

Santa Monica College Academic Senate Executive Committee

Meeting Agenda

April 21, 2020

11:15 AM – 12:35 PM

Online Session

I. Call to Order

II. Public Comments

III. Approval of 3/31/20 Minutes

IV. Action Items

- a. Annual Program Review Template (V. Drake)
- b. Sabbatical and Fellowships (G. Davison)
- c. SOAA 2nd Read (N. Donahue)

V. Discussion Items

- a. Instructional Designer Position-Continued
- b. Online Faculty Support w/Remote Instruction
- c. Distance Education Committee Chair
- d. EEO Plan Draft
- e. Faculty Hiring

VI. Adjournment

For all documents, visit www.academicssenate.com

Next scheduled meeting: May 5th 11:15 AM – 12:35 PM Location TBD

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

April 21, 2020

11:15 AM – 12:35 PM

Online Session

I. Call to Order/Approval of Agenda

M/S: B. Magallon/V. Drake

Passed: 11:16 AM

II. Public Comments

None

III. Approval of 3/31/20 Minutes

M/S: B. Magallon/V. Drake

Passed: 11:21 AM

IV. Action Items

a. Annual Program Review Template 2nd Read (V. Drake)

This template is a streamlined and more user-friendly format than previously used for Program Review. The template has already gone through both department chairs and senior staff and needs Senate approval prior to implementation in Fall 2020. Additionally, a condensed version of this template will be used for this year's Program Review (due in August), as there are current issues with regard to data collection and analysis and the transition to a remote environment.

Motion for Senate 2nd Read

M/S: L. Kawaguchi/E. Jordan

Passed: 11:48 AM

b. SOAA 2nd Read (N. Donahue)

While the document works as a map for Redesign, there are questions as far as the manner in which goals are assessed.

Motion for Senate 2nd Read w/Friendly Amendments

M/S: D. Nasser/D. Broccard

Passed w/1 abstention: 12:33 PM

V. Discussion Items

a. Sabbaticals and Fellowships (G. Davison)

Faculty currently on sabbatical for Spring 2020 have been hindered or are unable to continue their research as planned due to COVID-19 and its effect on travel. The current suggestion on the table is to extend the deadline for this year's faculty by giving them another semester to complete. There is also a question in regard to faculty who have been approved for Fall 2020 and whether or not their need to move their sabbatical to 2021 will have an impact on the number of faculty the committee will be able to approve for next year.

b. Instructional Design/Distance Education (N. Donahue)

Due to the unprecedented circumstance caused by the global pandemic and our need to move instruction to a remote environment, there are a considerable number of courses now available online that have not gone through the DE curricular approval process. In order to remain compliant with the Ed Code, these courses will need to complete that by December 20th. Given the magnitude of this projects, the Senate President has already met with candidates for DE chair and is suggesting a townhall meeting (date TBD) for faculty to discuss the myriad of factors involved.

c. EEO Plan Draft – The current draft of the EEO Plan is available for review and may required continued discussion in the coming weeks.

d. Faculty Hiring – Guarantees for the hires approved in Spring are still up in the air. More information should be available for the next Executive meeting.

VI. Adjournment

M/S: E. Jordan/J. Hernandez

Adjourned: 12:43 PM

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