



# AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING

**TUESDAY, NOVEMBER 1, 2022**

Via Zoom Webinar

The complete agenda may be accessed on the  
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

- |        |                                  |
|--------|----------------------------------|
| 5 p.m. | Public Meeting Convenes          |
|        | Board Adjourns to Closed Session |
| 6 p.m. | Public Meeting Reconvenes        |

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

## PUBLIC PARTICIPATION

### ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees has determined in accordance with Government Code Section 54953 that as a result of the ongoing emergency that meeting in person would present imminent risks to the health and safety of the attendees at public meetings.

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

### PUBLIC COMMENTS

#### Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting are requested to send an email to Recording Secretary ([Rose\\_Lisa@smc.edu](mailto:Rose_Lisa@smc.edu)) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number)
- Comment to be read

#### Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees meeting to send an email to Recording Secretary ([Rose\\_Lisa@smc.edu](mailto:Rose_Lisa@smc.edu)) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the subject line "Board Meeting Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

## General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.
- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

## General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. A general public comment may concern any matter of interest to the public within the jurisdiction of the District. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

## Major Items of Business

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

*Reference: Board Policy Section 2350  
Education Code Section 72121.5  
Government Code Sections 54950 et seq*

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|---|------------------|
| BOARD OF TRUSTEES                       | REGULAR MEETING  |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | November 1, 2022 |

# A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, November 1, 2022. The meeting will be conducted via Zoom Webinar.

5 p.m.

## I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER  
 Dr. Louise Jaffe, Chair  
 Barry Snell, Vice-Chair  
 Dr. Susan Aminoff  
 Dr. Nancy Greenstein  
 Dr. Margaret Quiñones-Perez  
 Rob Rader  
 Dr. Sion Roy  
 Catalina Fuentes Aguirre, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:

Please click the link below to join the webinar:

<https://cccconfer.zoom.us/j/96490163563?pwd=NIJlM0MzTU5RaWtjSnphakVJVTJlOdz09>

Passcode: 887636

Or iPhone one-tap :

US: +16699006833,,96490163563#,,,,\*887636# or +13462487799,,96490163563#,,,,\*887636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or

+1 301 715 8592 or +1 312 626 6799

Webinar ID: 964 9016 3563

Passcode: 887636

In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel

at: <https://www.youtube.com/user/4SantaMonicaCollege/videos>

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

## II. CLOSED SESSION

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
 Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources  
 Robert Myers, Campus Counsel  
 Employee Organizations: SMC Faculty Association  
 CSEA Chapter 36  
 SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)  
 Name of Case: Santa Monica Community College District v. Clive Wilkinson Architects, Inc., Los Angeles Superior Court, Case No. 20SMCV01637.

6 p.m.

### III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- LAND ACKNOWLEDGEMENT  
We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva or Gabrieliño peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.
- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)  
MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:

### IV. SUPERINTENDENT'S REPORT

#### Updates

- COVID-19
- Giving Thanks(giving)

#### Recognition

- Dr. Louise Jaffe, retiring member of the Board of Trustees

### V. PUBLIC COMMENTS

### VI. ACADEMIC SENATE REPORT

### VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

### VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: SMC's Performance on Institutional Effectiveness, Vision for Success, Student Equity Plan Metrics and Board Goals

Institutional Effectiveness (IE) is the systematic and continuous process of measuring the extent to which a college achieves its mission as expressed through its mission, goals, and strategic objectives. The ultimate purpose of the IE process is to advance educational quality and drive institutional improvement. The IE process at Santa Monica College (SMC) involves the compilation and analyses of key metrics and discussion of the College's performance on the metrics against minimum standards (called "institution-set standards" by ACCJC) and improvement target goals.

Dr. Vicenta Arrizon, Chair, Academic Senate Joint Institutional Effectiveness Committee (IEC), and Dr. Hannah Lawler, Vice-Chair, IEC, will provide a high-level summary of SMC’s performance on metrics included in the IE framework, including the Chancellors’ Office Vision for Success and Student Equity and Achievement, and discuss the College’s progress towards the 2022-2025 goals.

*This supports the Board’s 2022-2023 Annual Goal: Educational Advancement, Quality, and Equity.*

5. Decrease equity gaps and increase
  - Successful enrollment for first time applicants
  - Persistence from first term of enrollment to subsequent term
  - Course success in equitized gateway courses
  - Transfer level English and transfer level Math successful course completion in year one
  - Units successfully completed in year 1.
  
