

**Santa Monica Community College District
MATRIX OF SMC BOARD POLICIES/REGULATIONS**



= **Accreditation**-Related Documents



= **President/Board**-Related Documents



= **Instruction**-Related Documents



= **Student Services**-Related Documents



= **Business Services**-Related Documents



= **Human Resources**-Related Documents

FORMER SMC #	FORMER TITLE	NEW NUMBER	NEW TITLE	NOTES
ARTICLE 1000: ORGANIZATION				
BP 1110	Composition of the Board of Trustees	BP 2010	Board Membership	
BP 1120	Election	BP 2100	Board Elections	
BP 1130	Term	BP 2100	Board Elections	
BP 1140	Orientation of New Members	BP 2740	Board Education	
BP 1150	Vacancies in Office	BP 2110	Vacancies on the Board	
BP 1151	Filling Vacancies	BP 2110	Vacancies on the Board	
BP 1160	Committees of the Board of Trustees	BP 2220	Committees of the Board	
BP 1170	Officers and Auxiliary Personnel	BP 2305	Annual Organizational Meeting	
BP 1171	Representatives for Collective Bargaining	BP 2610	Presentation of Initial Collective Bargaining Proposals	Also see AR 2610 Presentation of Initial Collective Bargaining Proposals and BP 7140 Collective Bargaining

BP 1172	Legal Services	BP 2800	Legal Services	Unique to SMC
ARTICLE 1200: ROLE OF THE BOARD OF TRUSTEES				
BP 1210	Powers and Responsibilities	BP 2200	Board Duties and Responsibilities	
BP 1220	Board of Trustees Policies	BP 2410	Board Policies and Administrative Procedures	
BP 1230	Code of Ethics	BP 2715	Code of Ethics/Standards of Practice	
BP 1240	Limits of Authority	BP 2710	Conflict of Interest	
BP 1250	Conflict of Interest	BP 2710	Conflict of Interest	
BP 1260	Duties of the Chair of the Board of Trustees	BP 2210	Officers	
BP 1261	Duties of the Vice-Chair of the Board of Trustees	BP 2210	Officers	
BP 1262	Duties of the Secretary to the Board of Trustees	BP 2210	Officers	
BP 1263	Duties of the Secretary to the Board of Trustees Communication with the Board of Trustees	BP 2210	Officers	
BP 1264	Citizens' Bond Oversight Committee	BP 6740	Citizens' Bond Oversight Committee	
BP 1265	Superintendent/President Succession	BP 2432	Superintendent/President Succession	
BP 1266	Selection of the Superintendent/President	BP 2431	Selection of the Superintendent/President	
BP 1270	Board Self-Evaluation	BP 2745	Board Self-Evaluation	
BP 1280	Evaluation of the Superintendent/President	BP 2435	Evaluation of the Superintendent/President	
ARTICLE 1300: BENEFITS, COMPENSATION AND CONFERENCE ATTENDANCE				
BP 1310	Health Benefits for Board Members	BP 2730	Board Member Health Benefits	
BP 1320	Health and Welfare Benefits for Former Board Members	BP 2730	Board Member Health Benefits	
BP 1330	Compensation for Attendance at Board Meetings	BP 2725	Board Member Compensation	
BP 1340	Attendance at Meetings and Conferences	BP 2735	Board Member Travel	
BP 1350	Liability and Travel Insurance	BP 6540	Insurance	

ARTICLE 1400: STUDENT TRUSTEE				
BP 1410	Qualifications	BP 2105	Election of Student Trustee	
BP 1411	Rights and Responsibilities	BP 2015	Student Trustee	
BP 1412	Board Authorized Privileges	BP 2015	Student Trustee	
BP 1413	Compensation for Attendance at Board Meetings	BP 2725	Board Member Compensation	
BP 1414	Attendance at Meetings and Conferences	BP 2735	Board Member Travel	
ARTICLE 1500: MEETINGS OF THE BOARD OF TRUSTEES				
BP 1510	Public Meetings	BP 2310	Regular Meetings of the Board	
BP 1511	Regular Meetings	BP 2310	Regular Meetings of the Board	
BP 1512	Special and Emergency Meetings	BP 2320	Special and Emergency Meetings	
BP 1513	Adjourned Meetings	BP 2310	Regular Meetings of the Board	
BP 1514	Board of Trustees Study Sessions	BP 2740	Board Education	
BP 1520	Quorum and Voting	BP 2330	Quorum and Voting	
BP 1530	Parliamentary Procedure	BP 2310	Regular Meetings of the Board	
BP 1540	Closed Sessions	BP 2315	Closed Sessions	
BP 1550	Construction of Agenda for Board of Trustees Meetings	BP 2340	Agendas	
BP 1551	Agenda Items Submitted by the Public	BP 2340	Agendas	
BP 1560	Distribution and Posting of Agenda	BP 2340	Agendas	
BP 1570	Public Participation – Addressing the Board of Trustees	BP 2350	Speakers	
BP 1580	Minutes of the Board of Trustees Meetings	BP 2360	Minutes	
BP 1590	Recording of Meetings	BP 2365	Recording	
ARTICLE 2100: ADMINISTRATIVE OPERATIONS				
BP 2100	Santa Monica Community College District	BP 1100	The Santa Monica Community College District	
BP 2110	Organizational Structure	BP 3100	Organizational Structure	
BP 2115	Institutional Accountability	BP 3225	Institutional Effectiveness	
BP 2116	Whistleblower Protection	BP 7700	Whistleblower Protection	
AR 2116	Whistleblower Protection	AR 7700	Whistleblower Protection	
BP 2120	Delegation of Authority	BP 2430	Delegation of Authority to the Supt./President	

