

# Santa Monica College

## Academic Senate Executive Committee Retreat

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### Meeting Agenda

August 16, 2019

8:00AM - 4:00PM

Annenberg Beach House

- I. Breakfast & Welcome (8:30 am – 9:15 am)**
  
- II. Introductions and Foundation (9:15 am – 10:15 am)**
  - a. Mindful Meditation
  - b. One-ish Minute Check-in
  - c. Community Agreement or “Norms”
  
- III. Alignment of College Goals and Senate Committee Priorities (10:15 am – 11:15 am)**
  - a. SMC Strategic Goals and Objectives 2017-2022
  - b. [Nine Redesign Goals](#)
  - c. [DPAC Action Plans](#)
  - d. Equity Vision for Success Metrics: p. 21 Exec Agenda Recs for Local Senates
  - e. Strong Workforce Goals and Objectives
  
- IV. Academic Senate Goals and Objectives 2019-20 (11:15 am – 12:00 pm)**
  
- V. Lunch (12:00 pm – 1:00 pm)**
  
- VI. Conversation with Dr. Jeffery and BOT Members Regarding Alignment of College Goals and Priorities between Different Communities (1:00 pm – 2:00 pm)**
  
- VII. Committee Charges and Goals (2:00 pm – 3:00 pm)**
  
- VIII. Budget (3:00 pm – 3:45 pm)**
  
- IX. Adjournment**

Next scheduled meeting: Tuesday, September 10<sup>th</sup>

# Santa Monica College

## Academic Senate Executive Committee

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### Meeting Minutes

August 16, 2019

Annenberg Community Beach House

9:00 am – 4:00 pm

#### Committee Attendees

Guests: N. Greenstein (BOT), M. Quinones-Perez (BOT), K. Jeffrey (College President), I. Zugic (Redesign Project Manager)

#### **I. Call to Order**

Motion: J. Hernandez

Second: A. Tower

Passed: 9:15 am

#### **II. Public Comments (please limit to two minutes)**

*None*

#### **III. Introductions and Foundation**

- a. New Agenda Templates - T. Phillips informed faculty that accessible agenda have been devised by the college and should be used.
- b. Telecommuting - CCC confer and Zoom are available for use to telecommute into meeting using the SMC email address. As part of regulation from the Brown Act, an address must be posted from which telecommuting faculty might sign-in which is usually a public library.
- c. Mindful Meditation – The Tamara Levitt College Collection Series on the Calm App (audio) was used to demonstrate ways to help deal with stress.
- d. Community Agreements – Discussion on what’s expected from the day’s retreat as well as what members need to do better with regard to participation and engagement both within the Senate and with the campus-at-large. As a result, list of community agreements was created.
- e. New Hiring Positions – Twenty-seven positions were approved of which three were hired in spring 2019. Over 100 faculty positions were ranked. Emeritus and Library did not rank high enough to receive a position. Discussion ensued on if the AS President should ask for additional hires and which department should receive them.

There is still no strategic plan for hiring distance-education instructors. The percentage of classes being taught by part-time faculty in this area might need to be incorporated into future rankings.

There is still no commitment to a long-term hiring strategy which is needed for a well-thought out hiring process.

There is also a need for 62+ full-time faculty to serve on screening or evaluation committees.

#### **IV. Alignment of College Goals and Senate Committee Priorities**

- a. SMC Strategic Goals and Objectives 2017-2022
- b. [Nine Redesign Goals](#) – Since the Redesign plan impacts many Senate subcommittees, the AS was able to negotiate funds to provide LHE money for some chairs. Additionally, many faculty have no understanding of the Redesign process and information is not being successfully disseminated to all faculty regarding the current direction, status of efforts and the impact it will have on individual faculty roles. There was a discussion on which Senate committees will interact with which parts of the nine goals ([table](#)). Senate must be involved with the conversations involving the selection process of GE curriculum. Students must select one of the 8 areas of interest or for one semester, delay this decision by choosing undecided. It is unclear how to change your area of interest once selected.
- c. [DPAC Action Plans](#) – DPAC has been undergoing a reorganization in order to clarify its connection to budgeting, program review and long-term strategic goals. As a result, Strategic Goals will inform the planning process through the creation of Action Plans. Updates were provided about the status of the 2018-2019 Action Plans. Some plans will be carried over to 2019-2020 and when Committees generate ideas with college-wide impact, they should be brought to Executive for possible referral to DPAC.
- d. Equity Vision for Success Metrics
- e. Strong Workforce Goals and Objectives

#### **V. Academic Senate Goals and Objectives 2019-20**

*Not Discussed*

#### **VI. Alignment of College Goals and Priorities between Different Communities**

- a. Dr. Quinones-Perez spoke to the issue of importance of the faculty having a uniform voice and that she understands that it is important that the faculty are also recognized as experts within the discussions surrounds college goals.

#### **VII. Committee Charges and Goals**

*Not Discussed*

## **VIII. Budget**

- a. We are actively promoting contributing to the Senate and have about \$46,000 in the account. There was discussion about whether or not charitable contributions of \$5,000 should be lowered or restricted to student oriented.

## **IX. Announcements**

ASCCC is having an Academic Academy on board the Queen Mary September 12<sup>th</sup> to 14<sup>th</sup>. Please let Tamika know if you are interested in attending.

## **X. Adjournment**

**Motion: M. Tomasic**

**Second: B. Magallon**

**Passed at 3:30 pm**

**For all documents, visit [web address].**

**Next scheduled meeting: September 10<sup>th</sup>**

SANTA MONICA COLLEGE  
ACADEMIC  
**SENATE**

Executive Committee Attendance  
2019-2020

Time In	Time Out	Name	Voting Status	Committee Chair
8:30		Badger, Christopher		Committee Chair: Information Services
830		Battista, Clare		Committee Chair: Distance Education
		Davison, George		Committee Chair: Sabbaticals & Fellowships
8:15 a.m.		Donahue, Nate	Tie-Breaker	Officer: President (2018)
		Drake, Vicki		Committee Chair: Program Review
8:50		Hernandez, Jose		Officer: Treasurer
		Jordan, Betsy		Committee Chair: Environmental Affairs
8:30		Kawaguchi, Lesley		Officer: Parliamentarian
8:45		Magallon, Beatriz		Committee Chair: Student Affairs
8:00		Matheson, Catherine		Committee Co-Chair: Adjunct
10:00		Meyer, Elisa		Committee Chair: Institutional Effectiveness
8:00		Nassar, Dana <i>D. Nassar</i>		Committee Chair: Curriculum
8:30		Moreno, Marisol		Committee Chair: Professional Development
9:00		Morse, Peter		Committee Chair: Faculty Association Liaison
9:00		Nestler, Andrew		Committee Chair: Personnel Policies
9:00		Rajski, Brian <i>MR</i>		Committee Chair: Professional Ethics & Responsibilities
		Rodas, Brian		Committee Chair: Student Instructional Support
9:00		Tomasic, Mark		Committee Chair: Equity & Diversity
8:45		Tower, Alexandra		Committee Chair: Global Council
9:20		Veas, Sal <i>Sal</i>		Committee Chair: Department Chairs
8:45		TBD <i>Steven Sedy</i>		Committee Chair: Career Technical Education
		TBD		Committee Co-Chair: Adjunct
9:00		TBD <i>Mazow, Moya</i>		Committee Chair: Elections and Rules
8:15 a.m.		TBD		Officer: Recording Secretary
<b>Guests:</b>				
8:15 a.m.		Phillips, Tamika		Academic Senate Administrative Assistant