



# MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING

TUESDAY, SEPTEMBER 3, 2019

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Board Room (Business Building Room 117)

The complete minutes may be accessed on the  
Santa Monica College website:  
<http://www.smc.edu/admin/trustees/meetings/>



### III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS *(continued)*

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY: Barry Snell  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

### IV. SUPERINTENDENT'S REPORT

- Opening of Fall 2019 Semester
  - Acknowledgment of the Professional Development Committee for Opening Day Activities
  - VIP Welcome Day
  - Back to School Activities
  - Enrollment/SMC Promise Update
- SMC Foundation Event for New Faculty, September 11, 2019

### V. PUBLIC COMMENTS

Paul Hutchens  
Curtis Reed  
Elliott Avila  
Jeffrey Bower

### VI. ACADEMIC SENATE REPORT

### VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

### VIII. CONSENT AGENDA

#### Approval of Minutes

#1 Approval of Minutes: August 6, 2019 (Regular Meeting)

#### Contracts and Consultants

- #2-A Approval of Contracts and Consultants  
*(Greater than the amount specified in Public Contract Code Section 20651)*
  - *Amendments to Previously Approved Contracts*
  - *New Contracts*
- #2-B Ratification of Contracts and Consultants  
*(Less than the amount specified in Public Contract Code Section 20651)*
  - *Amendments to Previously Ratified Contracts and Consultants*
  - *New Contracts Submitted for Ratification*
- #3 Renewal of Contract for KCRW

#### Human Resources

- #4 Academic Personnel  
#5 Classified Personnel – Regular  
#6 Classified Personnel – Limited Duration  
#7 Classified Personnel – Non Merit

## **Facilities and Fiscal**

- #8 Facilities
  - A Change Order No. 22– Student Services Building
  - B Change Order No. 1 – Student Services Building Audiovisual
  - C Change Order No. 1 – SMC Malibu Campus/Sheriff Substation Phase 1
  - D Project Close Out – SMC Malibu Campus/Sheriff Substation Phase 1
  - E Increase to Contract for District-Wide Fire Alarm Testing and Preventative Maintenance
- #9 Acceptance of Grants and Budget Augmentation
- #10 Commercial Warrant Register
- #11 Payroll Warrant Register
- #12 Auxiliary Payments and Purchase Orders
- #13 Providers for Community and Contract Education
- #14 Organizational Memberships
- #15 Authorization of Signatures to Approve Invoices, 2019-2020
- #16 Purchasing
  - A Award of Purchase Orders

### **IX. CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.*

### **X. MAJOR ITEMS OF BUSINESS**

- #17 Student Equity Plan
- #18 Resolution Congratulating EOPS on its 50<sup>th</sup> Anniversary and Designating September 2019 as EOPS Month
- #19-A Public Hearing – 2019-2020 Budget
- #19-B Adoption of 2019-2020 Budget
- #20 Gann Limit, 2019-2020
- #21 SMC Student Health Fee
- #22 Collective Bargaining Agreement with CSEA Chapter 36
- #23 Classified Confidential Salary Schedule
- #24 Voting Delegates for ACCT Leadership Congress
- #25 First Reading – Board Policy 3250, Institutional Planning
- 26 Information: Schedule of Board of Trustees Meetings, 2020

### **XI. ANNUAL BOARD SELF-ASSESSMENT**

- Board Trustees Self-Assessment and Appraisal of College Performance
- Board of Trustees Goals and Priorities

### **XII. BOARD COMMENTS AND REQUESTS**

### **XIII. ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, October 1, 2019 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	SUPERINTENDENT'S REPORT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

#### IV. SUPERINTENDENT'S REPORT

- Fall 2019 Semester
  - Opening Day: Superintendent/President Kathryn Jeffery acknowledged the Professional Development Committee for planning and implementing successful and well-attended opening day activities.
  - VIP Welcome Day welcomed a historic number of participants and sessions.
  - Back to School Activities: The first week of fall classes was busy, especially in the Student Services Center. Students seemed settled in by the end of the week. Core areas in student services have moved to the Q-list messaging system. Traffic was controlled with much of it diverted from Pearl Street to Pico Blvd. because of parking under the Student Services Center.
  - Enrollment/SMC Promise Update: Enrollment is running about ½ percent behind last fall at this time. Non-resident enrollment continues to decline and is running about 13 percent behind last fall. Strategies are in place to address this decline. 3,729 students are eligible for the first year Promise program; of those, 2,360 have met all requirements; 63 percent of those eligible are enrolled in the program. This is a 41.5% increase over last year. In the second year, 653 are eligible to continue; 411 have met all requirements. These numbers indicate that the program is strong.
- SMC Foundation Event for New Faculty, September 11, 2019

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

**VIII. CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#16.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #1, #2-A, #2-B, #8-C

MOTION MADE BY: Rob Rader  
 SECONDED BY: Louise Jaffe  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**IX. CONSENT AGENDA – Pulled Recommendations**

**Recommendation #1 – Approval of Minutes**

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Sion Roy  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSTAIN: 1 (Rob Rader)

**Recommendations #2-A– Ratification of Contracts and Consultants**

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Barry Snell  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSTAIN: 1 (Rob Rader)

**Recommendations #2-B– Ratification of Contracts and Consultants**

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Barry Snell  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

Recommendations #8-C– Facilities, Change Order No 1 – SMC Malibu Campus/Sheriff Substation

Phase 1

MOTION MADE BY: Rob Rader  
SECONDED BY: Louise Jaffe  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

**RECOMMENDATION NO. 1**      **APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

August 6, 2019 (Regular Board of Trustees Meeting)

CONSENT AGENDA: CONTRACTS AND CONSULTANTS**RECOMMENDATION NO. 2-A APPROVAL OF CONTRACTS AND CONSULTANTS**

The following contracts are greater than the amount specified in Public Contract Code Section 20651, and are presented to the Board of Trustees for approval.

➤ AMENDMENTS TO PREVIOUSLY APPROVED CONTRACT

Provider/Contract	Term/Amount	Service	Funding Source
A Richard Verches  Contract for Center for Competitive Workforce SWP Regional Project, Round 2, Year 2	September 3, 2019- December 31, 2020  This is an extension of the previously approved contract in the amount not to exceed \$180,000 for the period September 5, 2018 – January 31, 2020. A total of \$190,000 per year was authorized by the regional consortium for this work. The overall contract now runs from September 5, 2018 through December 31, 2020.  Increase by \$253,000; new total not to exceed \$433,000	This consultant serves as the director of the Center for a Competitive Workforce (CCW). This agenda item extends his contract through December 2020. In keeping with Strong Workforce Program requirements, the consultant will: Develop and implement an updated CCW strategic plan to achieve the outcomes highlighted in the project application approved by the Los Angeles Orange County Regional Consortium and to include activities that further engage faculty in the work of CCW.  <ul style="list-style-type: none"> <li>• Collaborate with SMC and the CCW Advisory Committee to develop and implement a project management that includes representatives from multiple regional colleges to achieve project outcomes.</li> <li>• Lead communication efforts at local, regional and state levels to engage college partners from all 19 consortium colleges, industry, and other stakeholders.</li> <li>• Attend identified conferences with participants of the Center for Competitive Workforce and industry partners..</li> <li>• Work with business partners to create work-based learning opportunities for community college students.</li> <li>• Develop partnerships in support of strategic workforce/ economic development initiatives, especially related to STEM and other high-growth industry sectors.</li> </ul>	Strong Workforce Program – Regional (SWP)

*Requested by: Patricia G. Ramos, Dean, Workforce & Economic Development*

*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*



BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2-B RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6340, Bids and Contracts*

*Approved by Board of Trustees: 9/8/2008; revised 12/4/2018*

*Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115*

➤ AMENDMENTS TO PREVIOUSLY RATIFIED CONTRACTS AND CONSULTANTS

	Provider/Contract	Term/Amount	Service	Funding Source
1	Amy Williams Photography	2019-2020  Increase of \$3,000, not to exceed \$9,500  Previously approved by the Board of Trustees on June 4, 2019 for \$6,500	Consultant will provide photography services to support digital and print marketing content. Includes pre- and post-production and art direction.	\$3,000 Marketing, District Budget  \$6,500 Public Affairs, District Budget
<i>Requested by: Donald Girard, Senior Director, Government Relations/Institutional Communications</i>				
<i>Approved by: Kathryn E. Jeffery, Superintendent/President</i>				

➤ NEW CONTRACTS AND CONSULTANTS SUBMITTED FOR RATIFICATION (2-10)

	Provider/Contract	Term/Amount	Service	Funding Source
2	Franklin Covey Client Sales, Inc.	June 13, 2019  Workshop facilitator: \$3,250  The Speed of Trust Paperback Book (105 copies at \$9 each): \$945  Total: \$4,145	The consultant, Dennis Chernekoff representing Franklin Covey Client Sales, Inc., facilitated a day-long workshop for SMC managers on the topic "The Speed of Trust."	Professional Development Funds (Management)
<i>Requested by: Eve Adler, Management Association President</i>				
<i>Approved by: Christopher Bonvenuto, Vice-President, Business/Administration</i>				
3	USC Race and Equity Center	Fall 2019- Spring 2020  \$7,500	SMC will assess racial climate among students using the national assessment of collegiate campus climates (NACCC) instrument through the USC Race and Equity Center. <a href="https://race.usc.edu/naccc/">https://race.usc.edu/naccc/</a>	Student Equity and Achievement Programs
<i>Requested by: Melanie Bocanegra, Associate Dean, STEM/Equity Programs</i>				
<i>Approved by: Jennifer Merlic, Vice-President, Academic Affairs</i>				

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2-B** RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
4	WestEd (A non-profit research development and services agency)	Fall 2019  \$10,000	WestEd will conduct a thorough review and analyses of empirically-based literature on effective course scheduling and enrollment strategies and produce a report of findings to be used by a Redesign (Guided Pathways) Work Team to inform recommendations for student-centered and equity-minded course scheduling practices.	Student Equity and Achievement Programs
5	Truong Phan Viet Tran, Data Scientist	Fall 2019  \$24,000	Consultant will derive data insights about enrollment and course scheduling patterns and demands using advanced data mining techniques and solutions (for example, machine learning or artificial intelligence) to inform the work of the Redesign (Guided Pathways) Scheduling/Enrollment Work Team.	Student Equity and Achievement Programs

4 and 5

*Requested by: Hannah Lawler, Dean, Institutional Research*

*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2-B RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
6 Mark Carneal, dba Innovative Resources Consultant Group  (The contract for September 20, 2019 was previously approved on July 2, 2019. This represents a revision to the provider's name.)	<b>September 20, 2019</b>  Personalysis assessment fee: \$275 per person  Contracted presentation services: Zero cost  Travel reimbursement not to exceed \$500  Not to exceed \$6,500 including expenses.	Conduct one (1) four-hour workshop for a group of 20 or more selected managers; focus of workshop shall consist of three modules: a) Personalysis™, a personal assessment tool, b) Review of style strengths, communication capabilities, and introduction of advanced concepts promoting communication within the workplace, c) Analyze similarities and diversities of work teams, enhance team dynamics, communication, motivation, and learn and solve problems.	2019-2020 Leadership Academy Restricted Funds/ Human Resources
	<b>October 18, 2019</b>  Personalysis™ assessment fee: \$275 per person  Contracted presentation services: Zero cost  Not to exceed \$5,500 including expenses.	Conduct one (1) four-hour workshop for a group of 20 or more selected managers and their teams; focus of workshop shall consist of three modules: a) Personalysis™, a personal assessment tool, b) Review of style strengths, communication capabilities, and introduction of advanced concepts promoting communication within the workplace, c) Analyze similarities and diversities of work teams, enhance team dynamics, communication, motivation, and learn and solve problems.	2019-2020 Equal Employment Opportunity (EEO) Restricted Funds/Human Resources
<p><i>Requested by: Tre'Shawn Hall-Baker, Interim Dean, Human Resources</i>  <i>Approved by: Sherri Lee-Lewis, Vice-President, Human Resources</i></p>			

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 2-B RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
7 Gary Scott/ Inside Voices Media	September 3, 2019 – March 3, 2020  Not to exceed \$40,000 No reimbursable expenses	Consultation services will assist SMC in linking students at the Center for Media and Design directly to industry by means of an innovation lab on site for podcast content and production. This work includes liaising with faculty and staff on strategies to improve student outcomes; conducting outreach to industry leaders; establishing the responsibilities of an industry advisory board; exploring production collaborations with content creators; and communicating project goals internally and externally. The lab is intended to combine real world production with project-based educational opportunities. Deliverables include monthly progress reports, culminating in a plan to launch the innovation lab with a framework for the lab to evolve into a multi-platform media innovation hub.	50% 2019-2020 KCRW Radio Station District Auxiliary Fund  50% Marketing
8 Daktronics, Inc	\$33,700	Outdoor Electronic Message Center for the PAC campus. Includes 5-year warranty. Existing marquee failed in January 2019; repair efforts have been unsuccessful and old system is no longer properly supported.	District Restricted Fund
9 Custom Signs, Inc	\$12,000	Installation of Outdoor Electronic Message Center	District Restricted Fund
<u>7, 8, 9</u> <i>Requested by: Donald Girard, Senior Director, Government Relations/Institutional Communications</i> <i>Approved by: Kathryn E. Jeffery, Superintendent/President</i>			
10 Liebert Cassidy Whitmore	September 6, 2019  Not to exceed \$6,000 including expenses.	Conduct one (1) six-hour Title IX Information and Investigator Training workshop for a group of 40 SMC staff. Region 7 Title IX Coordinators have also been invited. Presentation will be by one LCW partner and an LCW associate.	2019-2020 Human Resources/Title IX Grant
<i>Requested by: Tre'Shawn Hall-Baker, Director, Human Resources</i> <i>Approved by: Sherri Lee-Lewis, Interim Vice-President, Human Resources</i>			

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 3      RENEWAL OF CONTRACT FOR KCRW**

The following contract for KCRW is a renewal of an existing contract and is funded by Grant from Corporation for Public Broadcasting (CPB) and KCRW Foundation, Inc. Donations

Provider	Service	Amount
1. National Public Radio	NPR Fiscal Year: October 1, 2019 through September 30, 2020	Payable upon billing, Not to Exceed:
	CPB Fiscal year Expenses Period: October 1, 2019 through June 30, 2020	
	Institutional Membership Fee	\$11,344.50
	Program Acquisition: NPR News Magazine/HD Programs	\$922,152.00
	Digital Fees Studio Usage/Engineering time/ISDN lines	
	Satellite Interconnect: Small Bucket and overage usage fees	\$32,692.50
	CPB FY 20: Carry-over expenses: Period: July 1, 2020 through September 30, 2020 Stated as prepaid accounts	
Institutional Membership Fee:	\$3,781.50	
Program Acquisition:	\$307,366.50	
Satellite Interconnect:	\$10,897.50	
<i>Requested by: Jennifer Ferro, General Manager, KCRW</i>		
<i>Approved by: Don Girard, Government Relations/Institutional Communications</i>		

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 4 ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Interim Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

<u>ESTABLISH</u>	<u>EFFECTIVE DATE</u>
Project Manager, Distance Education (50%)	09/04/2019

ELECTIONS

INTERIM ACADEMIC ADMINISTRATOR

Dawson, Francis, Dean, Career Education	8/2/2019-8/6/2019
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Comment: Mr. Dawson's contract for the interim Dean position ended August 1, 2019 and the contract for the permanent position was effective August 6, 2019. This action is necessary so there is no break in service and salary.