BP 2130	Accreditation	BP 3200	Accreditation	
BP 2140	Institutional Planning	BP 3250	Institutional Planning	
AR 2141	Conflict of Interest Code: Place and Time of Filing of Statement of Financial Interest	AR 2712	Conflict of Interest Code	See SMC BP 2161, BP 2162, and BP 2163
AR 2142	Conflict of Interest Code: Contents of Disclosure Statements	AR 2712	Conflict of Interest Code	See SMC BP 2161, BP 2162, and BP 2163
AR 2143	Conflict of Interest Code: Disqualification	AR 2712	Conflict of Interest Code	See SMC BP 2161, BP 2162, and BP 2163
BP 2150	District Committees	BP 3250	Institutional Planning	
AR 2150	Flying Flag at Half Staff	AR 3950	Display of Flags	Unique to SMC See SMC BP 2180
BP 2160	Conflict of Interest Code	BP 2712	Conflict of Interest Code	Also see AR 2712
BP 2161	Place of Filing of Statements of Economic Interest	BP 2712	Conflict of Interest Code	Also see AR 2712
BP 2162	Conflict of Interest Code Categories	BP 2712	Conflict of Interest Code	Also see AR 2712
BP 2163	Conflict of Interest Code Designated Positions	BP 2712	Conflict of Interest Code	Also see AR 2712
BP 2170	Records Management	BP 3300	Public Records	
BP 2175	District Records	BP 3300	Public Records	
AR 2175	Guidelines for Access to Public Records	AR 3300	Public Records	
BP 2180	Display of Federal and State Flags	BP 3950	Display of Flags	Unique to SMC
BP 2190	Copyright	BP 3750	Use of Copyrighted Material	
ARTICLE 2200: PARTICIPATORY GOVERNANCE				
Board Policy Article 2200	Participatory Governance	BP 2510	Participation in Local Decision-Making	
BP 2210	Academic Senate	BP 2511	Participatory Governance: Academic Senate	Unique to SMC
BP 2220	Classified Staff	BP 2512	Participatory Governance: Classified Staff	Unique to SMC

BP 2230	Associated Students	BP 2513	Participatory Governance: Associated Students	Unique to SMC Also see BPs 5400, 5410, 5420
BP 2240	Management Association	BP 2514	Participatory Governance: Management Association	Unique to SMC
BP 2250	District Planning and Advisory Council	BP 3250	Institutional Planning	
AR 2250	District Planning and Advisory Council	AR 3250	Institutional Planning	
ARTICLE 2300: PUBLIC AFFAIRS				
BP 2310	Participation in Community Activities and Organizations	BP 3960	Participation in Community Activities and Organizations	Created a BP to address SMC language
BP 2320	Campus Events	BP 3970	Campus Events	Created a BP to address SMC language
AR 2320	Campus Events	AR 3970	Campus Events	Created an AR to address SMC language
BP 2330	Solicitation of Funds	BP 3980	Solicitation of Funds	Also see BP/AR 5570 Created a BP to address SMC language
BP 2340	Public Information	BP 3990	Public Information	Created a BP to address SMC language

ARTICLE 2400: GENERAL DISTRICT				
BP 2405	District-Wide Code of Ethics	BP 3050	District-Wide Code of Ethics	
BP 2410	Nondiscrimination on the Basis of Disability	BP 3410	Nondiscrimination	
BP 2415	Campus Safety	BP 3500	Campus Safety	
BP 2416	Emergency Response Plan	BP 3505	Emergency Response Plan	
BP 2420	SMC Police Department	BP 7600	Police Department	
AR 2420	Crisis Prevention	AR 3505	Emergency Response Plan	
AR 2421	Local Law Enforcement	AR 3520	Local Law Enforcement	
AR 2422	Bomb Threats	AR 3505	Emergency Response Plan	
AR 2423	Disruptive Demonstration	AR 3900	Speech: Time, Place, and Manner	
BP 2424	Weapons on Campus	BP 3530	Weapons on Campus	
AR 2424	Weapons on Campus	AR 3530	Weapons on Campus	
AR 2425	Reporting of Crimes	AR 3515	Reporting of Crimes	
AR 2426	Sexual and Other Assaults	AR 3540	Sexual and Other Assaults on Campus	
AR 2427	Ombuds Office	AR 5530	Student Rights and Grievances	Unique to SMC
BP 2430	Drug Free Environment and Drug Prevention Program	BP 3550	Drug Free Environment and Drug Prevention Program	
AR 2430	Medical Marijuana	AR 3550	Drug Free Environment and Drug Prevention Program	
BP 2440	Smoke Free Campus	BP 3570	Smoke Free Campus	
AR 2440	Smoke Free Campus	AR 3570	Smoke Free Campus	
BP 2450	Animals on Campus	BP 3440	Service Animals	
AR 2450	Student Death Response Reporting	AR 3515	Reporting of Crimes	Unique to SMC
BP 2460	Bicycles, Motorcycles, Mopeds, Rollerskates, Rollerblades, Skateboards, Scooters and Other Human Transporters	BP 6775	Bicycles, Motorcycles, Mopeds, Rollerskates, Rollerblades, Skateboards, Scooters and Other Human Transporters	Created a BP to address SMC language
BP 2470	Political Activity	BP 7370	Employee Political Activity	

