



College-Wide Benefits Committee

Minutes of the Meeting March 29, 2016

I. Call to Order/Introductions

The meeting was called to order at 1:30 pm.

II. Committee Members

<u>CSEA</u>	<u>Faculty Association</u>	<u>Administration</u>
Willis Barton	Mario Martinez, Co-Chair	Marcy Wade, Co-Chair
Anna Rojas	Peter Morse	Sherri Lee-Lewis
Vacant	Linda Sinclair	Charlie Yen

Resource Staff: Laurie Heyman, Recording Staff Assistant
 Lugina Rogers, HR Analyst-Leaves & Benefits
 Heather Memarian, Benefits Support Technician

Guests: Carla Spalding, Administration Alternate
 Robert Villanueva, CSEA Alternate
 Connie Lemke, CSEA Alternate
 Adam Jacoby, SchoolsFirst Federal Credit Union, TPA Relationship Officer
 Chris Baehr, SchoolsFirst Federal Credit Union, Manager of Retirement Plan Administration

III. Review and Approval of Minutes from Prior Meeting

Minutes of February 22, 2016

Motion to Approve: Mario Martinez

Seconded: Sherri Lee-Lewis

Vote: Aye: 6 (2 absent during voting)

No: 0

Abstain: 0

IV. Business

1. Third Party Administrator ("TPA") Discussion.
 - i. Current TPA is Tax Deferred Solutions (TDS). Customer relations with TDS have been problematic for some time – i.e., they are not responsive to concerns of the District or employees; fees are passed through to clients, customer service is contracted out to sub-vendors.
 - ii. Schools First Third Party Administrator (TPA) Presentation. Emphasis on customer service, education of clients, client capability to make changes online, a dedicated phone line for customer service, dedicated SchoolsFirst representative for the District is salaried, not commission based; full service TPA including reporting and compliance issues; 24 hour remittance guarantee.

Discussion: The following will have to be done if the committee approves the change:

1. Recommendation to change the TPA to be submitted to the Board of Trustees for next meeting (May 3, 2016).
2. Notice to TDS regarding termination of services.

Motion:

The Benefits Committee recommends that the District change the Third Party Administrator from Tax Deferred Solutions (TDS) to SchoolsFirst Federal Credit Union.

Motion to Approve: Peter Morse

Seconded: Mario Martinez

Vote: Aye: 8

No: 0

Abstain: 0

2. Delta Dental Implementation for Part-time Faculty-Enrollment Period March 3 – 18, 2016.
 - i. All part-time faculty were notified via US Mail (March 3-4, 2016)
 - ii. All part-time faculty were emailed (March 8, 2016)
 - iii. To-date, 42 changes and new enrollments; HMO to PPO: 2
3. Long-term Care Insurance rollout update.
 - i. To-date 34 appointments booked through April; 5 full-time employee applications, 2 part-time employee applications taken. Need 25 full-time applications by June 1. Propose 2 additional webinars to be scheduled in April and May.

V. New Business

- a. To be decided.

VI. Dates for Next Meetings

Tuesday, April 19, 2016

1:30 p.m. to 3:00 p.m. HSS 301

VII. Adjournment

Motion to adjourn.

Motion to Approve: Linda Sinclair

Seconded: Charlie Yen

Vote: Aye: 8

No: 0

Abstain: 0

Meeting adjourned at 2:14 pm