6. Decrease equity gaps and increase Vision For Success and Student Centered Funding Formula (SCFF) completion metrics for all populations – Bachelor Degrees, Transfers, AAs, ADTs, Chancellor’s Office approved Certificates.

**IX. MAJOR ITEMS OF BUSINESS**

|    |  |   |
|----|--|---|
| #1 | Acceptance of Final Draft of the SMCCD 2022 Accreditation Institutional Self-Evaluation Report | 8 |
|----|--|---|

**X. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section XI, Consent Agenda – Pulled Recommendations*

|    |  |   |
|----|--|---|
| #2 | Approval of Minutes: October 11, 2022 (Regular Meeting)              | 9 |
| #3 | Resolution: Adopt Findings Pursuant to Government Code Section 54953 | 9 |

**Academic and Student Affairs**

|    |                                    |    |
|----|------------------------------------|----|
| #4 | New Courses and Degrees, Fall 2022 | 10 |
|----|------------------------------------|----|

**Contracts and Consultants**

|      |   |    |
|------|---|----|
| #5-A | Ratification of Contracts and Consultants | 11 |
|------|---|----|

**Human Resources**

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| #6 | Academic Personnel                      | 12 |
| #7 | Classified Personnel – Regular          | 13 |
| #8 | Classified Personnel – Limited Duration | 16 |
| #9 | Classified Personnel – Non Merit        | 17 |

**Facilities and Fiscal**

|     |  |    |
|-----|--|----|
| #10 | Facilities   | 18 |
| #11 | Acceptance of Grants and Budget Augmentation               | 20 |
| #12 | Budget Transfers   | 21 |
| #13 | Commercial Warrant Register                                | 23 |
| #14 | Payroll Warrant Register                                   | 23 |
| #15 | Auxiliary Payments and Purchase Orders                     | 24 |
| #16 | Organizational Memberships                                 | 24 |
| #17 | Authorization of Signatures to Approve Invoices, 2022-2023 | 25 |
| #18 | Providers for Community and Contract Education             | 25 |
| #19 | Purchasing   | 26 |
| A   | Award of Purchase Orders                                   |    |

XI. **CONSENT AGENDA** – Pulled Recommendations  
*Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately.  
Depending on time constraints, these items might be carried over to another meeting.*

|      |   |    |
|------|---|----|
| XII. | <b>MAJOR ITEMS OF BUSINESS</b> ( <i>continued</i> ) |    |
|      | #20 Resolution: Veterans Awareness Week             | 27 |
|      | #21 Reappointment to Personnel Commission           | 28 |
|      | #22 2022-2023 Quarterly Budget Report and 311Q      | 29 |

XIII. **BOARD COMMENTS AND REQUESTS**

XIV. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, December 13, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar to allow for remote participation.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>    |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | November 1, 2022 |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 1**

**SUBJECT:**                    **ACCEPTANCE OF FINAL DRAFT OF THE SMCCD 2022 ACCREDITATION INSTITUTIONAL SELF-EVALUATION REPORT**

SUBMITTED BY                Accreditation Liaison Officer, Vice President/Academic Affairs

REQUESTED ACTION:        It is recommended that the Board of Trustees accept the final draft of the Santa Monica Community College District 2023 Accreditation Institutional Self-Evaluation Report due to the ACCJC by December 15, 2022.

SUMMARY:                    The Institutional Self-Evaluation Report is presented to the Board of Trustees in preparation for its submission to the Accrediting Commission. It is believed to be an accurate depiction of Santa Monica College at this time. The body of the report is substantially complete, but the College's Accreditation Co-Editors, with support from the Accreditation Liaison Officer and Accreditation Co-Chairs, continue to refine the self-study, organize the supplementary sections, and address formatting and publication details. The self-study process has been inclusive, collaborative, transparent, reflective and rewarding, and the discussions that have occurred throughout the College, led by Standard Co-Chairs, during the development of the report have resulted in an opportunity to reflect on the College's accomplishments, challenges, and evolution over the past six years, acknowledge areas in need of improvement, and create a focused action plan, recommended by the College's Accreditation Steering Committee, that is centered on institutional planning with the goal of creating a new Master Plan for Education. This will ensure that Santa Monica College continues to assess and improve its student learning programs and services contributing to student success.

