

M I N U T E S



SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

WEDNESDAY, NOVEMBER 5, 2014

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
(Business Building Room 111)

Regular Public Meeting
Board Room (Business Building Room 117)

*The complete minutes may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 5, 2014

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Wednesday, November 5, 2014.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER - 6 p.m.
- ROLL CALL
Dr. Susan Aminoff, Chair - Present
Rob Rader, Vice-Chair – Excused Absence
Dr. Nancy Greenstein - Present
Dr. Louise Jaffe - Present
Dr. Margaret Quiñones-Perez – Excused Absence
Barry Snell - Present
Dr. Andrew Walzer - Present
Daniel Kolko, Student Trustee – Present (for public session)

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: SMC Police Officers Association

EMPLOYEE/APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (Government Code Section 54956.9)

Santa Monica Community College District v. Santa Monica College Faculty Association, Los Angeles Superior Court, Case No. 12C01228/Santa Monica College Faculty Association v. Santa Monica Community College District, Los Angeles Superior Court, Case No. SS024130.

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT
 1. In accordance with Education Code 87405, the Board of Trustees in closed session determined that an individual with a 1994 drug conviction has been rehabilitated for five years and is eligible for employment at the college.
Ayes: 5
Noes: 0
Absent: 2 (Rader, Quiñones-Perez)
 2. The Board of Trustees in closed session voted to accept a recommendation of the Superintendent/President to terminate one classified employee, effective November 6, 2014.
Ayes: 5
Noes: 0
Absent: 2 (Rader, Quiñones-Perez)

- **REVISIONS/SUPPLEMENTAL STAFF REPORTS:** A two-thirds vote is required to include revisions and/or supplemental staff reports in the agenda as submitted.
- MOTION MADE BY: Nancy Greenstein
 SECONDED BY: Daniel Kolko
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Rader)

IV. **PUBLIC COMMENTS**

David Burak
 Robert Espinoza

V. **SUPERINTENDENT'S REPORT**

- The Great Shake Out – October 16, 2014
- SMC is First California Community College to get “Bronze” Designation for Bicycle-Friendly Campus
- The Corsair Wins 16 Awards

VI. **ACADEMIC SENATE REPORT**

VII. **MAJOR ITEMS OF BUSINESS**

- #1 Acceptance of LA HITECH Grant and Budget Augmentation
- #2 Resolution: Veterans Awareness Week
- #3 Information: Baccalaureate Degree Pilot Program
- #4 Confirmation of Appointment to Personnel Commission
- #5 Public Hearing: Lease Agreement with Verizon Wireless for Permission to Install, Own, Operate, and Maintain a Cell Site on the Roof of Drescher Hall
- #6 2014-2015 Quarterly Budget Report and 311Q

VIII. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Approval of Minutes

- #7 Approval of Minutes: October 7, 2014 (Regular Meeting)

Grants and Contracts

- #8 Contracts and Consultants

Human Resources

- #9 Academic Personnel
- #10 Classified Personnel – Regular
- #11 Classified Personnel – Limited Duration
- #12 Classified Personnel – Non Merit

Facilities and Fiscal

- #13 Facilities
 - A Subcontractor Substitution Request – Performing Arts Center – East Wing
 - B Change Order No. 4 – AET Campus and Parking Structure A
 - C Change Order No. 3 – Information Technology Relocation
 - D Extension of Site Use Agreement for Property at 1660 Stewart Street
 - E Amendment No. 8 to Agreement for Architectural Services - AET

- #14 Budget Transfers
- #15 Budget Augmentations
- #16 Commercial Warrant Register
- #17 Payroll Warrant Register
- #18 Auxiliary Payments and Purchase Orders
- #19 Organizational Memberships, 2014-2015
- #20 Providers for Community and Contract Education
- #21 Purchasing
 - A Award of Purchase Orders
 - B Award of Contracts

IX. **CONSENT AGENDA – Pulled Recommendations**

Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. **INFORMATION**

- 22 Citizens' Bond Oversight Committee Meeting, October 15, 2014

XI. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. **BOARD COMMENTS AND REQUESTS**

XIII. **ORGANIZATIONAL FUNCTIONS**

- #23 Regular Board of Trustees Meeting, December 2014

XIV. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, December 2, 2014** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

APPENDIX A: 2014-2015 Quarterly Budget Report and 311Q

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 5, 2014

V. SUPERINTENDENT’S REPORT

The Great California ShakeOut: Faculty, students and staff across all of SMC’s campuses participated in the statewide earthquake drill – the Great California ShakeOut – on Thursday, October 16, 2014. Michael Tuitasi, Vice President of Student Services, reported that the drill went well, with all buildings evacuated within 15 minutes. A follow-up email survey gathered feedback from employees. 94 percent of those responding said that they got a message on their email and phone accounts. Also, suggestions were received for future improvements. The ShakeOut takes place on the third Thursday of every year, and the next one is scheduled for Thursday, October 15, 2015 at 10:15 am.

SMC Becomes First California Community College to Receive “Bronze” Bike-friendly University Award: The college was recognized for its efforts to create a bike-friendly campus, with a Bronze-level Bicycle Friendly University award. This makes SMC the first community college to get this designation in California and one of the first in the nation. The award recognized the college’s efforts, through its Center for Urban and Environmental Studies and the student-run Bicycle Club, to build a bike-friendly campus by offering organized rides, a mentoring program for new riders, a cash incentive program for employees who bike, walk, carpool or take transit, among others. Genevieve Bertone, Director of Sustainability and Vice-President Tuitasi recognized the efforts of SMC alum and 2013-2014 Bike Coordinator Cade Maldonado who led the initiative to apply for the award.

The Corsair Wins 16 Awards: SMC student newspaper *The Corsair* won 16 awards – including online General Excellence and four first place awards – at the 2014 Southern California convention of the Journalism Association of Community Colleges (JACC) held on the campus of California State University, Fullerton on October 17-18, 2014. Alci Rengifo, *Corsair* editor-in-chief, won two first place awards – one for column writing and another for news story and online editor Juan Lopez won a second and third place award, for feature photo and editorial cartoon respectively.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: **ACCEPTANCE OF LA HITECH GRANT AND BUDGET AUGMENTATION**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees accept the following LA HITECH grant.

Title of Grant: **LA HITECH**
Granting Agency: California Career Pathway Trust (AB 86)
California Department of Education (CDE)
Award Amount: \$1,625,000
Matching Funds: \$0
Performance Period: July 1, 2014 – June 30, 2018

Summary: The new California Career Pathway Trust (AB 86) awarded \$15 million to LA HITECH (Los Angeles High Impact Information Technology). SMC played a key role in designing this regional consortium that will significantly increase enrollments and completions in Information and Communication Technology (ICT) disciplines. The grant aims to create a vibrant ecosystem to grow and sustain a technically skilled, entrepreneurial, and competitive workforce that contributes to the economic growth of Los Angeles County. With over 19,000 ICT related job openings in Los Angeles County per year, forty-four percent are considered “middle-skills” and require an associate degree, certificate, or some level of two-year postsecondary training.

The consortium is poised to play a major role in addressing the growth of skilled labor demand with the participation of high school partners and skills guidance from local and regional business partners.

Budget Augmentation: Restricted fund 01.3

Income (2014-2018)	
8600 State	\$1,625,000
Expenditures (2014-2018)	
1000 Academic Salaries	\$ 651,945
2000 Classified Salaries	199,710
3000 Benefits	205,073
4000 Supplies	18,204
5000 Contract Services	550,068

MOTION MADE BY: Barry Snell
SECONDED BY: Andrew Walzer
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Rader, Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **RESOLUTION: VETERANS AWARENESS WEEK**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution in support of Veterans Awareness Week, November 9-15, 2014.

