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SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING
WEDNESDAY, JULY 6, 2005

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:30 p.m. – Closed Session
Business Building Room 111

7:00 p.m. - Public Meeting
Board Room
Business Building Room 117

*The complete agenda may be accessed on the
Santa Monica College website:*
<http://www.smc.edu/admin/trustees/meetings/>

PUBLIC PARTICIPATION ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

- I. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on **Wednesday**, July 6, 2005.

5:30 p.m. – Closed Session
7:00 p.m. – Public Meeting

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

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| I. ORGANIZATIONAL FUNCTIONS | |
| A Call to Order | 1 |
| B Roll Call | |
| II. CLOSED SESSION (Scheduled for 5:30 p.m.) | |
| • Collective Bargaining, pursuant to Government Code Section 54957.6 | |
| • Personnel: Related to Employment of Superintendent/President pursuant to Government Code Section 54957 | |
| III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued) | |
| C Pledge of Allegiance | |
| #1 Approval of Minutes: June 6, 2005
June 20, 2005 | |
| IV. SUPERINTENDENT'S REPORT | |
| • Management Association Update/Classified Staff Recognition Award | |
| • Enrollment Update | |
| • Budget Update | |
| V. ACADEMIC SENATE REPORT | |
| VI. CLASSIFIED SENATE REPORT | |
| VII. COMMUNICATIONS OR PUBLIC COMMENTS | |
| VIII. CONSENT AGENDA (All items considered in one motion unless pulled for discussion or questions) | |
| <u>Annual Recommendations</u> | |
| #2 Annual Contracts and Consultants | |
| A Academic and Student Affairs | 3 |
| B Organizational Memberships, 2005-2006 | 3 |

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XII. **BOARD REPORTS AND COMMENTS**

XIII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, August 1, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

July 6, 2005

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALL

Carole Currey, Chair
Dr. Nancy Greenstein, Vice-Chair
Dr. Susan Aminoff
Dr. Dorothy Ehrhart-Morrison
Dr. Margaret Quiñones
Rob Rader
Herbert Roney
Belinda Phillips, Student Trustee

II. CLOSED SESSION

- Collective Bargaining
pursuant to Government Code Section 54957.6
- Personnel: Related to Employment of Superintendent/President
pursuant to Government Code Section 54957

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONSC. PLEDGE OF ALLEGIANCE – Herbert Roney**RECOMMENDATION NO. I APPROVAL OF MINUTES**

It is recommended that the minutes from the following meetings of the Santa Monica Community College District Board of Trustees be approved:

June 6, 2005 (Regular Meeting)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

June 20, 2005(Special Meeting)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ACTION July 6, 2005
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CONSENT AGENDA

It is recommended that the Board of Trustees take the action requested on Consent Agenda Recommendations #2-#17.

Recommendations pulled for separate action:

Action on Consent Agenda

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 2 ANNUAL CONTRACTS AND CONSULTANTS

2-A ACADEMIC AND STUDENT AFFAIRS

Requested Action: Approval

Gregory F. Barattini, International Marketing Consultant	Advertising campaign to promote Santa Monica College for international student enrollment/recruitment	\$3,000 per month, plus expenses (replaces Board action of 6/6/05)	2005-06 District Budget/International Students
Davidson and Choy Publicity	Public relations and arts media outreach services related to the Performing Arts Center project. Comment: Davidson and Choy Publicity has extensive experience in promoting arts entertainment including print, internet, radio and television media.	\$1,000 per month, plus reimbursement of actual and necessary expenses	2005-2006 Budget/Madison Theater

2-B ORGANIZATIONAL MEMBERSHIPS, 2005-06

District-Wide Organizations

- American Association of Collegiate Registrars and Admissions Officers (AACRAO)
- California Association of Institutional Research
- California Community College Registrars and Admissions Officers (CACCRAO)
- California Space Authority
- International Society for the Performing Arts Foundation
- National Orientation Director's Association (NODA)
- Vernon Chamber of Commerce

Comment: These are additional organizational memberships for 2005-06.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

3-A PLANETARIUM LECTURES – SUMMER AND FALL, 2005

Jose Borrero The Great Tsunami and Us	July 29, 2005.	\$120.00
Todd & Robin Mason The Journey to Palomar	September 30, 2005	\$120.00
Sarah Gallagher Galactic Train Wrecks	October 28, 2005	\$120.00
Richard Zurek The Next Mission to Mars!	November 18, 2005	\$120.00

Funding Source: Fees will be covered by tickets sales.

3-B WORK STUDY AGREEMENT

Provider:	CSUN UCLA
Service Fees:	CSUN 45% of the students' salary paid by SMC UCLA 50 percent + share of Workers Comp; Unemployment and Medicare; and 5 percent administrative fees paid by SMC
Term of Contract:	July 1, 2005 through June 30, 2006
Funding Source:	2005-2006 Budget/Academic Affairs (District's share)
Service:	The District pays the percentage of the students' wages as indicated. Tutors may work in English, Social Science, Math, Modern Language or Science fields.
Comments:	This renewal agreement allows university work-study students to be placed at Santa Monica College.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS (continued)

3-C CONSULTANTS FOR HUMAN RESOURCES

Ken Cloke <i>dba Center for Dispute Resolution</i>	For facilitation services related to negotiations and other personnel matters Comment: This increase is necessary for additional meetings held during 2004-05.	Increase of \$9,000, for an amended amount not to exceed \$20,000. (\$2,000 per day plus expenses)	2004-2005 District Budget/Human Resources
Robert Steinberg	For mediation services related to arbitration, mediation and hearings related to faculty grievances	\$850 per day for an amount not to exceed \$3,000	2004-2005 District Budget/Human Resources
Westfield Investigations	To conduct background investigations for Community College Police Officer candidates and prepare written evaluations for each candidate. Comment: This increase is needed to cover the costs of additional background investigations.	Increase of \$1,500 for an amended amount not to exceed \$4,500 (\$560 per candidate)	2004-2005 District Budget/Human Resources