Link to: [2022 Accreditation Institutional Self-Evaluation Report](#)

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:



|   |                  |
|---|------------------|
| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

**IX. CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations.

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #2-#19.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

**X. CONSENT AGENDA – Pulled Recommendations**

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

**RECOMMENDATION NO. 2      APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[October 11, 2022 \(Regular Meeting\)](#)

**RECOMMENDATION NO. 3      RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953**

*Requested Action: Approval*

*Reviewed by: Robert M. Myers, Campus Counsel*

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”
2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.

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| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

**3**

**RECOMMENDATION NO. 4 NEW COURSES AND DEGREES, FALL 2022**

*Requested Action: Approval/Ratification*  
*Requested by: Curriculum Committee*  
*Approved by: Jason Beardsley, Interim Vice-President, Academic Affairs*

New Courses

ESL 922 Conversation and Culture in the U.S.

This speaking/listening course for group "A", "B", and "C" level non-native speakers of English examines the cross-cultural differences that affect communication. It prepares students to understand and speak English more clearly and fluently in pairs, groups, class discussions, interviews, panels, and speeches. Conversation techniques, vocabulary acquisition, and reading, critical thinking, and problem-solving skills are employed.

ESL 926 Advanced Grammar Workshop

This noncredit ESL course is mirrored to the credit course ESL 20A-Advanced Grammar Workshop and is designed for noncredit students who wish to transition to credit coursework. This course is designed to increase a student's grammar and sentence-writing skills. Students will recognize and employ the sophisticated language necessary for successful completion of ESL 19A and ESL 19B. Concurrent enrollment in this course is highly recommended for success in ESL 19A and ESL 19B.

ESL 927 Advanced Grammar and Editing

This noncredit ESL course is mirrored to the credit course ESL 20B-Advanced Grammar and Editing and is designed for noncredit students who wish to transition to credit coursework. This is an advanced grammar course designed to improve a student's syntax and editing proficiency. Concurrent enrollment in this course is highly recommended for success in ESL 19A and ESL 19B. The newly mirrored Credit/Noncredit ESL courses represent an expanded on-ramp to college credit for our noncredit students. Mirrored CR/NC courses share a course outline of record and allow students to explore collegiate academic work for free, with less pressure, and no impact on financial aid. The mirrored arrangement allows students more time to prepare for transfer-level work in the era of AB1705.

ESL 976 Academic Vocabulary Skills

This noncredit ESL course is mirrored to the credit course ESL 28-Academic Vocabulary Skills. This course is designed for noncredit students who wish to transition to credit coursework and develop their techniques for understanding academic vocabulary and using English words idiomatically. It emphasizes context and usage of vocabulary from the Academic Word List (Coxhead 2000) or a similar corpus. Students will learn to comprehend and use approximately 200 words from the AWL to improve their reading comprehension, speaking, listening, and writing skills for academic success.

Course Revisions

PSYCH 11 Child Growth and Development

Distance Education

- ASL 1 American Sign Language 1
- ESL 926 Advanced Grammar Workshop
- ESL 927 Advanced Grammar and Editing
- ESL 976 Academic Vocabulary Skills
- JAPAN 8 Conversational Japanese

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| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 5**      **CONTRACTS AND CONSULTANTS**

**5-A**      **RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6340, Bids and Contracts*

*Approved by Board of Trustees: 9/8/2008; revised 12/4/2018*

*Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115*

➤ NEW CONTRACTS

|   | <b>Provider/Contract</b>                 | <b>Term/Amount</b>  | <b>Service</b>  | <b>Funding Source</b>                   |
|---|--|---|---|---|
| 1   | Denea Joseph                             | October 1-21, 2022<br><br>Not to exceed \$3,500               | The provider will prepare and present a 30-45 minute keynote presentation in support of Undocumented Student week of action.  | Restricted General Fund- Dream Resource |
| 2   | Santa Monica Chamber of Commerce (SMCCC) | October 1, 2022 – June 30, 2023<br><br>Not to exceed \$10,000 | The SMC-SMCC Mentorship Program is a collaboration between the Santa Monica Chamber Foundation and the Santa Monica College Black Collegians Umoja Community and Adelante Program. It is designed to match SMC students in those programs with mentors in the Chamber. The goal is to expose student participants to mentors in their career area of interest, provide network opportunities, and promote major and career exploration. | General Fund                            |
| <u>1 and 2</u><br><i>Requested by: Nick Mata, Dean of Special Programs (Interim)</i><br><i>Approved by: Michael Tuitasi, Vice President Student Affairs</i> |  |   |   |   |

