**Joint Academic Senate   
Student Affairs Committee**

**Santa Monica College**

**Agenda**

**April 22, 2014**

1. Public Comments
2. Approval of Minutes (p. 2)
3. Chair’s Report
4. Old Business  
   1. AR4420—Enrollment Standards for Participation in Santa Monica College Student Government (Tabled until further notice)
5. New Business
   1. None
6. Announcements

**COMMITTEE MEMBERSHIP**

Esau Tovar

Chair

Counselor/Assessment Center

310-434-4275

Kiersten Elliott

Vice Chair

Dean, Enrollment Services

310-434-4173

**Members**

Sara Boosheri

Professor, Mathematics

Shannon Herbert

Professor, English

Deyna Hearn

Dean, Student Life

Denise Kinsella

Associate Dean, IEC

Lucy Kluckhohn-Jones

Professor, Microbiology

Maribel Lopez

Professor, Mathematics

Alicia Villalpando

Counselor, Transfer Center

**Student Representatives**

Tiffany Inabu

Winnie Kakonge

**Interested Parties (non-voting)**

Benny Blaydes

Counselor, Associated Students

Gail Fukuhara

Counselor, International Counseling Center

Laurie Guglielmo

Chair, Counseling Department

Nathalie Laille

Counselor, Disabled Students Center

Annmarie Leahy

Recording Secretary

**Spring 2014 Meetings**

2:00 – 3:45 p.m.

SCI-251

March 4\*, 25

April 8, 22

May 6, 20

\*Meeting in Library Conference Room

Student Affairs Committee

Minutes Tuesday, March 25, 2014

**Attendees:** Esau Tovar, Kiersten Elliott- Vice Chair, Sara Boosheri, Shannon Herbert, Deyna Hearn, Denise Kinsella, Lucy Kluckhohn-Jones, Maribel Lopez, Alicia Villalpando, Gail Fukuhara, Laurie Guglielmo, Nathalie Laille, Tiffany Inabu (Student Rep), Winnie Kakonge (Student Rep)

**Excused/Absent:** Benny Blaydes, Pablo Garcia (Student Rep)

AGENDA

1. Call to order 2:10 pm
2. Minutes from March 4, 2014 approved with minor typos corrected
3. Old Business
   1. AR4420- Enrollment Standards for Participation in Santa Monica College Student Government
      1. Denise advised the committee that the subcommittee had restructured and reworded AR 4420, so that is reads more clearly. They are now ironing out the specifics and should be ready to present the revised AR at the next meeting.
   2. AR4111.4- Mandatory Assessment, Course Placement, and Challenge Procedures
      1. The committee had some minor changes to the language.
      2. The committee discussed changing the guidelines to allow less time in between retesting opportunities.
      3. Esau mentioned that data has shown that scores show no marked improvement if the tests are retaken without time in between for the student to better prepare before the retest.
      4. Kiersten mentioned that the goal of the Prep2Test initiative is to help the students do their best on the first test and/or before a retest.
      5. Denise mentioned the timing of the F1 students’ arrival to the United States in relationship to their assessment testing and their enrollment schedule is very challenging. She expressed concern over the tight time frame/difficulty adjusting for these students.
      6. The committee decided to include a special consideration petition clause to the retesting policy.
4. Meeting Adjourned at 3:45pm

Respectfully submitted by Ann Marie Leahy

**AR 4420—Enrollment and Scholarship Standards for Participation in Santa Monica College Student Government**

For the purpose of this AR 4420, an “officer” is a student who is elected or appointed to any student government position.

Minimum Enrollment and Scholarship Requirements for Elected Student Officers (Education Code Section 76061):

A student who is elected to serve as an officer in the student government of Santa Monica

College shall meet the following requirements:

1. The student shall be enrolled in Santa Monica College at the time of election, and throughout his or her term, with a minimum of five semester units, or its equivalent.
2. The student shall meet and maintain the minimum standards of scholarship prescribed for community college students by the community college district.

However, the college may set a higher standard for its officers.