BP 2480	Zero Waste Events	BP 6960	Sustainability/ Environmental Responsibility	<i>Created a BP to address current SMC policy language</i>
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ARTICLE 2500: INFORMATION TECHNOLOGY				
BP 2510	Information Technology Mission Statement	BP 3720	Computer and Network Use	Unique to SMC
BP 2511	Information Management and Network Programming	BP 3720	Computer and Network Use	
BP 2512	Computer Use by Staff and Students	BP 3720	Computer and Network Use	
AR 2512	Accessibility Standards for Electronic and Information Technology	AR 3720	Computer and Network Use	Also see AR 6365 Contracts - Accessibility of Information Technology
AR 2513	Computer Hardware and Software	AR 3720	Computer and Network Use	
AR 2514	Telecommunications	AR 3720	Computer and Network Use	
AR 2515	Computer and Network Use	AR 3720	Computer and Network Use	
ARTICLE 2600: SUPPORT ORGANIZATIONS				
BP 2610	District Support Organizations	BP 3600	Auxiliary Organizations	Unique to SMC
BP 2620	SMC Foundation	BP 3650	SMC Foundation	<i>Created a BP to address SMC language</i>
BP 2621	Alcoholic Beverages at Fundraisers	BP 3560	Alcohol on Campus	
AR 2621	Margin of Excellence Award		Removed (obsolete)	
BP 2630	General Advisory Board	BP 3995	General Advisory Board	<i>Created a BP to address SMC language</i> Also see new BP 4800 Advisory Boards
BP 2640	Advisory Boards	BP 4800	Advisory Boards	<i>Created a BP to address SMC language</i> Also see new

				BP 3995 General Advisory Board
BP 2650	Radio Station KCRW-FM	BP 4550	Radio Station KCRW-FM	<i>Created a BP to address SMC language</i>
ARTICLE 3100: GENERAL PROVISIONS – ALL PERSONNEL				
BP 3110	AIDS Education	BP 7330	Communicable Disease – Employees	Also see AR 7330 and BP/AR 5220 Comm. Disease - Students
AR 3110	AIDS Education Implementation	AR 7330	Communicable Disease – Employees	Also see AR 7330 and BP/AR 5220 Comm. Disease - Students
BP 3111	Drug and Alcohol Free Workplace	BP 3550	Drug Free Environment and Drug Prevention Program	
AR 3111	Drug and Alcohol Free Workplace	AR 3550	Drug Free Environment and Drug Prevention Program	
BP 3112	Drug and Alcohol Testing for Transportation Employees	BP 6950	Drug and Alcohol Testing (U.S. Dept. of Transportation)	<i>Created this BP to address current SMC policy language</i>
AR 3112	Injury and Illness Prevention Plan	AR 7343	Injury and Illness Leave	Also see BP/AR 6800 Occup. Safety
BP 3113	Injury and Illness Prevention Plan	BP 7343	Injury and Illness Leave	Also see BP/AR 6800 Occup. Safety
AR 3113	Bloodborne Pathogens Standard Plan	AR 7330	Communicable Disease – Employees	Also see AR 7330 and BP/AR 5220 Comm. Disease - Students

BP 3114	Bloodborne Pathogens Standard Plan	BP 7330	Communicable Disease – Employees	Also see AR 7330 and BP/AR 5220 Comm. Disease - Students
AR 3114	Catastrophic Leave	AR 7345	Catastrophic Leave Program	
BP 3115	Catastrophic Leave	BP 7345	Catastrophic Leave Program	
AR 3115	Health Examinations	AR 7336	Certification of Freedom from Tuberculosis	
BP 3116	Health Examinations	BP 7335	Health Examinations	
AR 3116	Drug and Alcohol Testing for Transportation Employees	AR 6950	Drug and Alcohol Testing (U.S. Dept. of Transportation)	See SMC BP 3112
AR 3117	Sick Leave for Student Workers and Other Temporary Employees	AR 7340	Leaves	
BP 3120	Equal Employment Opportunity and Nondiscrimination in Employment	BP 3410 BP 3420	Nondiscrimination Equal Employment Opportunity	
AR 3120	Equal Employment Opportunity and Nondiscrimination in Employment	AR 3420	Equal Employment Opportunity	Also see AR 3435 Discrimination and Harassment Complaints and Investigations
BP 3121	Diversity	BP 7100	Commitment to Diversity	Also see AR 7100 and BP/AR 3420 EEO
AR 3121	Sexual Harassment Prevention	AR 3430	Prohibition of Harassment	
BP 3122	Sexual Misconduct	BP 3430	Prohibition of Harassment	
AR 3122	Sexual Misconduct	AR 3430	Prohibition of Harassment	
BP 3123	Sexual Harassment	BP 3430	Prohibition of Harassment	
AR 3123	Workplace/Campus Violence and Anti-Bullying	AR 3510	Workplace Violence	Also see BP/AR 5500 , BP/ AR 7360 , and BP/ AR 7365
BP 3124	Workplace and Campus Violence	BP 3510	Workplace Violence	