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| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 6      ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

ELECTION EFFECTIVE DATE

ACADEMIC ADMINISTRATOR

Hernandez, Jose, Associate Dean, Outreach, Onboarding and Student Engagement 11/2/2022

PROJECT MANAGER

Campos, Yovanna, Project Manager, Grants 11/7/2022

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

SEPARATION

RETIREMENT

Hunt, Steve, Full-time Faculty, Library (24 years of service) 12/20/2022

RESIGNATION

Lewis, Stephanie, Full-time Faculty, DSPS (Amended date) 02/09/2023  
Mejia, Ashley, Project Manager, Noncredit Initiatives 11/11/2022

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| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

|   | <u>EFFECTIVE DATE</u> |
|---|-----------------------|
| <u>ESTABLISH NEW CLASSIFICATION</u>   |                       |
| Basic Needs Project Assistant<br>Classified Employee Salary Schedule, Range 28                          | 11/02/2022            |
| <u>CLASSIFICATION RETITLE AND SALARY REALLOCATION</u>   |                       |
| From: Skilled Maintenance Worker<br>Classified Employee Salary Schedule, Range 28                       | 11/02/2022            |
| To: Skilled Maintenance Worker I<br>Classified Employee Salary Schedule, Range 31                       |                       |
| <u>CLASSIFICATION SALARY REALLOCATION</u>   |                       |
| Skilled Maintenance Worker II   | 11/01/2022            |
| From: Classified Employee Salary Schedule, Range 31   |                       |
| To: Classified Employee Salary Schedule, Range 36   |                       |
| Laboratory Technician – Photography   | 11/01/2022            |
| From: Classified Employee Salary Schedule, Range 29   |                       |
| To: Classified Employee Salary Schedule, Range 32   |                       |
| Community College Police Dispatcher   | 11/01/2022            |
| From: Classified Employee Salary Schedule, Range 28   |                       |
| To: Classified Employee Salary Schedule, Range 29   |                       |
| Campus Store Assistant Manager  | 11/01/2022            |
| From: Classified Management Salary Schedule, Range M5   |                       |
| To: Classified Management Salary Schedule, Range M7   |                       |
| <u>ESTABLISH POSITION</u>   |                       |
| DSPS Specialist (1 position)<br>Disabled Student Center, 12 months, 40 hours                            | 11/02/2022            |
| <u>ESTABLISH POSITIONS – MALIBU CAMPUS</u>  |                       |
| Administrative Assistant- II (1 position)<br>Malibu Campus, 12 months, 40 hours                         | 11/02/2022            |
| Campus Safety Officer, (3 positions)<br>Campus Police, Malibu Campus, 12 months, 40 hours, Varied Hours | 11/02/2022            |
| Custodian (3 positions)<br>Operations, Malibu Campus, 12 months, 40 hours, Varied Hours                 | 11/02/2022            |

|   |   |
|---|---|
| Grounds Equipment Operator (1 position)<br>Grounds, Malibu Campus, 12 months, 40 hours  | 11/02/2022  |
| Grounds Worker, (1 position)<br>Grounds, Malibu Campus, 12 months, 40 hours   | 11/02/2022  |
| Media Resources Assistant (1 position)<br>Malibu Campus, 12 months, 40 hours  | 11/02/2022  |
| Student Service Specialist (1 position)<br>Malibu Campus, 12 months, 40 hours   | 11/02/2022  |
| <u>VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT)</u>   |   |
| De La Torre, Amanda<br>From: International Student Services Specialist, International Education Center (range 34)<br>To: Student Services Specialist, Pathways (range 30) | 11/01/2022  |
| <u>PROMOTION ADVANCE STEP PLACEMENT</u>   |   |
| Acevedo, Roger<br>From: Grounds Worker, Grounds<br>To: Grounds Supervisor, Grounds (Step C)   | 11/02/2022  |
| Gipson, Erin<br>From: Student Services Clerk, Admissions and Records<br>To: Enrollment Services Specialist, Admissions and Records (Step C)                               | 10/17/2022  |
| Gray, I. Darryl<br>From: Lead Custodian, Operations<br>To: Custodial Operations Supervisor, Operations (Step C)   | 11/02/2022  |
| <u>PROBATIONARY</u>   |   |
| Bustos, Jessica, Accountant, Fiscal Services  | 11/01/2022  |
| <u>WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)</u>   |   |
| DiGregorio, Anisha<br>From: Administrative Assistant I<br>To: Human Resources Specialist<br>*Extended Dates<br>Percentage: More than 50%                                  | 07/01/2022 to 09/30/2022<br>10/01/2022 to 11/01/2022* |
| Melichar, Jeffrey<br>From: Student Services Clerk<br>To: Student Services Assistant<br>Percentage: More than 50%  | 10/17/2022 to 02/21/2023                              |
| Ouwersloot, Meredith<br>From: Programmer Analyst<br>To: Senior Programmer Analyst<br>Percentage: More than 50%  | 11/01/2022 to 02/28/2023                              |