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 4 **NEW COURSES**

Requested Action: Approval

New Courses

- ASL 01: American Sign Language
- COSM 64: Salon Management
- CS 23: Expert Systems and Chatbots
- CS 41: Linux Workstation Administration
- ET 20: Visual Development
- ET24B: 3D Character Animation
- ET 31A: Digital Video Fundamentals
- ET 32: Digital Compositing
- ET 39: Web Design Project
- ET 47: Digital Audio for Games
- ET 59: Motion Graphics II
- ET 60: Post Production Project
- ET 63: Digital Tracking and Integration
- ET 65: Digital Effects II
- ET 80: Digital Effects Project
- GR DES 18: Introduction to Design Application
- GR DES 35: Drawing for Graphic Design

Certificate

Department Certificate of Completion: Salon Business Certificate

Comment: The courses above have been approved by the appropriate departments, appropriate administrators, the Academic Senate Joint Curriculum Committee and the Academic Senate, and were presented to the District Planning and Advisory Council.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

		<u>EFFECTIVE DATE</u>
<u>ELECTIONS</u>		
<u>ADMINISTRATIVE</u>		
Furuyama, Ron	Project Manager, Dual Enrollment (renewal/categorical position/50%)	07/01/05 – 06/30/06
Hylar, Maral	Project Manager, Dual Enrollment (renewal/categorical position/50%)	07/01/05 – 06/30/06
<u>CONTRACT</u>		
Shapiro, Elisha	Instructor, English/Basic Skills	08/23/05
Thiercof, Holly	Instructor, Nursing	08/23/05

TEMPORARY HOURLY FACULTY

(List on file in the Office of Humans Resources - Academic)

LEAVE OF ABSENCE WITH PAY

REDUCTION IN ASSIGNMENT

Bland, James	Instructor, Life Sciences	08/23/05 - 06/13/06
Comment:	Mr. Bland has requested a reduction of his assignment to 60% for the 2005-06 academic year.	

SEPARATIONS

RETIREMENT

Jones, Lillian	Instructor, Social Science	07/31/05
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The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – ESTABLISH POSITIONS

Requested Action: Approval/Ratification

Position	Department	FTE
Network Systems Manager	Network Services	1.0 FTE
Systems Administrator	Network Services	1.0 FTE
Athletic Trainer II	Athletics	0.5 FTE
Personnel Specialist I	Human Resources	1.0 FTE
Accountant (2 positions)	Fiscal Services	1.0 FTE (each)
Accounting Specialist II	Fiscal Services	1.0 FTE
Pipe Fitter-Sprinkler Systems	Facilities	1.0 FTE
Groundskeeper (2 positions)	Facilities	1.0 FTE (each)
Lead Custodian (NS-II)	Facilities	1.0 FTE
Custodian (6 positions, NS-II)	Facilities	1.0 FTE (each)
Building Repair Worker	Facilities	1.0 FTE
Painter	Facilities	1.0 FTE
Administrative Assistant II	Facilities Planning	1.0 FTE
Instructional Assistant—English (3 half-time positions)	English Department	0.46 FTE (each) [11-month positions]
Instructional Assistant—Math	Math Department	0.46 FTE [11-month position]
Cosmetology Lab Assistant (half-time position)	Cosmetology Department	0.46 FTE [11-month position]
Entertainment Services Manager	Academy of Entertainment and Technology	1.0 FTE
Admissions and Records Clerk I	Emeritus College	0.5 FTE
Department Secretary I	Academic Senate	Increase from 15 to 20 hours per week (0.5 FTE)

Comment: The recommended classified positions are the result of the District process which is initiated by department requests. The list of requested positions is reviewed and prioritized by senior administrative staff and submitted for Board approval. Upon approval, the Personnel Commission will continue the process to fill the positions. These are existing classifications and the positions are included in the 2005-06 tentative budget.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL – REGULAR**

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS

PROBATIONARY

Becerra, Cesar	Community College Police Officer Trainee, Coll Police	07/05/05
Carter, Jermaine	Custodian/NS-II, Operations	06/20/05
Echeverria, Alberto	Community College Police Officer Trainee, Coll Police	07/05/05
Hearn, Steve	Community College Police Officer Trainee, Coll Police	06/27/05
Kinney, Janine	Personnel Specialist I, Human Resources	06/20/05
Ruetz, Russell	Community College Police Officer Trainee, Coll Police	06/27/05

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Goodrich, Marilyn		07/01/05 - 06/30/06
Fr:	Administrative Asst. I, Student Judicial Affairs, 12 mos, 40 hrs	
To:	Administrative Asst. I, Student Judicial Affairs, 12 mos, 32 hrs	

CHANGE IN WORKSHIFT/PERMANENT

Dhruv, Chandra		07/01/05
Fr:	Cash Receipts Coordinator/NS-I, Station C, 12 mos, 40 hrs	
To:	Cash Receipts Coordinator/Day, Station C, 12 mos, 40 hrs	

Martin, Samuel		07/01/05
Fr:	Custodian/Day, Operations, 12 mos, 40 hrs	
To:	Custodian/NS-I, Operations, 12 mos, 40 hrs	

Quinn, Alvin		07/01/05
Fr:	Custodian/Day, Operations, 12 mos, 40 hrs	
To:	Custodian/NS-I, Operations, 12 mos, 40 hrs	

WORKING OUT OF CLASSIFICATION (Additional responsibilities)

Bowen, Michelle, Personnel Specialist I, Personnel Commission	+5%	07/01/05 - 11/07/05
Cole, Gina, Department Secretary I, Community Relations	+15%	07/01/05 - 12/31/05
Dammer, Robert, Technology Projects Mgr, Network Svcs	+7.5%	07/01/05 - 12/31/05
Graupman, Joyce, Personnel Specialist I, Personnel Commission	+5%	07/01/05 - 11/07/05
Looney, Brant, Systems Administrator, AET	+5%	07/01/05 - 12/31/05
Martin, Raymond, Telecom Tech II, Telecom	+10%	07/01/05 - 12/31/05
Moss, Lisa, Department Secretary II, Personnel Commission	+5%	07/01/05 - 11/07/05
Rojas, Anna, Administrative Assistant I, Library	+5%	07/01/05 - 11/07/05
Rojas, Dan, Network Computer Analyst, Network Services	+5%	07/01/05 - 12/31/05
Wu, Frank, Database Administrator, Info Mgmt	+7.5%	07/01/05 - 12/31/05