INTERIM PROJECT MANAGERS

Clark, Gerald, Project Manager, Distance Education (50%)	9/9/2019-12/31/2019
Lem, Aimee, Project Manager, Pico Promise (50%) – Correction of date	8/26/2019-12/31/2019

LONG TERM SUBSTITUTE

Byrd, William, Life Sciences	8/26/2019-12/17/2019
Lopez, Jesus, Math	8/26/2019-12/17/2019
Williams, Ryan, Life Sciences	8/26/2019-12/17/2019

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Interim Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>ESTABLISH</u>	<u>EFFECTIVE DATE</u>
Campus Safety Officer (1 position)	09/04/2019
Campus Police, 12 months, 40 hours, Variable Hours Shift	

Program Specialist (1 position)	08/06/2019*
TRIO/Upward Bound, 11 months, 30 hours, Variable Hours Shift*	
*shift correction from the 8/6/19 Board Meeting	

CLASSIFICATION RE-TITLE

From: Construction Systems Supervisor	09/04/2019
Classified Management Salary Range: M-15	
To: Construction Maintenance Supervisor	
Classified Management Salary Range: M-15	

CLASSIFICATION RE-TITLE AND SALARY RE-ALLOCATION

From: Mechanical Systems and Energy Management Supervisor	09/04/2019
Classified Management Salary Range: M-15	
To: Facilities Maintenance Supervisor	
Classified Management Salary Range: M-17	

From: Senior Student Services Specialist – EOPS/CARE	09/04/2019
Classified Regular Schedule Range -32	
To: Senior EOPS Specialist	
Classified Regular Schedule Range -35	

From: Student Services Specialist – EOPS	09/04/2019
Classified Regular Schedule Range -30	
To: EOPS Specialist	
Classified Regular Schedule Range -33	

From: Student Services Specialist – Financial Aid	09/04/2019
Classified Regular Schedule Range -30	
To: Financial Aid and Scholarships Specialist	
Classified Regular Schedule Range -33	

PROMOTION

Ezell, Sara D. 08/16/2019  
From: Administrative Assistant I, English  
To: Class Scheduling Specialist, Academic Affairs

Williams, Keinan F. 08/16/2019  
From: Student Services Clerk, A & R  
To: Enrollment Services Specialist, A & R

PROBATIONARY/ADVANCE STEP PLACEMENT

Carranza, Juliana, Case Management Coordinator, C and P Team (Step D) 09/16/2019  
Cho, Sang Hee, Accompanist Performance, Music (Step B) 08/26/2019  
Copeta, Giulio, Campus Safety Officer, Campus Police (Step C) 08/16/2019  
De la Torre, Amanda, Student Services Specialist- IS, ISC (Step C) 09/16/2019  
Gutierrez, Rico A., Grounds Worker, Grounds (Step C) 09/16/2019  
Hulst, Russell J., Grounds Worker, Grounds (Step C) 09/04/2019  
Morales Martinez, Salomon, Grounds Worker, Grounds (Step C) 08/16/2019  
Olivera Santos, Armando, Grounds Worker, Grounds (Step C) 08/16/2019  
Prieto, Jose J. Grounds Worker, Grounds (Step C) 09/16/2019  
Reid, Maisha L., Student Services Clerk, A & R (Step C) 09/16/2019  
Russell, Janina, Administrative Assistant II, CMD (Step B) 09/03/2019  
Sandoval, Marisa, Program Specialist, Upward Bound (Step B) 09/03/2019  
Turner, Vidal, Accounting Specialist, Accounts Payable (Step C) 09/16/2019  
Wade, Amber I. D., Disabled Student Services Assistant, DSC, (Step C) 08/16/2019

CLASSIFICATION RE-TITLE AND SALARY RE-ALLOCATION

Casillas, Jose Cesar 09/04/2019  
From: Student Services Specialist – Financial Aid  
Classified Regular Schedule Range -30  
To: Financial Aid and Scholarships Specialist  
Classified Regular Schedule Range -33

De La Rosa, Taryn 09/04/2019  
From: Student Services Specialist – Financial Aid  
Classified Regular Schedule Range -30  
To: Financial Aid and Scholarships Specialist  
Classified Regular Schedule Range -33

De la Torre, Aaron 09/04/2019  
From: Student Services Specialist - EOPS  
Classified Regular Schedule Range -30  
To: EOPS Specialist  
Classified Regular Schedule Range -33

Fuller, Christina 09/04/2019  
From: Student Services Specialist - EOPS  
Classified Regular Schedule Range -30  
To: EOPS Specialist  
Classified Regular Schedule Range -33



Ghasami, Nilofar	09/04/2019
From: Student Services Specialist – Financial Aid Classified Regular Schedule Range -30	
To: Financial Aid and Scholarships Specialist Classified Regular Schedule Range -33	
Ong, Maria	09/04/2019
From: Student Services Specialist – Financial Aid Classified Regular Schedule Range -30	
To: Financial Aid and Scholarships Specialist Classified Regular Schedule Range -33	
Mcleod, Damon	09/04/2019
From: Student Services Specialist – Financial Aid Classified Regular Schedule Range -30	
To: Financial Aid and Scholarships Specialist Classified Regular Schedule Range -33	
Reza, Jennifer	09/04/2019
From: Student Services Specialist – Financial Aid Classified Regular Schedule Range -30	
To: Financial Aid and Scholarships Specialist Classified Regular Schedule Range -33	
Vaccaro, Maria Belen	09/04/2019
From: Student Services Specialist – Financial Aid Classified Regular Schedule Range -30	
To: Financial Aid and Scholarships Specialist Classified Regular Schedule Range -33	

VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT)

Abel, Andrew	08/16/2019
From: Custodian, Operations, 12 mos, 40 hrs/Day	
To: Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	
Banks, Joe	08/16/2019
From: Custodian, Operations, 12 mos, 40 hrs/NS-I	
To: Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	
Carter, Pamela	08/16/2019
From: Custodian, Operations, 12 mos, 40 hrs/Day	
To: Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	
Casborn, Edgar	08/16/2019
From: Custodian, Operations, 12 mos, 40 hrs/Day	
To: Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	
Frazier, Marvlynn	08/16/2019
From: Custodian, Operations, 12 mos, 40 hrs/Day	
To: Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	

Gonzalez, Domingo	08/16/2019
From: Custodian, Operations, 12 mos, 40 hrs/Day	
To: Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	
 Henriquez, Wendy	 08/16/2019
From: Custodian, Operations, 12 mos, 40 hrs/Day	
To: Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	
 Iles, Dwayne	 08/16/2019
From: Lead Custodian, Operations, 12 mos, 40 hrs/Day	
To: Lead Custodian, Operations, 12 mos, 40 hrs./Variable Hours Shift	

WORKING OUT OF CLASSIFICATION (Provisional)

Amesquita, Raul Chris	06/17/2019 - 09/20/2019
From: Administrative Assistant I, Sustainability	
To: Recycling Program Specialist, Sustainability	
Percentage: Less than 50%	

WORKING OUT OF CLASSIFICATION (EXTENSION)

Brooke, Alanna	(initial assignment) 06/05/2019 – 08/23/2019
Administrative Assignment II, Counseling	(extension) 08/24/2019 – 10/10/2019
 Webber-Gregg, Bronwyn	 (initial assignment) 06/04/2019 – 08/31/2019
Clinical Placement Specialist	(extension) 09/1/2019 – 10/04/2019
 Guzman, Jose	 (initial assignment) 06/10/2019 – 08/02/2019
Personnel Analyst	(extension) 08/03/2019 - 09/20/2019

WORKING OUT OF CLASSIFICATION (LIMITED TERM- SUBSTITUTE)

Ezell, Sara	04/16/2019 – 06/30/2019
From: Administrative Assistant I, English Department	07/01/2019 – 08/15/2019*
To: Administrative Assistant II, Academic Affairs	
Percentage: More than 50%	
(* assignment date adjusted from 8/6/19 Board Meeting, following promotion)	
 Ordaz, Cindy	 8/12/2019 - 01/12/2020
From: Administrative Assistant I, Art/Communications	
To: Administrative Assistant II, Facilities Management, Substitute Limited Term Assignment	
Percentage: More than 50%	

LAST DATE OF PAID STATUS

RESIGNATION

Johnson, Jaclyn, Athletic Equipment Operator, Athletics	08/26/2019
Perez, Ricardo P., Buyer II, P, C & L	08/15/2019
McCarthy, Patrick, Instructional Assistant - English	08/26/2019

RETIREMENT

Henry, Ashward, CC Parking Enforcement Officer, Campus Police (17 years)	08/16/2019
Prong, Ben C., Multi Media Specialist-CMD (14 years)	10/25/2019

BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre’Shawn Hall-Baker, Interim Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Bass, Edward I., Stage Construction Tech - Lighting, Theatre Arts	08/27/2019-12/31/2019
Brown, Carla, Student Services Clerk, Cashier’s Office	08/19/2019-09/06/2019
Feagin, Nehhe’h, Custodian, Operations	08/26/2019-11/25/2019
Gallego, Luis M., Administrative Assistant II, Procurement, Log and Contracts	
From:	07/01/2019-08/30/2019
To:	07/01/2019-10/11/2019
Haskell, Susan I., Laboratory Tech- Art, Art	08/15/2019-12/31/2019
Hebert, Linda M., Custodian, Operations	08/26/2019-01/13/2020
Hofland, Keri, Student Services Clerk, Cashier’s Office	08/19/2019-09/06/2019
Lopez, Vanessa, Student Services Clerk, Cashier’s Office	08/19/2019-09/06/2019
Martin, Christian G., Administrative Assistant I, Student Life	
From:	07/01/2019-08/30/2019
To:	08/05/2019-08/30/2019
Martin, Esteban, Shuttle Driver, Auxiliary Services	08/20/2019-06/30/2020
Ramirez, Anthony M., Receiving, Stockroom & Delivery Worker	08/01/2019-12/04/2019
Ruff, Ranon A., Custodian, Operations	08/26/2019-11/25/2019
Santhiago, Nicholas, Student Services Clerk, Cashier’s Office	08/19/2019-09/06/2019
Vargas Ayala, David S., Administrative Assistant I, Counseling	09/03/2019-09/23/2019
Wiskow, Michael G., Theatre Tech Specialist, SMC Broad Center	09/01/2019-06/30/2020

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Abdulhafiz, Meymuna M., Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
Abel, Teneka M., Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
Austin, Harald, Student Services Clerk, Cashier’s Office	08/19/2019-09/06/2019
Beck, Michael M., Customer Service Assistant, Bookstore	08/19/2019-09/20/2019
Bonilla, Jonathan O., Student Services Clerk, Cashier’s Office	08/19/2019-09/06/2019
Brinkley, Tanisha R., Customer Service Assistant, Bookstore	08/19/2019-09/20/2019
Carter, Ashlie M., Customer Service Assistant, Bookstore	08/19/2019-11/27/2019
Chang, Tony W., Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
Cho, Sang Hee, Accompanist-Performance, Music	
From:	07/01/2019-12/31/2019
To:	07/01/2019-08/25/2019

Edwards IV, Andrew J., Student Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Eichen, John W., Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
English, Kara J, Customer Service Assistant, Bookstore	08/19/2019-11/27/2019
Garcia-Zermeno, Nayeli, Student Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Grau, Donald P., Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
Greenhalgh, Colleen A., Enterprise Bus. Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Guzman, Scott A., Student Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Howard-Graham, Kimi K., Student Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Lemon, Curly R., Customer Service Assistant, Bookstore	08/19/2019-11/27/2019
Lopez, Veronica E., Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
Mehary, Mehret, Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
Micas, Donna H., Bookstore Clerk-Cashier, Bookstore	08/19/2019-09/06/2019
Murray, Jake W., Customer Service Assistant, Bookstore	08/19/2019-09/20/2019
Nelli, Maria A., Enterprise Bus. Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Nwonwu, Vergie N., Customer Service Assistant, Bookstore	08/19/2019-09/20/2019
Pardo, Guillermo, Student Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Price, Janna M., Case Management Coordinator, Crisis Prevention	
From:	07/01/2019-08/23/2019
To:	07/01/2019-09/20/2019
Ramirez, David, Customer Service Assistant, Bookstore	08/19/2019-11/27/2019
Reid, Maisha L., Enterprise Bus. Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Robles Jr., Jose M., Customer Service Assistant, Bookstore	08/19/2019-09/20/2019
Shine, Kevin L., Enterprise Bus. Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Stuck, Jennifer J., Student Services Clerk, Cashier's Office	08/19/2019-09/06/2019
Yancey, Richard G. Reprographics Technician, Reprographics	08/29/2019-06/30/2020

**SUBSTITUTE - LIMITED TERM:**

Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Correction to assignment status:

Martin, Christian G., Administrative Asst. I, Student Life	
From:	07/01/2019-08/30/2019
To:	07/01/2019-08/02/2019
Godbold, Cecil, Sr. Reprographics Technician, Reprographics	
From:	08/19/2019-06/30/2020
To:	08/12/2019-06/30/2020

**RECOMMENDATION NO. 7      CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action:*      *Approval/Ratification*  
*Reviewed by:*            *Tre'Shawn Hall-Baker, Interim Dean, Human Resources*  
*Approved by:*            *Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**STUDENT EMPLOYEES**

College Student Assistant, \$14.25/hour (STHP)	72
College Work-Study Student Assistant, \$14.25/hour (FWS)	61

**SPECIAL SERVICE**

Community Services Specialist I, \$35.00/hour	1
Community Services Specialist II, \$50.00/hour	1

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 8 FACILITIES**

*Requested by: Charlie Yen, Director of Facilities Planning*

*Approved by: Elaine Polachek, Executive Vice President*

*Requested Action: Approval/Ratification*

**8-A CHANGE ORDER NO. 22– STUDENT SERVICES BUILDING**

Change Order No. 22 – BERNARDS BROS. on the Student Services Building project in the amount of \$437,671.

