

Senate Officers

President: Jamar London

Recording Secretary: Mary Bober

Treasurer: TBD

Parliamentarian: Tiffany Inabu

Executive Committee

Chairs

Adjunct: C. Matheson; M. Borgardt

Career Education: D. Perret

Curriculum: S. Veas

Decolonizing the Acad: S. Herbert

Department Chairs: E. Meyer

Distance Education: C. Battista

Elections & Rules: K. Metzler

Environmental Affairs: A. Schwartz

Equity & Diversity: S. Anderson

Fiscal: TBD

Global Citizenship: D. Broccard

Honor Council: N. Khalil

Information Services: TBD

Inst. Effectiveness: K. Lui-Martinez

Legislative: TBD

New Faculty: E. Cue

Personnel Policies: V. Arrizon

Prof. Development: L. Hald

PERC: B. Rajski

Prog. Review: B. Driscoll (Interim)

Sabbat. & Fellow.: G. Davison

Social: S. Lee

Student Affairs: B. Magallon

Student Inst. Support: TBD



Meeting Agenda

August 29, 2023

11:15AM – 12:35PM

BUS 144/[Zoom](#)

I. Call to Order/Approval of Agenda

II. Public Comments (2 min)

III. Announcements

IV. Approval of [6/6/23](#) Minutes

V. Discussion Items

1. Academic Senate and Other Related Committee Meeting Logistics
2. Academic Senator Duties and Responsibilities
3. DPAC Action Plans
4. Enrollment

VI. President's Report

1. [Non-departmental Tenure Track Evaluation Committee Volunteers](#)
2. [Recruitment of VP of Academic Affairs](#)
3. New Faculty Hiring Update

VII. Adjournment

For all documents, visit www.academicssenate.com

Next scheduled meeting: September 12th

Santa Monica College Academic Senate

Meeting Minutes

August 29, 2023

11:15am – 12:35pm

BUS 144

I. Call to Order/Approval of Agenda

M/S: M. Trujillo/E. Meyer

Passed: 11:20am

II. Public Comments

- a. B. Blades lobbied for club advisors. Interested parties can sign up online.

III. Announcements

- a. P. Morse informed the Senate of the Administration's position that it can cancel any class at any time.
- b. J. London will attend the upcoming First Friday townhall. Subsequent dates are available on the Epi Center as well as the PDC website.
- c. B. Antrim announced a panel discussion sponsored by DE on Using AI in the Classroom on 9/15.
- d. SMC's observance of LatinX Heritage Month will be from 9/15 – 10/15.

IV. Approval of 6/6/23 Minutes

AR 5011 2nd Read was not included in draft of minutes due to clerical error. Approval contingent on its addition.

M/S: B. Magallon/M. Trujillo

Abstain: K. Lui-Martinez

Passed: 11:30am

V. Discussion Items

- a. Academic Senate and Other Related Committee Meeting Logistics (J. London)

Per the Brown Act, Senators can participate in 20% of meetings (1 per semester) online. This includes committee meetings. Only senators present in on-ground meetings will count toward quorum. It's also recommended that committee items are not discussed unless there is quorum.

b. Academic Senator Duties and Responsibilities (J. London)

As discussed last year, there should be an emphasis on communication between senators and their departmental constituents as well as with other senators and constituency groups. Returning senators helping newly elected senators will fosters teamwork promotes advocacy for one another along with participating on committees. Senators should encourage new faculty to be involved in the Senate.

c. DPAC Action Plans (J. London)

Plan 1: Develop a Master Plan (MP) for Education – DPAC has been providing annual updates for the past 20 years and supports the development of a Master Plan. J. Beardsley is assembling groups to draft MP, the Senate will provide suggestions on faculty members to participate. Interested parties should notify J. London by next Friday. Senate concerns about the allocation of funds with regard to outsourcing (consultants) and the impact on students' access to support services.

Plan 2: Relaunch "The Center" – This is to be a learning center and professional development center for all employee groups.

d. Enrollment (J. London)

Department chairs are in the best position to determine the schedule rather than Academic Affairs, but they do not cut classes. Chairs can make recommendations, but AA makes the determination. All faculty on the Budget committee voted against cutting courses due to the number of factors that determine class size. Lack of consideration of those factors by administration is resulting in some departments being more affected by cuts than others. Enrollment has been dropping for the last 5-6 years and should be addressed as college. Focus on retention and the elimination false measurements of efficiency is needed. Precision Campus Data is an online resource of college data and must have accurate data for a proper program review. Additionally, Academic Affairs is using the software Ad Astra to determine which classes to cut by looking at trends, but there is concern the current tools are not offering a comprehensive look at trends.