BP 3125	Anti-Nepotism	BP 7310	Nepotism	
BP 3130	Citizen Complaints Against District Personnel	BP 7800	Citizen Complaints Against District Personnel	Unique to SMC <i>Created this BP to accommodate current SMC language</i>
AR 3130	Citizen Complaints Against District Personnel	AR 7800	Citizen Complaints Against District Personnel	Unique to SMC <i>Created this AR to accommodate current SMC language</i>
BP 3131	Personnel Records	BP 7145	Personnel Files	<i>Created a BP to accommodate current SMC language</i>
AR 3131	Personnel Records	AR 7145	Personnel Files	
BP 3132	Reassignment	BP 7232	Reclassification	
BP 3133	Conferences, Workshops and Meetings Attendance	BP 7400	Travel – Employees	
AR 3133	Conferences, Workshops and Meetings Attendance	AR 7400	Travel – Employees	
BP 3134	Initial Collective Bargaining Proposals	BP 2610	Presentation of Initial Collective Bargaining Proposals	Also see AR 2610 Presentation of Initial Collective Bargaining Proposals and BP 7140 Collective Bargaining
AR 3134	Initial Collective Bargaining Proposals	AR 2610	Presentation of Initial Collective Bargaining Proposals	Also see BP 2610 Presentation of Initial Collective Bargaining Proposals and BP 7140 Collective Bargaining

ARTICLE 3200: ACADEMIC PERSONNEL				
BP 3210	Classification of Academic Personnel	BP 7210	Academic Employees	
AR 3210	Classification of Academic Personnel	AR 7210	Academic Employees	
BP 3211	Recruitment and Selection of Faculty	BP 7120	Recruitment and Selection	
AR 3211	Recruitment and Selection - Permanent Faculty	AR 7120	Recruitment and Selection	
AR 3211.1	Procedure for Hiring Full-time Contract Faculty	AR 7120	Recruitment and Selection	
AR 3211.2	Duties and Responsibilities of Faculty Members	AR 7210	Academic Employees	
AR 3211.3	Department Chairperson – Tenure and Selection	AR 7210	Academic Employees	
AR 3211.4	Department Chairperson – Duties and Responsibilities	AR 7210	Academic Employees	
AR 3211.5	Faculty Responsibilities as Student Activity Advisers	AR 7210	Academic Employees	
AR 3211.6	Academic Rank	AR 7210	Academic Employees	
AR 3211.7	Equivalency Process for Full-Time Faculty Positions	AR 7211	Faculty Service Areas, Minimum Qualifications, and Equivalencies	
AR 3211.8	Equivalency Process in Reassignment	AR 7211	Faculty Service Areas, Minimum Qualifications, and Equivalencies	
AR 3211.9	Guidelines for Determining the Minimum Qualifications for Faculty Positions	AR 7211	Faculty Service Areas, Minimum Qualifications, and Equivalencies	
BP 3212	Evaluation	BP 7150	Evaluation	
AR 3212	Permanent Personnel – Evaluation	AR 7150	Evaluation	
AR 3212.1	Procedure for Evaluating Probationary and Temporary Contract Faculty	AR 7150	Evaluation	
AR 3212.2	Procedure for Evaluating Tenured Faculty	AR 7150	Evaluation	
BP 3213	Compensation	BP 7130	Compensation	
BP 3214	Tutoring	BP 7130	Compensation	Unique to SMC
BP 3215	Sabbaticals	BP 7341	Sabbaticals	Created this BP to accommodate current SMC language
AR 3215	Sabbaticals	AR 7341	Sabbaticals	

BP 3216	Payroll Deductions	BP 7385	Salary Deductions	
BP 3220	Retirement Policy	BP 7355	Retirement	Unique to SMC Created this BP to accommodate current SMC language
AR 3220	Limited Retirement Program	AR 7355	Retirement	Unique to SMC Created this AR to accommodate current SMC language
BP 3221	Limited Retirement Program	BP 7355	Retirement	Unique to SMC Created this BP to accommodate current SMC language
AR 3221	Retirement Incentive Program	AR 7355	Retirement	Unique to SMC Created this AR to accommodate current SMC language
BP 3222	Retirement Incentive Program	BP 7355	Retirement	Unique to SMC Created this BP to accommodate current SMC language
BP 3223	Resignation	BP 7350	Resignations	
BP 3224	Personnel Reduction	BP 7237	Personnel Reduction	Unique to SMC Created this BP to accommodate current SMC language
BP 3225	Disciplinary Action and Release of Contract Employees	BP 7360	Discipline and Dismissal – Academic Employees	

