Professional Ethics and Responsibilities Committee

Meeting Agenda

Tuesday, December 4, 2018

12:45-2:00pm

HSS 261

Present: Brian Rajski, Ian Colmer, Tristan Johnson

**I. Call to Order and Welcome**

**II. Public Comments**

**III. Discussion Items**

1. **Model Syllabus Update**: The committee discussed the various options to format the design of the model syllabus and the division of sections. The committee at first discussed that the design was really up to the instructor, but then decided to find to format the syllabus so it would have a more friendly design once completed. It was agreed to merge it with and borrow much of the format from the ISC Syllabus. The committee agreed to try to get the final version of the syllabus passed by the Senate at the end of the Spring Semester.
2. **Ethics Statement AR**: Brian introduced the possibility of updating this old ethics statement AR, but it was put on hold until the model syllabus revision was complete.

**IV. Action Items**

1. ***SMC Ethics* Syllabi Main Piece 2nd Read.** The committee did a group edit and approved the changes.
2. ***SMC Ethics* First Day Sidebar 2nd Read.** The committee approved it with minor changes.

**V. Adjournment**