Original Contract Amount	\$ 77,438,000
Change Order No. 1	\$ 17,634
Change Order No. 2	\$ 13,169
Change Order No. 3	\$ 28,294
Change Order No. 4	\$ 204,509
Change Order No. 5	\$ 39,913
Change Order No. 6	\$ 93,862
Change Order No. 7	\$ 86,274
Change Order No. 8	\$ 67,477
Change Order No. 9	\$ 114,030
Change Order No. 10	\$ 25,628
Change Order No. 11	\$ 66,285
Change Order No. 12	\$ 270,585
Change Order No. 13	\$ 14,589
Change Order No. 14	\$ 15,578
Change Order No. 15	\$ 258,060
Change Order No. 16	\$ 301,259
Change Order No. 17	\$ 112,151
Change Order No. 18	\$ 648,355
Change Order No. 19	\$ 365,038
Change Order No. 20	\$ 194,533
Change Order No. 21	\$ 152,870
Change Order No. 22	\$ 437,671
<hr/> Revised Contract Amount	<hr/> \$ 80,970,376

Project Schedule: This change order does result in a change to the contract length. Project has achieved Substantial Completion.

Total Change Orders represents 4.6% of the original contract.

Funding Source: Measure V

Comment: Change Order No. 22 includes the furnish and install the following;

- Provide the required additional louvers not shown on the mechanical drawing at various locations;

- Re-route, extend, and tie into an existing alternate water line location due to the existing 3" domestic water line point of connection shown on the drawings was determined unsuitable for tie in for the new Student Services building;
- Furnish and install seven (7) planter drains on Level 1 low podium where upturn beams and stem walls create water pools;
- Provide missing suspended gypsum board ceilings in stair 1, 4 and 5 vestibules and provide new gypsum board wall framing to cover exposed cementitious fireproofing on structural beams;
- Lower the ceiling in Hallway 3.16 to accommodate the size of the Fire Smoke Damper;
- Provide concrete paving to match existing work, connecting existing paving with wall opening in front of the Theater Arts Building loading dock ramp;
- Furnish and install a flow conditioner on gas piping, located upstream of the meter, at the Equipment Yard in order to eliminate the 40 pipe diameters of straight pipe requirement;
- Install aluminum extrusion at L3 curtain wall sill;
- Furnish and install Type A2 fixture with 7000 lumen at elevator pit and top of elevator hoist way as needed to pass the state elevator inspection;
- Furnish and install shutoff switch at east wall of Orientation Hall and tie the switch into BAS programming;
- Modify B-Permit sidewalk per City Inspector change request;
- Furnish and install a card reader, door contact, and door to be electrified at Door S133, S300A, S300E, B3-P3A, 3-P2A, 3-P1A, S185A and add these doors to the Access Control system;
- Furnish and install full length metal closure strips for boiler flue vents at Equipment Yard roof;
- Furnish and install required components for various mechanical equipment to allow monitoring capability via the building management system;
- Provide additional temporary fence and mobilization for phasing the west site work to accommodate the college's class schedule;
- Furnish and install an additional area detector at Counseling Mentors S256K;
- Furnish and install additional rubber base at Stairs 1, 3, 4;
- Furnish and install seismic joint at the orientation hall concrete step;
- Furnish and install 8" check valve on the weir pump discharge line to the upper basin;
- Remove EL solenoids from (56) panic hardware devices and replace with QEL motors;
- Demolish existing soffits and NanaWall tracks and install new tracks and doors to enable the locking mechanism. Reframe soffit and paint;
- Adjust and lower the pendant light fixtures at Level 1 and Level 2 to achieve the required lighting level;
- Furnish and install the required Dual Input Module for fire sprinkler flow and tamper switch;
- Modify and adjust existing vaults along Pico to work with existing grading elevations;
- Furnish and install additional smoke detectors in Rooms S159E, S297B, and S266A.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

**CONSENT AGENDA: FACILITIES AND FISCAL**

**RECOMMENDATION NO. 8 FACILITIES (continued)**

**8-B CHANGE ORDER NO. 1– STUDENT SERVICES BUILDING AUDIOVISUAL**

Change Order No. 1 – SPINITAR on the Student Services Building Audiovisual project in the amount of \$69,312.50.

Original Contract Amount	\$743,206.75
<u>Change Order No. 1</u>	<u>69,312.50</u>
Revised Contract Amount	\$812,519.25

Project Schedule: This change order does not result in a change to the contract length. Project has achieved Substantial Completion.

Funding Source: Measure V

Total Change Orders represents 9.3% of the original contract.

- Comment: Change Order No. 1 includes the furnish and install the following;
- Furnish and install additional audio de-embedder, 42” TV and XTP scaling receiver for the Orientation Hall Green Room; 65” TV outside of the Orientation Hall control booth; camera and video matrix switcher at Orientation Hall; additional teacher stations at various locations, equipment rack for S150A and S 150B; touch panel and wireless gateway for S129; control processor, tabletop touch panel, amplifier, HDMI audio De-Embedder for S396. It also includes additional cabling, connectors, hardware and programming needed for the items mentioned above.
  - Provide additional cabling and programming to make the S150B teacher station function independently.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

**CONSENT AGENDA: FACILITIES AND FISCAL**

**RECOMMENDATION NO. 8 FACILITIES (continued)**

**8-C CHANGE ORDER NO 1– SMC MALIBU CAMPUS/SHERIFF SUBSTATION PHASE 1**

Change Order No. 1 – ICON WEST, INC., on the SMC MALIBU CAMPUS/SHERIFF SUBSTATION PHASE 1, \$1,403,473.85.

Original Contract Amount	\$ 4,657,500.00
<u>Change Order No. 1</u>	<u>\$ -1,403,473.85</u>
Revised Contract Amount	\$ 3,254,026.15

Funding Source: Measure V

Total Change Orders represents a 30% savings of the original contract.

Comment: An Allowance for unforeseen underground conditions was included in the base bid due to the fact that the exact scope of work could not be defined at the time of the bid, specifically for unknown high-water table condition, hazardous soil and extent of liquefaction factor in existing soil. Such Allowance was developed under a Rough Order of Magnitude Estimate and was listed on the bid proposal form and the schedule of values. Specific instructions on how this allowance shall be disbursed were also listed in the contract document. The unused portion of the Allowance is generated as a Credit Change Order towards the Contract. The impacts of all unforeseen soil conditions encountered was not to the extent as anticipated and they were successfully resolved during construction.

**8-D PROJECT CLOSE OUT – SMC MALIBU CAMPUS / SHERIFF SUBSTATION PHASE 1**

Subject to completion of punch list items by ICON WEST, INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as SMC MALIBU CAMPUS / SHERIFF SUBSTATION PHASE 1 as being complete. Upon completion of punch list items by ICON WEST, INC. the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.

**8-E INCREASE TO CONTRACT FOR DISTRICT-WIDE FIRE ALARM TESTING AND PREVENTATIVE MAINTENANCE**

Increase to the contract with TRL Systems for District-wide Fire Alarm Testing and Preventative Maintenance for an additional amount of \$10,200, for a total amount of \$101,910.

Comment: The annual fire alarm testing and monthly preventative maintenance contract was renewed in July 2019. The contract also includes fixed rates for unknown on-call/emergency services. The Center for Media and Design (CMD) Building B and the new Student Services Center need to be added to the contract.

Funding Source: General Fund Maintenance



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Jennifer Merlic, Vice President, Academic Affairs*

*Reviewed by: Christopher M. Bonvenuto, Vice President, Business and Administration*

*Approved by: Elaine Polachek, Executive Vice President, Superintendent/Pres.*

Title of Grant: Hollywood Foreign Press Association One-Time Equipment Grant  
Granting Agency: Hollywood Foreign Press Association (HFPA) via subcontract from Santa Monica College Foundation  
Augmentation Amount: \$20,000  
Matching Funds: NA  
Performance Period: July 9, 2019 until expended  
Summary: The Hollywood Foreign Press Association supports organizations focused on education in film and television, film preservation and journalistic organizations committed to freedom of speech. In order to address the demand for one of the most popular programs at Santa Monica College, the Film Production Program has developed a new course, Film 34, which will provide students with the opportunities to engage in hands-on learning in short films. The short film topics will target entertainment, documentary and public service purposes. The Program requested a one-time grant for equipment to purchase a second camera to be utilized by students and faculty mentors to shoot student film projects.  
Budget Augmentation: Restricted Fund 01.3

Revenue		
8800 Other Local		\$ 20,000
Expenditures		
1000 Academic Salaries		\$ 0
2000 Non-Academic Salaries		\$ 0
3000 Employee Benefits		\$ 0
4000 Supplies & Materials		\$ 0
5000 Other Operating Expenditures		\$ 0
6000 Capital Outlay		\$ 20,000
7300 Other Outgo/Indirect		\$ 0
7600 Student Aid		\$ 0
Total		\$ 0

<i>BOARD OF TRUSTEES</i>	ACTION
<i>Santa Monica Community College District</i>	September 3, 2019

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10 COMMERCIAL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Requested by: Christopher M. Bonvenuto, Vice-President, Business/Administration*  
*Approved by: Elaine Polachek, Executive Vice President*

Commercial Warrant Register  
 July 2019                                      8548 through 8588                      \$21,766,425.70

Comment:        The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 11 PAYROLL WARRANT REGISTER**

*Requested Action: Approval/Ratification*  
*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Elaine Polachek, Executive Vice President*

Payroll Warrant Register  
 July 2019                                      C1L – Supplemental 205                      \$13,469,402.13

Comment:        The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 12 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested Action: Approval/Ratification*  
*Requested by: Mitch Heskel, Dean, Educational Enterprise*  
*Approved by: Elaine Polachek, Executive Vice President*

Auxiliary Operations Payments and Purchase Orders  
 July 2019        Covered by check & voucher numbers: 022323-022601 & 01898-01919

Bookstore fund Payments	\$ 558,388.65
Other Auxiliary Fund Payments	\$ 85,916.33
Trust and Fiduciary Fund Payments	<u>\$ 758.839.80</u>
	\$1,403,144.78

Purchase Orders issued  
 July 2019                                      \$508,420.13

Comment:        It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

<i>BOARD OF TRUSTEES</i>	ACTION
<i>Santa Monica Community College District</i>	September 3, 2019

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 13 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested Action: Approval/Ratification*  
*Requested by: Michelle King, Director, Career and Contract Education*  
*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

**RECOMMENDATION NO. 14 ORGANIZATIONAL MEMBERSHIPS**

*Requested Action: Approval/Ratification*  
*Requested by: Christopher M. Bonvenuto, Vice-President, Business/Administration*  
*Approved by: Elaine Polachek, Executive Vice President*

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
September 2019	8	\$47,559.55

Funding Sources: Unrestricted General Fund

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

<i>BOARD OF TRUSTEES</i>	ACTION
<i>Santa Monica Community College District</i>	September 3, 2019

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2019-2020**

*Requested Action: Approval/Ratification*  
*Requested by: Christopher M. Bonvenuto, Vice-President, Business/Administration*  
*Approved by: Elaine Polachek, Interim Vice-President*

Authorization of signatures for the following staff members to approve invoices for 2019-2020:

Name/Title
Gerald Clark, Project Manager District Education (50%)
Edna Chavarry, Director Academic Affairs Initiatives

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

**RECOMMENDATION NO. 16 PURCHASING**

*Requested Action: Approval/Ratification*  
*Requested by: Cynthia Moore, Director of Procurement, Contracts & Logistics*  
*Approved by: Elaine Polachek, Executive Vice President*

**16-A AWARD OF PURCHASE ORDERS**

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

July 2019

\$86,038,501.27

BOARD OF TRUSTEES Santa Monica Community College District	ACTION September 3, 2019
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17

SUBJECT: SMC STUDENT EQUITY PLAN

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the SMC Student Equity Plan.

BACKGROUND: A full report on the SMC Student Equity Plan was presented to the Board of Trustees at its August meeting. The Santa Monica College Equity Plan will be submitted via the Chancellor’s Office NOVA system. The formatting required by this system is table-based and therefore not easily read. Thus, the content and background information have been assembled into an Executive Summary for use by the Santa Monica College community.

The 2019 Santa Monica College Equity plan was developed jointly by members of the Equity Steering Committee and the Academic Senate Joint Institutional Effectiveness Committee.

MOTION MADE BY: Susan Aminoff  
SECONDED BY: Nancy Greenstein  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 18**

**SUBJECT:**                    **RESOLUTION CONGRATULATING EOPS ON ITS 50<sup>TH</sup> ANNIVERSARY AND DESIGNATING SEPTEMBER 2019 AS EOPS MONTH**

**SUBMITTED BY:**            Vice-President of Student Affairs

**REQUESTED ACTION:** It is recommended that the Board of Trustees approve the following resolution congratulating EOPS on its 50<sup>th</sup> Anniversary and designating September 2019 as EOPS Month.

WHEREAS, amidst the struggle for civil rights and equality, California State Senate Bill 164 (Alquist) was put into law on September 4, 1969, establishing Extended Opportunity Programs and Services (EOPS); and

WHEREAS, California Education Code § 69640-69656 codified Extended Opportunity Programs and Services for the California Community Colleges; and

WHEREAS, the California Code of Regulations Title 5 § 56200-56298 set the implementation of EOPS for the California Community Colleges; and

WHEREAS, extended Opportunity Programs and Services was established to “encourage local community colleges to establish and implement programs directed to identifying those students affected by language, social, and economic handicap...and to assist those students achieve their educational objectives and goals” (California Education Code § 69640); and

WHEREAS, extended Opportunity Programs and Services encompassing academic counseling, student equity, guided pathways and financial support programs for low income students has demonstrated its long-term success with a statewide retention rate of 88% and a statewide completion rate of 81%, consistently the highest of any large-scale student support program; and

WHEREAS, every community college in the state participates in Extended Opportunity Programs and Services and overall serves more than 98,000 students each year (Data Mart – California Community Colleges Chancellor’s Office); now, therefore, be it

RESOLVED, that the Board of Trustees of the Santa Monica Community College District hereby congratulates Extended Opportunity Programs and Services on its 50 years of serving students and reaffirms its commitment to the support of EOPS; and be it further

RESOLVED, that the Board of Trustees of the Santa Monica Community College District joins with the California Community Colleges Extended Opportunity Programs and Services Association (CCCEOPSA) in celebrating September 2019 as EOPS month and encourages colleges to foster awareness of EOPS to promote student success.

MOTION MADE BY:    Susan Aminoff  
 SECONDED BY:        Rob Rader  
 STUDENT ADVISORY:   Aye  
 AYES:                    7  
 NOES:                    0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION September 3, 2019
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 19-A**

**SUBJECT:** **PUBLIC HEARING - 2019-2020 BUDGET**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees conduct a public hearing on the 2019-2020 budget.