Reyes, Miguel  
From: Information Systems Administrator  
To: Instructional Technology Services Manager  
Percentage: More than 50%

10/18/2022 to 01/16/2023

WORKING OUT OF CLASSIFICATION (LIMITED TERM)

Hightower, LaToya  
From: Student Services Clerk  
To: Student Services Assistant  
Percentage: More than 50%

10/17/2022 to 02/21/2023

CSEA EDUCATIONAL PAY DIFFERENTIAL

Leahy, Ann Marie, Laura, Senior Career Services Advisor 1.5%

11/01/2022

SEPARATION

LAST DAY OF PAID SERVICE

RESIGNATION

Lanz, Mattie, Enrollment Services Specialist, Admissions and Records

10/29/2022

|   |                  |
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| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

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| <u>ELECTIONS</u> | <u>EFFECTIVE DATE</u> |
|------------------|-----------------------|

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

|  |                        |
|--|------------------------|
| Aninyei, Paul, Customer Service Assistant, Campus Store          | 09/26/2022- 12/22/2022 |
| De Silva, Shana, Events Assistant, SMC Performing Arts           | 10/14/2022- 06/30/2023 |
| Gradilla, Giselle, Personnel Specialist, Personnel Commission    |                        |
| From:  | 07/01/2022- 09/30/2022 |
| To:  | 07/01/2022- 11/04/2022 |
| Kristanto, Amanda J., Web Content Developer, Web & Social Media  | 10/12/2022- 06/30/2023 |
| Linde, Adam G., Theatre Tech Specialist, Performing Arts Ctr     | 10/17/2022- 06/30/2023 |
| McCarthy, David W., Theatre Tech Specialist, Performing Arts Ctr | 10/17/2022-06/30/2023  |
| Miles, Erik, Student Services Clerk, Health Services             |                        |
| From:  | 07/01/2022- 06/30/2023 |
| To:  | 07/01/2022- 10/14/2022 |
| Miles, Erik, Receiving, Stockroom & Delivery Worker, Basic Needs | 10/17/2022- 06/30/2023 |
| Ogle, Cynthia N., Events Assistant, SMC Performing Arts          | 10/07/2022- 06/30/2023 |
| Palomina, Eden R., Theatre Tech Specialist, Performing Arts Ctr  | 09/30/2022- 06/30/2023 |
| Rahman, Syed S., Student Services Clerk, Health Services         | 10/17/2022- 06/30/2023 |
| Roddie, Vanity N., Custodian, Operations                         | 10/11/2022- 12/19/2022 |
| Tuller, Susan F., Student Services Clerk, Health Services        | 10/03/2022- 06/30/2023 |

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

|   |                        |
|---|------------------------|
| Campos, Alonzo, Student Services Assistant, Basic Needs               | 09/27/2022- 06/30/2023 |
| Morrison,, Tatiana, Administrative Assistant II, Personnel Commission | 07/01/2022- 12/31/2022 |

SUBSTITUTE - LIMITED TERM: Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

|  |                        |
|--|------------------------|
| Britt, Julia, Personnel Technician, Personnel Commission |                        |
| From:  | 07/01/2022- 09/30/2022 |
| To:  | 07/01/2022- 11/04/2022 |



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| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 9 CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

|  |    |
|--|----|
| College Student Assistant, \$15.96/hour (STHP)           | 51 |
| College Work-Study Student Assistant, \$15.96/hour (FWS) | 52 |

