

AR 4100.10 Reissuing Transcripts and Diplomas Based on Name or Gender Changes

If the District receives government-issued documentation, as described below, from a current/former student demonstrating that the student's legal/affirmed name or gender has been changed, the District shall update the student's records to include the updated legal/affirmed name or gender. If requested by the student, the District shall reissue any documents conferred upon the student with the student's updated legal/affirmed name or gender. Documents reissued by the District upon request include, but are not necessarily limited to, a transcript or a diploma conferred by the institution.

The documentation of a student sufficient to demonstrate a legal name or gender change includes, but is not necessarily limited to, any of the following:

- State-issued driver's license or identification card;
- Birth certificate;
- Passport;
- Social security card;
- Court order indicating a name change or a gender change, or both.

Affirmed/preferred name changes do not require legal documentation. Affirmed/preferred name changes should be made in the "profile" page of the student portal, corsair connect.

The District shall not charge a fee for correcting or updating a legal/affirmed/preferred name or gender change.

The District is not required to modify records that the student has not requested for modification or reissuance.

[Education Code, Section 66271.41](#)

Revised: 12/11/01, 12/9/15, 3/2/22, May 17, 2023

Reference: [AR 4000](#), [4100.1](#), [AR 4100.2](#), [AR 4100.3](#), [AR 4100.4](#), [AR 4100.5](#), [AR 4100.6](#), [AR4100.7](#), [AR 4100.8](#) and [AR 4100.9](#)

Education Code Sections 66055.8, 66746-66749, 70901, 78040-78043;

Title 5 Sections 40402-40403, 55002, 55009, 55022, 55052, 55070-72, 55250, 55270, 56032-56044 and 55060 et seq.

Commencing with the 2023–24 graduating class, a graduating student may request that the District confer the diploma in the student's chosen name. The District cannot require a graduating student to provide legal documentation to demonstrate a legal name or gender change in order to have the student's chosen name listed on the student's diploma.

AB 760

Commencing with the 2023–24 graduating class, existing law prohibits an institution from requiring a graduating student to provide legal documentation sufficient to demonstrate a legal name or gender change in order to have the student's chosen name listed on the student's diploma. This bill, commencing with the 2023–24 graduating class, instead would prohibit an institution from requiring a graduating student to provide legal documentation sufficient to demonstrate a legal name or gender change in order to have the student's chosen name be the sole name listed on the student's diploma. The bill would authorize an institution to use a student's gender or legal name as indicated in a government-issued identification document only if it is necessary to meet a legally mandated obligation, but would otherwise require the institution to identify the student in accordance with the student's gender identity and affirmed name, as provided. To the extent that this requirement would impose a new duty on community colleges, the bill would impose a state-mandated local program. (2) Existing law requires the governing board of each community college district to implement a system by which current students, staff, and faculty can declare an affirmed name, gender, or both name and gender identification to be used in records where legal names are not required by law. Existing law, upon the request of an individual, requires a community college campus to update any records for current students, staff, and faculty to include the affirmed name, gender, or both name and gender identification, including, among other records, transcripts. Existing law prohibits a community college campus from charging a higher fee for correcting, updating, or reissuing a document or record based on the declaration of an affirmed name or gender identification than the fee it charges for correcting, updating, or reissuing that document or record generally. This bill would additionally require the Trustees of the California State University, and would request the Regents of the University of California, to implement a system by which current students, staff, and faculty can declare an affirmed name, gender, or both name and gender identification, as provided. The bill would, commencing with the 2024–25 academic year, require California State University campus systems, and would request University of California campus systems, to be fully capable of allowing current students, staff, or faculty to declare an affirmed name, gender, or both name and gender identification. The bill would, upon the request of an individual, require a California State University campus, and would request a University of California campus, to update certain records, and would make a related change. The bill would additionally prohibit a California State University campus from charging, and would request a University of California campus to not charge, a higher fee for correcting, updating, or reissuing a document or record based on the declaration of an affirmed name or gender identification than the fee it charges for correcting, updating, or reissuing that document or record generally. The bill would authorize a public postsecondary educational institution to use a student's gender or legal name as indicated in a government-issued identification document only if it is necessary to meet a legally mandated obligation, but would otherwise require the public postsecondary educational institution to identify the student in accordance with the student's gender identity and affirmed name, as provided. To the extent that this requirement would impose a new duty on community colleges, the bill would impose a state-mandated local program. (3) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would

provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Bill Subjects

Public postsecondary education
Affirmed name and gender identification

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Bill Status

Passed, ([Rules](#) [Judiciary](#) [Education](#) [Appropriations](#) Higher Education)

Latest Action

09/21/2023