OPEN PUBLIC HEARING: 7:34 p.m.  
MOTION MADE BY: Barry Snell  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Absent  
AYES: 7  
NOES: 0

PUBLIC COMMENTS: None

CLOSE PUBLIC HEARING: 7:35 p.m.  
MOTION MADE BY: Barry Snell  
SECONDED BY: Nancy Greenstein  
STUDENT ADVISORY: Absent  
AYES: 7  
NOES: 0

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 19-B**

**SUBJECT:**                    **ADOPTION OF THE 2019-2020 BUDGET**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**        It is recommended that the Board of Trustees adopt the 2019-2020 budget as detailed in the various funds of the District (see Appendix A).

The Santa Monica Community College District Proposed Adopted Budget for fiscal year 2019-2020 is comprised of the following nine funds:

Unrestricted General Fund	216,758,609
Restricted General Fund	<u>\$ 66,853,889</u>
Total General Fund	\$283,612,498
Special Reserve Fund (Capital)	\$ 30,954,442
Bond Fund: Measure S	\$ 12,563,732
Bond Fund: Measure AA	\$ 5,931,159
Bond Fund: Measure V	\$163,613,975
Bond Interest & Redemption Fund	\$ 93,115,578
Student Financial Aid Fund	\$ 42,424,996
Scholarship Trust Fund	\$ 45,000
Auxiliary Operations	<u>\$ 4,121,296</u>
Total Other Restricted	\$352,770,178
<b>TOTAL PROPOSED ADOPTED BUDGET</b>	<b>\$636,382,676</b>

MOTION MADE BY:            Louise Jaffe

SECONDED BY:                Barry Snell

STUDENT ADVISORY:        Aye

AYES:                            7

NOES:                            0



BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

**SUBJECT:**                    **GANN LIMIT, 2019-2020**

**SUBMITTED BY:**            Vice-President, Business and Administration

Adopt the 2019-2020 Gann Appropriations Limit for the Santa Monica Community College District as \$155,650,705 and the 2019-2020 Appropriation Subject to Limit as \$124,610,217.

Comment:            Proposition 4 (November 1979, Special Election) added Article XIII B to the State Constitution to place limitations of the expenditures of State and local governments. The calculation of the GANN Limit was completed using the method and worksheets prescribed by the Chancellor’s Office and approved by the Department of Finance.

The Gann Limit figures are based on the prior year limit amended by a State formula. The Appropriation Subject to Limitation is based on the Adopted Budget for 2019-2020.

The idea of the Gann is to limit the growth of government by only allowing expenditures that are tax driven to grow by a certain amount each year (Fund 01.0 only). There are two parts in the calculation: The Appropriations Limit and the Appropriations Subject to Limit. The Appropriations Limit is the maximum amount that the District can budget from tax driven revenue. (Essentially the Gann Limit). This is calculated based on previous years Gann Limit, growth/decline in FTES and an inflation factor determined by the Department of Finance. For 2019-2020, the Appropriations Limit is \$155,650,705.

The second factor, the Appropriations Subject to Limit, is how much the District has budgeted that is from tax driven revenues. This essentially is the tax driven revenue (General Apportionment, Taxes, etc.) less the budget of any unreimbursed state, court or federal mandates. For 2019-2020, the Appropriations Subject to Limit is \$124,610,217.

As long as the Appropriations Limit is more than the Appropriations Subject to Limit, the District is in compliance. For 2018-2019, there is \$31,040,488 left in the GANN Limit. This “extra” can be transferred to other Districts in the state that are over their limit. The transfer will be handled by the Chancellor’s Office.

MOTION MADE BY:            Susan Aminoff  
 SECONDED BY:                Barry Snell  
 STUDENT ADVISORY:        Aye  
 AYES:                                7  
 NOES:                                0

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ACTION September 3, 2019
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 21**

**SUBJECT:**                    **STUDENT HEALTH FEE**

**SUBMITTED BY:**            Vice-President, Student Affairs

**REQUESTED ACTION:**    It is recommended that the Board of Trustees approve an increase in the Student Health Fee by \$2.00, effective Winter 2020. With this increase, the Student Health Fee will be \$21.00 for fall and spring semesters and \$18.00 for summer and winter sessions.

Background is provided on the following pages.

MOTION MADE BY:        Louise Jaffe

SECONDED BY:            Barry Snell

STUDENT ADVISORY:    Aye

AYES:                      7

NOES:                      0

## BACKGROUND

Beginning Fall 2019 semester, The California Community College Chancellor's Office has increased the maximum fee for Student Health Services. The fee will increase to \$21 (Fall and Spring semesters) and \$18 (Winter & Summer terms).

Education Code sections 76355, 76360, and 76361 authorize the governing board of a community college district to charge health, parking services, and transportation services fees and increase those fees by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services as published by the U.S. Department of Commerce.

The last date that the Student Health Fee was increased was August 2014. The recommendation for the fee increase is based on additional services and resources provided to SMC students in the areas of:

- Psychological Counseling
- The hiring of a Nurse Practitioner
- Mental Health Services and Resources

In addition, based on fiscal calculations from 2017-2018, The Health Services budget showed a loss of \$162,349. The increase in the Student Health Fee will offset any future deficits.

Fee Proposal (Starting Winter 2020)				
Fee	Current Semester	Proposed	Current Intersession	Proposed
Health Services	\$19.00	\$21.00	\$16.00	\$18.00

The Student Health Center and Center for Wellness and Wellbeing both provide direct intervention, outreach, and training/education to students, faculty and staff. Below is a list of services.

Services provided in the Student Health Center:

- Nursing assessment and physicals
- Administering First Aid
- Campus Emergency Response and assess need for Paramedics
- Blood pressure and pulse monitoring
- Vision tests
- Tuberculosis testing and referrals
- Administration of oral and topical over-the-counter medications
- Administration of immunizations for Measles, Mumps, Rubella, Tetanus, Diphtheria, Pertussis, Hepatitis B and others
- Facilitating monthly gynecological examinations including STI testing completed by a local Federally Qualified Health Center
- Instruction and distribution of contraceptives
- Providing for anonymous/confidential HIV testing, done by a local Federally Qualified Health Center
- Self-weight monitoring and instructions on how to calculate Body Mass Index, BMI
- Referrals to health care providers and/or low cost health care clinics
- One-on-one information on health insurance, including MediCal and MediCal expansion and referral to local agencies that help with the application process
- Act as first point of medical contact for International Students and provide medical referrals
- Explaining insurance claims and billing procedures to International Students
- Provide low cost prescription medications when prescribed by SMC Nurse Practitioner &/or Physician
- Collaborate with Los Angeles County Public Health regarding communicable diseases that impact our students, faculty and staff

- Service walk-in clients that have questions, request band aids, sanitary pads or tampons, condoms, directions, etc.
- Partnership with SMC nursing students who provide outreach on campus for their community education course

Services provided in the Center for Wellness and Wellbeing:

- Therapists and trainees working in the main Center as well as embedded in other programs (Guardian Scholars, Black Collegians, Adelante, DSPS)
- Therapists soon to be placed on satellite campus sites and STEM
- Community partners embedded in Veterans Resource Center, Pico Promise, The Center for Wellness and Wellbeing, and Health Services
- Crisis intervention
- Short-term individual and collateral therapy using evidence based practices
- Community referrals
- 24/7 Emotional Support Line
- Screening in Student Health and other areas using Mindkare kiosk which screens for depression, anxiety, and other conditions
- Telehealth through a partnership with USC (coming soon)
- Telephonic Interpreters (coming soon)
- Workshops on mindfulness, anger management, social interaction, test anxiety, and many more
- Mental Health First Aid which is an 8-hour certification course on how to understand the signs of someone dealing with a mental health crisis and intervention techniques
- Active Minds student club focusing on destigmatizing mental health'
- Suicide prevention events such as Send Silence packing
- Mental health awareness activities and events (i.e. Paws for healing dogs during finals week)
- Eating disorder awareness week events
- Worked with HR to include the board approved Suicide Prevention and Postvention Plan for all new faculty and staff hires and Psychological Services.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 22**

**SUBJECT:** **COLLECTIVE BARGAINING AGREEMENT WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) CHAPTER 36**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees ratify the collective bargaining contract with the California School Employees Association (CSEA) Chapter 36 for a term beginning on July 1, 2018, and ending on June 30, 2021.

**SUMMARY:** On May 1, 2018, the District and CSEA’s initial collective bargaining agreement proposals were presented to the Board in accordance with the public disclosure requirements of Government Code Section 3547. On June 5, 2018 the Board invited the public to make comments on the proposals and thereafter adopted the District’s initial proposal.

The District’s negotiation team and the CSEA representatives concluded negotiations on August 8, 2019. This recommendation is contingent on CSEA ratification of agreement currently scheduled for August 29, 2019.

Projected Cost Impact of CSEA Contract for Fiscal Years 2018-2019 (2.5%) and 2019-2020 (2.5%)			
	<u>One Time</u>	<u>2018-2019</u>	<u>2019-2020</u>
Salaries		\$703,342	\$774,181
PERS		\$138,706	\$152,676
OASDI		\$43,607	\$47,999
Medicare		\$10,199	\$11,225
SUI		\$351	\$387
Workers Compensation		<u>\$11,478</u>	<u>\$12,635</u>
Welfare Fund	\$456,733		
Related Benefits	<u>\$132,693</u>		
<b>Total Projected Cost:</b>	<b>\$589,426</b>	<b>\$907,683</b>	<b>\$999,103</b>

The agreement is on the District’s website at:  
[http://www.smc.edu/ACG/Documents/Board%20of%20Trustees%20Meetings/Board\\_of\\_Trustees\\_Meetings/2019/2018-21%20Contract%20File%208-23-19%20Signature.pdf](http://www.smc.edu/ACG/Documents/Board%20of%20Trustees%20Meetings/Board_of_Trustees_Meetings/2019/2018-21%20Contract%20File%208-23-19%20Signature.pdf)

A copy of the agreement is provided as a supplement to the agenda.

MOTION MADE BY: Barry Snell  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ACTION September 3, 2019
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: CLASSIFIED CONFIDENTIAL SALARY SCHEDULE

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the attached Classified Confidential Classifications and Salary Ranges to be realigned with the Classified Employee Classifications and Salary Ranges covered by the CSEA Collective Bargaining Agreement. The classifications on the Classified Confidential Classifications and Salary Ranges schedule are placed one range above those on the Classified Employee Classifications and Salary Ranges schedule.

Effective July 1, 2018, Classified Confidential employees shall be paid on the CSEA Salary schedule at the appropriate range for the applicable year.

MOTION MADE BY: Rob Rader  
SECONDED BY: Louise Jaffe  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

SANTA MONICA COMMUNITY COLLEGE DISTRICT

CLASSIFIED CONFIDENTIAL CLASSIFICATIONS

Effective July 1, 2018 Classified Confidential Classifications shall be paid on the applicable CSEA salary schedule with the one range differential.

*Approved September 3, 2019*

CLASSIFICATION	RANGE
ADMINISTRATIVE ASSISTANT III, ACADEMIC AFFAIRS	C35*
ADMINISTRATIVE ASSISTANT III, BUSINESS AND ADMINISTRATION	C35*
ADMINISTRATIVE ASSISTANT III, BUSINESS SERVICES	C35*
ADMINISTRATIVE ASSISTANT III, HUMAN RESOURCES	C35*
ADMINISTRATIVE ASSISTANT III, STUDENT AFFAIRS	C35*
ADMINISTRATIVE ASSISTANT III, SUPERINTENDENT AND PRESIDENT	C35*
ADMINISTRATIVE ASSISTANT IV, SUPERINTENDENT AND PRESIDENT	C37*
DEPARTMENT SECRETARY II, SUPERINTENDENT AND PRESIDENT	C24*
EXECUTIVE COORDINATOR-DISTRICT & BOARD OF TRUSTEES	C41*
HUMAN RESOURCES ANALYST – EMPLOYEE AND LABOR RELATIONS	C46*

\*Shorthand Differential - Two ranges (approximately 5%) is granted in positions which require shorthand.

Confidential Salary Schedule includes a one range differential above the regular salary schedule.

Confidential Employees receive 24 days of vacation per year and an additional two range (approximately 5%) increase after 5, 10, 15, 20, 25, 30 and 35 years of service.

Differentials for shorthand, bilingual or multilingual proficiency are granted in positions which require the skill. Differentials for education are granted if the employee meets the requirements.

Special Assignments with odd days, including Saturday and Sunday and/or unusual working hours shall receive a difference in pay of two ranges on the salary schedule (approximately 5%).

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ACTION September 3, 2019
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MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 24**

**SUBJECT:** **VOTING DELEGATES FOR ACCT LEADERSHIP CONGRESS**

**SUBMITTED BY:** Chair, Board of Trustees

**REQUESTED ACTION:** It is recommended that the Board of Trustees elect its voting delegates for the Annual Association of Community College Trustees (ACCT) 50<sup>th</sup> Leadership Congress, October 16-19, 2019 in San Francisco, California.

Voting Delegates: Louise Jaffe and Barry Snell

**COMMENT:** Santa Monica College is entitled to two votes during the ACCT Leadership Congress. Trustees Louise Jaffe and Barry Snell are attending and will be the voting delegates.

MOTION MADE BY: Sion Roy

SECONDED BY: Rob Rader

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 25**

**SUBJECT;**                               **FIRST READING – BOARD POLICY 3250, INSTITUTIONAL PLANNING**

SUBMITTED BY:                       Superintendent/President

REQUESTED ACTION:               It is recommended that the Board of Trustees conduct a first reading of revised Board Policy 3250, Institutional Planning.

COMMENT:                               Board Policy 3250, Institutional Planning, was approved by the Board of Trustees in June 2018 when Chapter 3, General Institution, was adopted as a whole. Starting in fall 2018, DPAC began reviewing its governance structure which included updating Board policies related to DPAC and institutional planning. Board Policy 3250 was reviewed and revised by DPAC in March 2019. It was then submitted to the Board’s subcommittee for review and the subcommittee recommended a few revisions. The revised policy was resubmitted to DPAC and was approved on July 24, 2019.

MOTION MADE BY:                   Louise Jaffe

SECONDED BY:                       Barry Snell

STUDENT ADVISORY:               Aye

AYES:                                   7

NOES:                                   0



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**Board Policy**  
Chapter 3 – General Institution

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**BP 3250            INSTITUTIONAL PLANNING**

The Superintendent/President, in consultation with the Board of Trustees and Academic Senate, shall ensure that Santa Monica College maintains a comprehensive, broad-based ongoing integrated planning and evaluation cycle supported by institutional research and driven by the SMC Vision, Mission and Goals and the five-year Strategic Initiatives. This planning process involves the District Planning and Advisory Committee, includes other segments of the College as appropriate, and is inclusive of all constituent groups. The Superintendent/President is empowered to establish District committees as necessary to assist with the annual planning process. The Superintendent/President shall take necessary administrative action to implement state laws regulating representative organizations.

