

AR 4100.9 Commencement (New AR#)

❖ **From former AR 4350 Graduation Requirements (old AR#)**

Commencement

Associate degrees, Bachelor degrees and Certificates shall be conferred upon students who have satisfactorily completed the requirements by the Board of Trustees of Santa Monica College.

Commencement ceremonies are held once each year at the end of the Spring semester for students that have completed or are expected to complete their degree/certificate requirements. Students who completed their degree requirements during the Spring or preceding Summer, Fall, Winter, or students who will complete no more than 8 units in the Summer, are eligible to participate in Commencement.

Diplomas are mailed to graduates approximately twelve (12) weeks after the term in which the student applied to earn their degree **or certificate**.

Reference: **AR 4000, 4100.1, AR 4100.2, AR 4100.3, AR 4100.4, AR 4100.5, AR 4100.6, AR4100.7, AR 4100.8, AR 4100.9 and AR 4100.10**

Education Code Sections 66055.8, 66746-66749, 70901, 78040-78043;

Title 5 Sections, 40402-40403, 55002, 55009, 55022, 55052, 55070-72, 55250, 55270, 56032-56044 and 55060 et seq.

Commencing with the 2023–24 graduating class, a graduating student may request that the District confer the diploma in the student’s chosen name. The District cannot require a graduating student to provide legal documentation to demonstrate a legal name or gender change in order to have the student’s chosen name listed on the student’s diploma.