ADVANCED STEP PLACEMENT

(The employee listed has met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Franco, Sandra, Admiss & Rec Clk I, A & R	Step C	05/09/05
Garcia, Renay, Admiss & Rec Clk I, A & R	Step C	05/09/05

LEAVE OF ABSENCE WITH DIFFERENCE INPAY

MILITARY

Carter, Thomas, Events Technician, Campus Events	07/01/05 - 06/30/06
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SEPARATIONS

39 MONTH RE-EMPLOYMENT LIST

Tyson, Carmela	Accountant	06/27/05
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DISMISSAL

Walter, Craig	Parking Security Officer, Col Police	07/08/04
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RETIREMENT

Oliver, Odis	Custodian, Operations	07/16/05
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The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – LIMITED TERM

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

PROVISIONAL

Acquista, Andrew, Accompanist Percussion, KDR	06/20/05 - 06/30/05
Berens, Trevor, Accompanist Dance, KDR	06/20/05 - 06/30/05
Bofird, Pat, Accompanist Dance, KDR	06/20/05 - 06/30/05
Cooper, Joyce, Accompanist Dance, KDR	06/20/05 - 06/30/05
Emata, Myrna, Accompanist Dance, KDR	06/20/05 - 06/30/05
Gothold, Julia, Administrative Assistant II, Madison Theatre	05/02/05 - 06/30/05
Hedderich, Joe, Accompanist Dance, KDR	06/20/05 - 06/30/05
Parker, Khalif, Registration Clerk, Financial Aid	06/08/05 - 06/30/05
Semple, Katherine, Accompanist Dance, KDR	06/20/05 - 06/30/05
Tanji, Mona, Sign Language Interpreter III, DSC	01/03/05 - 06/30/05
Toomy, Kathy, Instructional Assistant, ESL	06/27/05 - 06/30/05
Walker, Fred, Accompanist Percussion, KDR	06/20/05 - 06/30/05
Warnecke, Janet, Sign Language Interpreter I, DSC	01/03/05 - 06/30/05
Watkins, Deanna, Accompanist Dance, KDR	06/20/05 - 06/30/05

LIMITED TERM

Ellison, Monti, Accompanist Percussion, KDR	06/20/05 - 06/30/05
Fusillo, Angela, Administrative Assistant I, Emeritus	06/14/05 - 06/30/05
Ostorga, Debbie, Counseling Aide, Student Life	01/03/05 - 06/23/05
Reed, Jeffery, Accompanist Percussion, KDR	06/20/05 - 06/30/05
Tseng, Roberta, Counseling Aide, Counseling	05/23/05 - 06/30/05

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 **CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS	1
\$7.00/hr	
College Student Assistant	19
\$7.00/hr	
College Work-Study Student Assistant	1
\$7.00/hr	

SPECIAL SERVICES

Art Model	53
\$14.00/hr	
Community Services Specialist I	61
\$27.40/hr	
Community Services Specialist II	47
\$38.00/hr	
Recreation Director I	6
\$8.12/hr	
Recreation Director II	4
\$10.59/hr	
Tutorial Aide	2
\$10.50/hr	
Volunteers	1

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: FACILITIES & FISCAL

RECOMMENDATION NO. 10 FACILITIES

Requested Action: Approval/Ratification

10-A CHANGE ORDER NO. 8 – RENOVATION OF WEST BUILDING, BUNDY CAMPUS

Change Order No. 8 BERNARDS BROTHERS CONSTRUCTION COMPANY. on the Renovation Of West Building, Bundy Campus project in the amount of \$88,344.

Original Contract Amount	\$ 14,985,000
Change Order No. 1	6,900
Change Order No. 2	297,479
Change Order No. 3	47,659
Change Order No. 4	137,389
Change Order No. 5	19,868
Change Order No. 6	20,523
Change Order No. 7	31,960
Change Order No. 8	<u>88,344</u>
Revised Contract Amount	\$15,635,122
Original Contract Time	240 days
Time Extension Change Order #4	<u>46 days</u>
Current Revised Contract Time	286 days

Funding Source: Measure U

Comment: Change Order No. 8 provides for seismic attachments, a new hydraulic elevator pump, and fire blocking material at the perimeter of the building between floors to comply with current code.

10-B CHANGE ORDER NO. 2 – SITE IMPROVEMENTS AT BUNDY CAMPUS – PHASE 3

Change Order No. 2 BERNARDS BROTHERS CONSTRUCTION COMPANY. on the Site Improvements at Bundy Campus – Phase 3 project in the amount of \$157,222.

Original Contract Amount	\$ 1,659,000
Change Order No. 1	22,104
Change Order No. 2	<u>157,222</u>
Revised Contract Amount	\$1,838,326
Original Contract Time	90 days
Current Revised Contract Time	90 days

Funding Source: Measure U

Comment: Change Order No. 2 provides for remediation of saturated soil due to severe and heavy rain fall as recommended by the soils engineer.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 **FACILITIES** *(continued)*

10-C REDUCTION IN RETENTION AMOUNT – RENOVATION OF WEST BUILDING, BUNDY CAMPUS

Reduce the retention amount held from BERNARDS BROS. INC. for the Renovation of West Building, Bundy Campus project from 10% to 5% of the contract amount.

Funding Source: Measure U

Comment: The public contract code gives the District the option of reducing the retention amount held from the contractor when the project is substantially completed.

10-D AGREEMENT FOR CIVIL ENGINEERING SERVICES – BUNDY CAMPUS ROADWAY

Agreement with INCLEDON KIRK ENGINEERS for civil engineering services related to the design of an entry roadway to the Bundy Campus site for an amount not to exceed \$10,000 plus reimbursable expenses.