AR 3225	Release of Contract Employees and Disciplinary Action	AR 7360	Discipline and Dismissal – Academic Employees	
BP 3230	Temporary Faculty	BP 7212	Temporary Faculty	Created this BP to accommodate current SMC language
AR 3230	Recruitment and Selection – Hourly Temporary Faculty	AR 7212 AR 7120	Temporary Faculty Recruitment and Selection	
AR 3230.1	Procedure for Hiring Hourly Temporary Faculty	AR 7212 AR 7120	Temporary Faculty Recruitment and Selection	
BP 3231	Fringe Benefits – Non Collective Bargaining Unit Employees	BP 7381	Health and Welfare Benefits	Unique to SMC Created this BP to accommodate current SMC language
AR 3231	Equivalency Process for Part-Time Faculty Positions	AR 7211 AR 7212	Faculty Service Areas, Minimum Qualifications, and Equivalencies Temporary Faculty	
AR 3232	Procedure for Evaluation of Hourly Faculty	AR 7150 AR 7212	Evaluation Temporary Faculty	
ARTICLE 3300: CLASSIFIED PERSONNEL				
BP 3310	Collective Bargaining Agreement	BP 7230	Classified Employees	
BP 3320	Merit System/Personnel Commission	BP 7230	Classified Employees	Unique to SMC
AR 3320	Selection Process for Appointments to the Personnel Commission	AR 7230	Classified Employees	Unique to SMC
ARTICLE 3400: ACADEMIC ADMINISTRATORS, CLASSIFIED ADMINISTRATORS AND MANAGERS AND CONFIDENTIAL EMPLOYEES				
BP 3410	Classified Confidential Employees	BP 7240	Classified Confidential Employees	
AR 3410	Procedure for Hiring Academic Managers	AR 7120	Recruitment and Selection	Also see AR 7250
AR 3415	Compensation	AR 7130	Compensation	Created an AR to accommodate current SMC language
BP 3420	Classified Managers	BP 7260	Classified Supervisors and Managers	

AR 3420	Evaluation – Management Personnel	AR 7150	Evaluation	
AR 3425	Leaves and Vacations	AR 7340	Leaves	
AR 3426	Vacation – Academic Administrators	AR 7340	Leaves	
AR 3427	Management Professional Development Leave	AR 7160	Professional Development	
AR 3428	Retirement Policy – Limited Retirement Program	AR 7355	Retirement	Unique to SMC Created this AR to accommodate current SMC language
AR 3429	Administrator Retreat Rights Process	AR 7250	Educational Administrators	
BP 3430	Academic Administrators	BP 7250	Educational Administrators	
BP 3431	Recruitment and Selection – Academic Administrators	BP 7120	Recruitment and Selection	
BP 3432	Retreat Rights – Academic Administrators	BP 7250	Educational Administrators	
BP 3433	Compensation	BP 7130	Compensation	
BP 3434	Leaves and Vacations	BP 7340	Leaves	
BP 3435	Evaluation	BP 7150	Evaluation	
ARTICLE 4100: ADMISSION AND REGISTRATION				
BP 4110	Admission Requirements	BP 5010	Admissions	
AR 4110	Residence Regulations	AR 5015	Residence Determination	
BP 4111	Enrollment Priorities	BP 5055	Enrollment Priorities	
AR 4111.1	Auditing of Courses	AR 4070	Course Auditing and Auditing Fees	Also see SMC BP 5350 & AR 5340
AR 4111.2	Classroom Assistance for Students with Disabilities	AR 5140	Disabled Student Programs and Services	
AR 4111.3	California High School Proficiency Examination and General Education Diploma	AR 5010	Admissions	Unique to SMC
AR 4111.4	Mandatory Assessment, Course Placement, and Challenge Procedures	AR 5050	Student Success and Support Program (?)	
AR 4111.5	Submission of Official Transcripts and Test Scores	AR 4100	Graduation Requirements for Degrees and Certificates	Also see AR 4235 Credit by Exam
AR 4111.6	Transfer Credit from Foreign Institutions for a SMC Degree Certificate	AR 4100	Graduation Requirements for Degrees and Certificates	

AR 4111.7	Enrollment Overlap and Time Conflicts	AR 4226	Multiple and Overlapping Enrollments	
AR 4111.8	Enrollment Priorities	AR 5055	Enrollment Priorities	
BP 4112	Advanced Admissions of High School Students	BP 5011	Admission and Concurrent Enrollment of High School and Other Young Students	Created this BP to accommodate current SMC language
BP 4113	Student Counseling Program	BP 5110	Counseling	
AR 4113	High School Concurrent Enrollment	AR 5011	Admission and Concurrent Enrollment of High School and Other Young Students	See SMC BP 4112
BP 4114	Matriculation	BP 5050	Student Success and Support Program	
AR 4114	Student Success and Support Program	AR 5050	Student Success and Support Program	
BP 4115	Articulation	BP 4050	Articulation	
AR 4115	Academic Adjustments for Students with Disabilities	AR 5140	Disabled Student Programs and Services	
BP 4120	Materials Fees	BP 5030	Fees	
BP 4121	Parking Fees	BP 5030	Fees	
BP 4122	Non-Resident Tuition Fees	BP 5020	Nonresident Tuition	
BP 4123	Fees for Community Services Courses	BP 4400	Community Services Programs	Also see AR 4400 and BP/AR 5030 Fees
AR 4124	Refunds	AR 5030	Fees	
AR 4125	Transcripts	AR 5030	Fees	
BP 4130	Attendance Records	BP 5070	Attendance	Created this BP to accommodate current SMC language
BP 4131	Records Classification and Retention	BP 3310	Records Retention and Destruction	
AR 4131	Records Classification and Retention	AR 3310	Records Retention and Destruction	
BP 4133	Student Enrollment, Attendance, and Disenrollment	BP 5070	Attendance	Created this BP to accommodate current SMC language
AR 4133	Student Enrollment, Attendance, and Disenrollment	AR 5070	Attendance	