WHEREAS, the United States Congress has declared the second week of November as National Veterans Awareness Week since 2000 to emphasize the need to develop educational programs regarding the contributions of veterans to the country; and

WHEREAS, the United States Department of Veterans Affairs, as well as many other education-focused organizations have produced educator’s guides, which advocate multiple ways to recognize veterans and teach youth about veterans; and

WHEREAS, many veterans continue to serve their country in public schools and colleges as teachers, classified professionals, and other school employees providing valuable instructional and support services to the schools and students of Santa Monica College; and

WHEREAS, the veterans on staff deserve recognition for their continued service to the future of our country and education and safety of the students of Santa Monica College; and

WHEREAS, the veterans on staff can best provide a meaningful personal connection between the students of the Santa Monica College, Armed Forces veterans and service to our country;

THEREFORE, BE IT RESOLVED, that the Santa Monica Community College District Board of Trustees declares the week of November 9-15, 2014, as Veterans Awareness Week at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the continued contributions and sacrifices of the Armed Forces veterans, especially those serving as teachers, classified professionals, and employees at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District encourages the development of a program utilizing Armed Forces veterans on staff to educate the students of Santa Monica College about the sacrifices and contributions of the Armed Forces veterans.

MOTION MADE BY: Daniel Kolko
 SECONDED BY: Andrew Walzer
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Rader, Quiñones-Perez)

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 5, 2014

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 3

SUBJECT: **BACCALAUREATE DEGREE PILOT PROGRAM**

SUBMITTED BY: Vice-President, Academic Affairs
Executive Vice-President

Vice President Georgia Lorenz has met with the Academic Senate leadership, Academic Senate, the Career Technical Education (CTE) committee, the Curriculum committee, and the Instructional Chairs to discuss SB 850. Given the law requires that the degree program fulfills an unmet regional workforce need, possible majors/areas of study were discussed with the CTE Committee. All of the suggested majors are being vetted against the requirements of the law as well as SMC's capacity to make a viable proposal for a pilot degree program. A detailed update on the development of a baccalaureate degree proposal for SMC was provided at the meeting.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **CONFIRMATION OF APPOINTMENT TO PERSONNEL COMMISSION**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees confirm the appointment of Barbara Greenstein to the SMC Personnel Commission for a three-year term, December 1, 2014 through December 1, 2017.

SUMMARY: The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners. CSEA is reappointing Barbara Greenstein for a three-year term, December 1, 2014 through December 1, 2017.

MOTION MADE BY: Andrew Walzer
SECONDED BY: Louise Jaffe
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Rader, Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: **PUBLIC HEARING AND APPROVAL OF LEASE AGREEMENT WITH VERIZON WIRELESS TO INSTALL, OWN, OPERATE, AND MAINTAIN A CELL SITE ON THE ROOF OF DRESCHER HALL**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is requested that the Board of Trustees conduct (A) Public Hearing, (B) Approve the Lease Contract for Los Angeles SMSA Limited Partnership, dba Verizon Wireless to install, own, operate, and maintain a cell site on the roof of Drescher Hall.

RECOMMENDATION NO. 2-A

Open Public Hearing: 8:42 p.m.
MOTION MADE BY: Nancy Greenstein
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Rader, Quiñones-Perez)

Public Comments: None

Open Public Hearing: 8:43 p.m.
MOTION MADE BY: Nancy Greenstein
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Rader, Quiñones-Perez)

RECOMMENDATION NO. 2-B

It is recommended that the Board of Trustees authorize the District to enter into the lease contract with Los Angeles SMSA Limited Partnership, dba Verizon Wireless to install, own, operate, and maintain a cell site on the roof of Drescher Hall.

It is further recommended that the Board of Trustees authorize the Vice-President, Business and Administration, to sign the lease agreement between Santa Monica Community College District and Los Angeles SMSA Limited Partnership, dba Verizon Wireless.

SUMMARY:

Los Angeles SMSA Limited Partnership, dba Verizon Wireless will lease (i) a thirty-one-foot, six-inch (31'6") by eleven-foot, two-inch (11'2") portion of space containing approximately three hundred fifty-two (352) square feet of space and (ii) a forty-one-foot, six-inch (41'6") by ten-foot, nine-inch (10'9") portion of space containing approximately four hundred forty-six (446) square feet of space, all on the roof of the Drescher Hall building.

The initial term of the lease is for ten (10) years and shall automatically be extended for two (2) additional five (5) year terms with mutual agreement.

Annual rental of Sixty Thousand and No/100 Dollars (\$60,000.00) to be paid by Los Angeles SMSA Limited Partnership in equal monthly installments to the District, the annual rental shall be increased minimum of three percent (3%) and maximum of five percent (5%) with calculation based on Consumer Price Index.

MOTION MADE BY: Barry Snell
SECONDED BY: Andrew Walzer
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Rader, Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: **2014-2015 QUARTERLY BUDGET REPORT and 311Q**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: Acknowledge receipt of the 2014-2015 Quarterly Budget Report and 311 Quarterly State Financials, as of September 30, 2014 (Appendix A).

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor’s Office.

MOTION MADE BY: Barry Snell
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Rader, Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 5, 2014

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #7-#21.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #9, #15-A, #20, #21-B

Action on Consent Agenda (excluding Recommendations #9, #15-A, #20, #21-B)

MOTION MADE BY: Nancy Greenstein
 SECONDED BY: Andrew Walzer
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Rader, Quiñones-Perez)

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 9, Academic Personnel

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Rader, Quiñones-Perez)

Recommendation No. 15-A, Grant Augmentations – SSSP

MOTION MADE BY: Nancy Greenstein
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Rader, Quiñones-Perez)

Recommendation No. 20, Providers for Community and Contract Education

MOTION MADE BY: Andrew Walzer
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Rader, Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 5, 2014

IX. CONSENT AGENDA – Pulled Recommendations (continued)

Recommendation No. 21-B, Purchasing – Award of Contracts

MOTION MADE BY: Barry Snell
SECONDED BY: Louise Jaffe
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Rader, Quiñones-Perez)

RECOMMENDATION NO. 6 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

October 7, 2014 (Regular Board of Trustees Meeting)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

Approved by: Chui L. Tsang, Superintendent/President

Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for approval or ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

Provider/Contract	Term/Amount	Service	Funding Source
1. Boston Educational Services	The term of the agreement begins upon execution of the agreement and can be canceled by either party with 30 days' notice. SMC will retain \$60 of the \$99 global retail price for each exam administered, plus a \$10 administration fee. At the end of each quarter, BES will invoice SMC in the amount of \$39 for each test administered during that quarter. The price of the test is expected to rise from the \$39 per test to \$45 per test in January 2015.	This agreement between Boston Educational Services (BES) and Santa Monica College establishes the college as a Certified iTEP Test Center for the purpose of the administration of the International Test of English Proficiency (iTEP). BES will provide the College all information necessary for preparing the facilities, administering the iTEP exam, and providing results to the test-takers. The college provides the facilities and technical requirements, as well as proctoring services.	N/A

Approved by: Teresita Rodriguez, Vice President, Enrollment Development

2. Terra Verde Technologies -Energy Savings Solutions (TVT)	Pilot Program starting November 2015 SMC will receive a flat fee of \$2,138.00 per student enrolled.	The District is partnering with TVT to deliver a pilot program of customized third party fee based training, to prepare students for LEED® Certification. The open enrollment, not-for-credit training program will provide four modules that each consist of approximately 250 hours of training, each module includes 12 weeks of instruction for a total of approximately 1,000 hours of training.	Community Education Department Budget
---	---	---	---------------------------------------

