



Board Policy
Chapter 4 – Academic Affairs

BP 4260 PREREQUISITES, CO-REQUISITES, AND ADVISORIES

The Superintendent/President is authorized to establish prerequisites, co-requisites, and advisories on recommended preparation for courses in the curriculum. All such prerequisites, co-requisites, and advisories shall be established in accordance with the standards set out in Title 5. Any prerequisites, co-requisites, or advisories shall be necessary and appropriate for achieving the purpose for which they are established. The administrative regulations shall include a way in which a prerequisite or co-requisite may be challenged by a student on grounds permitted by law. Prerequisites, co-requisites, and advisories shall be identified in District publications available to students.

The Curriculum Committee, established by mutual agreement of the administration and the Academic Senate shall:

1. Oversee the establishment of prerequisites, corequisites, advisories on recommended preparation and limitation on enrollment;
2. Oversee verification and documentation that newly proposed prerequisites or corequisites meet the scrutiny specified in one of the measures of readiness;
3. Review the appropriateness of conditions under which limitations on enrollment are established by a department;
4. Review, in conjunction with the instructional department, any prerequisite or corequisite which is successfully challenged promptly thereafter to assure that it is in compliance with all other provisions of the law.

The College shall establish procedures wherein every attempt shall be made to enforce all conditions a student must meet to be enrolled through the registration process so that a student is not permitted to enroll unless they have met all the conditions or have met all except those for which they have a pending challenge or for which further information is needed before final determination is possible of whether the student has met the condition.

Audition/Portfolio Requirements for Class Admittance

The Board of Trustees authorizes the establishment of audition and portfolio review requirements for specific classes and program.

References: Title 5, Sections 55000, 55002, 55003, 55202, and 58106

Adopted: December 4, 2000 (for BP 5120 and BP 5340)

Revised: April 5, 2022

(Replaced former SMC BP 5120 and BP 5340)