SPECIAL SERVICE

|                                      |   |
|--------------------------------------|---|
| Art Model, \$27.00/hour              | 2 |
| Art Model with costume, \$30.00/hour | 9 |

|  |                            |
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| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10 FACILITIES**

*Requested by: John Greenlee, Director, Facilities Finance  
Terry Kamibayashi, Manager of Facilities Maintenance  
: Charlie Yen, Director of Facilities Planning  
Kim Tran, Chief Director, Business Services  
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration  
Requested Action: Approval/Ratification*

**10-A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT TO SCHEDULE A PUBLIC HEARING OF ITS INTENTION TO DEDICATE BY LEASE AGREEMENT TO DISH WIRELESS, L.L.C. PERMISSION TO INSTALL, OWN, OPERATE, AND MAINTAIN A CELL SITE ON THE ROOFTOP AND WITHIN THE DRESCHER HALL BUILDING**

It is recommended that the Board of Trustees approve the following resolution to schedule a public hearing of its intention to dedicate property to DISH Wireless, L.L.C. to install, own, operate and maintain a cell site on the rooftop and within the Drescher Hall Building; and sets December 13, 2022 at 7:00 p.m. as the date and time for a public hearing on the matter.

Summary: This resolution provides the Board of Trustees ability to enter into long-term lease of District’s property.

Education Code Section 81310 et seq. authorizes the Governing Board of the District to make such dedication after a properly noticed public hearing, if approved by a two-thirds vote of all its members.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA  
MONICA COMMUNITY COLLEGE DISTRICT TO SCHEDULE A PUBLIC  
HEARING OF ITS INTENTION TO DEDICATE BY LEASE AGREEMENT TO  
DISH WIRELESS, L.L.C. PERMISSION TO INSTALL, OWN, OPERATE, AND  
MAINTAIN A CELL SITE ON THE ROOFTOP AND WITHIN THE DRESCHER  
HALL BUILDING**

WHEREAS, DISH Wireless, L.L.C., a provider for cellular services, has requested that the Santa Monica Community College District dedicate a portion of real property over certain District-owned property to install, own, operate, and maintain a cell site on the rooftop and within the Drescher Hall Building, more specifically described in Exhibit A; and,

WHEREAS, such dedication is in the best interest of the District; and,

WHEREAS, Education Code section 81310 et seq. authorizes the Governing Board of the District to make such dedication after a properly noticed public hearing, if approved by a two-thirds vote of all its members; and,

WHEREAS, a public hearing on the question of such dedication will be held at the regularly scheduled Board of Trustees meeting on December 13, 2022, at 7:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Santa Monica Community College District adopts this resolution to schedule a public hearing of its intention to dedicate the property as described in Exhibit A to DISH Wireless, L.L.C. to install, own, operate and maintain a cell site on the rooftop and within the Drescher Hall Building; and sets December 13, 2022, at 7:00 p.m., as the date and time for a public hearing on the matter.

BE IT FURTHER RESOLVED, that the Superintendent/President or his/her designee is hereby authorized and requested to take all steps necessary to provide for proper notice of the hearing.

Exhibit A

Premises: (i) approximately one hundred (100) square feet of space for the installation, use, operation, modification, repair, replacement, monitoring and maintenance of antennas, radios and/ or nodes (the "Antenna Space"); (ii) approximately fifty (50) square feet of space for the installation, use, operation, modification, repair, replacement, monitoring and maintenance of communications equipment (the "Equipment Space"); and (iii) additional space for the installation, use, operation, modification, repair, replacement, monitoring and maintenance of wires, cables, fiber/T-1, conduits, pipes running between and among the Equipment Space, Antenna Space and/or public right of way, and to all necessary electrical, fiber and telephone utility (the "Cable Space"). The Antenna Space, the Equipment Space and the Cable Space are collectively referred to as the "Premises" and will be located exclusively on the rooftop and within the Drescher Hall Building at 1900 Pico Boulevard, Santa Monica, Los Angeles County, California.

Term: The term shall be for five (5) years and shall automatically be extended for two (2) additional five (5) year terms.

Rent: Annual rental of Thirty-six Thousand and No/100 Dollars (\$36,000.00) to be paid in equal monthly installments. Commencing on the first (1<sup>st</sup>) annual anniversary of the Commencement Date, and on each annual anniversary of the Commencement Date thereafter, the annual rental shall be increased by three percent (3%).