Requested by: Patricia Ramos, Dean, Workforce Development

Approved by: Georgia Lorenz, Vice-President, Academic Affairs

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS (continued)

Provider/Contract	Term/Amount	Service	Funding Source
3. SignUp Interpreting LLC	November 1, 2014 – June 30, 2015 Fee: \$65 per hour-single; \$65 x 2 per hour-team; \$81.25 per hour if less than 48 hours' notice Amendment to the contract in the amount of \$5,000 approved by the Board of Trustees on July 1, 2014. The amendment is for an additional amount of \$5,000 for a total not to exceed \$10,000.	Consultant will provide real-time captioning services to non-signing deaf and hard of hearing students on an as needed basis.	2014-2015 District Budget/ Disabled Students
<i>Requested by: JoAn Joseph Peters, Supervisor, Deaf and Hard of Hearing Services</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>			

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

EFFECTIVE DATE

ESTABLISH

Dean, Institutional Advancement/SMC Foundation

11/05/14

Project Manager, First Year Student Services

11/05/14

CORRECTION

Audra Wells, Project Manager, Adult Education Programs – 50%

09/01/14 – 06/30/15

Comment: Start date was incorrectly reported as 08/01/14 on the August agenda.

ELECTIONS

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

	<u>EFFECTIVE DATE</u>
<u>ESTABLISH NEW CLASS DESCRIPTION AND SALARY ALLOCATION</u>	
Assessment Center Supervisor (1 position)	11/04/14
Student Success and Support Program (SSSP), 12 months	
Range 10 on the Classified Manager Schedule	
 <u>ESTABLISH</u>	
Student Services Assistant (1 position)	11/04/14
Latino Center/AACC, 12 mos, 40 hours	
 <u>PROMOTION</u>	
Alvarado, Stephanie	
From: Administrative Clerk, Superintendent/President's Office	
To: Administrative Assistant I, Superintendent/President's Office	10/30/14
 Askew, Diana M.	
From: Administrative Assistant II, Judicial Affairs	
To: Administrative Assistant III-Confidential, Student Affairs	10/09/14
 Burns, Lisa	
From: Student Services Assistant, A & R	
To: Administrative Assistant II, Student Judicial Affairs	11/17/14
 Trice, Candace E.	
From: Student Services Clerk, International Students Center	
To: Student Services Specialist – International Students	10/13/14
 Weiland, Rebecca	
From: Administrative Assistant I, CSIS & Business Departments	
To: Administrative Assistant III-Confidential, Academic Affairs	10/13/14
 <u>PROBATIONARY</u>	
Cortes, Dalia, Administrative Assistant, Academic Senate	10/06/14
Fuller, Christina, Student Services Assistant, CalWorks	11/03/14
Hong, Damhee DeeDee, Student Services Assistant, ISC	10/13/14
Hynds, Kamilah, Administrative Clerk, Media & Reprographics	10/20/14
Johnson, Benjamin R., Telecomm Technician I, Telecomm	
Upshaw, Demeryst M., Telecomm Technician I, Telecomm	11/17/14
Wu, Vivian, Student Services Assistant, ISC	10/13/14

PROBATIONARY/ADVANCE STEP PLACEMENT

Edwards, Cael, Student Services Clerk, A & R (Step B)	10/29/14
Lange, Jeremy, Student Services Assistant, ISC (Step B)	10/29/14
Nguyen, Thuanh, Student Services Clerk, ISC (Step C)	10/20/14
Vriese, Denese, Cash Receipts Clerk, Bursar's Office (Step C)	10/20/14

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Casillas, Josh	08/14 - 09/10/14
To: Senior Student Services Specialist – Assessment Services, 100%	
From: Student Services Specialist	
Comment: not to exceed 90 working days	

Roberts, Michael	10/13 - 02/13/15
To: Custodial Operations Supervisor, 100%, NS-2	
From: Journeyman Trade- Plumbing	
Comment: not to exceed 90 working days	

WORKING OUT OF CLASSIFICATION (PROVISIONAL) – Extension

Hawes, Allyn	10/13 - 02/13/15
To: Journeyman Trade - Plumber, 100%	
From: Skilled Maintenance Worker II	
Comment: not to exceed 90 working days	

Guzman, Jose	10/06 - 11/24/14
To: Personnel Technician, 50%	
From: Personnel Specialist	
Comment: not to exceed 36 working days	

EDUCATIONAL PAY DIFFERENTIAL

Levin, Simon, C C Police Dispatcher, Campus Police 1.5%	11/01/14
Nematollahi, Ramin, Administrative Assistant II, Supt/Pres Office 1.5%	11/01/14
*Barry, Barnaby, C C Police Officer, Campus Police, Advanced Post 2%	11/01/14
Hearn, Steve, C C Police Officer, Campus Police, Intermediate Post 1%	11/01/14

*Comment: Per SMCPOA 11.10.3.4 upon when Officer Barry receives the 2% for the advanced post certificate, his 1% intermediate post will terminate.

VOLUNTARY CHANGE IN WORK SHIFT/PERMANENT

Sin, Mukhorn	10/04/14
From: Custodian, Operations, 12 mos, 40 hrs/ NS-2	
To: Custodian, Operations, 12 mos, 40 hrs/ NS-2/Weekend	

STIPEND

Hawes, Allyn, Skilled Maintenance Worker II +5.0%	11/01/14
Comment: Hazardous/Asbestos Removal	

SEPARATION

LAST DAY OF PAID SERVICE

UNPAID LEAVE

Fierro, Yolanda, C C Parking Enforcement Officer, Campus Police	09/24/14 – 01/02/14
---	---------------------

RESIGNATION

Chung, Sandy, Director, Human Resources	11/21/14
Owolabi, Abdulwahab, Senior CTE Program Advisor, ICTE	10/15/14

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Carbone, John, Accompanist - Dance	10/27/14-12/31/14
Mastbaum, Blair M., Instructional Assistant - ESL, ESL	10/23/14-12/31/14
Soro, Gnenemon S., Accompanist - Dance	10/09/14-12/31/14

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Abdulhafiz, Meymuna, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Abel, Teneka, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Ashby, Deanna, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Bae, Daniel, Bookstore Clerk/Cashier, Bookstore	12/01/14-01/09/15
Baskin, Patricia, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Baza, Paul, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Brazier, Quiniece, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Camp, Monique, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Cannon, Ameenah, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Carbone, John L., Accompanist - Dance	10/28/14-12/31/14
Chang, Tony, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Devine, Robert, Bookstore Clerk/Cashier, Bookstore	12/01/14-01/09/15
Friedland, Shane, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Garcia, Lucy, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Grau, Donald, Bookstore Clerk/Cashier, Bookstore	12/01/14-01/09/15
Hardister III, Harold, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Harge, Ronyee, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Harris, Yolanda, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Hunter, Jennifer, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Juarez Jr., Jorge, Bookstore Clerk/Cashier, Bookstore	12/01/14-01/09/15
Lam, Albert, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Lemon, Curly, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Lopez, Jose C., Bookstore Clerk/Cashier, Bookstore	12/01/14-01/09/15
Mastbaum, Blair M., Instructional Assistant - ESL, ESL	10/23/14-12/31/14
Mehret, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Micas, Donna, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Miles, Erik, Bookstore Clerk/Cashier, Bookstore	12/01/14-01/09/15
Navarro, Yadira, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Naylor, Marisa, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Nwonwu, Vergie, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 CLASSIFIED PERSONNEL – LIMITED DURATION *(continued)*