The Superintendent/President shall inform the Board of Trustees about the status of planning and the various plans. ~~The planning system shall include plans required by law, including, but not limited to:~~ The Superintendent/President shall submit those plans to the Board of Trustees for approval, when required by law. ~~(as required by Title 5 of the California Code of Regulations) to the Board of Trustees for approval.~~

- ~~• Master Plan for Education, which shall be updated annually;~~
- ~~• Facilities Plan;~~
- ~~• Equal Employment Opportunity (EEO) Plan;~~
- ~~• Student Equity Plan;~~
- ~~• Student Success and Support Program Plan;~~
- ~~• Transfer Center Plan;~~
- ~~• Cooperative Work Experience Plan; and~~
- ~~• Extended Opportunity Programs and Services (EOPS) Plan~~

The Superintendent/President shall ensure the Board of Trustees has the opportunity to provide input assist in developing the general institutional mission and goals and the annual planning process for the comprehensive plans.

**References:**

Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, and 56270 et seq.;  
ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, and IV.B.3

*Adopted: November 15, 2004*

*Revised: June 5, 2018*

*Revisions Approved by DPAC: March 27, 2019; July 24, 2019*

*Reviewed by Senior Staff: April 2, 2019*

*Reviewed and Revised by Board of Trustees Subcommittee: June 18, 2019*

BOARD OF TRUSTEES Santa Monica Community College District	REGULAR MEETING September 3, 2019
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**INFORMATION ITEM NO. 26**

**SUBJECT:**     **SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2020**

**SUMMARY:**    A draft schedule of Board Trustees meetings for 2020 is presented for review. The schedule of meetings will be submitted to the Board of Trustees for approval at the meeting on October 1, 2019.

Regular meetings (in bold) are scheduled on the first Tuesday of the month, except when indicated otherwise. Generally, the third Tuesday of the month is held for special meetings or workshops. The schedule also includes Winter and Summer Board Study Sessions.

<b>January 21, 2020</b> (third Tuesday)	<b>July 7</b>
<b>February 4</b> February 18 (hold)	July 28 (fourth Tuesday) Summer Study Session Superintendent’s Evaluation and Board Self-Assessment
<b>March 3</b>  March 17 Winter Study Session	<b>August 4</b> August 18 (hold)
<b>April 7</b> April 21 (hold)	<b>September 1</b> September 15 (hold)
<b>May 5</b> May 19 (hold)	<b>October 6</b> October 20 (hold)
<b>June 2</b> June 16 (hold)	<b>November 3</b> November 17 (hold)
	<b>December 1</b>

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 3, 2019

**XI. ANNUAL BOARD SELF-ASSESSMENT**

- Board Trustees Self-Assessment and Appraisal of College Performance
- Board of Trustees Goals and Priorities: The Goals and Priorities 2019-2020 as revised at the meeting (see following pages) will be presented for approval at the October meeting.

**XII. BOARD COMMENTS**

**XIII. ADJOURNMENT** – 9:27 p.m.

The meeting was adjourned in memory of **Danny Tuitasi**, uncle of Mike Tuitasi, Vice-President of Student Affairs.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, October 1, 2019 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

Major Items of Business

- Report: Guided Pathways
- Schedule of Board of Trustees Meetings, 2020
- Board Goals and Priorities, 2019-2020

Proposed  
Board Goals and Priorities  
2019-2020

I. Educational Advancement, Quality, and Equity

1. Based on evidence, continue to implement models of support and instruction that increase student success and decrease ~~the~~ equity gaps.
2. Continue implementation of initiatives the college has begun to meet the Visions for Success (VFS) goals that propose:
  - An increase in course completion, transfer rates, and employment in student's field of study.
  - A decrease in the number of units taken at SMC on the way to transfer.
3. Continue to support and hire a diverse and innovative faculty and staff, while seeking to increase the percentage of fulltime faculty over time.
4. Develop new programs and partnerships in the allied health sector.

II. Student Life

5. Assess and fix system/structure issues that impede positive user experience in the application, enrollment, and financial aid process.
6. Continue implementing initiatives that focus on solving barriers related to students' financial resources.
  - Improve financial literacy.
  - Support faculty adoption of Open Educational Resources (OER) and other efforts to address the high cost of course materials.
  - Support student efforts in addressing food and housing insecurity.
  - Increase financial aid.
  - ~~Provide more jobs for~~ Place more students in jobs on and off campus.
7. Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

III. Fiscal and Facilities

8. Provide reports for the Board that align with Board Goals, funding formula metrics, and the Vision For Success.
9. Develop a strategic vision for the future of the college that ensures understanding the opportunities and risks inherent in the new funding formula as it evolves.
10. Work with allies and legislators to align funding with mission and fiscal health.
11. Continue efforts in revenue generation, cost control, and enrollment management.

12. Build and maintain a reserve sufficient to protect against anticipated and unforeseen circumstances.
13. Continue the plan to safeguard post-retirement employee benefits, and implement a plan to address increases in PERS, STRS, and other benefit obligations.
14. Update the Facilities Master Plan. Secure funding to maintain progress on all SMC security, technology infrastructure, and facilities construction projects.
15. Continue as a model of sustainability for all areas of the college.

IV. Community and Government Relationships

16. Maintain good partnerships across systems (Cities/SMMUSD) and services for the Santa Monica and Malibu communities in fulfillment of SMC's vision and mission.
17. Continue support for special programs that serve local students and increase college readiness and success:
  - Concurrent and dual enrollment
  - SMC Promise
  - Young Collegians
18. Continue strong support for Emeritus College.
19. Ensure a supportive, inclusive, and collegial environment for students and staff.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 3, 2019

**ADDENDUM A**

**SUBJECT;                    SANTA MONICA COMMUNITY COLLEGE DISTRICT  
2019-2020 PROPOSED ADOPTED BUDGET NARRATIVE**

The Santa Monica Community College District Proposed Adopted Budget for fiscal year 2019-2020 is comprised of the following nine funds:

Unrestricted General Fund	\$216,758,609
Restricted General Fund	<u>\$ 66,853,889</u>
Total General Fund	\$283,612,498
Special Reserve Fund (Capital)	\$ 30,954,442
Bond Fund: Measure S	\$ 12,563,732
Bond Fund: Measure AA	\$ 5,931,159
Bond Fund: Measure V	\$163,613,975
Bond Interest & Redemption Fund	\$ 93,115,578
Student Financial Aid Fund	\$ 42,424,996
Scholarship Trust Fund	\$ 45,000
Auxiliary Operations	<u>\$ 4,121,296</u>
Total Other Restricted	\$352,770,178

**TOTAL PROPOSED ADOPTED BUDGET      \$636,382,676**

**GENERAL FUND**

**General Fund Unrestricted (01.0)**

These are the only funds available for the general operations of the District. All other funds are restricted in use.

**Summary**

**2018-2019**

The District closed the 2018-19 fiscal year with an Unrestricted General Fund operating surplus, including one-time items, of \$3,027,765 (Excluding one-time items, the structural deficit was <\$5,066,390>).

The District received additional ongoing funding in the form of a Cost of Living Allowance (COLA) of 2.71% or \$3,520,794 and \$827,456 directed towards the hiring of full-time faculty. The District also received one-time revenues including a one-time reimbursement of \$1,537,287 for office hours paid to adjunct faculty. As projected there were one-time revenues (prior year apportionment adjustment and mandated cost) recognized in 2017-2018 totaling to \$6,679,584 that did not repeat in 2018-2019. The non-repetition of these revenues coupled with a decline in enrollment of non-resident students resulted in a year over year decrease in total revenues, including one-time items, of <\$1,368,540> or <0.73>%. Additionally, total expenditures, including one-time items, increased over the prior year by \$1,880,263 or 1.04% primarily as a result of increase in advertising/recruiting of \$469,704, bad debts expense of \$479,698, and one time items including a settlement related to the Airport Arts Campus lease renewal of \$250,000, elections of \$214,870, consultants of \$199,449 and postage \$118,095.

The combination of these and other items resulted in an unaudited Unrestricted General Fund ending balance, including designated reserves, of \$30,676,107 or 16.83% of expenditures and transfers.

## 2019-20

The proposed, adopted budget is based on the 2019-2020 state budget, updated with the latest information provided by the Chancellor's Office. Changes to projections are expected as the year progresses and updated information is received.

### Significant Changes to the Student-Centered Funding Formula

In 2018-2019, the State adopted the Student-Centered Funding Formula (SCFF), which is the new methodology the State will use to allocate funding to community college districts. The new formula calculates funding based on three main factors: Base Allocation (enrollment), Supplemental Allocation (number of low-income students served measured by financial aid distribution) and Student Success (number of student success outcomes achieved). The 2019-2020 State Adopted Budget made five significant revisions to the SCFF in the areas of funding allocation implementation, student success allocation counts, student success allocation calculation, definition of a transfer related to the SCFF and the hold-harmless period. A summary of the revisions are as follows:

Funding Allocation Implementation: The original SCFF stipulated that the formula would be implemented over a three-year period by allocating funds between the three funding factors as follows: 70% Base Allocation, 20% Supplemental Allocation and 10% Student Success Allocation in the first year of the formula (2018-2019), 65% Base Allocation, 20% Supplemental Allocation and 15% Student Success Allocation in the second year of the formula (2019-2020), and 60% Base Allocation, 20% Supplemental Allocation and 20% Student Success Allocation in the third year of the formula (2020-2021). This funding allocation implementation plan has been revised as follows: Starting in 2019-2020 the SCFF funds allocated between the three funding factors will be 70% to the Base Allocation, 20% to the Supplemental Allocation and 10% to the Student Success Allocation. In 2020-2021, the rates associated with this allocation distribution will be increased by COLA.

Student Success Allocation Counts: The original SCFF awarded districts funding based on how many awards a student earned without a limitation. For example, if a student earned an Associates Degree and a Credit Certificate in the same year the district would be funded for both achievements. The 2019-2020 State Budget has revised the SCFF so that a district will only receive funding for a maximum of one award regardless of how many awards the student earns. Additionally, the revised language requires that the student must have been enrolled in the district in the year the award was granted. The order of the awards that will be funded, is defined as Associates Degree for Transfer, Associates Degree, Baccalaureate Degree and Credit Certificate. For example, under the revised language if a student earned an Associates Degree and Credit Certificate in the same year, the district would only be funded for the Associates Degree.

Student Success Allocation Calculation: The original SCFF allocated the Student Success Allocation based on achievement counts from the prior year. The revised SCFF will now base funding on a three-year average of student achievement.

Definition of a Transfer: For the purposes of the SCFF a Transfer is now defined as "a student who transferred to a four-year university and completed 12 or more units in the district in the year prior to transfer".

Hold Harmless Period: The hold-harmless period has been extended through 2021-2022.

The SCFF contains a hold harmless provision which states that, through 2021-2022, districts will be funded at either the amount calculated under SCFF or at an amount calculated at the 2017-2018 funding level, plus COLA, whichever is greater. For 2019-2020 the District projects that it will be funded under the hold-harmless provision. By 2022-23, when the hold-harmless period ends, the District is projected to receive ~\$9.2 million less funding than it would under the Hold Harmless calculation.



## New Initiatives/Projects

The proposed Adopted Budget includes five new initiatives/projects for the 2019-2020 fiscal year. These initiatives/projects include:

- Safe Parking Pilot Program: \$50,000 in one-time funding to develop and implement a Safe Parking pilot program. (Board of Trustees Goals and Priorities Section 1 Sub-section 12 - Assess and focus on solutions to barriers related to students' personal circumstances that may negatively impact student success)
- Gender Equity and Social Justice Center: \$75,000 in one-time funding to provide start-up funds for furniture, equipment, materials, supplies, training and temporary staffing to assist in implementing the Gender Equity and Social Justice Center. (Board of Trustees Goals and Priorities Section 1 Sub-section 12 Assess and focus on solutions to barriers related to students' personal circumstances that may negatively impact student success)
- Veterans Resource Center: \$25,000 in one-time funding to provide new equipment, furniture, materials, and supplies for the Veterans Resource Center to improve the student experience. (Board of Trustees Goals and Priorities Section 1 Sub-section 12 Assess and focus on solutions to barriers related to students' personal circumstances that may negatively impact student success)
- Student Ambassador Recruiter Corps: \$156,500 in ongoing funding to create a new Student Ambassador Recruiter Corps to improve SMC Outreach and Recruitment efforts with local high schools. (Strategic Initiatives and Objectives Section 2 Sub-section 4 Expand targeted marketing and communication to prospective students)
- Gender Equity and Social Justice Center Renovation: \$250,000 in one-time funding, from the Capital Outlay Fund, to fund one-half of the budgeted cost of the renovation of the Associated Students computer lab to implement the new Gender Equity and Social Justice Center. (Board of Trustees Goals and Priorities Section 1 Sub-section 12 Assess and focus on solutions to barriers related to students' personal circumstances that may negatively impact student success)

## Major Assumptions

The major revenue assumptions include the calculation of apportionment under the hold harmless clause of the new funding formula which guarantees the District will receive the amount of apportionment collected in 2018-2019, increased by an Inflationary Adjustment (COLA) of \$4,350,124 or 3.26%. The proposed adopted budget also assumes an increase in "State on behalf contribution to STRS" \$504,956, decrease in lottery revenue of <\$341,464>, the non-repetition of one-time revenue received in 2018-2019 for part-time office hours reimbursement program <\$1,537,287> and a decrease in non-resident tuition of <\$2,289,238> as a result of a projected enrollment decline of non-resident students. The net effect of all changes in revenues has resulted in a projected increase in total revenues of \$760,871 or 0.41% from the prior-year unaudited actuals.

The major expenditure assumptions include projected increases related to salary step and longevity (\$1,407,519), vacancy list (\$1,333,841), current employee and retiree health and welfare benefits (\$1,257,958), supplies, contracts and services (\$1,217,109), full-year net effect of hiring and termination (\$1,091,615), full-year effect of negotiated faculty salary increase and related benefits (\$884,142), employment and retirement benefits (\$832,081), "State on behalf pension contribution to STRS" (\$504,956) and insurance and utilities (\$490,661), net of decrease in hourly instruction and non-instruction <\$1,842,765>. The net effect of all changes in expenditures has resulted in a projected increase in total expenditures of approximately \$7,542,874 or 4.1% compared with prior year unaudited actuals. The breakdown of expenditures is as follows: 88.0% on salaries and benefits, 11.1% on contracts and services, 0.6% on supplies, 0.2% on transfers/financial aid and 0.1% on capital.