BP 4135	Compliance with Family Educational Rights and Privacy Act (FERPA)	BP 5040	Student Records, Directory Information, and Privacy	
AR 4135	Compliance with Family Educational Rights and Privacy Act (FERPA)	AR 5040	Student Records, Directory Information, and Privacy	
ARTICLE 4200: INTERNATIONAL STUDENTS				
BP 4210	International Students Program	BP 5012	International Students	
AR 4210	F-1 and F-2 International Students	AR 5012	International Students	
AR 4210.1	Other Temporary Nonimmigrant Statuses	AR 5012	International Students	
BP 4211	International Students Fees	BP 5020	Nonresident Tuition	
ARTICLE 4300: STUDENT PROGRESS AND GRADUATION				
BP 4310	Grading	BP 4230	Grading and Academic Record Symbols	
AR 4310	Final Examinations and Grades	AR 4230	Grading and Academic Record Symbols	
AR 4310.1	Incomplete Grades	AR 4230	Grading and Academic Record Symbols	
AR 4311	Grade Entries	AR 4230	Grading and Academic Record Symbols	
AR 4312	Faculty Initiated Grade Changes	AR 4231	Grade Changes	
AR 4313	Grade Appeals Committee	AR 4231	Grade Changes	
AR 4314	Credit by Examination	AR 4235	Credit by Examination	
AR 4314.1	Credit by Examination – High School Articulation	AR 4235	Credit by Examination	Also see BP/AR 4050 Articulation
BP 4320	Withdrawal from Class	BP 5075	Course Adds, Drops, and Withdrawals	Created this BP to accommodate current SMC language
AR 4320	Attendance	AR 5070	Attendance	
AR 4321	Withdrawal from Class	AR 5075	Course Adds, Drops, and Withdrawals	
BP 4330	Academic Renewal	BP 4240	Academic Renewal	
AR 4331	Academic Renewal	AR 4240	Academic Renewal	
AR 4332	Progress Renewal	AR 4245	Progress Renewal	Created this AR to accommodate current SMC language
BP 4340	Progress Renewal	BP 4250	Probation, Dismissal, and Readmission	
AR 4340	Credit Course Enrollment Limitation	AR 4225	Course Repetition	

AR 4342	Standards of Student Success – Probation and Disqualifications	AR 4250	Probation	
AR 4343	Remedial Coursework Limitation	AR 4222	Remedial Coursework	
AR 4344	Dismissal of Students for Behavior or Performance that is Unsafe or Contrary to Program Standards	AR 4255	Disqualification and Dismissal	Also see AR 5520 Student Discipline Procedures
AR 4345	Suspension of Services Provided by Disabled Student Programs and Services	AR 5140	Disabled Student Programs and Services	
BP 4350	Course Repetition	BP 4225	Course Repetition	
AR 4350	Graduation Requirements	AR 4100	Graduation Requirements for Degrees and Certificates	
AR 4351	Catalog Rights	AR 4100	Graduation Requirements for Degrees and Certificates	
AR 4352	Recognition of Academic Excellence	AR 4100	Graduation Requirements for Degrees and Certificates	
AR 4353	Adjustment of Graduation Requirement for Students with Disabilities	AR 4100	Graduation Requirements for Degrees and Certificates	Also see AR 5140 Disabled Student Programs and Services
AR 4353.1	Full-Time Status for Students with Disabilities with Reduced Course Load	AR 5140	Disabled Student Programs and Services	Also see AR 4100 Graduation Requirements for Degrees and Certificates
AR 4354	Career and Development Certificates of Completion	AR 4100	Graduation Requirements for Degrees and Certificates	
AR 4354.1	IGETC Certificate of Achievement	AR 4100	Graduation Requirements for Degrees and Certificates	
AR 4354.2	CSUGE Certificate of Achievement	AR 4100	Graduation Requirements for Degrees and Certificates	
AR 4355	Graduation Proficiency Assessments	AR 4100	Graduation Requirements for Degrees and Certificates	
AR 4356	Number of Degrees and Certificates Awarded to a Students	AR 4100	Graduation Requirements for Degrees and Certificates	

BP 4360	Graduation	BP 4100	Graduation Requirements for Degrees and Certificates	Unique to SMC
ARTICLE 4400: STUDENT CONDUCT, ACTIVITIES AND PROGRAMS				
AR 4405	Student Bill of Rights	AR 5530	Student Rights and Grievances	
AR 4410	Rules for Student Conduct	AR 5500	Standards of Student Conduct	
AR 4411	Code of Academic Conduct	AR 5505	Code of Academic Conduct	Unique to SMC
AR 4412	Honor Code/Honor Council	AR 5505	Code of Academic Conduct	Unique to SMC
BP 4420	Student Conduct	BP 5500	Standards of Student Conduct	
AR 4420	Enrollment and Scholarship Standards for Participation in SMC Student Government	AR 5400	Associated Students	
BP 4421	Interrogation of Students	BP 5500	Standards of Student Conduct	Unique to SMC
BP 4430	Student Organizations	BP 5430	Student Clubs, Organizations, and Activities	Unique to SMC
AR 4430	Use of Open Space on Campus by Student Organizations	AR 5430	Student Clubs, Organizations, and Activities	Unique to SMC
AR 4431	Student Dances	AR 5430	Student Clubs, Organizations, and Activities	Unique to SMC
AR 4432	Posting and Distribution of Publicity	AR 5430	Student Clubs, Organizations, and Activities	Also see BP/AR 3900
AR 4435	Responsible Use of Computer Resources	AR 3720	Computer and Network Use	
BP 4440	Responsible Computer Use	BP 3720	Computer and Network Use	
AR 4440	Academic and Extracurricular Trips	AR 4300	Field Trips and Excursions	
AR 4441	Recording of Classes or Redistribution of Online Course Materials	AR 5505	Code of Academic Conduct	
AR 4445	Forming a Club	AR 5430	Student Clubs, Organizations, and Activities	Unique to SMC
AR 4446	Club Events	AR 5430	Student Clubs, Organizations, and Activities	Unique to SMC
BP 4450	Athletic Program	BP 5700	Intercollegiate Athletics	