LIMITED TERM *(continued)*

Ramirez, Cassandra R., Administrative Clerk, Student Life	10/28/14-02/27/15
Shaw, Phyllis, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Thielking, Alan, Bookstore Clerk/Cashier, Bookstore	12/01/14-01/09/15
Thomas, Gabrielle, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Torrence, Antoinette, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15
Woldt, Lisa N., Instructional Assistant - English, Program Development	10/15/14-12/23/14
Yogi, Nancy, Bookstore Clerk/Cashier, Bookstore	12/08/14-01/16/15

SUBSTITUTE – LIMITED TERM: Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Davis, Norma R., Admin. Asst. III - Confidential, Student Services	11/03/14-11/28/14
--	-------------------

RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - NON MERIT

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$10.00/hour (STHP)	52
College Work-Study Student Assistant, \$10.00/hour (FWS)	184
Cal Works, \$10.00/hour	1

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES

Requested Action: Approval/Ratification

Requested by: Greg Brown, Director, Facilities Planning

Approved by: Robert G. Isomoto, Vice President, Business/Administration

13-A SUBCONTRACTOR SUBSTITUTION REQUEST – PERFORMING ARTS CENTER – EAST WING

Accept Bernards Bros. Subcontractor Substitution Request on the Performing Arts Center – East Wing project.

<u>Listed Subcontractor</u>	<u>Requested Substitution</u>
Sashco, Inc.	Perfection Glass, Inc.

Funding Source: Measure AA

Comment: Bernards Bros., the General Contractor for the Performing Arts Center - East Wing project, has requested to substitute their listed Subcontractor, Sashco, Inc. with Perfection Glass, Inc. to perform the glass and glazing portion of the project. Bernards Bros. stated they have been unable to come to a subcontract agreement with Sashco as grounds for the proposed substitution. Per the General Conditions of the contract the District's consent to Contractor's substitution of a listed Subcontractor shall not relieve Contractor from its obligation to complete the work within the contract time and for the contract price.

13-B CHANGE ORDER NO. 4 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY CAMPUS AND PARKING STRUCTURE A

Change Order No. 4 – C.W. Driver on the AET Campus portion of the project in the credit amount of (\$29,950).

Original Contract Amount	\$59,160,000
Previously Approved Change Orders (AET Campus)	46,237
Previously Approved Change Orders (AET Parking Structure A)	84,170
Change Order No. 4 – AET Campus	<u>(29,950)</u>
Revised Contract Amount	\$59,320,357

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 4 for the AET Campus includes combining underground vaults for the CHW shutoff valves and future connections due to space limitations, providing and installing ductwork and registers in hard lid ceiling in lieu of exposed as originally specified, adding additional underground conduit runs, adding and extending circuits for exterior lighting, and furnishing a relay panel required for specified theatrical lighting. In addition, Change Order No. 4 provides credit to the owner for costs of additional tests/inspections beyond those provided by contract.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES

13-C CHANGE ORDER NO. 9 – INFORMATION TECHNOLOGY RELOCATION

Change Order No. 9 – BERNARDS BROS. on the Information Technology Relocation project in the amount of \$30,203.

Original Contract Amount	\$12,392,000
Previously Approved Change Orders	1,560,262
Change Order No. 9	<u>30,203</u>
Revised Contract Amount	\$13,982,465

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 9 includes installation of flat panel monitors at the future Center for Teaching Excellence, conduit for re-route of existing antenna cable, and additional electrical work to accommodate equipment in the temporary Reprographics Center. Also a post for a Knox Box as requested by SMFD, re-routing electrical for existing exterior site lighting, and provision of controls at the Library for the temporary chiller. Costs to provide handrails at a new accessible ramp, to provide power to new electrified doors at the building entrances and to install conduit from the electrical room to the elevator equipment room for the elevator’s emergency telephone. Added wall framing and drywall, for modifications to existing walls to comply with HVAC requirements.

13-D EXTENSION OF SITE USE AGREEMENT FOR PROPERTY AT 1660 STEWART STREET, SANTA MONICA

Extend the term of the Site Use Agreement with SPRINT, PCS ASSETS, L.L.C. to lease college property 1660 Stewart Street in Santa Monica for the following period:

Original Period: November 6, 2013 to May 6, 2015
 Extended Term: Until November 5, 2015, and thereafter automatic renewals from week to week/day to day until terminated by either party upon 30 days’ notice.

Comment: Sprint has been displaced during the AET construction and is operating at a temporary location on the site. This extension will cover the use of the site until the construction is completed and Sprint can be relocated to a permanent position on the parking structure.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES

13-E AMENDMENT NO. 8 TO AGREEMENT FOR ARCHITECTURAL SERVICES – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY

Amend agreement with CLIVE WILKINSON ARCHITECTS for the Academy of Entertainment and Technology project for \$90,585 plus reimbursable expenses.

Original Contract Amount	\$5,550,000
Amendment No. 1	496,000
Amendment No. 2	78,868
Amendment No. 3	121,095
Amendment No. 4	74,500
Amendment No. 5	144,126
Amendment No. 6	2,925
Amendment No. 7	109,585
<u>Amendment No. 8</u>	<u>90,585</u>
Revised Contract Amount	\$6,667,684

Funding Source: Measure AA

Comment: Amendment No. 8 provides for architectural and engineering services to implement owner related design modifications in Buildings C and D to include additional storage rooms, convert video edit rooms to audio edit rooms, reorient IAD room for functionality purposes and convert game room to a gallery space, and facilitate new office furniture design. Scope of services also include the design and detail of the structural repair of an existing slab and beam for whose inadequate conditions were uncovered during the demolition phase in Building D along with detailing field fixes to provide equivalent connection capacities as intended on the existing 1997 structural documents.

Additional services in the Parking Structure include new structural details and calculations for a revised pier cap and grade beam design required due to contractor installing shoring system in location that was in conflict with the two piers supporting Stair No. 3. The District is entitled to be reimbursed for services related to this item.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 BUDGET TRANSFERS

Requested by: Chris Bonvenuto, Chief Director of Business Services

Approved by: Robert G. Isomoto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

14-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: September 25, 2014 thru October 22, 2014

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-8,448
3000	Benefits	0
4000	Supplies	5,250
5000	Contract Services/Operating Exp	3,198
6000	Sites/Buildings/Equipment	0
7000	Other Outgo/Student Payments	0
Net Total:		0

14-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: September 25, 2014 thru October 22, 2014

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	26
2000	Classified/Student Salaries	3,032
3000	Benefits	-3,172
4000	Supplies	-517
5000	Contract Services/Operating Exp	54,890
6000	Sites/Buildings/Equipment	-51,299
7000	Other Outgo/Student Payments	-2,960
Net Total:		0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 BUDGET AUGMENTATIONS

The 2014-2015 Adopted Budget will be amended to reflect the following budget augmentations:

15-A Student Success and Support Program Credit (SSSP Credit)

Granting Agency:	State of California	
Appropriated Funding:	\$1,377,223	
Matching Funds:	\$2,754,446	
Performance Period:	July 1, 2014 - June 30, 2015	
Summary	On September 24, 2014, the Chancellor's Office informed the District it had finalized the 2014-2015 Student Success and Support Program Credit (SSSP Credit) allocation calculation and the District qualifies for an additional \$1,377,223 in funding. With this augmentation, the total SSSP Credit allocation for the District is \$3,022,977.	
Budget Augmentation:	Revenues:	
	8600 State Revenue	\$1,377,223
	Expenditures	
	1000 Academic Salary	\$ 697,894
	2000 Classified Salary	153,799
	3000 Employee Benefits	114,169
	4000 Supplies & Materials	9,300
	5000 Other Operational Expenses	352,708
	6000 Capital Outlay	49,353