VI. President's Report

a. Non-departmental Tenure Track Evaluation Committee Volunteers

Five more faculty (tenured) representatives are needed.

b. Recruitment of VP of Academic Affairs

Deadline is 9/15 and we are seeking a large pool of applicants/candidates. A recruitment firm that has working with SMC previously is working with committee and there is optimism in the firm's ability to reach out to a qualified and diverse pool.

c. New Faculty Hiring Update

Pushed for time

VII. Adjournment

M/S: K. Lui-Martinez/R. Daniels

Adjourned : 12 :40pm

For all documents, visit www.academicsenate.com

Next scheduled meeting: September 12th

8/29/23

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Attendance
2023-2024

✓ Antrim, bren

Present	Name	Senate Role
	Amerian, Stephanie	Chair (Sabbatical): Program Review Committee
SA	Anderson, Steph	Chair: Equity & Diversity/Senator: Psychology
VA	Arrizon, Vincenta	Chair: Personnel Policies/Senator: Counseling
LB	Badillo, Luz	Senator: Library
CB	Barham, Clay	Senator: English
VB	Bergman, Jim	Senator: Music
	Bober, Mary	Officer: Recording Secretary
WJ	Borgardt, Marianne	Co-Chair: Adjunct Committee
	Broccard, Delphine	Chair: Global Citizenship
	Brown, Nate	Senator: Communication
	Cue, Erin	Chair: New Faculty Committee
CR	Daniels, Robin	Senator: Adjunct-at-Large
	Darwiche, Jinan	Senator: CSIS
G	Davison, George	Chair: Sabbaticals & Fellowships Committee
	Dickinson, Lynn	Senator: Communication
	Donahue, Nate	Officer: Past President
	Driscoll, Brian	Chair (Interim): Program Review Committee
FF	Faridian, Forouzan	Senator: Physical Science
	Flores, Bonnie	Senator: Health Sciences
CG	Gabler, Christina	Senator: Philosophy/Social Science
	Grace, Yiching	Senator: Education/ECE
	Grant, Chris	Senator: Life Science
	Greiner, Katlyn	Adjunct-at-Large
	Greiner, Katlyn	Senator: Adjunct-at-Large
GL	Guglielmo, Laurie	Senator: Counseling
	Hald, Lea	Chair: Professional Development Committee
HH	Hank, Matthew	Senator: Kinesiology
SH	Herbert, Shannon	Chair: Decolonizing the Academy
	Huang, Aileen	Senator: Business
	Inabu, Tiffany	Officer: Parliamentarian
EJ	Jahangard, Ebrahim	Senator: Mathematics
UG	Jerry, Gina	Senator: CSIS
KL	Khalil, Nathan	Other: Honor Council
JL	Krug, Jessica	Senator: English
KK	Kurtz, Keith	Senator: Adjunct-at-Large
	Lee, Jae	Senator: Dance
	Lee, Sue	Chair: Social
BL	Lewis, Brandon	Senator: Earth Science
	Liu, Jing	Senator: Earth Science
	London, Jamar	Officer: President (2024)
KM	Lui-Martinez	Chair: Institutional Effectiveness Committee
ML	Magallon, Beatriz	Chair: Student Affairs Committee/Senator: Counseling
	Mangus, Ed	Senator: Photography & Fashion
CM	Matheson, Catherine	Co-Chair: Adjunct Committee
	Melendez, Christyanne	Senator: Earth Science
	Metzler, Kas	Chair: Elections & Rules Committee
am	Meyer, Elisa	Chair: Department Chairs

SANTA MONICA COLLEGE
ACADEMIC
SENATE

**Attendance
2023-2024**

	Morse, Peter	Chair: Faculty Association
LN	Movius, Lauren	Senator: Communications
EO	Oifer, Eric	Senator: Philosophy/Social Science
TP	Pecorelli, Travis	Senator: Physical Science
A	Perret, Debbie	Chair: Career Technical Education
NO	Phua, Novita	Senator: Mathematics
Q	Phung, Quyen	Senator: Mathematics
	Rajski, Brian	Chair: Professional Ethics & Responsibilities Committee
	Sarkissian, Rostom	Senator: Adjunct-at-Large
	Sawski, Perviz	Senator: Theater Arts
	Schwartz, Alex	Chair: Environmental Affairs Committee
	TBD	Chair: Distance Education Committee
	TBD	Senator: Cosmetology
	TBD	Chair: Personnel Policies Committee
	TBD	Chair: Legislative
	TBD	Officer: Treasurer/Chair: Finance
	TBD	Chair: Student Instructional Support Committee
	TBD	Chair: Information Services Committee
MT	Trujillo, Marc	Senator: Art
	Tsuboi, Yukiko	Senator: Modern Languages & Cultures
CA	Vallejo, Olivia	Senator: Counseling
S.V.	Veas, Sal	Chair: Curriculum Committee/Senator: Business
	Villalpando, Alicia	Senator: Counseling
W	Vruwink, Nicola	Senator: Design Technology
	Wells, Audra	Other: Student Relief Fund
	Yamada, Poy	Senator: Health Sciences
GUESTS		
	LIZ BOENIG	ESL
	Clare Buttist	ECON DE Chair