ARTICLE 5100: CURRICULUM				
BP 5110	Establishment of Courses and Programs	BP 4020	Program, Curriculum, and Course Development	
AR 5110	Curriculum Committee: Structure, Functions, Responsibilities, Meetings	AR 4020 AR 4022	Program, Curriculum, and Course Development Course Approval	
AR 5111	Establishment of Courses and Programs in New Areas of Study	AR 4020 AR 4022	Program, Curriculum, and Course Development Course Approval	
AR 5113	Program Discontinuance Process	AR 4021	Program Discontinuance	
BP 5115	Open Courses	BP 5052	Open Enrollment	
BP 5120	Prerequisites/Corequisites	BP 4260	Prerequisites, Co-requisites, and Advisories	
AR 5120	Prerequisites/Corequisites	AR 4260	Prerequisites, Co-requisites, and Advisories	
BP 5130	Graduation Requirements	BP 4100	Graduation Requirements for Degrees and Certificates	
AR 5130	Graduation Requirements	AR 4100	Graduation Requirements for Degrees and Certificates	
BP 5140	Noncredit (Adult) Education	BP 4400	Community Services Programs	
BP 5150	Community Services Courses and Programs	BP 4400	Community Services Programs	
AR 5150	Continuing Education	AR 4400	Community Services Programs	
BP 5160	Program Review	BP 3225	Institutional Effectiveness	Unique to SMC
AR 5160	Program Review	AR 3225	Institutional Effectiveness	Unique to SMC
AR 5170	VTEA Funding	AR 3225	Institutional Effectiveness	Unique to SMC
ARTICLE 5200: ACADEMIC FREEDOM AND RESPONSIBILITIES				
BP 5210	Academic Freedom Statement	BP 4030	Academic Freedom	
BP 5220	Solicitation in the Classroom	BP 4700	Guest Speakers/Solicitation in the Classroom	Created this BP to accommodate current SMC language
AR 5220	Ethics Statement	AR 3050	Institutional Code of Ethics	
BP 5230	Adjustments for Students with Disabilities	BP 5140	Disabled Student Programs and Services	

ARTICLE 5300: ACADEMIC STANDARDS				
BP 5310	Grades	BP 4230	Grading and Academic Record Symbols	
AR 5310	Grades	AR 4230	Grading and Academic Record Symbols	
BP 5311	Credit/No Credit Courses	BP 4232	Pass/No Pass	Created this BP to accommodate current SMC language
AR 5311	Credit/No Credit Courses	AR 4232	Pass/No Pass	
BP 5320	Units of Credit	BP 4020	Program, Curriculum, and Course Development	Unique to SMC
AR 5320	Credit by Exam	AR 4235	Credit by Examination	
BP 5330	Alternative Means of Granting Credit	BP 4235	Credit by Examination	Unique to SMC
BP 5340	Audition/Portfolio Requirements for Class Admittance	BP 4260	Prerequisites, Co-requisites, and Advisories	
AR 5340	Auditing of Classes	AR 4070	Course Auditing and Auditing Fees	Also see SMC AR 4111.1 & BP 5350
BP 5350	Auditing of Classes	BP 4070	Course Auditing and Auditing Fees	Also see SMC ARs 4111.1 & 5340
AR 5350	Instructional Materials Fee	AR 5031	Instructional Materials Fees	
BP 5360	Instructional Materials Fee	BP 5031	Instructional Materials Fees	Created a BP to accommodate current SMC language
AR 5360	Carnegie Unit	AR 4020	Program, Curriculum, and Course Development	Unique to SMC
ARTICLE 5400: ALTERNATIVE CLASS ACTIVITIES and DELIVERY PROCESSES				
BP 5410	Contract Education/Customized Training (UNDER CONSTRUCTION by the Academic Senate)	To be placed in BP 4104	Contract Education	Create this BP when new SMC language is developed
AR 5410	Contract Education/Customized Training	AR 4104	Contract Education	
BP 5420	Distance Education	BP 4105	Distance Education	Created a BP to accommodate current SMC language
AR 5420	Distance Education	AR 4105	Distance Education	