15-B ASPIRE / "CARES Plus" Stipend Program

Title of Grant:	ASPIRE / "CARES Plus" Stipend Program	
Granting Agency:	Los Angeles Universal Preschool (LAUP)	
Award Amount:	\$5,876	
Matching Funds:	Not applicable	
Performance Period:	July 1, 2014 – June 30, 2015	
Summary:	Santa Monica College Early Childhood Education department will provide ONE advisor ("advisor") for participants ("advisees") in the ASPIRE Stipend program. The Advisor will offer advisement sessions in order to guide Early Childhood Education advisees in the selection of appropriate coursework, the completion of program requirements, and the incorporation of elements of the CLASS Observation Tool into daily classroom or child care practice. LAUP will assign a LAUP staff member to Advisors to act as an advisor liaison during the contract term.	
Budget Augmentation:	Restricted Fund 01.3	
	Revenue (2014 – 2015)	
	8800 Local	\$5,876
	Expenditures	
	1000 Academic Salaries	\$4,212
	3000 Employee Benefits	988
	7000 Other Outgo	676
	Total	\$5,876

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 COMMERCIAL WARRANT REGISTER

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

It is recommended that the Board of Trustees approve the Commercial Warrant Register for the following period:

<u>Commercial Warrant Register</u>		
September 1 – 30, 2014	6176 – 6216	\$5,966,183.59

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 17 PAYROLL WARRANT REGISTER

Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

<u>Payroll Warrant Register</u>		
August 27 – September 30, 2014	C1B – C2C	\$9,859,337.23

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 18 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested by: George Prather, Director of Auxiliary Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

<u>Auxiliary Operations Payments and Purchase Orders</u>		
September 1 – 30, 2014	Payments	Purchase Orders
	\$1,242,877.16	\$71,017.31

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds. The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 ORGANIZATIONAL MEMBERSHIPS, 2014-2015

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert Isomoto, Vice-President, Business/Administration
Requested Action: Approval

Organizational Memberships, 2014 – 2015

October 1- 31, 2014	Number of Memberships	Amount
	1	\$175

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 20 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested by: Michelle King, Director, Career and Contract Education
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 5, 2014

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 PURCHASING

Requested by: Cynthia Moore, Director of Purchasing

Approved by: Robert G. Isomoto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

21-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

September 1 – September 30, 2014 \$4,453,253.88

21-B AWARD OF CONTRACTS

1. Provider: Base Architecture Planning & Engineering Inc.
Amount: Original Contract Amount \$ 40,744
Amendment No. 1 \$180,000 plus reimbursables
Revised Contract \$220,744
Funding Source: District Capital Fund
Summary: Amendment to Agreement for Engineering Services for Scheduled Maintenance and Prop. 39 EMS Project. This Amendment involves detailed engineering drawings, specifications and construction management for scheduled maintenance and Prop 39 Clean Energy projects.

2. Provider: FieldTurf USA, Inc.
Amount: \$200,000
Funding Source: Capital Projects
Summary: There have been some problems with fibers in the synthetic turf originally installed by FieldTurf USA, Inc. in 2008. The synthetic turf is under warranty and FieldTurf USA, Inc. was going to replace it with the same product. The college has selected an upgrade and is paying for the cost of the new material which is superior to the old product. The labor is provided under the warranty. The new product will be fully warrantied for eight years.

The use of the State of California Multiple Award Schedule (CMAS) agreement number 4-06-78-0031A for the purchase, warranty and installation of synthetic turf, surface and flooring; to replace the current football field. Scheduled start date January 5, 2015, project duration 45 days weather permitting. Because of some problems

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 5, 2014

INFORMATION ITEM 22 **CITIZENS' BOND OVERSIGHT COMMITTEE MEETING – OCTOBER 15, 2014**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, October 15, 2014 in Drescher Hall Room 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

1. CALL TO ORDER - 8:08 a.m.

2. ROLL CALL

Heather Anderson, Chair– Present
Michael Dubin – Present
Jeffrey Graham - Present
Rizwan Rashid - Present
Katherine Reuter – Absent
Sion Roy – Absent
Sonya Sultan – Present
Sam Zivi – Present

Others Present:

Chris Bonvenuto, Chief Director, Business Services
Greg Brown, Director of Facilities and Planning
Don Girard, Senior Director, Government Relations/Institutional Communications
Bob Isomoto, Vice-President, Business/Administration
Lee Paul, LPI
Lisa Rose, Citizens' Bond Oversight Committee Coordinator
Charlie Yen, Director, Contracts

3. ELECTION OF VICE-CHAIR, 2014-2016

Motion was made by Sam Zivi and seconded by Sonya Sultan to elect Katherine Reuter as Vice-Chair of the Citizens' Bond Oversight Committee for 2014-2016.

Ayes: 6
Noes: 0
Absent: 2 (Reuter, Roy)

4. APPROVAL OF MINUTES – July 16, 2014

Motion was made by Michael Dubin and seconded by Sonya Sultan to approve the minutes of Citizen's Bond Oversight Committee meeting on July 16, 2014. *The minutes were unanimously approved.*

5. CITIZENS' BOND OVERSIGHT COMMITTEE ANNUAL REPORT, 2013-2014

Motion was made by Sam Zivi and seconded by Rizwan Rashid to approve the Citizens' Bond Oversight Committee Annual Report, 2013-2014.

Ayes: 6
Noes: 0
Absent: 2 (Reuter, Roy)

Link to Citizens' Bond Oversight Committee Annual Report, 2013-2014:

http://www.smc.edu/ACG/Documents/Citizens_Bond_Oversight_Committee/2014/CBOC%20Annual%20Report%2c%202013-2014.pdf

6. **REPORTS and DISCUSSION** (reports included with agenda)

SMC Bond Capital Construction Budget Summary as of June 30, 2014

This report includes information on the entire bond capital construction program on one page:

- Project Number
- Project Name
- Bond Measure Budget
- Other Funding Received
- Other Funding Pending
- Total Budget
- Estimate at Completion
- Variance
- Status (completed, in construction, in design, in planning)
- Bond Funds Remaining

Overview of Projects

Projects in Construction

- Academy of Entertainment and Technology: This project includes a new parking structure, and two new buildings – one for KCRW and one for the academic program. Construction will continue through the end of 2015.
- Information Technology Building: The second phase (remodeling of the old media center) south of Library on Pearl Street should be completed in January 2015.
- Health/P.E./Fitness/Central Plant: This new three-story building will replace the old locker room and should be completed by summer 2016
- Performing Arts Center East Wing: This a new two-story building east of the Broad Stage and should be completed around the end of 2015.

Projects in Process

- Early Childhood Education Center: This is a laboratory school located on the Civic Center property for SMC students to be operated by a third party for children in the community (enrollment of 106 children). The college is working with the City of Santa Monica on this project and will be going through various stages of approval on the building.
- Malibu Center: The District continues to work through the planning and approval process. The JPA met last night to review the plans and progress on the project.

Project in Design

- Student Services Building: The project is in the final design stage.

Measure U, S and AA and Bond Sales Expenses Reports

- Measure U: Total Measure U expenditures last period were \$226,218; total remaining funds are \$16,893,840
- Measure S: Total expenditures last period were \$69,768 total remaining funds are \$68,620,002.
- Measure AA: Total expenditures last period were \$913,493; total remaining funds are \$216,883,776.
- The District is going out to sell \$145 million worth of Measure AA Series B bonds by the end of October to cover construction expenditures in the next three years. The District recently received a bond rating of Aa2 (Moody's) and AA (Standard and Poor's).
- The *Bond Sales/Expenses Report* indicates total bond amounts, bond issue dates/amounts, unsold bond amount and total available as of September 30, 2014.