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| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 11 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Jason Beardsley, Interim Vice President, Academic Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Aquaculture Certificate Program  
 Granting Agency: The Builders Initiative Foundation  
 Augmentation Amount: \$525,000 (\$175,000 per year for 3 years)  
 Matching Funds: Not Applicable  
 Performance Period: September 6, 2022 to May 30, 2025  
 Summary: The purpose of this grant is to support the development and launch of an Aquaculture certificate Program to help to train the emerging aquaculture workforce in Southern California. The certificate program is a comprehensive, 18-unit program that serves needs of the growing aquaculture industry. Three of the required courses will be new and three will be from SMC's existing course offerings. Funding from this grant will support compensation for faculty to develop the curriculum and participate in grant activities. The Builders Initiative Foundation invests and collaborates with non-profits, governments, businesses and others working towards sustainable solutions to societal and environmental challenges.

Budget Augmentation: Restricted Fund 01.3

|                                   |  |            |
|-----------------------------------|--|------------|
| Revenue                           |  |            |
| 8600 State                        |  | \$ 525,000 |
| Expenditures                      |  |            |
| 1000 Academic Salaries            |  | \$ 367,500 |
| 2000 Non-Academic Salaries        |  | \$ 0       |
| 3000 Employee Benefits            |  | \$ 157,500 |
| 4000 Supplies & Materials         |  | \$ 0       |
| 5000 Other Operating Expenditures |  | \$ 0       |
| 6000 Capital Outlay               |  | \$ 0       |
| 7300 Other Outgo/Indirect         |  | \$ 0       |
| 7600 Student Aid                  |  | \$ 0       |
| Total                             |  | \$ 525,000 |

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| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 12 BUDGET TRANSFERS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

12-A FUND 01.0 – General Fund - Unrestricted

Period: July 1, 2022 through September 30, 2022

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 24,000                 |
| 2000        | Classified/Student Salaries     | 52,298                 |
| 3000        | Benefits                        | 0                      |
| 4000        | Supplies                        | 12,230                 |
| 5000        | Contract Services/Operating Exp | -33,750                |
| 6000        | Sites/Buildings/Equipment       | 0                      |
| 7100-7699   | Other Outgo/Student Payments    | 0                      |
| 7900        | Contingency Reserve             | -54,778                |
| Net Total:  |                                 | 0                      |

12-B FUND 40.0 – Capital Projects Fund

Period: July 1, 2022 through September 30, 2022

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 0                      |
| 2000        | Classified/Student Salaries     | 0                      |
| 3000        | Benefits                        | 0                      |
| 4000        | Supplies                        | 340                    |
| 5000        | Contract Services/Operating Exp | 153,210                |
| 6000        | Sites/Buildings/Equipment       | -153,550               |
| 7100/7699   | Other Outgo/Student Payments    | 0                      |
| 7900        | Contingency Reserve             | 0                      |
| Net Total:  |                                 | 0                      |

12-C FUND 42.4 – Revenue Bond Construction Fund (Measure AA)

Period: July 1, 2022 through September 30, 2022

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 0                      |
| 2000        | Classified/Student Salaries     | 0                      |
| 3000        | Benefits                        | 0                      |
| 4000        | Supplies                        | 0                      |
| 5000        | Contract Services/Operating Exp | 25,000                 |
| 6000        | Sites/Buildings/Equipment       | -25,000                |
| 7100/7699   | Other Outgo/Student Payments    | 0                      |
| 7900        | Contingency Reserve             | 0                      |
| Net Total:  |                                 | 0                      |

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

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| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Commercial Warrant Register  
September 2022 609016 through 649892

ACH Numbers  
September 2022 87647 through 96514

Total \$18,234,821.37

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 14 PAYROLL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Payroll Warrant Register  
September 1 through 30, 2022 C1B-C2C \$11,709,432.37

Comment: The detailed payroll register documents are on file in the Accounting Department.