Funding Source: Measure U

Comment: This agreement provides engineering services and a topographic survey of the area of Donald Douglas Loop South and Airport Avenue at the Santa Monica Airport in preparation of a design for an access roadway from the Bundy site to Airport Avenue. The District is working cooperatively with the City of Santa Monica to plan this access route.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 **FACILITIES** *(continued)*

10-E CHANGE ORDER NO. 3 & NO. 4 – NEW MUSIC COMPLEX & PERFORMING ARTS CENTER

Change Order No. 3 – FTR INTERNATIONAL, Inc. on the New Music Complex & Performing Arts Center in the amount of \$3,492

Change Order No. 4 in the amount of \$17,654

Original Contract Amount	\$30,780,000
Change Order No. 1	15,360
Change Order No. 2	4,174
Change Order No. 3	3,492
Change Order No. 4	<u>17,654</u>
Revised Contract Amount	\$30,820,680
Original Contract Time	670 days
Current Revised Contract Time	670 days

Funding Source: Measure U, Measure S

Comment: Change Order No. 3 provides for demolition and removal of an existing unforeseen concrete corbel on the south wall of the Rehearsal Hall.

Change Order No. 4 provides for the extension of the new storm drain system to tie into existing roof drains, labor and materials to combine 3 spread footings into a single mat footing, and the removal of an unforeseen concrete obstruction adjacent to the existing building.

10-F AMENDMENT – CPI INCREASE ON ANNUAL LEASE

Increase the monthly lease with the CITY OF SANTA MONICA for the following facility to reflect the annual CPI increase of 4.8%:

<u>Facility</u>	<u>Increase</u>	<u>New Amount</u>	<u>Effective Date</u>
Airport Campus	\$878.60	\$19,182.67	July 1, 2005

Comment: The annual CPI increase is included in the agreement with the City. This facility is 26,549 square feet.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 **FACILITIES** *(continued)*

10-G QUARTERLY POOL PAYMENTS UNDER JOINT USE OF FACILITIES AGREEMENT

Quarterly payments to the CITY OF SANTA MONICA for the District’s share of maintenance and operation costs of the pool under the terms of the Joint Use of Facilities Agreement:

October 1, 2004 – December 31, 2004	\$56,393.60
January 1, 2005 – March 31, 2005	<u>\$66,244.71</u>
Total	\$122,638.31

Funding Source: 2004-2005 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share based on the number of hours the College uses the pool compared to the total hours of pool use by all parties.

10-H PAYMENT OF SOFTWARE LICENSE FEE FOR FACILITIES UTILIZATION & SPACE INVENTORY PROGRAM

Payment to FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES in the amount of \$4,709.93 for the annual Facilities Utilization & Space Inventory Options Net (FUSION) program license fee.

Funding Source: 2005-2006 Capital Outlay Fund

Comment: FUSION is used for the mandated submission of District space inventories, capital plans, project tracking and reporting and facility condition assessment information required by the Chancellor’s Office. The fee is calculated as \$0.008 per assignable square foot and is based on each district’s most recent (2004-05) space inventory.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS

Requested Action: Approval/Ratification

11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period of May 26, 2005-June 17, 2005

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	13,900
3000	Benefits	0
4000	Supplies	19,659
5000	Contract Svcs/Operating Exp	-84,159
6000	Sites/Bldgs/Equipment	50,600
7000	Student Payments	0
Net Total:		0

11-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period of May 26, 2005-June 17, 2005

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-8,607
2000	Classified/Student Salaries	-86,933
3000	Benefits	-137,730
4000	Supplies	95,012
5000	Contract Svcs/Operating Exp	25,655
6000	Sites/Bldgs/Equipment	105,796
7000	Student Payments	6,807
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 **BUDGET AUGMENTATION FOR RESTRICTED GENERAL FUND**

Requested Action: Approval/Ratification

12-A BOARD FINANCIAL ASSISTANCE PROGRAM (BFAP)

Granting Agency: State of California
 Appropriated Funding: \$579,556
 Matching Funds: not applicable
 Performance Period: July 1, 2003 – September 30, 2004
 Summary: The District was allowed to spend funds in 2004-05 due to delay in 2003-04 funding and such was omitted when the budget was adopted.

Budget Augmentation:

Income:	
8000 State Income	\$579,556
Expenditures:	
1000 Academic Salaries	\$54,008
2000 Non-Academic	\$61,114
3000 Employee Benefits	\$16,469
4000 Supplies	\$5,085
5000 Contract Services	\$290,292
6000 Equip/Capital Outlay	\$152,588

12-B PARKING FEES

Granting Agency: Not applicable
 Appropriated Funding: \$155,413
 Matching Funds: not applicable
 Performance Period: July 1, 2004 – June 30, 2005
 Summary: An increase in the sale of parking permits resulted in additional parking income. Parking fees are used to make COP payments on the parking structures.

Budget Augmentation:

Income:	
8000 Parking	\$155,413
Expenditures:	
6000 Equip/Capital Outlay	\$155,413

BOARD OF TRUSTEES Santa Monica Community College District	Action July 6, 2005
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 **BUDGET AUGMENTATION FOR RESTRICTED GENERAL FUND**

12-C DISABLED STUDENT PROGRAM & SERVICES (DSP&S)

Granting Agency:	State of California	
Appropriated Funding:	\$190,508	
Matching Funds:	not applicable	
Performance Period:	July 1, 2004 – June 30, 2005	
Summary	The District received an additional DSP&S allocation from the Chancellor’s Office	
Budget Augmentation:	Income:	
	8000 State Income	\$190,508
	Expenditures:	
	1000 Academic Salaries	\$140,508
	2000 Non-Academic	\$50,000

12-D BLOCK GRANT

Granting Agency:	State of California	
Appropriated Funding:	\$266	
Matching Funds:	not applicable	
Performance Period:	July 1, 2004 – June 30, 2005	
Summary	The District received an additional Block Grant allocation from the Chancellor’s Office	
Budget Augmentation:	Income:	
	8000 State Income	\$266
	Expenditures:	
	6000 Equip/Capital Outlay	\$266

12-E EVEN START

Granting Agency:	State of California	
Appropriated Funding:	\$4,500	
Matching Funds:	not applicable	
Performance Period:	July 1, 2004 – June 30, 2005	
Summary	The District received an additional allocation from the California Department of Education for instruction and general supplies	
Budget Augmentation:	Income:	
	8000 State Income	\$4,500
	Expenditures:	
	4000 Supplies	\$4,500