Total Bond	\$598,500,000
Total Available	\$383,496,730
Total Expenses	\$296,102,382
Total Available Remaining	\$ 87,394,348
Total Unsold Bond	\$215,003,270

- The *SMC Bond Construction Program Contractor List* as of September 30, 2014 was presented for information.
- Current information on all bond construction projects is available at: <http://smcbondprogram.com/>

7. SCHEDULE OF MEETINGS, 2014-2015

Wednesdays at 8 a.m.

January 21, 2015

April 15, 2015

8. ADJOURNMENT – 9:25 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, January 21, 2015 at 8 a.m. in Drescher Hall 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
Santa Monica Community College District	November 5, 2014

XI. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. BOARD COMMENTS AND REQUESTS

XIII. ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 23 REGULAR BOARD OF TRUSTEES MEETING, DECEMBER 2014

It is recommended that the Board of Trustees determine the date of its regular meeting in December 2014.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, December 2, 2014** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

XIV. ADJOURNMENT – 9:07 p.m.

The agenda for the regular Board of Trustees meeting on December 2, 2014 will include the following:

- Reports: Transfer Update
Student Equity
- Board of Trustees Organizational Functions
 - Election of Officers for 2015
 - Seating
 - Authorized Signature Resolution

**UNRESTRICTED GENERAL FUND 01.0
2014-2015 REVENUE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL REVENUE	2014-2015 PROJECTED BUDGET
FEDERAL			
FIN AID ADM ALLOWANCES	120,468	5,095	120,468
TOTAL FEDERAL	120,468	5,095	120,468
STATE			
GENERAL APPORTIONMENT	59,394,673	17,562,736	59,394,673
EDUCATION PROTECTION ACCOUNT - PROP 30	15,754,781	3,965,740	15,754,781
ACCESS/RESTORATION OF WORKLOAD REDUCTION	2,696,760	-	2,696,760
COLA	896,634	245,700	896,634
HOMEOWNERS EXEMPT	95,357	-	95,357
STATE LOTTERY REVENUE	3,402,888	-	3,402,888
MANDATED COST BLOCK GRANT	594,489	-	594,489
OTHER STATE	833,411	233,355	833,411
TOTAL STATE	83,668,993	22,007,531	83,668,993
LOCAL			
PROP TAX SHIFT (ERAF)	1,721,467	113,456	1,721,467
SECURED TAX	12,960,567	-	12,810,648
SUPPLEMENTAL TAXES	132,304	26,906	132,304
UNSECURED TAX	476,047	407,515	476,047
PRIOR YRS TAXES	99,794	249,713	249,713
PROPERTY TAX - RDA PASS THRU	522,824	-	522,824
PROPERTY TAX - RDA RESIDUAL	665,487	604,192	665,487
RENTS	150,000	44,518	150,000
INTEREST	155,200	111	155,200
ENROLLMENT FEES	13,324,522	8,015,028	13,324,522
STUDENT RECORDS	447,300	88,837	447,300
NON-RESIDENT TUITION/INTENSIVE ESL	30,388,369	15,652,452	30,388,369
FEE BASED INSTRUCTION	750,000	-	750,000
OTHER STUDENT FEES & CHARGES	110,100	5,685	110,100
F1 APPLICATION FEES	310,900	48,055	310,900
OTHER LOCAL	649,100	302,674	649,100
I. D. CARD SERVICE CHARGE	1,180,100	517,513	1,180,100
LIBRARY CARDS	100	40	100
LIBRARY FINES	9,720	1,319	9,720
PARKING FINES	235,700	27,652	235,700
TOTAL LOCAL	64,289,601	26,105,666	64,289,601
TOTAL REVENUE	148,079,062	48,118,292	148,079,062
TRANSFER IN	117,710	6,742	117,710
SALE OF EQUIPMENT AND SUPPLIES	-	1,685	-
TOTAL OTHER FINANCING SOURCES	117,710	8,427	117,710
TOTAL REVENUE AND TRANSFERS	148,196,772	48,126,719	148,196,772

**UNRESTRICTED GENERAL FUND 01.0
2014-2015 EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL EXPENDITURES	2014-2015 PROJECTED BUDGET
INSTRUCTION	25,052,003	3,130,604	25,052,003
ACADEMIC MANAGERS	6,160,401	1,117,900	6,160,401
NON-INSTRUCTION	6,619,309	843,572	6,619,309
HOURLY INSTRUCTION	29,791,549	6,099,551	29,791,549
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	188,758	-	188,758
HOURLY NON-INSTRUCTION	4,284,683	959,301	4,284,683
VACANT POSITIONS	1,072,543	-	1,072,543
VACANCY SAVINGS	(536,272)	-	(536,272)
TOTAL ACADEMIC	72,632,974	12,150,928	72,632,974
CLASSIFIED REGULAR	20,427,173	3,259,515	20,427,173
CLASSIFIED MANAGERS	4,130,193	706,662	4,130,193
CLASS REG INSTRUCTION	3,005,933	394,492	3,005,933
CLASSIFIED HOURLY	1,776,979	497,779	1,776,979
CLASS HRLY INSTRUCTION	565,197	106,224	565,197
VACANT POSITIONS	2,958,019	-	2,958,019
VACANCY SAVINGS	(1,479,009)	-	(1,479,009)
TOTAL CLASSIFIED	31,384,485	4,964,672	31,384,485
STRS	4,902,396	831,107	4,902,396
PERS	3,835,787	599,538	3,835,787
OASDI/MEDICARE	3,300,210	629,695	3,300,210
H/W	12,864,112	328,405	12,864,112
RETIREEES' H/W	2,813,910	844,109	2,813,910
RETIREEE - OPEB	1,000,000	-	1,000,000
SUI	180,749	8,987	180,749
WORKERS' COMPENSATION	1,669,415	276,604	1,669,415
ALTERNATIVE RETIREMENT	500,000	73,880	500,000
BENEFITS REL TO FEE BASED INSTRUCTION	32,750	-	32,750
BENEFITS RELATED TO VACANT POSITIONS	886,720	-	886,720
BENEFITS RELATED TO VACANCY SAVINGS	(443,360)	-	(443,360)
TOTAL BENEFITS	31,542,689	3,592,325	31,542,689
SUPPLIES	979,115	193,592	979,115
TOTAL SUPPLIES	979,115	193,592	979,115
CONTRACTS/SERVICES	12,371,638	3,316,085	12,371,638
INSURANCE	981,837	857,825	981,837
UTILITIES	2,913,574	762,798	2,913,574
TOTAL SERVICES	16,267,049	4,936,708	16,267,049
TOTAL EXPENDITURES	152,806,312	25,838,225	152,806,312
OUTGOING TRANSFER/FINANCIAL AID	304,208	82,996	304,208
TOTAL TRANSFERS/FINANCIAL AID	304,208	82,996	304,208
TOTAL EXPENDITURES & TRANSFERS	153,110,520	25,921,221	153,110,520