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| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested Action: Approval/Ratification*  
*Requested by: Mitch Heskel, Dean, Educational Enterprise*  
*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

Auxiliary Operations Payments and Purchase Orders  
 September 2022 Covered by check & voucher numbers: 030413-030850 & 02933-02978

|                                   |                      |
|-----------------------------------|----------------------|
| Bookstore Fund Payments           | \$ 135,203.00        |
| Other Auxiliary Fund Payments     | \$ 75,951.34         |
| Trust and Fiduciary Fund Payments | <u>\$ 580,489.03</u> |
|                                   | \$ 791,643.37        |

Purchase Orders issued  
 September 2022 \$ 64,101.37

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

**RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS**

*Requested Action: Approval/Ratification*  
*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

| <u>Organizational Memberships</u> | <u>Number of Memberships</u> | <u>Amount</u> |
|-----------------------------------|------------------------------|---------------|
| November 2022                     | 7                            | \$11,162      |

Funding Sources: General Fund, Fund 01.0

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.



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| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2022-2023**

*Requested Action: Approval/Ratification*  
*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Authorization of signatures for the following staff members to approve invoices for 2022-2023:

| Name/Title                              |
|---|
| Yovanna Campos, Project Manager, Grants |

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

**RECOMMENDATION NO. 18 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested Action: Approval/Ratification*  
*Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs*  
*Patricia Ramos, Dean, Academic Affairs*  
*Approved by: Jason Beardsley, Vice-President of Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

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| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 PURCHASING**

*Requested Action: Approval/Ratification*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

19-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

September 2022

\$3,181,100.18

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| BOARD OF TRUSTEES                       | ACTION           |
| Santa Monica Community College District | November 1, 2022 |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 20**

**SUBJECT:**                    **RESOLUTION: VETERANS AWARENESS WEEK**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees approve the following resolution in support of Veterans Awareness Week, November 7-12, 2022.

WHEREAS, the United States Congress has declared the second week of November as National Veterans Awareness Week since 2000 to emphasize the need to develop educational programs regarding the contributions of veterans to the country; and

WHEREAS, the United States Department of Veterans Affairs, as well as many other education-focused organizations have produced educator’s guides, which advocate multiple ways to recognize veterans and teach youth about veterans; and

WHEREAS, many veterans continue to serve their country in public schools and colleges as teachers, classified professionals, and other school employees providing valuable instructional and support services to the schools and students of Santa Monica College; and

WHEREAS, the veterans on staff deserve recognition for their continued service to the future of our country and education and safety of the students of Santa Monica College; and

WHEREAS, the veterans on staff can best provide a meaningful personal connection between the students of the Santa Monica College, Armed Forces veterans and service to our country;

THEREFORE, BE IT RESOLVED, that the Santa Monica Community College District Board of Trustees declares the week of November 7-12 2022, as Veterans Awareness Week at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the continued contributions and sacrifices of the Armed Forces veterans in the community, especially students who are veterans, teachers, classified professionals, and employees at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District supports the program utilizing Armed Forces students who are veterans and veterans on staff to educate the students of Santa Monica College about the sacrifices and contributions of the Armed Forces veterans.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

|  |                            |
|--|----------------------------|
| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 21**

**SUBJECT:** **REAPPOINTMENT TO PERSONNEL COMMISSION**

**SUBMITTED BY:** Chair and Vice-Chair, Board of Trustees

**REQUESTED ACTION:** It is recommended that the Board of Trustees reappoint Joy Abbott to the SMC Personnel Commission for a three-year term, December 1, 2022 through December 1, 2025.

**SUMMARY:** The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners. Joy Abbott is the Board of Trustees appointment.

MOTION MADE BY:  
SECONDED BY:  
ADVISORY:  
AYES:  
NOES:

|  |                            |
|--|----------------------------|
| BOARD OF TRUSTEES<br>Santa Monica Community College District | ACTION<br>November 1, 2022 |
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 22**

**SUBJECT:**                    **2022-2023 QUARTERLY BUDGET REPORT AND 311Q**

**SUBMITTED BY:**            Vice-President, Business and Administration

**REQUESTED ACTION:**      Acknowledge receipt of the 2022-2023 Quarterly Budget Report and 311  
Quarterly State Financials, as of September 30, 2022:  
Link to: [2022-2023 Quarterly Budget Report](#)

**COMMENT:**                    The Board of Trustees is presented on a quarterly basis with a set of  
financial statements for the general fund along with the quarterly 311Q  
report required by the Chancellor’s Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

|   |                  |
|---|------------------|
| BOARD OF TRUSTEES                       | ADJOURNMENT      |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | November 1, 2022 |

**XIII. BOARD COMMENTS**

**IX. ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, December 13, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar to allow for remote participation.