The net effect of the projected changes in revenue and expenditures will result in a projected structural deficit of <\$11,707,703> and projected operating deficit, including one-time items of <\$3,754,239>, resulting in a projected ending Unrestricted General Fund Balance of \$26,921,868 including designated reserves, or 14.18% of total expenditures and transfers.

## Revenues

### Federal Revenue

The federal revenue levels for 2019-2020 represent projected federal grant administrative allowances including Administrative Cost Allowance (ACA) for Financial Aid programs.

### State Revenue – Principal Apportionment

State funding, in the form of Principal Apportionment, under the new Student-Centered Funding Formula, constitutes 74.0% (\$137,789,507) of the District's operating revenue. The District receives Principal Apportionment through a combination of direct State funds known as General Apportionment, coupled with enrollment fees, property taxes (including Redevelopment Agency Funds) and the Education Protection Account (EPA), which was created as a result of the passage of Prop 30, and extended by the passage of Prop 55. These funds are combined to equal the Principal Apportionment. If actual receipts of revenue from EPA, Redevelopment Agency (RDA), property taxes and/or enrollment fees differ from estimates, the general apportionment funding will be adjusted, subject to availability of state funding, to keep the total revenue constant.

### State Revenue – Other

The proposed, adopted budget includes an increase related to the "State On-behalf Pension Contribution to STRS" of \$504,956, decreased by the non-repetition of one-time part-time office hours reimbursement funding in 2018-2019 only of <\$1,537,287>.

### Property Taxes

Based on preliminary projections, the District will receive \$36,176,250 in property tax in 2019-2020. This is a combination of property tax shift, homeowner's exemption, secured taxes, unsecured taxes, supplemental taxes, RDA pass through and prior years' taxes. If the receipt of property tax does not meet these projections, the State may impose a deficit factor or constrain State funding to offset the resulting loss in funding.

### Lottery

The State Lottery revenues are paid each year according to the annual enrollment figures reported on the annual "320" Enrollment Report that is submitted to the California Community College Chancellor's Office. The proposed adopted budget projects a reduction of lottery revenue of <\$341,464> from the prior year due to lower enrollment. Additionally, in 2019-2020, the projected non-Prop 20 lottery rate decreased from prior year rate of \$163.73 per FTES to \$153.00 per FTES. If lottery sales or enrollment fall below projections, lottery revenue will be adjusted accordingly.

## Local Revenues

The Local Revenue section of the budget contains Non-resident Tuition, the District's largest revenue source outside of Principal Apportionment. The Non-resident Tuition line item includes both revenues generated from Non-resident Tuition and revenue from special Intensive ESL classes for international students. For 2019-2020, the District projects a decrease in non-resident FTES of <298.98> or <7.0%> from the prior year. The remaining local revenue categories include property taxes, enrollment fees, student fees, interest, rental of facilities, etc.

## Full-time Equivalent Students Served (FTES)

The District is projecting an increase in resident enrollment in 2019-2020 of 195.38 credit FTES or 1.0% from the prior year. Under the Student-Centered Funding Formula, this will not result in an increase in funding as the District is funded under the hold-harmless provision of the formula. The District is also projecting a decrease in non-resident enrollment of <298.98> FTES or <7.0%> which will result in a projected decline in revenue of ~<\$2.3> million in 2019-2020. Since 2015-2016, total resident and non-resident FTES served has declined by ~<7.6%> or <1,999.53> FTES.

## Expenditures

### Salary and Benefits

Salary expenditure projections reflect applicable step, column and longevity increases for qualified employees.

Benefit expenditure projections reflect increases caused by increases in salary and by projected increases in benefits rates.

For the proposed adopted budget, changes in salary, benefit and vacancy line items result in an increase from the prior year actual by approximately \$5,623,250, or 3.48%. For 2019-2020, salaries and benefits represent 88.0% of total expenditures and transfers for the District's unrestricted general fund.

### Supplies, Services, Capital and Transfers

Supplies, Services, Capital and Transfer expenditure projections reflect departmental requests based on operational needs. For the proposed adopted budget, changes in these line items account for an increase of approximately \$1,940,339 or 9.3% over prior year adopted budget allocations. The two main drivers for the year to year budget increase is an increase in student bad debt expense of ~\$1.3 million and an increase in advertising/recruitment of ~\$520,000. For 2019-2020, supplies, services, capital, and transfers represent 12.0% of total expenditures and transfers for the District's unrestricted general fund.

The largest line item of non-salary and benefit related expenditure is Contracts/Services. The Contracts/Services line item in the adopted budget includes: Bank Fees and Bad Debt 21%, Rents/Leases (Performing Arts Center, Swimming Pool, Big Blue Bus) 18%, Advertising 13%, Repairs and Maintenance of Equipment 8%, Other Contract Services 7%, Consultants 5%, District Copiers 4%, Software Licensing 4%, Legal Services (including Personnel Commission) 3%, LACOE Contracts (i.e. BEST, PeopleSoft, HRS) 3%, Off-Campus Printing 3%, Postage and Delivery Services 2%, Conferences and Training 2%, Professional Growth 1%, Memberships and Dues 1%, Audit 1%, Recruiting-Students 1% and Other Services (i.e. Repair-Facility, Field Trips, Fingerprinting, etc.) 3%.

## Designated Reserves

The Designated Reserves serve to allocate a portion of the projected ending unrestricted fund balance towards future anticipated expenditures and/or purposes. Designated Reserves help to maintain fiscal stability by recognizing the future expenditure and its possible effect on future fund balances. For 2019-2020, there are two line items in the Designated Reserves including the Classified Employee Welfare Fund and a Reserve for Future STRS and PERS increases. The "Classified Employee Welfare Fund" was established as part of the District's health benefit plan changes for the sole purpose of providing reimbursement to CSEA unit members who changed health plans in 2011 from PERSCare to a non PERSCare plan offered by the District and who incurred expenses for health care that would have been covered by PERSCare and were not covered by the new insurance plan. The "Reserve for Future STRS and PERS Increases" line item has been established to partially offset projected increases in District STRS and PERS contributions through 2023-2024.

## **RESTRICTED FUNDS**

### General Fund Restricted (01.3)

This fund represents restricted funding that is received by the District from Federal, State, and Local sources. All grants that do not end by June 30, 2020, will be carried over to the 2020-2021 budget, if permissible.

The ending fund balance contains prior year balances from the following programs: Lottery, Parking, Community Services, Contract Education, Health and Psychological Services and the SMC Performing Arts Center. These balances represent revenue recognized and earned in prior years in excess of expenditures and are unavailable for transfer to other programs or funds.

When received, new grants will be presented to the Board of Trustees for approval, and the District's budget will be augmented to reflect the increase.

### Presentation Change

To improve transparency and assist the reader a new section has been added to the General Fund Restricted section of the proposed Adopted Budget which details the grants and restricted programs that are included in the "Other" and "Carryover" line items.

### Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Expenditures Fund. These funds are used for capital outlay related projects, including the installment payments for the AET Certificate of Participation and any expenditures for scheduled maintenance/physical plant, special repair projects, and architectural barrier removal. State funding for capital projects and donations are also accounted for in this fund.

All capital expenditures and revenue in the Special Reserve Fund, as well as 42.3, 42.4 and 42.5, reflect the total expenditure allocation and the total revenue for all projects and are not limited to the current year, thus resulting in a zero ending balance. Money in these funds may not be transferred into the general fund.

### Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved through Measure S and the interest earned in the fund. The expenditures in this fund relate to the District's construction plan approved under Measure S.

#### Bond Fund Measure AA (42.4)

This fund reflects the revenue from the sale of bonds approved through Measure AA and the interest earned in the fund. The expenditures in this fund relate to the District's construction plan approved under Measure AA.

#### Bond Fund Measure V (42.5)

This fund reflects the revenue from the sale of bonds approved through Measure V and the interest earned in the fund. The expenditures in this fund relate to the District's construction plan approved under Measure V.

#### Bond Interest and Redemption Fund (48.0)

This fund is administered by the Los Angeles County Auditor-Controller's Office and reflects the receipt of property tax revenue due to voted indebtedness for bond issues and the payment of interest on those bonds plus the redemption of the bonds that mature within the 2019-2020 fiscal year. This information is provided by the Los Angeles County Treasurer's Office through the Los Angeles County Office of Education.

#### Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (PELL, SEOG, Loans, Santa Monica College Promise, Student Success Completion, Full-time Student Success Grants, Community College Completion Grant, Non-Resident Dreamer Emergency Aid and Cal Grants). The transfer line items reflect a transfer from the Unrestricted General Fund to meet the match requirements of the individual grant programs.

#### Scholarship Trust Fund (75.0)

This fund is to account for gifts, donations, bequests, and devises (subject to donor restrictions) which are to be used for scholarships or grants in aid to students.

#### Auxiliary Operations

This budget reflects the revenue and expenditures of the auxiliary operations of the District, the Bookstore, the food and vending concessions, and college expenditures in programs such as Athletics, Music, Theatre Arts, the Corsair student newspaper, and transportation.

#### Other Post-Employment Benefits Irrevocable Trust - Informational

To improve transparency and assist the reader, a new informational section has been added to the proposed Adopted Budget which details the annual activity, including gains and losses, of the irrevocable trust established by the District in 2008-2009 to assist in the long-term funding of retiree medical benefits.

### **CONCLUSION**

This is the recommended budget for adoption. While it reflects the best information currently available, it is expected that changes will occur during the year. Some changes will be the result of revised state revenue allocations based on changes in the state budget, and others will be internal adjustments resulting from new or updated information.

**UNRESTRICTED GENERAL FUND 01.0  
2019-2020 ADOPTED REVENUE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-19 ACTUAL REVENUES	2019-2020 ADOPTED BUDGET
<b>FEDERAL</b>			
01 FIN AID ADM ALLOWANCES	109,556	102,225	136,173
02 <b>TOTAL FEDERAL</b>	<b>109,556</b>	<b>102,225</b>	<b>136,173</b>
<b>STATE</b>			
03 GENERAL APPORTIONMENT	68,071,886	61,474,327	64,019,115
04 EDUCATION PROTECTION ACCOUNT - PROP 30/55	16,961,703	19,523,072	19,901,099
05 COLA	3,521,260	3,520,794	4,350,124
06 PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	139,778	-
07 PRIOR YEAR APPORTIONMENT ADJUSTMENTS - EPA	-	(152,804)	-
08 HOMEOWNERS EXEMPT	94,669	93,379	93,379
09 STATE LOTTERY REVENUE	3,656,915	4,083,524	3,742,060
10 MANDATED PROGRAM COSTS	525,739	548,459	622,981
11 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	5,664,673	5,406,188	5,911,144
12 OTHER STATE	2,305,462	4,406,006	2,860,941
13 <b>TOTAL STATE</b>	<b>100,802,307</b>	<b>99,042,723</b>	<b>101,500,843</b>
<b>LOCAL</b>			
14 PROP TAX SHIFT (ERAF)	11,553,440	13,211,517	13,211,517
15 SECURED TAX	14,229,023	16,087,391	16,737,824
16 SUPPLEMENTAL TAXES	365,052	391,781	391,781
17 UNSECURED TAX	595,659	600,542	600,542
18 PRIOR YRS TAXES	368,454	550,358	550,358
19 PROPERTY TAX - RDA PASS THRU	2,312,071	1,752,991	1,752,991
20 PROPERTY TAX - RDA RESIDUAL	2,356,640	2,837,858	2,837,858
21 RENTS	193,000	150,458	152,000
22 INTEREST	658,100	936,903	926,400
23 ENROLLMENT FEES	13,293,043	13,668,748	13,615,223
24 UPPER DIVISION FEES	65,688	66,655	73,294
25 STUDENT RECORDS	443,800	395,849	394,300
26 NON-RESIDENT TUITION/INTENSIVE ESL	32,254,023	33,029,528	30,740,290
27 OTHER STUDENT FEES & CHARGES	76,600	64,878	64,600
28 F1 APPLICATION FEES	237,800	203,827	203,800
29 OTHER LOCAL	772,400	990,862	894,100
30 I. D. CARD SERVICE CHARGE	985,000	966,099	962,300
31 LIBRARY CARDS	100	40	40
32 LIBRARY FINES	5,022	3,934	4,000
33 PARKING FINES	190,632	128,290	128,290
34 <b>TOTAL LOCAL</b>	<b>80,955,547</b>	<b>86,038,509</b>	<b>84,241,508</b>
35 <b>TOTAL REVENUE</b>	<b>181,867,410</b>	<b>185,183,457</b>	<b>185,878,524</b>
36 TRANSFER IN	195,776	116,408	203,978
37 SALE OF EQUIPMENT AND SUPPLIES	-	21,767	-
38 <b>TOTAL OTHER FINANCING SOURCES</b>	<b>195,776</b>	<b>138,175</b>	<b>203,978</b>
39 <b>TOTAL REVENUE AND TRANSFERS</b>	<b>182,063,186</b>	<b>185,321,632</b>	<b>186,082,502</b>

