

# Santa Monica College Academic Senate Executive Committee

# Meeting Agenda

February 27, 2024 11:15am – 12:35pm HSS 261

Zoom: https://cccconfer.zoom.us/j/3104344878

- I. Call to Order/Approval of Agenda
- **II.** Public Comments
- **III.** Announcements
- IV. Approval of 2/13/24 Minutes
- V. Information Items
  - a. Committee Updates
- VI. Action Items
  - a. PPC Scope & Function Revision 2<sup>nd</sup> Read (V. Arrizon)
  - b. IEC Scope & Function Revision 1st Read (K. Lui-Martinez)
- VII. President's Report
- VIII. Adjournment

For all documents, visit <u>www.academicsenate.com</u> Next scheduled meeting: March 19<sup>th</sup>





## Santa Monica College Academic Senate Executive Committee

### **Meeting Minutes**

February 27, 2024 11:15am – 12:35pm HSS 261

Zoom: https://cccconfer.zoom.us/j/3104344878

### I. Call to Order/Approval of Agenda

M/S: B. Magallon/S. Anderson

Passed: 11:19am

#### **II.** Public Comments

None

#### III. Announcements

a. V. Arrizon will be running for Senate President in the Spring election.

### IV. Approval of 2/13/24 Minutes

M/S: B. Rajski/B. Antrim

Passed: 11:25am

#### V. Information Items

- a. Committee Updates
- i. J. Adams- OTL committee is focused on creating a clear pathway for online teaching as well as a winter institute and universal design.
- ii. B. Antrim OER committee is still working on OER presentation. There are also issues with tracking who is using OER/ZTC and if the methods are effective.
- iii. L. Hald Professional Development Day is March 12th
- iv. S. Anderson EDC will be hosting workshops at FLEX day. Also working with Ethics to update model statement.



- v. E. Cue NF committee has been invited to present at this year's NCORE. Also working with Adjunct to increase participation among PT faculty. Classroom observations in April an the Service Fair will be on May 17<sup>th</sup>.
- vi. V. Arrizon PPC is currently looking into administrative retreat rights for faculty as well as an Equivalency Statement Review for adjuncts. Committee is also focused on creating information o how to boost enrollment and writing a resolution to get adjuncts a stipend to serve.
- vii. K. Lui-Martinez IEC is looking into the analysis of the different metrics within the college along with assisting EPI of student equity plan and coming up with recommendations.
- viii. R. Shaw Curriculum is preparing for Title V change with CalGETC. Other GEs will be grandfathered in and American institution can be double-dipped for CalGETC. LDTE is still at UC requirement.
- ix. B. Rajski PERC will be working with EDC to rework the model syllabus.
- x. S. Amerian PRC is still in the revamp phase. First group will submit on April 1<sup>st</sup>. Two-year progress update is due May 31<sup>st</sup> and goes straight to VP. Annual Resource Request will be due at the end of January. The committee's Scope & Function is also in need of revision and another faculty member available for on-ground meetings is needed to have quorum.
- xi. B. Magallon SAC is looking into the disciplinary/judicial affairs process as well as probation and dismissal language. Current challenges are the implementation of the policies passed in SAC.
- xii. K. Metzler Nomination for Spring elections have gone out for senators, adjuncts-at-large and curriculum members.

#### VI. Action Items

a. PPC Scope & Function Revision 2<sup>nd</sup> Read (V. Arrizon)

M/S: B. Antrim/L. Hald

Passed: 12:25pm

b. IEC Scop & Function Revision 1st Read (K. Lui-Martinez)

