Student Instructional Services Committee

Minutes of May 21, 2014 3:30 pm to 5:00 pm

Room Library 193

Meeting called to order at 3:30pm.

Present:

Jason Beardsley

Jamar London

Jean Paik-Schoenberg

Tony Prestby

Minutes were reviewed from May 7, 2014. Minutes were approved.

1. *Advertisement of SMC homepage*. Ming-Yea Wei was sent the pictures and our slogan. She will comment and let us know whether it will be a decent banner ad. It must have SMC same text box design treatment and template. Jason sent all the information to her and she will work on this and return something to us hopefully by in time for fall.
2. *Review Research Report on Academic Support Services*:

Questions on report:

* WHTC average number of visits appears lower than other tutoring center's rates. This contrast raises the question of whether or not students are generally required to seek tutoring or show up voluntarily. If visits are largely voluntary, then any disparity in average number of visits invites scrutiny.
* Are they required to attend?
* Are we going to pursue qualitative questions focusing on why students won’t go back to some centers and why they will return to others?
* Can we drill down the report in the particular centers to learn more about which students in which classes are going to which centers?
* Can we use Isis to gather data through a survey about tutoring use and satisfaction?

Research projects requests take a significant time to schedule so if the SISC was interested in setting up a qualitative study of tutoring we would need to find out how long this would take. Data needs contextualization. Questionnaire for tutors about best practices, insights, trends, problems, what could make us more successful. What do you think makes a session most successful. Why don’t/do they visit centers as often as they do?

Some math students are required to attend for certain sections, (Math 31) and then the second semester when enrolled in 20 do they go back to the math lab.

1. Update on Tutor Training

The training for Instructional Assistants, Tutoring Coordinators, and faculty will be held on June 16 and 17 from 10-1 and 2-5 at the Bundy site. This will be a specially designed mini-conference to help instructional support personnel develop a Socratic questioning method. The training will be facilitated by AVID for Higher Education. Invitations have already gone out and we have had minimal resistance. We are looking forward to a positive training.

1. Follow-up about Tutoring hours in WHTC

Tony reported he will still try to ensure that IA’s scheduled to work in the WHTC work the assigned hours as scheduled.

Meeting adjourned at 5:00 pm

Next meeting is scheduled for June 4, 2014