**UNRESTRICTED GENERAL FUND 01.0
2014-2015 FUND BALANCE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL FUND BALANCE	2014-2015 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS	147,975,622	47,895,071	147,975,622
TOTAL EXPENDITURES AND TRANSFERS	150,651,879	25,921,221	150,651,879
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	4,917,282	-	4,917,282
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(2,458,641)	-	(2,458,641)
OPERATING SURPLUS/(DEFICIT)	(5,134,898)	21,973,850	(5,134,898)
ONE-TIME ITEMS			
DEFICIT FACTOR TO APPORTIONMENT	(604,987)	-	(604,987)
MANDATED COST BLOCK GRANT	594,489	-	594,489
MEDICARE PART D SUBS & EDD REFUND	231,648	231,648	231,648
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	(4,913,748)	22,205,498	(4,913,748)
BEGINNING BALANCE***	12,609,047	12,609,047	12,609,047
TRANSFER TO DESIGNATED RESERVE - NET	(892,504)	(892,504)	(892,504)
ENDING FUND BALANCE, NET OF DESIGNATED RESERVES	6,802,795	33,922,041	6,802,795
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	4.44%	130.87%	4.44%
ENDING FUND BALANCE - UNDESIGNATED	6,802,795	33,922,041	6,802,795
DESIGNATED RESERVE FOR:			
CLASSIFIED EMPLOYEE WELFARE FUND	278,862	278,862	278,862
NEW FACULTY TO BE HIRED	1,976,374	1,976,374	1,976,374
TOTAL	2,255,236	2,255,236	2,255,236
TOTAL FUND BALANCE	9,058,031	36,177,277	9,058,031
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	5.92%	139.57%	5.92%

** Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3
2014-2015 REVENUE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL REVENUE	2014-2015 PROJECTED BUDGET
FEDERAL			
PERKINS IV TITLE I-C	619,899	-	619,899
FWS-FEDERAL WORK STUDY	447,536	-	447,536
RADIO GRANTS	1,095,218	-	1,095,218
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	58,251	16,310	58,251
FEDERAL CARRYOVERS	1,594,704	378,126	1,594,704
OTHER FEDERAL	2,360,575	-	2,425,926
TOTAL FEDERAL	6,176,183	394,436	6,241,534
STATE			
LOTTERY	903,926	-	903,926
BASIC SKILLS INITIATIVE	359,257	100,592	446,229
SFAA-STUDENT FINANCIAL AID ADMIN	864,209	238,818	864,209
EOPS-EXTENDED OPPORTUNITY PROG & SERV	969,639	271,499	969,639
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	53,086	14,864	53,086
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,310,405	366,913	1,310,405
CALWORKS	285,634	79,978	285,634
STUDENT SUCCESS (CREDIT)	1,645,754	460,811	1,645,754
STUDENT SUCCESS (NON-CREDIT)	57,425	16,079	57,425
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	7,940	2,223	7,940
ENROLLMENT GROWTH	-	-	106,787
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,420,113	597,631	1,420,113
STATE CARRYOVERS	942,386	1,011,122	942,386
OTHER STATE	756,628	-	870,628
TOTAL STATE	9,576,402	3,160,530	9,884,161
LOCAL			
PICO PROMISE	156,782	78,391	156,782
HEALTH FEES	1,384,094	655,572	1,384,094
PARKING FEES	1,893,552	882,075	1,893,552
DONATIONS-KCRW	2,174,594	219,571	2,174,594
COMMUNITY SERVICES	704,503	183,962	704,503
COUNTY CALWORKS	38,000	4,336	38,000
CONSOLIDATED CONTRACT ED-LOCAL	350,000	-	350,000
LOCAL CARRYOVERS	195,733	47,599	224,004
OTHER LOCAL	5,913,914	2,314,373	5,952,859
TOTAL LOCAL	12,811,172	4,385,879	12,878,388
TRANSFER IN	361,996	24,441	361,996
TOTAL TRANSFER IN	361,996	24,441	361,996
TOTAL REVENUE	28,925,753	7,965,286	29,366,079

**RESTRICTED GENERAL FUND 01.3
2014-2015 EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL EXPENDITURES	2014-2015 PROJECTED BUDGET
INSTRUCTION	16,000	-	26,698
MANAGEMENT	1,301,365	187,914	1,358,016
NON-INSTRUCTION	1,126,184	195,373	1,126,184
HOURLY INSTRUCTION	258,940	1,079	294,520
HOURLY NON-INSTRUCTION	2,335,616	781,094	2,510,892
TOTAL ACADEMIC	5,038,105	1,165,460	5,316,310
CLASSIFIED REGULAR	2,885,679	484,629	2,909,905
CLASSIFIED MANAGERS	373,219	53,546	373,219
CLASS REG INSTRUCTION	172,677	-	172,677
CLASSIFIED HOURLY	1,902,884	208,446	1,933,425
CLASS HRLY INSTRUCTION	234,376	45,785	234,376
TOTAL CLASSIFIED	5,568,835	792,406	5,623,602
BENEFITS HOLDING ACCOUNT	2,575,095		2,363,472
STRS	-	81,229	81,229
PERS	-	69,734	69,734
OASDI/MEDICARE	-	76,976	76,976
H/W	-	20,504	20,504
SUI	-	998	998
WORKERS' COMP.	-	31,327	31,327
ALTERNATIVE RETIREMENT	-	13,592	13,592
TOTAL BENEFITS	2,575,095	294,360	2,657,832
TOTAL SUPPLIES	1,061,299	62,431	1,066,034
CONTRACTS/SERVICES	4,915,591	749,789	4,918,891
INSURANCE	4,309,140	156,242	4,309,140
UTILITIES	140,600	36,151	140,600
TOTAL SERVICES	9,365,331	942,182	9,368,631
BLDG & SITES	1,738,394	4,155	1,738,394
EQUIPMENT/LEASE PURCHASE	2,894,647	122,836	2,895,447
TOTAL CAPITAL	4,633,041	126,991	4,633,841
TOTAL EXPENDITURES	28,241,706	3,383,830	28,666,250
OTHER OUTGO - STUDENT AID	475,065	41,967	479,565
OTHER OUTGO - TRANSFERS	117,710	6,742	128,992
TOTAL OTHER OUTGO	592,775	48,709	608,557
TOTAL EXPENDITURES & OTHER OUTGO	28,834,481	3,432,539	29,274,807

**RESTRICTED GENERAL FUND 01.3
2014-2015 FUND BALANCE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL FUND BALANCE	2014-2015 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS	28,925,753	7,965,286	29,366,079
TOTAL EXPENDITURES AND TRANSFERS	28,834,481	3,432,539	29,274,807
OPERATING SURPLUS/(DEFICIT)	91,272	4,532,747	91,272
BEGINNING BALANCE	6,050,541	6,050,541	6,050,541
CONTINGENCY RESERVE/ENDING FUND BALANCE	6,141,813	10,583,288	6,141,813
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	21.30%	308.32%	20.98%

CAPITAL OUTLAY FUND 40.0
2014-2015 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
STATE			
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,420,112	197,632	1,420,112
PROP 39 - CLEAN ENERGY PROJECTS	606,330	606,330	606,330
STATE CARRYOVERS	96,870	-	96,870
TOTAL STATE	2,123,312	803,962	2,123,312
LOCAL			
RENTS	47,000	15,400	47,000
INTEREST	88,000	-	88,000
NON-RESIDENT CAPITAL CHARGE	2,623,794	954,142	2,623,794
LOCAL INCOME	151,500	39,281	151,500
TOTAL LOCAL	2,910,294	1,008,823	2,910,294
TOTAL REVENUES	5,033,606	1,812,785	5,033,606
EXPENDITURES			
SUPPLIES	57,500	600	57,500
CONTRACT SERVICES	570,450	118,387	570,450
CAPITAL OUTLAY	16,552,686	796,906	16,552,686
TOTAL EXPENDITURES	17,180,636	915,893	17,180,636
OTHER OUTGO - TRANSFERS	361,996	24,441	361,996
TOTAL TRANSFERS	361,996	24,441	361,996
TOTAL EXPENDITURES AND TRANSFERS	17,542,632	940,334	17,542,632
OPERATING SURPLUS/(DEFICIT)	(12,509,026)	872,451	(12,509,026)
BEGINNING BALANCE	12,509,026	12,509,026	12,509,026
ENDING FUND BALANCE	-	13,381,477	-

