

Executive Committee

Nate Donahue x4062
President

Asma Said x4611
Recording Secretary

Jose Hernandez x8861
Treasurer

Jacqueline Scott, (x8637
Parliamentarian

Committee Chairs

Adjunct, Joelle Adams (x8540)
Michael Strathearn (x4927)

CTE, Sal Veas (x4617)

Curriculum, Brenda Antrim (x3538)

Department Chairs, Mitra Moassessi (x4057)

Elections & Rules, Moya Mazorow (x4867)

Environmental Affairs, Kenya Mitchell (x4184)

Equity & Diversity, Mark Tomasic (x8763)

Global Council, Pete Morris (x8654)

Information Services, Angelina Misaghi (x8855)

Institutional Effectiveness, Elisa Meyer (x8513)

Legislative Affairs

Personnel Policies, Andrew Nestler (x8515)

Prof. Development, Marisol Moreno (x4598)

Prof. Ethics & Resps., Walker Griffy (x4166)

Program Review, Vicki Drake (x8652)

Sabbaticals & Fellows., Kimberly James
(x4239)

Student Affairs, Beatriz Magallon (x4275)

Student Inst. Support, Jason Beardsley (x8054)

Faculty Assoc. Liaison, Peter Morse (x3182)



**Executive Committee Meeting
Tuesday, September 12, 2017
11:15 a.m. – 12:35 p.m. | HSS-261**

I. Call to Order/Approval of Agenda

II. Public Comments/Announcements (2-minute limit per person)

III. Major Items of Business

- a. Senate Goals and Objectives
- b. Budget Presentation
- c. Student Affairs: [AR 5030 \(Fees\)](#)
- d. Global Citizenship Update
- e. Discussion of Creation of Ad Hoc Gender Equity/ Social Justice Workgroup
- f. Discussion of possible Resolution on Faculty Hiring
- g. Presentation of [Resolution](#) on Equity and Diversity in Hiring-Equity and Diversity Committee
- h. Discuss of possible Resolution on Supporting DACA Students

IV. Consent Agenda

- a. Minutes of [08/18/2017](#)
- b. Minutes of [05/30/2017](#)

V. President's Report & Information Items

- a. AR/BP Reorg
- b. Pathways Taskforce Membership

VI. Adjournment

Please be sensitive to the need to establish quorum before business can be conducted. Report absences before the meeting to [Asma Said](#).



SANTA MONICA COLLEGE
**ACADEMIC
SENATE**

**EXECUTIVE COMMITTEE MEETING
MINUTES**

**Tuesday, September 12, 2017
11:15 a.m. – 12:35 p.m. | HSS-261**

I. Call to Order/Approval of Agenda

Motion: E. Meyer

Second: A. Misaghi

Passed at unanimously at 11:15 a.m.

II. Public Comments/Announcements (2-minute limit per person)--None

III. Major Items of Business

a. Senate Goals and Objectives, N. Donahue

Regarding the senate goals and objectives: call to look at these objectives approve or modify these goals. First objectives changed to: close the gap in student outcomes between student groups. In addition, Nate mention that we should look at the fund resources and be sure that there no duplicates. Objective C was modified to include how classes are formed and research class size on students' achievement. M. Strathearn & P. Morris suggested adding a bullet point: Continue Devise effective strategies

N. Donahue: asked Mark a question about the gender equity center. There is a discussion with students' association and the governance to finalize the center. One difficulty was there are two groups: the gender-equity committee and the social justice. A center is needed for different issues like difficulties with food resources or immigration and other students' needs like DACA . There will be 4 offices in it until the center is completed.

M.Mazorow: taking the computers away is not a good idea. N. Donahue: they are not taken away they will be moved to basement. M. Mazorow and N. Donahue agreed on having a plan to solve this issue. P. Morse: added there should be politics regarding this center and asked Nate if he had an official discussion about moving and shuffling spaces. Nate replied that he didn't have any discussion. DE PAC was confused between the social justice and equity center. Nate added that he just want to assure that as faculty we have a strong voice, and we are ready to unite all voices together.

