<u>80,000</u>	<u>45,704</u>	<u>80,000</u>
11 TOTAL REVENUE	<u>2,724,050</u>	<u>1,235,603</u>	<u>2,724,050</u>
12 TOTAL FUNDS AVAILABLE	<u>4,121,296</u>	<u>2,632,849</u>	<u>4,121,296</u>
EXPENDITURES			
13 STAFFING	1,056,500	563,888	1,056,500
14 FRINGE BENEFITS	379,100	155,528	379,100
15 OPERATING	<u>1,451,300</u>	<u>630,895</u>	<u>1,457,300</u>
16 TOTAL EXPENDITURES	<u>2,886,900</u>	<u>1,350,311</u>	<u>2,892,900</u>
17 ENDING FUND BALANCE	<u>1,234,396</u>	<u>1,282,538</u>	<u>1,228,396</u>

**OTHER POST EMPLOYMENT BENEFITS - IRREVOCABLE TRUST
FOR THE FISCAL YEARS ENDED JUNE 30, 2009 THROUGH DECEMBER 31, 2019**

ACCOUNTS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-20	TOTAL As of 12/31/19
01 BEGINNING BALANCE	-	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	-
INCREASES/(DECREASES) IN FUNDS:													
02 CONTRIBUTIONS	1,496,996	-	-	-	-	500,000	1,000,000	1,500,000	-	-	-	-	4,496,996
03 INVESTMENT EARNINGS/(LOSSES)	(259)	235,928	431,640	3,203	254,447	473,322	(32,072)	94,708	629,498	524,606	440,064	523,914	3,576,999
04 DISBURSEMENTS	-	-	-	-	-	-	-	-	-	-	-	-	-
05 ADMINISTRATIVE EXPENSES	(16)	(1,692)	(2,563)	(2,505)	(3,531)	(3,818)	(3,571)	(2,277)	(3,049)	(3,414)	(3,484)	(1,891)	(31,811)
06 INVESTMENT EXPENSES	-	-	-	-	-	-	-	(1,664)	(2,230)	(2,496)	(2,548)	(1,382)	(10,320)
07 ENDING FUND BALANCE	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	8,033,864	8,033,864

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD ▾

Fiscal Year: 2019-2020

District: (780) SANTA MONICA

Quarter Ended: (Q2) Dec 31, 2019

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2016-17	Actual 2017-18	Actual 2018-19	Projected 2019-2020
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	170,016,362	186,576,675	185,183,457	185,169,287
A.2	Other Financing Sources (Object 8900)	90,235	113,497	138,175	235,212
A.3	Total Unrestricted Revenue (A.1 + A.2)	170,106,597	186,690,172	185,321,632	185,404,499
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	172,334,364	180,098,390	181,968,724	194,275,162
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	326,050	315,213	325,144	386,998
B.3	Total Unrestricted Expenditures (B.1 + B.2)	172,660,414	180,413,603	182,293,868	194,662,160
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-2,553,817	6,276,569	3,027,764	-9,257,661
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	23,925,591	21,371,774	27,648,343	30,676,107
E.	Fund Balance, Ending (C. + D.2)	21,371,774	27,648,343	30,676,107	21,418,446
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.4%	15.3%	16.8%	11%

II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here.

G.1	Annualized FTES (excluding apprentice and non-resident)				
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year*			
		2016-17	2017-18	2018-19	2019-2020
H.1	Cash, excluding borrowed funds		40,360,871	52,604,965	49,889,050
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	45,552,081	40,360,871	52,604,965	49,889,050

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	185,878,524	185,169,287	86,516,290	46.7%
I.2	Other Financing Sources (Object 8900)	203,978	235,212	25,986	11%
I.3	Total Unrestricted Revenue (I.1 + I.2)	186,082,502	185,404,499	86,542,276	46.7%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	189,449,743	194,275,162	77,936,600	40.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	386,998	386,998	201,489	52.1%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	189,836,741	194,662,160	78,138,089	40.1%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-3,754,239	-9,257,661	8,404,187	
L.	Adjusted Fund Balance, Beginning	30,676,107	30,676,107	30,676,107	
L.1	Fund Balance, Ending (C. + L.2)	26,921,868	21,418,446	39,080,294	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	14.2%	11%		

V. Has the district settled any employee contracts during this quarter?

YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Temporary		Classified	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%
	a. SALARIES:							
Year 1: 2018-19							31,955	2.5%
Year 2: 2019-20							33,326	2.5%
Year 3:								
b. BENEFITS:								
Year 1: 2018-19							7,584	
Year 2: 2019-20							7,910	

Year 3:

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

On November 5, 2019, the Board of Trustees approved a Memorandum of Understanding with the Santa Monica College Police Officers Association to increase salary by the higher of adopted COLA less 1% or 2.5% effective 7/1/2018 and effective 7/1/2019. The increase will be funded through operating funds.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

For the third straight year, the District is experiencing a decline in non-resident enrollment. This decline in enrollment coupled with increases in expenditures related to salary (step, column, longevity), pension contributions and health and welfare costs has resulted in a significant structural deficit. The District projects this deficit to grow exponentially in 2022-2023 when the hold harmless provision of the SCFF ends and the District funding is further reduced. While the District reserves are healthy, without additional revenue generation and/or expenditure reduction, the District faces serious budgetary complications in 2020-2021 and beyond.