1. Determination of Eligibility for Candidacy:

The Student Government Administrator or designee shall determine eligibility of all student government leaders in accordance with this Administrative Regulation, and shall serve as the advisor to all governing bodies. All Candidates for Associated Students must have a minimum semester GPA of 2.0 in the fall semester immediately preceding the semester in which they are elected, and a cumulative GPA of 2.0 in all work completed at Santa Monica College. All Candidates for Associated Students must be in good standing (no current disciplinary sanction pursuant to SMC Board Policy 4420)**.**

* 1. They must have completed a minimum of eight of those units in the fall semester immediately preceding the semester in which they are elected.

a They must , Inter-Club

Council Officer, Student Trustee, or Associated Students

Commissioner

bThey must delegate or a club officer any prior to the semester .

* 1. Candidates for Associated Students Board of Directors in the student government of Santa Monica College must be enrolled in Santa Monica College at the time of election, and throughout his or her term, with a minimum of eight semester units, or its equivalent.
  2. Candidates for Student Trustee in the student government of Santa Monica College shall meet the following requirements:

1. Be enrolled in Santa Monica College at the time of election and throughout his or her term with a minimum of five semester units or its equivalent.
2. Be a legal resident of the State of California (Education Code,Section 68000). (Remove? No longer in Ed. Code.)
3. Determination of Eligibility to Maintain Elected and Appointed Position

Elected or appointed Associated Students Board of Directors who fail to complete each semester during their term with a minimum of eight units with a 2.0 GPA will be automatically removed from office, and will be ineligible for appointment to any Judicial Board, Joint Council, and Inter-Club Council position for the remainder of the original term of office.

If a student is enrolled in 8 units of credit/no credit courses, the cumulative grade point average will apply for determination of eligibility.

The term of office, defined in the Associated Students Constitution, is July 1 to June 30.

1. If the Student Trustee fails to complete each semester with a minimum of five

units with a 2.0 GPA, he/she will be automatically removed from office, and will be ineligible for appointment to any Associated Students positions (i.e. Judicial Board, Joint Council, primary commissioner, ICC, etc.) during the remainder of the term of office.

If a student is enrolled in 5 units of pass/no pass courses, the cumulative grade point average will apply for determination of eligibility.

The term of office, defined in the Associated Students Constitution, is June 1 to May 31.

1. Office Terms and Limitations for Elected Positions
   1. The Associated Students Board of Directors, the Inter-Club Council Vice Chairperson and the Inter-Club Communication Officer shall hold no more than one elected or appointed office during their one (1) year term from July 1 to June 30.
      1. No person shall serve in any one office of the Board of Directors positions for more than one (1) academic year term, nor shall any person serve on the Board of Directors for more than two (2) academic year terms total.
      2. No person shall serve in any combination of elected or appointed student government positions for more than three terms.
   2. The Student Trustee shall hold office from June 1 to May 31. The Student Trustee shall serve for no more than one term.
2. Vacant Positions

The Associated Students shall fill Board vacancies in accord with the regulations governing the filling of vacancies described in the A.S. Constitution.

The Associated Students shall establish policies and procedures for filling vacant positions.

Directors who are appointed to the Board of Directors must meet the same eligibility standards as elected officers.

1. Other Student Government Positions

Associated Students Commissioners:

To be eligible for appointment and to hold office, Commissioners to Associated Students Directors must be enrolled in and complete a minimum of six units with a 2.0 GPA each semester that they serve, and have a cumulative GPA of 2.0 in all work completed at Santa Monica College at the time of appointment and throughout the term of service..

Student Representatives to Campus Committees:

Students serve on campus committees in accord with Board Policy 2230 on Participatory Governance. They must be enrolled in and complete a minimum of six units with a 2.0 GPA each semester that they serve, and must have a cumulative GPA of 2.0 in all work completed at Santa Monica College.

Student Club Officers:

Officers of student clubs must be enrolled in and complete a minimum of six units each

semester with a minimum GPA of 2.0, and must have a cumulative GPA of 2.0 in all work completed at Santa Monica College.

Officers of student clubs may serve in the same office for a maximum of one year.

Students may serve as officers of a club or clubs for a maximum of three years.

*Reviewed and/or Updated: 4/29/03*