Comment: The new Los Angeles County Office of Education PeopleSoft system requires budget adjustments for the restricted fund income and expenses when it exceeds the amount in the Adopted Budget.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 **COMMERCIAL WARRANT REGISTER**

Requested Action: Approval/Ratification

May 1 – May 31, 2005 1578 – 1618 \$8,267,590.13

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 **PAYROLL WARRANT REGISTER**

Requested Action: Approval/Ratification

May 1 – May 31, 2005 CIJ – C2K \$6,933,949.28

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 15 **AUXILIARY PAYMENTS & PURCHASE ORDERS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

	Payments	Purchase Orders
May 1 – May 31, 2005	\$698,352	\$8,823

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 16 **DIRECT PAYMENTS**

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

May 1 – May 31, 2005 D001176 – D001344 \$1,925,657.79

BOARD OF TRUSTEES Santa Monica Community College District	Action July 6, 2005
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PURCHASING

Requested Action: Approval/Ratification

17-A AWARD OF PURCHASE ORDERS

Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists on file in the Purchasing Department

May 1 – May 31, 2005 \$730,370.95

17-B PARTICIPATION IN PURCHASE AGREEMENTS

Authorize the use of the following purchase agreements and the award of purchase orders:

- I. State of California Department of General Services' California Multiple Awards Schedule (CMAS) contract #3-04-00-0248 6A with NEC United Solutions, Inc. for computer server maintenance service for MIS and the Library.

Authorize the award of a purchase order to NEC United Solutions, Inc. for the annual CISCO Smartnet server maintenance for MIS and Library servers in an amount not to exceed \$116,000.

Funding Source: 2005-2006 Network Services Budget

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PURCHASING *(continued)*

17-C RESOLUTION DESIGNATION OF SOLE SOURCE FOR DATABASE/INTERNET MANAGEMENT SYSTEM LICENSE RENEWAL AND MAINTENANCE/SUPPORT

WHEREAS, the Governing Board recognizes that California Public Contract Code Section 20651 requires competitive bidding in designated circumstances before awarding a contract; and,

WHEREAS, the Governing Board finds that it needs a unique produce or services and only one source will meet the needs of the District; and,

WHEREAS, the Governing Board had cautiously exercised due diligence in determining that the product or services, same or equal, is not available from any other source; and,

WHEREAS, the Governing Board understands that awarding a contract without competitive bidding as otherwise required may result in legal and financial risk should there be a source, same or equal, for the product or services;

THEREFORE BE IT RESOLVED, that a contract is approved by unanimous action of the Governing Board as follows:

Supplier or Contractor Name:	Oracle Corporation
Description of the Product or Services:	Oracle Maintenance & Support
Amount:	Not to exceed \$160,000

Funding Source: 2005-2006 Information Management Budget

Comment: The District has a multi-year site license agreement with Oracle. No third party can provide the annual site license renewal and maintenance/support for the Oracle system.

17-D AWARD OF CONTRACT – COIN/DEBIT CARD COPIERS AND PRINT SERVERS

Award a contract to QUALITY COPY INC. for coin and/or debit card copier machines and computer Pay-for-Print service at the Bundy campus for the period of July 15, 2005 through July 14, 2008 with two additional one-year options. Quality Copy Inc. will pay a nominal commission to the District.

Comment: Proposals were solicited through a Request for Proposals process through advertisement and a general mailing. This contract provides on-site services requested by students.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 6, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18 2005-2006 SABBATICALS

It is recommended that the Board of Trustees approve one-semester sabbaticals for the following full-time faculty for 2005-2006:

- Marilyn Adler, Health Science (Spring 2006): The scope of Professor Adler's leave includes professional development and formal study at the Clayton College of Natural Health. Professor Adler will pursue a Natural Wellness Certificate and develop a course that explores Alternative Health Modalities among Diverse Populations.
- Jan Austin, Earth Sciences (Spring 2006): Professor Austin proposes a program of research with the intent of developing a paper for possible publication in the Journal of Human Evolution or others. She will also convert several lab courses and develop a lecture series for Anthropology 9.
- Suzanne Borgehei, History (Spring 2006): Professor Borgehei proposes a program of independent research and field study. She will use material gathered during travel to the Midwest, Northeast and Lower South regions of the United States to revise several history classes and her class syllabi and create visual materials to illustrate lectures.
- Suellen Gauld, Earth Science (Fall 2005): Professor Gauld will engage in research and field study at a prehistoric site in Turkey called Domuztepe and use this research to prepare two research papers. She will also participate in a symposium on skull modifications and mortuary practices at the Annual Conference of the Association of European Archaeologists.
- Christine Holmgren, Philosophy (Spring 2006): Professor Holmgren will enroll in classes at several colleges and universities in Boulder, Colorado including the University of Colorado's Peace and Conflict Studies program and the Shambhala School of Buddhist Studies. She will use these studies to enhance the curriculum of the new Philosophy course, "Nonviolent Resistance: A Historical and Philosophical Examination."
- Anne Marie Karlsen, Art (Fall 2005): Professor Karlsen has been awarded an Artist in Residence Fellowship at the Salzburg Kunstlerhaus in Salzburg, Austria. During the Fellowship, she will establish connections with artists and art professionals affiliated with the Kunstlerhouse and other art institutions in Austria. She will also create 15 artworks while in residence.
- Lesley Kawaguchi, History (Spring 2006): Through professional development and field study, Professor Kawaguchi proposes to gather historical materials that document the existence of and changes in ethnic and racial communities in the Los Angeles Area. She will incorporate the materials she documents in several History courses.

- Peter Morse, Physical Sciences (Fall 2005): Professor Morse proposes to revamp the conceptual physics program through partnerships with SMC's Education Department and teacher training programs at local four-year institutions; change the pedagogy of the conceptual physics course to better meet the needs of students, especially those who are future teachers; and develop physical resources and mentoring services for part-time instructors teaching in the program.

Comment: The Joint Academic Senate Sabbaticals/Fellowships Committee is recommending that the Board of Trustees approve the sabbaticals listed above. The collective bargaining contract with the Faculty Association requires the District to fund the equivalent of eight semesters of sabbaticals each academic year.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 6, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19 **RE-APPOINTMENTS TO CITIZENS' BOND OVERSIGHT COMMITTEE**

It is recommended that the Board of Trustees approve the re-appointment of six members to the Citizen's Bond Oversight Committee.