**UNRESTRICTED GENERAL FUND 01.0**  
**2019-2020 ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-19 ACTUAL EXPENDITURES	2019-2020 ADOPTED BUDGET
01 INSTRUCTION	28,097,700	27,834,180	29,613,615
02 ACADEMIC MANAGERS	6,303,949	6,531,131	6,889,431
03 NON-INSTRUCTION	5,612,014	6,191,422	6,377,580
04 HOURLY INSTRUCTION	32,665,825	33,106,723	31,934,158
05 HOURLY NON-INSTRUCTION	5,034,599	5,018,781	5,106,871
06 VACANT POSITIONS	-	-	139,360
07 VACANCY SAVINGS	-	-	(91,978)
<b>08 TOTAL ACADEMIC</b>	<b>77,714,087</b>	<b>78,682,237</b>	<b>79,969,037</b>
09 CLASSIFIED REGULAR	21,969,358	22,021,537	22,375,623
10 CLASSIFIED MANAGERS	5,038,315	5,363,224	5,119,053
11 CLASS REG INSTRUCTION	3,491,852	3,540,497	3,659,966
12 CLASSIFIED HOURLY	1,860,062	2,161,437	2,117,676
13 CLASS HRLY INSTRUCTION	578,645	410,154	530,751
14 VACANT POSITIONS	1,840,275	-	2,878,382
15 VACANCY SAVINGS	(1,214,582)	-	(1,899,732)
<b>16 TOTAL CLASSIFIED</b>	<b>33,563,925</b>	<b>33,496,849</b>	<b>34,781,719</b>
17 STRS	9,356,744	9,488,778	9,947,295
18 STATE ON-BEHALF PENSION CONTRIB TO STRS	5,664,673	5,406,188	5,911,144
19 PERS	6,441,411	6,550,219	7,189,068
20 OASDI/MEDICARE	3,679,243	3,808,169	3,773,034
21 H/W	15,636,727	15,434,151	16,509,281
22 RETIREES' H/W	5,386,514	4,570,707	4,753,535
23 SUI	165,018	155,571	166,319
24 WORKERS' COMPENSATION	1,921,487	2,049,155	1,967,806
25 ALTERNATIVE RETIREMENT	500,000	512,693	502,260
26 SUPPLEMENTAL RETIREMENT PLAN	1,299,111	1,299,111	1,298,771
27 BENEFITS RELATED TO VACANT POSITIONS	515,277	-	905,321
28 BENEFITS RELATED TO VACANCY SAVINGS	(340,083)	-	(597,512)
<b>29 TOTAL BENEFITS</b>	<b>50,226,122</b>	<b>49,274,742</b>	<b>52,326,322</b>
30 SUPPLIES	993,536	923,954	1,042,786
31 TCO-SUPPLIES	65,240	-	65,538
<b>32 TOTAL SUPPLIES</b>	<b>1,058,776</b>	<b>923,954</b>	<b>1,108,324</b>
33 CONTRACTS/SERVICES	13,954,433	14,917,458	16,000,197
34 INSURANCE	1,258,077	1,105,135	1,143,085
35 UTILITIES	4,158,475	3,568,348	4,021,059
<b>36 TOTAL SERVICES</b>	<b>19,370,985</b>	<b>19,590,941</b>	<b>21,164,341</b>
37 EQUIPMENT	-	-	100,000
<b>38 TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
<b>39 TOTAL EXPENDITURES</b>	<b>181,933,895</b>	<b>181,968,723</b>	<b>189,449,743</b>
40 OTHER OUTGO - TRANSFERS	387,063	324,601	384,498
41 OTHER OUTGO - STUDENT AID	2,500	543	2,500
<b>42 TOTAL TRANSFERS/FINANCIAL AID</b>	<b>389,563</b>	<b>325,144</b>	<b>386,998</b>
<b>43 TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>182,323,458</b>	<b>182,293,867</b>	<b>189,836,741</b>

**UNRESTRICTED GENERAL FUND 01.0  
2019-2020 ADOPTED FUND BALANCE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL FUND BALANCE	2019-2020 ADOPTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	173,967,375	175,554,620	177,670,960
02 TOTAL EXPENDITURES AND TRANSFERS	180,630,832	180,621,010	188,044,822
03 VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	2,355,552	-	3,923,063
04 VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(1,554,665)	-	(2,589,222)
<b>05 OPERATING SURPLUS/(DEFICIT)</b>	<b>(7,464,344)</b>	<b>(5,066,390)</b>	<b>(11,707,703)</b>
<b>ONE-TIME ITEMS</b>			
06 FTES BORROWING/DECLINE	8,095,811	8,145,983	8,411,542
07 PART-TIME OFFICE HOURS	-	1,537,287	-
08 MEDICARE PART D SUBSIDY	-	96,768	-
09 PRIOR YEAR APPORTIONMENT ADJ	-	(13,026)	-
10 GENDER EQUITY AND SOCIAL JUSTICE	-	-	(75,000)
11 SAFE PARKING PILOT PROGRAM	-	-	(50,000)
12 EQUIPMENT FOR VETERANS RESOURCE CENTER	-	-	(25,000)
13 TCO-EQPT REPLACEMENT	(65,240)	-	(65,538)
14 ONE-TIME BUDGET AUGMENTATION	(826,499)	(1,672,857)	(242,540)
<b>15 OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEMS</b>	<b>(260,272)</b>	<b>3,027,765</b>	<b>(3,754,239)</b>
16 BEGINNING BALANCE	27,648,342	27,648,342	30,676,107
<b>17 ENDING FUND BALANCE</b>	<b>27,388,070</b>	<b>30,676,107</b>	<b>26,921,868</b>
<b>18 FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS**</b>	<b>15.02%</b>	<b>16.83%</b>	<b>14.18%</b>

**DESIGNATION OF FUND BALANCE**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL FUND BALANCE	2019-2020 ADOPTED BUDGET
19 UNDESIGNATED FUND BALANCE	24,989,923	28,280,906	25,011,582
20 UNDESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFERS	13.71%	15.51%	13.18%
<b>DESIGNATED RESERVE FOR:</b>			
21 CLASSIFIED EMPLOYEE WELFARE FUND	459,679	456,733	456,733
22 RESERVE FOR FUTURE STRS AND PERS INCREASES	1,938,468	1,938,468	1,453,553
23 <b>TOTAL</b>	<b>2,398,147</b>	<b>2,395,201</b>	<b>1,910,286</b>
24 <b>DESIGNATED FB RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>1.32%</b>	<b>1.31%</b>	<b>1.01%</b>
25 <b>TOTAL ENDING FUND BALANCE</b>	<b>27,388,070</b>	<b>30,676,107</b>	<b>26,921,868</b>
26 <b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS**</b>	<b>15.02%</b>	<b>16.83%</b>	<b>14.18%</b>

\*\* Chancellor's Office recommended ratio is 5%.



**UNRESTRICTED GENERAL FUND 01.0  
2019-2020 ADOPTED REVENUE BUDGET**

	2015-2016 ACTUAL REVENUES	2016-2017 ACTUAL REVENUES	2017-2018 ACTUAL REVENUES	2018-2019 ACTUAL REVENUES	2019-2020 ADOPTED BUDGET	
<b>FEDERAL</b>						
01	FIN AID ADM ALLOWANCES	103,192	104,493	104,282	102,225	136,173
02	<b>TOTAL FEDERAL</b>	<b>103,192</b>	<b>104,493</b>	<b>104,282</b>	<b>102,225</b>	<b>136,173</b>
<b>STATE</b>						
03	GENERAL APPORTIONMENT	56,362,913	56,001,655	65,057,999	61,474,327	64,019,115
04	EDUCATION PROTECTION ACCOUNT - PROP 30/55	16,715,978	15,951,192	17,177,447	19,523,072	19,901,099
05	GROWTH/ACCESS-RESTORATION OF WORKLOAD REI	222,022	3,174	-	-	-
06	COLA	1,107,543	-	1,597,101	3,520,794	4,350,124
07	PRIOR YR APPORTIONMENT ADJ.	603,509	1,737,350	5,401,981	139,778	-
08	PRIOR YEAR APPORTIONMENT ADJ-RDA SHIFT	-	591,580	-	-	-
09	PRIOR YR APPORTIONMENT ADJ. - EPA	23,389	112,504	678,010	(152,804)	-
10	HOMEOWNERS EXEMPT	96,478	95,788	94,669	93,379	93,379
11	STATE LOTTERY REVENUE	3,958,589	3,902,630	3,838,100	4,083,524	3,742,060
12	MANDATED PROGRAM COSTS	12,635,662	2,611,038	1,210,138	548,459	622,981
13	STATE ON-BEHALF PENSION CONTR TO STRS	3,622,320	3,591,831	4,932,194	5,406,188	5,911,144
14	OTHER STATE	1,638,801	806,230	2,428,701	4,406,006	2,860,941
15	<b>TOTAL STATE</b>	<b>96,987,204</b>	<b>85,404,972</b>	<b>102,416,340</b>	<b>99,042,723</b>	<b>101,500,843</b>
<b>LOCAL</b>						
16	PROP TAX SHIFT (ERAF)	10,341,290	13,824,023	11,553,441	13,211,517	13,211,517
17	SECURED TAX	13,632,190	14,527,492	14,821,405	16,087,391	16,737,824
18	SUPPLEMENTAL TAXES	388,567	361,103	365,052	391,781	391,781
19	UNSECURED TAX	567,993	573,351	595,659	600,542	600,542
20	PRIOR YRS TAXES	313,955	100,329	368,454	550,358	550,358
21	PROPERTY TAX - RDA PASS THRU	1,196,922	1,415,450	2,312,070	1,752,991	1,752,991
22	PROPERTY TAX - RDA RESIDUAL	1,611,787	2,307,502	2,356,640	2,837,858	2,837,858
23	RENTS	299,735	165,467	200,561	150,458	152,000
24	INTEREST	235,862	411,642	584,956	936,903	926,400
25	ENROLLMENT FEES	13,998,414	14,409,483	13,914,124	13,668,748	13,615,223
26	UPPER DIVISION FEES	-	32,760	65,688	66,655	73,294
27	STUDENT RECORDS	420,947	413,747	464,539	395,849	394,300
28	NON-RESIDENT TUITION/INTENSIVE ESL	33,038,107	33,434,401	33,973,786	33,029,528	30,740,290
29	FEE BASED INSTRUCTION	391,512	309,069	162,563	-	-
30	OTHER STUDENT FEES & CHARGES	112,830	90,422	80,151	64,878	64,600
31	F1 APPLICATION FEES	298,765	257,087	237,827	203,827	203,800
32	OTHER LOCAL	586,270	563,733	772,368	990,862	894,100
33	I. D. CARD SERVICE CHARGE	1,145,222	1,099,099	1,031,015	966,099	962,300
34	LIBRARY CARDS	140	-	100	40	40
35	LIBRARY FINES	7,834	7,075	5,022	3,934	4,000
36	PARKING FINES	225,465	203,662	190,632	128,290	128,290
37	<b>TOTAL LOCAL</b>	<b>78,813,807</b>	<b>84,506,897</b>	<b>84,056,053</b>	<b>86,038,509</b>	<b>84,241,508</b>
38	<b>TOTAL REVENUE</b>	<b>175,904,203</b>	<b>170,016,362</b>	<b>186,576,675</b>	<b>185,183,457</b>	<b>185,878,524</b>
39	TRANSFER IN	115,728	77,438	107,244	116,408	203,978
40	SALE OF EQUIPMENT AND SUPPLIES	12,655	12,797	6,253	21,767	-
41	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>128,383</b>	<b>90,235</b>	<b>113,497</b>	<b>138,175</b>	<b>203,978</b>
42	<b>TOTAL REVENUE AND TRANSFERS</b>	<b>176,032,586</b>	<b>170,106,597</b>	<b>186,690,172</b>	<b>185,321,632</b>	<b>186,082,502</b>
43	BEGINNING BALANCE	11,533,449	17,730,338	18,024,335	23,813,118	28,280,906
44	BEGINNING DESIGNATED RESERVE	2,248,128	6,195,253	3,347,439	3,835,224	2,395,201
45	<b>TOTAL FUNDS AVAILABLE</b>	<b>189,814,163</b>	<b>194,032,188</b>	<b>208,061,946</b>	<b>212,969,974</b>	<b>216,758,609</b>

**UNRESTRICTED GENERAL FUND 01.0  
2019-2020 ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ADOPTED BUDGET
01 INSTRUCTION	26,140,222	27,354,343	27,870,271	27,834,180	29,613,615
02 ACADEMIC MANAGERS	6,635,815	7,023,106	6,859,202	6,531,131	6,889,431
03 NON-INSTRUCTION	6,243,144	6,525,280	6,029,871	6,191,422	6,377,580
04 HOURLY INSTRUCTION	32,510,868	33,047,270	33,007,388	33,106,723	31,934,158
05 HOURLY INSTRUCTION - FEE BASED INSTRUCTION	95,814	74,686	73,426	-	-
06 HOURLY NON-INSTRUCTION	4,364,614	4,578,377	4,847,904	5,018,781	5,106,871
07 VACANT POSITIONS	-	-	-	-	139,360
08 VACANCY SAVINGS	-	-	-	-	(91,978)
09 <b>TOTAL ACADEMIC</b>	<b>75,990,477</b>	<b>78,603,062</b>	<b>78,688,062</b>	<b>78,682,237</b>	<b>79,969,037</b>
10 CLASSIFIED REGULAR	20,913,003	22,627,625	22,857,447	22,021,537	22,375,623
11 CLASSIFIED MANAGERS	5,242,299	5,751,991	5,919,305	5,363,224	5,119,053
12 CLASS REG INSTRUCTION	3,198,990	3,442,296	3,489,896	3,540,497	3,659,966
13 CLASSIFIED HOURLY	2,554,103	2,415,522	2,088,417	2,161,437	2,117,676
14 CLASS HRLY INSTRUCTION	637,310	495,328	420,897	410,154	530,751
15 CLASSIFIED ONE-TIME PAYMENT	376,192	-	-	-	-
16 VACANT POSITIONS	-	-	-	-	2,878,382
17 VACANCY SAVINGS	-	-	-	-	(1,899,732)
18 <b>TOTAL CLASSIFIED</b>	<b>32,921,897</b>	<b>34,732,762</b>	<b>34,775,962</b>	<b>33,496,849</b>	<b>34,781,719</b>
19 STRS	6,158,188	7,352,147	9,867,659	9,488,778	9,947,295
20 STATE ON-BEHALF PENSION CONTRIB TO STRS	3,622,320	3,591,831	4,932,194	5,406,188	5,911,144
21 PERS	4,111,904	5,109,670	5,750,260	6,550,219	7,189,068
22 OASDI/MEDICARE	3,620,575	3,806,791	3,865,374	3,808,169	3,773,034
23 H/W	13,322,989	14,653,754	15,314,231	15,434,151	16,509,281
24 RETIREES' H/W	3,190,943	3,573,461	4,110,488	4,570,707	4,753,535
25 RETIREE - OPEB	1,500,000	-	-	-	-
26 SUI	151,433	158,478	164,111	155,571	166,319
27 WORKERS' COMPENSATION	1,892,139	2,043,358	2,232,666	2,049,155	1,967,806
28 ALTERNATIVE RETIREMENT	399,950	528,223	398,160	512,693	502,260
29 SUPPLEMENTAL RETIREMENT PLAN	-	-	1,298,431	1,299,111	1,298,771
30 BENEFITS REL TO FEE BASED INSTRUCTION	20,329	19,250	22,455	-	-
31 BENEFITS REL TO CLASSIFIED ONE-TIME PAYMENT	35,507	-	-	-	-
32 BENEFITS RELATED TO VACANT POSITIONS	-	-	-	-	905,321
33 BENEFITS RELATED TO VACANCY SAVINGS	-	-	-	-	(597,512)
34 <b>TOTAL BENEFITS</b>	<b>38,026,277</b>	<b>40,836,963</b>	<b>47,956,029</b>	<b>49,274,742</b>	<b>52,326,322</b>
35 SUPPLIES	956,090	855,634	788,408	923,954	1,042,786
36 TCO-SUPPLIES	216,372	106,573	77,312	-	65,538
37 <b>TOTAL SUPPLIES</b>	<b>1,172,462</b>	<b>962,207</b>	<b>865,720</b>	<b>923,954</b>	<b>1,108,324</b>
38 CONTRACTS/SERVICES	12,763,772	12,998,660	12,993,745	14,917,458	16,000,197
39 INSURANCE	986,093	930,695	1,036,115	1,105,135	1,143,085
40 UTILITIES	2,813,098	3,264,972	3,782,758	3,568,348	4,021,059
41 <b>TOTAL SERVICES</b>	<b>16,562,963</b>	<b>17,194,327</b>	<b>17,812,618</b>	<b>19,590,941</b>	<b>21,164,341</b>
42 EQUIPMENT	586,893	5,043	-	-	100,000
43 TECHNOLOGY REPLACEMENT	249,632	-	-	-	-
44 TCO - EQUIPMENT REPLACEMENT	63,980	-	-	-	-
45 <b>TOTAL CAPITAL</b>	<b>900,505</b>	<b>5,043</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
46 <b>TOTAL EXPENDITURES</b>	<b>165,574,581</b>	<b>172,334,364</b>	<b>180,098,391</b>	<b>181,968,723</b>	<b>189,449,743</b>
47 OTHER OUTGO - TRANSFERS	313,309	324,731	314,114	324,601	384,498
48 OTHER OUTGO - STUDENT AID	682	1,319	1,099	543	2,500
49 <b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>313,991</b>	<b>326,050</b>	<b>315,213</b>	<b>325,144</b>	<b>386,998</b>
50 <b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>165,888,572</b>	<b>172,660,414</b>	<b>180,413,604</b>	<b>182,293,867</b>	<b>189,836,741</b>
51 CONTINGENCY RESERVE	17,730,338	18,024,335	23,813,118	28,280,906	25,011,582
52 DESIGNATED RESERVE	6,195,253	3,347,439	3,835,224	2,395,201	1,910,286
53 <b>TOTAL</b>	<b>189,814,163</b>	<b>194,032,188</b>	<b>208,061,946</b>	<b>212,969,974</b>	<b>216,758,609</b>