BP 5430	Study Abroad Programs	BP 4026	Philosophy and Criteria for International Education	Created this BP to accommodate current SMC language
AR 5430	Study Abroad Programs	AR 4026	Philosophy and Criteria for International Education	Created this AR to accommodate current SMC language
BP 5440	Dual Enrollment	BP 5011	Admission of HS and Other Young Students	
AR 5440	Dual Enrollment	AR 5011	Admission of HS and Other Young Students	
BP 5450	Field Trips	BP 4300	Field Trips and Excursions	
AR 5450	Field Trips	AR 4300	Field Trips and Excursions	
BP 5460	Guest Speakers	BP 4700	Guest Speakers/Solicitation in the Classroom	Created this BP to accommodate current SMC language
AR 5460	Guest Speakers	AR 4700	Guest Speakers/Solicitation in the Classroom	Created this AR to accommodate current SMC language
ARTICLE 5500: ACADEMIC CALENDAR				
BP 5510	Academic Year	BP 4010	Academic Calendar	
BP 5520	Course Time Patterns	BP 4010	Academic Calendar	Unique to SMC
AR 5520	Course Time Patterns	AR 4010	Academic Calendar	Unique to SMC
BP 5530	Religious Holidays	BP 4010	Academic Calendar	Unique to SMC
AR 5530	Religious Holidays	AR 4010	Academic Calendar	Unique to SMC
BP 5540	Flexible Calendar	BP 4010	Academic Calendar	Unique to SMC
AR 5540	Final Examinations	AR 4010	Academic Calendar	Unique to SMC
BP 5550	Final Examinations	BP 4010	Academic Calendar	Unique to SMC

ARTICLE 6100: FINANCIAL MANAGEMENT				
BP 6110	District Budget Development	BP 6200	Budget Preparation	
BP 6111	District Budget Administration	BP 6250	Budget Management	
BP 6112	Student Government Funds	BP 6300	Fiscal Management	Also see BP/AR 5420 AS Finance
BP 6113	Revolving Cash	BP 6300	Fiscal Management	
BP 6114	Audit	BP 6400	Financial Audits	
BP 6115	Investment Policy	BP 6320	Investments	
BP 6116	Debt Issuance	BP 6300	Fiscal Management	
BP 6117	Reporting Fraud, Waste or Abuse	BP 7700	Whistleblower Protection	
BP 6120	Statement Costs for Board of Trustees Candidates	BP 2100	Board Elections	Unique to SMC
ARTICLE 6200: BUSINESS OPERATIONS				
BP 6210	Organizational Memberships	BP 3150	Organizational Memberships	Unique to SMC <i>Created a BP to address current SMC policy language</i>
BP 6215	Insurance Coverage	BP 6540	Insurance	
BP 6220	Equipment Inventory	BP 6535	Use of District Equipment	Unique to SMC <i>Created a BP to address current SMC policy language</i>
BP 6221	Facility and Equipment Preservation	BP 6520	Security for District Property	
BP 6222	Replacement of Equipment	BP 6535	Use of District Equipment	Unique to SMC <i>Created a BP to address current SMC policy language</i>
BP 6223	Personal Use of District Property	BP 7371	Personal Use of District Resources	Also see AR 7371 and AR 6535 Use of District Equip.
BP 6224	Emergency Repairs to District Property	BP 6520	Security for District Property	Unique to SMC
BP 6225	Disposal of District Property	BP 6550	Disposal of Property	

BP 6230	Claims and Actions Against the District	BP 3810	Claims Against the District	
BP 6231	Action on Claims Against the District	BP 3810	Claims Against the District	
BP 6235	Travel, Meetings and Conferences	BP 7400	Travel – Employees	
BP 6236	Mileage Reimbursement	BP 7400	Travel – Employees	
BP 6240	Fees	BP 5030	Fees	
BP 6245	Grants	BP 3280	Grants	
BP 6250	Contracts for Materials and Services	BP 6330	Purchasing	
BP 6255	Delegation to Enter Into and Amend Contracts	BP 6100	Delegation of Authority, Business & Fiscal Affairs	Also see BP/AR 6340 Bids and Contracts
BP 6260	Business Diversity	BP 6340	Bids and Contracts	Unique to SMC
BP 6265	Food Services	BP 6905	Food Services	Unique to SMC Created a BP to address current SMC policy language
BP 6270	Bookstore	BP 6900	Bookstore	
ARTICLE 6300: FACILITIES				
BP 6310	Control and Assignment of Facilities	BP 6700	Civic Center and Other Facilities Use	Unique to SMC – Placed language in new AR 6700
BP 6311	Use of College Facilities or Grounds	BP 6700	Civic Center and Other Facilities Use	
BP 6321	Definition of Functions	BP 6600	Capital Construction	Unique to SMC
BP 6330	Facility Planning and Acquisition	BP 6600	Capital Construction	
BP 6335	Facility Modification and New Construction	BP 6600	Capital Construction	
BP 6340	Selection of Architects	BP 6340	Bids and Contracts	
BP 6350	Naming of College Facilities – Recognition	BP 6620	Naming of College Facilities – Recognition	
BP 6360	Adoption and Use of Guidelines for Implementation of the California Environmental Quality Act (CEQA)	BP 6960	Sustainability/ Environmental Responsibility	Created a BP to address current SMC policy language

ARTICLE 6400: MAINTENANCE AND OPERATIONS				
BP 6410	District-Wide Preventative Maintenance Program	BP 6520	Security for District Property	Unique to SMC
BP 6411	Scheduled Maintenance Program	BP 6520	Security for District Property	Unique to SMC
BP 6420	Operations	BP 6520	Security for District Property	Unique to SMC
BP 6425	Grounds	BP 6520	Security for District Property	Unique to SMC
BP 6430	Asbestos Abatement	BP 6520	Security for District Property	Unique to SMC