Re-appointment of members for two-year terms, 2005-2007:

- Veronica Lopez, SMC student*
- Dr. Eleanore Meyer, Local Business Community
- Linda Sullivan, Local Business Community
- Irma Vargas, Local Business Community
- Joe Weichman, SMC Alum
- Dr. Allen Weiss, Senior Citizens' Organization/Malibu resident

**The student member may serve for up to six months following graduation*

Comment: This action calls for the re-appointment of six members of the Citizens' Bond Oversight Committee whose terms expire in July, 2005. The bylaws of the Citizens' Bond Oversight Committee in compliance with Education Code Section 15282 states that the committee shall consist of a minimum of seven members representing (1) local business community, (2) senior citizen's organization, (3) taxpayers' organization, (4) student, (5) college advisory board or foundation. Currently, there are 14 members on the Committee.

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 6, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20 **RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED \$55,000,000 OF SANTA MONICA COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION BONDS, 2002 ELECTION, 2005 SERIES C AND ORDERING CERTAIN ACTIONS IN CONNECTION THEREWITH**

WHEREAS, the issuance of not to exceed \$160,000,000 aggregate principal amount of general obligation bonds (the "Authorization") of the Santa Monica Community College District (the "District"), County of Los Angeles (the "County"), State of California, was authorized at an election (the "Election") held in said District on March 5, 2002, the proceeds of which are to be used for the financing and refinancing of construction, equipping, furnishing and improvement of certain specified capital facilities of the District; and

WHEREAS, the Registrar-Recorder of the County has certified to the effect that the official canvass of returns for the Election reflected that more than fifty-five percent (55%) of the votes cast on the District's bond measure submitted to the voters at the Election (the "Measure") were cast in favor of the Measure, and such result has been entered in the minutes of this Board of Trustees (the "District Board"); and

WHEREAS, Section 15140 of the Education Code of the State of California authorizes the Board of Supervisors of the County (the "County Board") to borrow funds through the issuance of bonds in the name and on behalf of the District, pursuant to a resolution adopted by the District; and

WHEREAS, \$46,999,971.25 aggregate principal amount of general obligation bonds under the Authorization have heretofore been issued in two prior series of bonds by the County Board on behalf of the District; and

WHEREAS, it now appears to this District Board that financial market conditions are favorable for the issuance and sale of not to exceed \$55,000,000 in one or more series of bonds of the Authorization to be used for the financing of construction, equipping, furnishing and improvement of certain capital facilities and the refinancing of certain real property acquisition and improvements as permitted in the official Project List of the District approved at the Election; and

WHEREAS, this District Board hereby determines that such bonds should be offered at this time, in one or more series, and requests the County Board to offer such bonds for sale;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Santa Monica Community College District as follows:

Section 1. This District Board hereby determines that general obligation bonds of the District in the aggregate principal or issue amount of not to exceed \$55,000,000 (the "Bonds") be offered for sale, in one or more series, the proceeds of which are to be used for financing the construction, equipping, furnishing and improvement of certain capital facilities and the refinancing of certain real property acquisition and improvements of the District as permitted in the official Project List of the District approved at the Election.

Section 2. For the above purposes, this District Board hereby requests the County Board to issue the Bonds and to order such Bonds to be sold to RBC Dain Rauscher, Inc, as the Underwriter, at a negotiated sale in accordance with a Contract of Purchase to be prepared and entered into by and among the District, the County and the Underwriter in connection with the sale of the Bonds, substantially in the form submitted to and considered by this Board (the "Contract of Purchase"). The Bonds will be issued at a true interest cost not to exceed 8% per annum and shall not exceed 25 years in maturity from their date of issuance. The form of Contract of Purchase on file with the District Board is hereby approved and the Interim Superintendent/President of the District, its Vice President, Business & Administration or any designee of either thereof (each, an "Authorized Officer,"), and each of them is hereby authorized to execute the Contract of Purchase, with such changes therein, deletions therefrom and modifications thereto as such Authorized Officer may approve, such approval to be conclusively evidenced by the execution and delivery thereof. The District has instructed the Underwriter to establish the terms, series, interest structure and redemption provisions for the Bonds in order to take advantage of financial market conditions prevailing at the date of sale of the Bonds under the Contract of Purchase. Depending upon market conditions, the District may elect to purchase bond insurance to secure the payment of principal of and interest on or accreted value of the Bonds, or any portion thereof.

Section 3. The District Board hereby approves the use by the Underwriter of a Preliminary Official Statement relating to the Bonds, substantially in the form submitted to and considered by this District Board (the "Preliminary Official Statement") and following pricing, an Official Statement in connection with the sale of the Bonds (the "Official Statement"), in each case with such changes as may be approved by the Authorized Officer and such other officers of the District as may be authorized by the District Board are, and each of them acting alone hereby is, authorized to deliver copies of the Preliminary Official Statement and the Official Statement with such changes therein as such Authorized Officer shall approve, in his or her discretion, as being in the best interests of the District. Upon the approval of such changes by such Authorized Officer, the Preliminary Official Statement shall be "deemed final" as of its date except for the omission of certain information as provided in and pursuant to Rule 15c2-12 promulgated under the Securities Exchange Act of 1934, as amended (the "Rule"). The Authorized Officer is hereby authorized and directed to execute such Official Statement with such changes therein, deletions therefrom and modifications thereto as such Authorized Officer may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 4. The Bonds shall be issued in book-entry only form, to be lodged with The Depository Trust Company ("DTC") in New York, New York, which shall be the registered owner of the Bonds issued at the closing in the form of a single certificated Bond for each maturity within a series of the Bonds described in the Contract of Purchase. The Underwriter is directed to assist the District and the County in qualifying the Bonds for deposit with DTC.

Section 5. Unless the Treasurer and Tax Collector of the County (the "Treasurer") shall appoint a commercial bank as paying agent in connection with the closing of the Bonds, the Treasurer shall serve as Paying Agent for the Bonds, the first annual fees for which shall be paid from proceeds of the Bonds; subsequent annual fees shall be paid from ad valorem property tax levies within the District.

