**New Faculty Committee**

Meeting Agenda

**Date:** Monday, May 16, 2022

**Time:** 11:00 AM  
**Location:** [Virtual Meeting Room](https://cccconfer.zoom.us/j/99762919975)

**Agenda Details:**

1. Call to Order & Approval of Agenda: Call to Order at 11:05 am. Committee Members approve and second approval.
2. Approval of [May 2, 2022 Minutes](https://docs.google.com/document/d/1WltWzY1NF2f8P2K5Ap-sjH5EB7ubOtGn/edit?usp=sharing&ouid=107039666186250427475&rtpof=true&sd=true)
3. Announcements/Updates/Introductions
   1. HR Update - June 13th? : The meeting was originally schedule for June 6th but will be on the 13th now. This will allow the committee to get more feedback from the surveys sent out the the new faculty. The committee might have funding for another activity or workshop. This workshop can be done in the Fall 2022 semester. Some examples of what we can do for another workshop can be redo another work life balance, community building, as long as it is under the umbrella of equal employment opportunity. This workshop funding would most likely be around 3000, like last time. Other ideas are lessons learned from the pandemic, teaching remotely or transitioning from pandemic. Another example might be contacting the Center for Urban Education at USC. The committee has decided to definitely request the funds for the workshop.
   2. [Welcome Baskets](https://docs.google.com/spreadsheets/d/1Ejffs5aPrUDqNeMqN3JrzTzEGYGIxqZL1UZdVGpJQbc/edit?usp=sharing): There have been some challenges getting welcome baskets to members because of where locations are. We will be asking in another survey about how the new members would like their baskets delivered.
   3. Mentoring Program: Only one person responded, and unfortunately forgot their name, so we will be trying again in the Fall or even Spring for in person observations.
   4. Committee Gathering/Celebration: There were several ideas spoken about for the last celebration. The committee settled on Thursday June 9th at 1 pm in an outdoor restaurant close to campus, after the STRS meeting.
4. Action Items
   1. [Benefits announcement](https://docs.google.com/document/d/1-GaqEqg7k3sIutHW1zwUqFTKZiIJnJixZmBcgpdUtjA/edit?usp=sharing) - Monday May 16th
   2. Final Survey - June
      1. [Review Survey](https://docs.google.com/forms/d/e/1FAIpQLSdCDR9Ea3RmiqrrIIFPV_Jh-JaP-ljwOr8SfJwHI6CbWLrPJw/viewform?usp=sf_link)
      2. Flyer, Chairs, Announcements
   3. Community Building Event - June  (June 10th?)
5. Upcoming Meetings
   1. June 6th 11:00AM
      1. Proposal - Elections, Community Building Event Planning
   2. June 13th 11:00AM -
      1. Proposal - HR Update
6. Comments
7. Adjournment at 12:15 pm.

Upcoming Events: Benefits Workshop - June 9th 11 am to 12:30 pm.

Ideas for next year: - PDC Conference Proposal, Tre’Shawn Evaluation Meeting, Fall

Interesting article: One Busy Day! A Critical Analysis of New Faculty Orientation Programs <https://files.eric.ed.gov/fulltext/EJ1315490.pdf>