**MEASURE U FUND 42.2
2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	148,000	-	148,000
TOTAL REVENUE	148,000	-	148,000
EXPENDITURES			
SUPPLIES	25,000	-	25,000
CONTRACT SERVICES	327,000	-	327,000
CAPITAL OUTLAY	23,462,409	226,218	23,462,409
TOTAL EXPENDITURES	23,814,409	226,218	23,814,409
OPERATING SURPLUS/(DEFICIT)	(23,666,409)	(226,218)	(23,666,409)
BEGINNING BALANCE	23,666,409	23,666,409	23,666,409
ENDING FUND BALANCE	-	23,440,191	-

**MEASURE S FUND 42.3
2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	362,000	-	362,000
TOTAL REVENUE	362,000	-	362,000
EXPENDITURES			
SUPPLIES	100,000	-	100,000
CONTRACT SERVICES	2,340,000	33,595	2,340,000
CAPITAL OUTLAY	55,664,254	36,757	55,664,254
TOTAL EXPENDITURES	58,104,254	70,352	58,104,254
OPERATING SURPLUS/(DEFICIT)	(57,742,254)	(70,352)	(57,742,254)
BEGINNING BALANCE	57,742,254	57,742,254	57,742,254
ENDING FUND BALANCE	-	57,671,902	-

**MEASURE AA FUND 42.4
2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	145,000,000	-	145,000,000
INTEREST	931,000	-	931,000
TOTAL REVENUE	145,931,000	-	145,931,000
EXPENDITURES			
SUPPLIES	112,500	1,580	112,500
CONTRACT SERVICES	2,523,000	22,648	2,523,000
CAPITAL OUTLAY	169,267,303	2,651,454	169,267,303
TOTAL EXPENDITURES	171,902,803	2,675,682	171,902,803
OPERATING SURPLUS/(DEFICIT)	(25,971,803)	(2,675,682)	(25,971,803)
BEGINNING BALANCE	25,971,803	25,971,803	25,971,803
ENDING FUND BALANCE	-	23,296,121	-

**STUDENT FINANCIAL AID FUND 74.0
2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
REVENUE			
FEDERAL GRANTS	32,812,125	7,072,235	32,812,125
FEDERAL LOANS	2,800,000	229,038	2,800,000
CAL GRANTS	1,370,000	36,546	1,370,000
TRANSFER	274,208	52,995	274,208
TOTAL REVENUE	37,256,333	7,390,814	37,256,333
EXPENDITURES			
FINANCIAL AID	37,256,333	7,883,493	37,256,333
TOTAL EXPENDITURES	37,256,333	7,883,493	37,256,333
ENDING FUND BALANCE*	-	(492,679)	-

*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

SCHOLARSHIP TRUST FUND 75.0
2014-2015 REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
BEGINNING BALANCE	15,078	15,078	15,078
REVENUE			
TRANSFER	30,000	30,000	30,000
INTEREST	80	-	80
TOTAL REVENUE	30,080	30,000	30,080
TOTAL FUNDS AVAILABLE	45,158	45,078	45,158
EXPENDITURES			
SCHOLARSHIP	30,000	15,000	30,000
TOTAL EXPENDITURES	30,000	15,000	30,000
ENDING FUND BALANCE	15,158	30,078	15,158

**AUXILIARY FUND
2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	September 30, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
BEGINNING BALANCE	2,163,320	2,163,320	2,163,320
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	<u>2,163,320</u>	<u>2,163,320</u>	<u>2,163,320</u>
REVENUE			
GROSS SALES	6,160,920	2,675,264	6,160,920
LESS: COST OF GOODS	<u>(4,254,164)</u>	<u>(1,857,942)</u>	<u>(4,254,164)</u>
NET	1,906,756	817,322	1,906,756
VENDOR INCOME	624,969	162,640	624,969
AUXILIARY PROGRAM INCOME	<u>339,037</u>	<u>65,256</u>	<u>339,037</u>
NET INCOME	2,870,762	1,045,218	2,870,762
INTEREST	14,000	4,081	14,000
OTHER INCOME	-	5,000	-
TOTAL REVENUE	<u>2,884,762</u>	<u>1,054,299</u>	<u>2,884,762</u>
TOTAL FUNDS AVAILABLE	<u>5,048,082</u>	<u>3,217,619</u>	<u>5,048,082</u>
EXPENDITURES			
STAFFING	1,116,400	233,769	1,116,400
FRINGE BENEFITS	304,500	37,804	304,500
OPERATING	<u>2,089,226</u>	<u>273,438</u>	<u>2,089,226</u>
TOTAL EXPENDITURES	<u>3,510,126</u>	<u>545,011</u>	<u>3,510,126</u>
ENDING FUND BALANCE	<u>1,537,956</u>	<u>2,672,608</u>	<u>1,537,956</u>

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2014-2015

District: (780) SANTA MONICA

Quarter Ended: (Q1) Sep 30, 2014

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2011-12	Actual 2012-13	Actual 2013-14	Projected 2014-2015
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	130,112,632	133,791,295	144,834,471	148,079,062
A.2	Other Financing Sources (Object 8900)	143,887	125,558	111,105	117,710
A.3	Total Unrestricted Revenue (A.1 + A.2)	130,256,519	133,916,853	144,945,576	148,196,772
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,821,019	138,258,404	141,148,243	152,806,312
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	275,973	275,011	346,364	304,208
B.3	Total Unrestricted Expenditures (B.1 + B.2)	139,096,992	138,533,415	141,494,607	153,110,520
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-8,840,473	-4,616,562	3,450,969	-4,913,748
D.	Fund Balance, Beginning	23,088,843	15,137,372	10,520,810	13,971,779
D.1	Prior Year Adjustments + (-)	889,002	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	23,977,845	15,137,372	10,520,810	13,971,779
E.	Fund Balance, Ending (C. + D.2)	15,137,372	10,520,810	13,971,779	9,058,031
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	10.9%	7.6%	9.9%	5.9%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	21,359	21,265	21,415	22,094
-----	--	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2011-12	2012-13	2013-14	2014-2015
H.1	Cash, excluding borrowed funds		23,432,786	39,929,814	42,207,822
H.2	Cash, borrowed funds only		6,500,000	0	0
H.3	Total Cash (H.1+ H.2)	37,277,464	29,932,786	39,929,814	42,207,822

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	148,079,062	148,079,062	48,118,292	32.5%
I.2	Other Financing Sources (Object 8900)	117,710	117,710	8,427	7.2%
I.3	Total Unrestricted Revenue (I.1 + I.2)	148,196,772	148,196,772	48,126,719	32.5%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	152,806,312	152,806,312	25,838,225	16.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	304,208	304,208	82,996	27.3%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	153,110,520	153,110,520	25,921,221	16.9%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,913,748	-4,913,748	22,205,498	
L.	Adjusted Fund Balance, Beginning	13,971,779	13,971,779	13,971,779	
L.1	Fund Balance, Ending (C. + L.2)	9,058,031	9,058,031	36,177,277	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.9%	5.9%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The uncertainty related to the proposed revisions to the growth formula coupled with the increased required employer contributions for retirement plans (STRS and PERS) may result in a higher deficit in the future years than what the District is currently projecting.