Section 6. The District Board hereby confirms the designation of RBC Dain Rauscher, Inc. as Underwriter and the law firm of Fulbright & Jaworski L.L.P., Los Angeles, California, as Bond Counsel to the District in connection with the authorization and issuance of the Bonds.

Section 7. The District hereby covenants that it shall not, directly or indirectly, use or permit the use of any proceeds of any of the Bonds, or of any of the property financed or refinanced with the proceeds of the Bonds, or other funds of the District, or take or omit to take any action that would cause the Bonds to be deemed "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). To that end, the District shall comply with all requirements of Section 148 of the Code and all regulations of the United States Department of the Treasury promulgated thereunder to the extent that such requirements are in effect and applicable to the Bonds.

Section 8. The District Board determines that all acts and conditions necessary to be performed by the District Board or to have been met precedent to and in the issuing and sale of the Bonds in order to make them the legal, valid and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and met, in regular and due form as required by law; and that no statutory or Constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.

Section 9. The form of Continuing Disclosure Undertaking on file with the District Board prepared in connection with the Bonds and to be dated the date of sale of the Bonds, for the benefit of the registered owners from time to time of the Bonds (the "Owners") is hereby approved and the District Board hereby authorizes the Authorized Officer to execute such Continuing Disclosure Undertaking with such changes therein as may be approved by the Authorized Officer. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of such Continuing Disclosure Undertaking in order to assist the Underwriter to comply with the requirements of the Rule. Any Owner may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the District to comply with its obligations under this Section; however, noncompliance with this Section shall not constitute a default under or cause the acceleration of the Bonds.

Section 10. Should the Authorized Officer, upon consultation and advice of the Underwriter, determine it is in the best interests of the District to obtain credit enhancement for the Bonds, including municipal bond insurance, to improve their marketability, the Authorized Officer is hereby authorized and directed to sign documents to secure such credit enhancement on such terms and subject to such conditions as may be established by the Authorized Officer, in agreements relating to such credit enhancement.

Section 11. The County Board is hereby requested to assist the District in the issuance and sale of the Bonds; in order to meet the requirements of law and the procedures of the County with respect to such a request, the Clerk of the District Board is hereby directed to lodge a certified copy of this Resolution with the Clerk of the County Board and with the Superintendent of Schools of the County promptly following adoption hereof, and the District represents and warrants to the County that annual administrative expenses associated with the Bonds at the time outstanding shall be the sole responsibility of the District and the District shall reimburse the County's costs and expenses incurred in connection with the issuance and sale of the Bonds. The Bonds are the general obligations of the District secured by tax levies and do not constitute an obligation of the County except as set forth in the resolution to be adopted by the County Board authorizing the issuance of the Bonds. The County will bear no responsibility for the acquisition, construction or installation of the project, or any part thereof.

Section 12. Officers of the District Board and District officials and staff, their authorized deputies and designees, are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to proceed with the issuance of the Bonds and otherwise carry out, give effect to and comply with the terms and intent of this Resolution. Such actions as may have heretofore been taken by such officers, officials and staff are hereby ratified, confirmed and approved.

Section 13. This Resolution shall take effect immediately upon its adoption.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 6, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21 **LONG RANGE MASTER PLAN PROCESS FOR THE BUNDY CAMPUS**

It is recommended that the Board of Trustees direct staff regarding site options for the continuation of the Long Range Master Plan process for the Bundy Campus at 3171 Bundy Drive. The process shall include campus workshops and input from the public.

Comment: The Board has previously approved the renovation of the existing four-story building on the Bundy campus into a community college facility and has also approved associated site improvements. The primary access to the site has historically been by means of a roadway east of the 3200 Airport Avenue Building that runs south from Airport Avenue. Both the City of Santa Monica and the College desire to move this roadway about 300 feet south (to the other side of the 3200 Building) to align with Donald Douglas Loop South.

The City may wish to impose limitations on the use of this new accessway, and has asked the College to provide information about the long-range plans for the campus in order to inform itself on the matter. A Board-initiated Long-Range Master Plan process for the Bundy campus is underway. Staff is recommending a preferred site option based on an assessment of educational need, community priorities, Airport Commission concerns related to traffic impacts on Airport operations, and Sunset Park and Mar Vista neighborhood concerns.

The recommended long-range site option provides for 689 parking spaces (current is 609 and the prior use was 550); the same building square footage as currently exists (approximately 96,000 square feet; the prior use included 200,000 square feet); a phased transition from a site that currently provides surplus parking for the College as a whole to a site that operates primarily as a stand-alone facility (similar to the Academy campus); a long-range monitoring program on the part of both the City and the College to provide for public comment and review; and limited restrictions on the accessway as determined from circulation studies.

As the immediate use of the site is critical to College programs and its financial stability, the site is opening this summer with pedestrian access only from Airport Avenue as approved by the City Council. Efforts are underway to provide interim arrangements for the Fall semester and to have permanent arrangements in place to coincide with the start of construction for Airport Park and the dislocation of the College Shuttle.

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 6, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22 CORSAIR FIELD RENOVATION

It is recommended that the Board of Trustees approve the following agreements related to the renovation of Corsair Field.

- A. Amendment to Agreement for Architectural Services
Amend the agreement with CALDWELL ARCHITECTS for architectural services associated with the Corsair Field Renovation project for an amount not to exceed 9% of the cost of construction plus reimbursable expenses.

Comment: This agreement provides for the planning, design and construction administration for the renovation of Corsair Field to include a new all purpose synthetic turf field for expanded college and community use. This amendment expands the scope of work for this project to include underground parking below the renovated field.

- B. Agreement for Environmental Consulting Services
Agreement with CHRISTOPHER A. JOSEPH & ASSOCIATES to prepare an Environmental Impact Report on the Corsair Field Renovation project for an amount not to exceed \$107,510 plus reimbursable expenses.

Comment: This agreement provides all necessary environmental consulting services in the preparation of an environmental impact report for the renovation of Corsair Field and related underground parking. This firm has participated in other major projects with the District.