M/S: B. Magallon/L. Hald

Passed: 12:28pm

### VII. Adjournment

M/S: B. Magallon/L. Hald Adjourned: 12:30pm

For all documents, visit www.academicsenate.com

Next scheduled meeting: March 19th





# Executive Committee Attendance 2023-2024

PRESENT	Name	Voting Status	Committee Chair		
X	Adams, Joelle	voting status	Committee Chair: Online Teaching & Learning		
X	Amerian, Stephanie		Committee Chair: Program Review		
X	Anderon, Steph		Committee Chair: Equity & Diversity		
X	Antrim, Bren		Committee Chair: Open Educational Resources		
X	Arrizon, Vicenta		Committee Chair: Personnel Policies		
A	Bober, Mary		Officer: Recording Secretary		
Α	Borgardt, Marianne	Shared	Committee Co-Chair: Adjunct		
Х	Broccard, Delphine		Committee Chair: Global Citizenship		
Х	Cue, Erin		Committee Chair: New Faculty		
Х	Davison, George		Committee Chair: Sabbaticals & Fellowships		
Х	Hald, Lea		Committee Chair: Professional Development		
Х	Inabu, Tiffany		Officer: Parliamentarian		
Α	Khalil, Nathan		Committee Chair: Honor Council		
Х	London, Jamar	Tie Breaker	Officer: President (2024)		
Х	Lopez, Jesus		Officer: Treasurer/Chair: Finance		
Х	Lui-Martinez, Kristin		Committee Chair: Institutional Effectiveness		
Х	Magallon, Beatriz		Committee Chair: Student Affairs		
Х	Matheson, Catherine	Shared	Committee Co-Chair: Adjunct		
Online	Metzler, Kas		Committee Chair: Elections and Rules		
Х	Meyer, Elisa		Committee Chair: Department Chairs		
Х	Morse, Peter		Committee Chair: Faculty Association Liaison		
Х	Perret, Debbie		Committee Chair: Career Education		
Х	Rajski, Brian		Committee Chair: Professional Ethics & Responsibilities		
Online	Schwartz, Alex		Committee Chair: Environmental Affairs		
Х	Shaw, Redelia		Committee Chair: Curriculum		
	TBD		Committee Chair: Social		
	TBD		Committee Chair: Decolonizing the Academy		
	TBD		Committee Chair: Legislative		
	TBD		Committee Chair: Student Instuctional Support		
	TBD		Committee Chair: Information Services		



	Time					
Name	Voting Status	сто/ара	Action Item: Approval of 2/13/24 Minutes	Action Item: PPC Scope/Function 2nd Read	Action Item: IEC Scope/ Function 1st Read	Adjournment
Adams, Joelle		Υ	Υ	Υ	Υ	Υ
Amerian, Stephanie		Υ	Υ	Υ	Υ	Υ
Anderson, Steph		S	Υ	Υ	Υ	Υ
Antrim, Bren		Υ	S	M	Υ	Υ
Arrizon, Vicenta		Y	Υ	Y	Y	Υ
Bober, Mary	Non - Voting					
Borgardt, Marianne	Shared					
Broccard, Delphine		Υ	Υ	Υ	Υ	Υ
Cue, Erin		Υ	Υ	Υ	Υ	Υ
Davison, George		Υ	Υ	Υ	Υ	Υ
Hald, Lea		Υ	Υ	S	S	S
Inabu, Tiffany	Non - Voting					
Khalil, Nathan	Non - Voting					
London, Jamar	Tie Breaker					
Lopez, Jesus		Υ	Υ	Υ	Y	Υ
Lui-Martinez, Kristin		Υ	Υ	Υ	Υ	Υ
Magallon, Beatriz		М	Υ	Υ	М	M
Matheson, Catherine	Shared	Υ	Y	Y	Y	Y
Metzler, Kas	Online					
Meyer, Elisa		Υ	Υ	Υ	Υ	Υ
Morse, Peter		Υ	Υ	Υ	Y	Υ
Perret, Debbie		Υ	Υ	Y	Y	Υ
Rajski, Brian		Υ	M	Y	Y	Υ
Schwartz, Alex	Online					
Shaw, Redelia		Y	Υ	Y	Υ	Υ