Regarding the establishment of Guided Pathways at Santa Monica, It is needed to add more faculty in sciences and humanities. The focus of the force task now is to have

faculty from Math, English, and counseling. Nate met with the leaders of the committee, and they agreed to add 4 extra members from sciences department. The additional faculty shouldn't be from physical sciences. This issue will be brought to the Senate for voting next week.

There was a discussion about capitalization of "Guided Pathways" and few corrections were made in the document.

Point 3: a. It should be changed of " Assist in the revision of the 75/25 full time faculty-hiring plan to include

Making changes in 3: The president has the power to hire or fire anybody.

Change develop to implement

No 4: Nate suggested a printout "Senate Newsletter " that can be issued once a semester or twice. He brought this matter also in the retreat . This newsletter can be used to educate people about the Senate and its accomplishments and news. Also this newsletter can be used to mention services and advertise services and announcements related to the Academic Senate.

Discussion of the need of faculty who participate in ASCCC conferences and workshops and suggesting a mentor program to help new adjuncts joining SMC team.

The number of AR's and BP's (Board Policies)at SMC are beyond the recommended numbers. A consultant was hired to add a legal language to these AR's and BP's and we should be sure that we are on top of this issue. We may invite Georgia to discuss the issue with her.

Motion to a create a resolution:

Motion : M. Moassessi

Second: J. Hernandez

Passed unanimously at 11:45 a.m.

b. Student Affairs: AR 5030 (Fees), B. Magallon

There is nothing about fees but one about the refunds. There are a lot of fees that are prohibited.

Vote for approval of AR 5030:

Motion: W. Griffy

Second: M. Moassessi

Approved unanimously at 11:55 a.m.

c. Global Citizenship Update, P. Morris

We need to have a decision by the end of September to ask for funds for two events; having two speakers. I'll like to bring this next week to the Senate to discuss it. The motion by senate to approve funding.

Motion: E. Meyer

Second: P. Morris

Passed unanimously at 12:00 p.m.

d. Discussion of possible Resolution on Faculty Hiring

There was a discussion of the hiring procedures and especially the recommendation letters' submission. Mitra & Nate: talking about the process of submitting the recommendation. Sal suggests that allow recommendations for two weeks after closing date.

Walker suggested that to open for recommendation as soon as the file of the applicant is open. Nate is commenting on Skype meeting on the initial interview and Elisa said that they should be here for the President's interview. Michael suggested to announce positions as early as August. Andy was talking about changing procedures not practices. Nate invited faculty to attend a conference in the best practices in hiring.

IV. Consent Agenda

a. [Minutes of 05/30/2017](#)

b. [Minutes of 08/18/2017](#)

V. Adjournment

Motion: B. Magallon

Second: A. Misaghi

Passed unanimously at 11:40 p.m.

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Executive Committee Voting
2017-2018

9/12/2017

	Time												
Name	Voting Status	call to approve Agenda	Newsletter Resolution	App. of ARB30	Global citiz. events	consent Agen.	Adj						
Adams, Joelle													
Antrim, Brenda													
Beardsley, Jason													
Donahue, Nate	Tie-Breaker												
Drake, Vicki													
Griffy, Walker				Motion									
Hernandez, Jose			second										
James, Kimberly													
Magallon, Beatriz						Motion							
Mazorow, Moya													
Meyer, Elisa		Motion			Motion								
Mitchell, Kenya													
Misaghi, Angelina		second				second							
Moassessi, Mitra			Motion	second									
Moreno, Marisol													
Morris, Pete					second								
Morse, Peter													
Nestler, Andrew													
Said, Asma													
Scott, Jacqueline													
Strathearn, Michael													
Tomasic, Mark													
Veas, Sal													