- C. Agreement for Traffic Consulting Services
Agreement with KAKU ASSOCIATES for traffic consulting services related to the Corsair Field Renovation project for an amount not to exceed \$60,000 plus reimbursable expenses.

Comment: This agreement provides all necessary traffic consulting services in the preparation of a traffic study for the renovation of Corsair Field and related underground parking. This firm has participated in other major projects with the District.

Funding Source: Measure S, U

Comment: In January, the Board of Trustees approved a project to convert Corsair Field to an all-weather surface and to a configuration suitable for NCAA-regulation soccer play. Artificial surfaces provide significant increases in field availability; as a result, Corsair Field will provide field time for SMC women's soccer and about another 35 hours a week availability for community sports programs. The need to fast-track the project no longer exists, as the Airport Park project will be completed in the near future rather than be delayed to accommodate a College-proposed underground parking structure.

The College continues to experience the loss of about 270 parking spaces on the main campus, primarily from the effects of the Northridge earthquake and also from minor losses due to replacement building projects. Also, the College will experience new parking demands from the community use of Corsair Field. Already, community parking for use of the Santa Monica Swim Complex is currently insufficient when the College is in session. Also, the future Physical Education building renovation is intended to provide new community use facilities as well as improvements to College instructional facilities. The community use parking demand is estimated at about 120 parking spaces.

Providing parking under Corsair Field would relieve the community of these parking shortages. The underground parking potential for Corsair Field is estimated at about 525 parking spaces, providing a net increase of 135 new spaces to partially offset recent expansions of preferential parking.

This underground parking is anticipated to be primarily for public, faculty, and staff use, in order to reduce trip congestion, and would connect to Parking Structure C and the 17th Street parking courtyard. The project will also include streetscape improvements on 16th Street and Pearl Street.

A traffic circulation study will be prepared in order to guide the planning of this project. Also, the project will include a full Environmental Impact Review (EIR).

The project would require the temporary relocation of men's football and other field activities related to College physical education classes. The District has met with Santa Monica-Malibu Unified School District Superintendent John Deasy to propose College-funded capital improvements to the John Adams Middle School playing fields and to the Lincoln Middle School playing field in order to increase capacity and thereby provide a temporary replacement for College activities. Mr. Deasy has encouraged the further exploration of this proposal in order to understand its timing and scheduling effects. If things work out, the College and the SMMUSD could then form a Joint Powers Authority for the purpose of constructing field improvements at one or both of the middle schools.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 6, 2005

BOARD POLICY

RECOMMENDATION NO. 23 **SECOND READING AND APPROVAL -
REVISION TO BOARD POLICY SECTION 1411
STUDENT TRUSTEE RIGHTS AND
RESPONSIBILITIES**

It is recommended that the Board of Trustees conduct a second reading and approve proposed revisions to Board Policy sections 1411, Student Trustee Rights and Responsibilities, and 1412, Authorized Privileges.

BP 1411 Rights and Responsibilities

1. The Student Trustee shall serve a one-year term, commencing June 1st of each year. A person serving as Student Trustee is eligible to serve a second consecutive term, if elected, for a maximum of two one-year terms. A person who serves for less than one term as Student Trustee shall not be barred from being elected to a full term as Student Trustee.
2. The Student Trustee shall have the right and responsibility to attend all public meetings of the Board of Trustees, including those held during summer and winter sessions. The Student Trustee shall not have the right to attend closed sessions unless specifically invited by action of the Board of Trustees to attend closed sessions, but the Student Trustee may not attend closed sessions on personnel or collective bargaining matters.
3. The Student Trustee shall be entitled to mileage allowance for travel within the District to the same extent as regular members of the Board of Trustees for attendance at Board meetings. The Student Trustee is not entitled to the District's health benefit package.
4. The Student Trustee shall serve as a liaison between the Board of Trustees and the Associated Students Board of Directors. He/she shall attend meetings of the Associated Students Board of Directors as a non-voting member no less than once a month and provide a report to the Board of Trustees. He/she shall also report to the Associated Students Board of Directors on activities and issues concerning the Board of Trustees.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 6, 2005

BOARD POLICY

RECOMMENDATION NO. 24 **SECOND READING AND APPROVAL -
REVISION TO BOARD POLICY SECTION 1412,
STUDENT TRUSTEE AUTHORIZED PRIVILEGES**

It is recommended that the Board of Trustees conduct a second reading and approve a proposed revision to Board Policy Section 1412, Student Trustee, Authorized Privileges.

The Board of Trustees shall by May 15th of each year, as required by the Education Code, take action to authorize any of the following privileges for the Student Trustee for the coming year:

1. The Student Trustee may make and second motions.
2. The Student Trustee is entitled to an advisory vote which shall be cast before the rest of the Board of Trustees and be recorded as such in the official minutes.
3. The Student Trustee may receive compensation up to the amount prescribed by Education Code Section (see BP 1413). The term of compensation for the Student Trustee shall be from June through May.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 6, 2005

BOARD POLICY

RECOMMENDATION NO. 25 **SECOND READING AND APPROVAL -**
PROPOSED BOARD POLICY SECTION 2190 -
COPYRIGHT

It is recommended that the Board of Trustees conduct a second reading and approve a proposed Board Policy Section 2190, Copyright. The proposed Board Policy was developed by an ad hoc Academic Senate joint committee and approved by the Academic Senate. The policy is in compliance with state and federal laws.

BP 2190 Copyright

Santa Monica College requires that all college personnel and students adhere to the provisions of the United States Copyright Law (Title 17, United States Code) and amendments; the Technology, Education, and Copyright Harmonization (TEACH) Act of 2002; and the Digital Millennium Copyright Act of 1998. These laws apply to anyone at the College who wants to reproduce, alter, perform or post online works that are protected by copyright. Examples of these works include printed materials, sound recordings, video recordings, visual art, computer software, and multimedia.

The District shall inform and educate faculty and staff about their rights and responsibilities regarding the use of copyrighted materials.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ADJOURNMENT July 6, 2005
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ADJOURNMENT

The meeting will be adjourned in memory of **Ray Acevedo**, retired SMC counselor, and **Tom McGarvin**, retired SMC athletic director and basketball coach.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, August 1, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.