**RESTRICTED GENERAL FUND 01.3  
2019-2020 ADOPTED REVENUE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL REVENUES	2019-2020 ADOPTED BUDGET
<b>FEDERAL</b>			
01 PERKINS IV TITLE I-C	743,566	743,566	808,020
02 FWS-FEDERAL WORK STUDY	595,987	557,079	561,721
03 TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	58,539	57,992	60,025
04 FEDERAL CARRYOVERS	1,749,044	1,064,060	2,013,502
05 OTHER FEDERAL	2,065,207	935,554	2,032,494
06 <b>TOTAL FEDERAL</b>	<b>5,212,343</b>	<b>3,358,251</b>	<b>5,475,762</b>
<b>STATE</b>			
07 LOTTERY	1,283,553	1,728,543	1,320,727
08 SFAA-STUDENT FINANCIAL AID ADMIN	926,753	926,753	828,006
09 FINANCIAL AID TECHNOLOGY-ONGOING	70,106	-	69,167
10 DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,769,896	2,128,671	2,197,413
11 CALWORKS	323,209	254,528	343,764
12 MENTAL HEALTH SUPPORT	-	12,456	-
13 HUNGER FREE CAMPUS	-	3,951	-
14 GUIDED PATHWAYS	-	131,167	554,999
15 STUDENT EQUITY AND ACHIEVEMENT	8,907,810	3,230,443	8,907,810
16 VETERANS RESOURCE CENTER	-	-	17,699
17 EQUAL EMPLOYMENT OPPORTUNITY	50,000	519	45,000
18 STRONG WORKFORCE PROGRAM	991,313	-	891,721
19 ADULT EDUCATION BLOCK GRANT	409,733	346,666	428,049
20 NURSING EDUCATION PROGRAM SUPPORT	251,070	221,818	251,070
21 EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,334,327	1,298,374	1,308,990
22 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	89,759	51,028	83,416
23 PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	474,990	265,962	247,966
24 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	653,848	763,831	907,560
25 STATE CARRYOVERS	15,247,557	12,112,978	18,335,438
26 OTHER STATE	7,416,119	1,194,731	1,040,513
27 <b>TOTAL STATE</b>	<b>40,200,043</b>	<b>24,672,419</b>	<b>37,779,308</b>
<b>LOCAL</b>			
28 PICO PROMISE	151,347	151,347	151,347
29 HEALTH FEES	1,228,915	1,213,294	1,208,562
30 PARKING FEES	1,625,541	1,309,763	1,305,777
31 DONATIONS-KCRW	3,133,695	1,628,779	2,909,949
32 RADIO GRANTS	1,286,109	1,205,928	1,294,677
33 COMMUNITY SERVICES	625,000	573,944	661,795
34 CONSOLIDATED CONTRACT ED-LOCAL	325,000	144,050	238,700
35 LOCAL CARRYOVERS	324,060	442,380	199,287
36 OTHER LOCAL	5,363,240	5,545,449	6,657,022
37 <b>TOTAL LOCAL</b>	<b>14,062,907</b>	<b>12,214,934</b>	<b>14,627,116</b>
38 <b>TOTAL REVENUE</b>	<b>59,475,293</b>	<b>40,245,604</b>	<b>57,882,186</b>

**RESTRICTED GENERAL FUND 01.3**  
**2019-2020 ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL EXPENDITURES	2019-2020 ADOPTED BUDGET
01 INSTRUCTION	255,800	-	221,500
02 MANAGEMENT	2,869,553	1,769,861	2,697,824
03 NON-INSTRUCTION	3,776,322	2,262,817	2,158,107
04 HOURLY INSTRUCTION	27,500	30,097	38,620
05 HOURLY NON-INSTRUCTION	5,234,370	5,326,801	5,952,498
<b>06 TOTAL ACADEMIC</b>	<b>12,163,545</b>	<b>9,389,576</b>	<b>11,068,549</b>
07 CLASSIFIED REGULAR	5,727,424	4,135,522	5,665,078
08 CLASSIFIED MANAGERS	547,153	537,841	454,668
09 CLASS REG INSTRUCTION	78,506	48,430	71,424
10 CLASSIFIED HOURLY	2,030,993	1,913,908	2,256,441
11 CLASS HRLY INSTRUCTION	326,350	241,295	258,088
<b>12 TOTAL CLASSIFIED</b>	<b>8,710,426</b>	<b>6,876,996</b>	<b>8,705,699</b>
13 BENEFITS HOLDING ACCOUNT	6,732,039		7,046,927
14 STRS	-	1,089,315	-
15 STATE ON-BEHALF PENSION CONTRIB TO STRS	-	763,831	-
16 PERS	-	966,798	-
17 OASDI/MEDICARE	-	564,083	-
18 H/W	-	1,956,479	-
19 SUI	-	7,486	-
20 WORKERS' COMP.	-	264,403	-
21 ALTERNATIVE RETIREMENT	-	92,694	-
22 SUPPLEMENTAL RETIREMENT PLAN	-	15,698	-
<b>23 TOTAL BENEFITS</b>	<b>6,732,039</b>	<b>5,720,787</b>	<b>7,046,927</b>
<b>24 TOTAL SUPPLIES</b>	<b>1,469,124</b>	<b>1,148,511</b>	<b>1,599,718</b>
25 CONTRACTS/SERVICES	18,023,054	8,231,657	15,929,465
26 INSURANCE	4,295,360	4,470,316	5,538,551
27 UTILITIES	150,361	139,059	154,000
<b>28 TOTAL SERVICES</b>	<b>22,468,775</b>	<b>12,841,032</b>	<b>21,622,016</b>
29 BLDG & SITES	1,830,115	1,505,750	2,029,278
30 EQUIPMENT/LEASE PURCHASE	3,962,210	1,722,405	2,991,674
<b>31 TOTAL CAPITAL</b>	<b>5,792,325</b>	<b>3,228,155</b>	<b>5,020,952</b>
<b>32 TOTAL EXPENDITURES</b>	<b>57,336,234</b>	<b>39,205,057</b>	<b>55,063,861</b>
33 OTHER OUTGO - STUDENT AID	2,341,898	778,579	3,203,724
34 OTHER OUTGO - TRANSFERS	195,776	116,408	203,978
<b>35 TOTAL OTHER OUTGO</b>	<b>2,537,674</b>	<b>894,987</b>	<b>3,407,702</b>
<b>36 TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>59,873,908</b>	<b>40,100,044</b>	<b>58,471,563</b>

**RESTRICTED GENERAL FUND 01.3  
2019-2020 ADOPTED FUND BALANCE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL FUND BALANCE	2019-2020 ADOPTED BUDGET
01 TOTAL REVENUE AND TRANSFERS	59,475,293	40,245,604	57,882,186
02 TOTAL EXPENDITURES AND TRANSFERS	59,873,908	40,100,044	58,471,563
03 <b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(398,615)</b>	<b>145,560</b>	<b>(589,377)</b>
04 BEGINNING BALANCE	8,826,143	8,826,143	8,971,703
05 <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>8,427,528</b>	<b>8,971,703</b>	<b>8,382,326</b>
06 <b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>14.08%</b>	<b>22.37%</b>	<b>14.34%</b>

**RESTRICTED GENERAL FUND 01.3  
DETAIL OF OTHER REVENUES AND CARRYOVER**

ACCOUNTS	2018-2019 ACTUAL REVENUES	2019-2020 ADOPTED BUDGET
<b>FEDERAL CARRYOVER</b>		
01 CHILDCARE ACCESS MEANS PARENTS IN SCHOOL	186,817	306,551
02 TRIO UPWARD BOUND	77,697	162,864
03 STEM LEARNING AND LEADERSHIP INNOVATION CENTER	524,723	1,209,219
04 SAMHSA SUICIDE PREVENTION	18,549	-
05 MINORITY COLLEGE CURRICULUM IMPROVEMENT	168,371	60,246
06 STEM SCHOLARS PROGRAM (NSF)	39,023	137,553
07 UISFL-UNDERGRADUATE INTERNATIONAL STUDIES AND FOREIGN LANGUAGE	48,880	45,939
08 PROMOTION OF HUMANITIES - TEACHING AND LEARNING	-	91,130
09 <b>TOTAL FEDERAL CARRYOVER</b>	<b>1,064,060</b>	<b>2,013,502</b>
<b>FEDERAL CURRENT YEAR</b>		
10 CHILDCARE ACCESS MEANS PARENTS IN SCHOOL	-	284,562
11 TRIO UPWARD BOUND	163,722	287,537
12 STEM LEARNING AND LEADERSHIP INNOVATION CENTER	483,539	1,139,572
13 CAREER TECHNICAL EDUCATION	41,377	46,195
14 WORKFORCE INNOVATION AND OPPORTUNITY ACT	126,169	132,801
15 STEM SCHOLARS PROGRAM (NSF)	111,877	141,827
16 PROMOTION OF HUMANITIES - TEACHING AND LEARNING	8,870	-
17 <b>TOTAL FEDERAL CURRENT YEAR</b>	<b>935,554</b>	<b>2,032,494</b>
<b>GRAND TOTAL - FEDERAL</b>	<b>1,999,614</b>	<b>4,045,996</b>
<b>STATE - CARRYOVER</b>		
18 INSTRUCTIONAL EQUIPMENT BLOCK GRANT	-	41,009
19 UMOJA PROGRAM - AFRICAN AMERICAN COLLEGIATE	-	16,000
20 STUDENT SUCCESS - CREDIT	3,510,767	-
21 EQUAL EMPLOYMENT OPPORTUNITY	17,521	71,157
22 TRANSFER AND ARTICULATION	129	2,529
23 PHYSICAL PLANT AND INSTRUCTIONAL SUPPORT	523,524	253,727
24 BASIC SKILLS INITIATIVE	591,657	-
25 EMPLOYMENT TRAINING PANEL	119,092	670,978
26 STUDENT SUCCESS - STUDENT EQUITY	1,444,924	-
27 CALIFORNIA ADULT EDUCATION PROGRAM	143,881	63,068
28 BASIC SKILLS AND STUDENT OUTCOME TRANSFORMATION	96,985	-
29 ADULT EDUCATION BLOCK GRANT - DATA AND ACCOUNTABILITY	18,740	-
30 CTE DATA UNLOCKED	25,007	-
31 TEXTBOOK AFFORDABILITY PROGRAM	-	12,550
32 LEADERSHIP DEVELOPMENT PROGRAM	1,903	6,651
33 STRONG WORKFORCE PROGRAM	681,850	2,065,012
34 STRONG WORKFORCE PROGRAM - REGIONAL	4,008,098	6,830,111
35 AWARD FOR INNOVATION IN HIGHER EDUCATION	281,609	733,049
36 SMALL BUSINESS SECTOR NAVIGATOR	10,322	4,678
37 SB1070 CAREER TECHNICAL EDUCATION PROGRAM	144	-
38 ZERO TEXTBOOK COST DEGREE - IMPLEMENTATION	114,327	-
39 HUNGER FREE CAMPUS SUPPORT	40,672	201,606
40 VETERANS RESOURCE CENTER - ONGOING	57,369	57,211
41 CAMPUS SAFETY AND SEXUAL ASSAULT	16,489	25,492
42 GUIDED PATHWAYS	407,968	535,750
43 CA COMMUNITY COLLEGES MENTAL HEALTH SERVICES	-	172,602
44 STUDENT EQUITY AND ACHIEVEMENT PROGRAM	-	5,677,367
45 VETERANS RESOURCE CENTER - ONE TIME	-	200,000
<i>TO BE CONTINUED</i>		

**RESTRICTED GENERAL FUND 01.3  
DETAIL OF OTHER REVENUES AND CARRYOVER**

ACCOUNTS	2018-2019 ACTUAL REVENUES	2019-2020 ADOPTED BUDGET
<i>CONTINUATION</i>		
46 MENTAL HEALTH SUPPORT	-	192,188
47 INNOVATION AND EFFECTIVENESS	-	148,152
48 CLASSIFIED PROFESSIONAL DEVELOPMENT	-	95,161
49 FINANCIAL AID TECHNOLOGY - ONGOING	-	70,106
50 FINANCIAL AID TECHNOLOGY - ONE TIME	-	189,284
51 <b>TOTAL STATE CARRYOVER</b>	<b>12,112,978</b>	<b>18,335,438</b>
<b>STATE - CURRENT YEAR</b>		
52 CHILD DEVELOPMENT TRAINING CONSORTIUM	8,675	-
53 EMPLOYMENT TRAINING PANEL	353,395	-
54 BASIC SKILLS AND STUDENT OUTCOME TRANSFORMATION	591,006	-
55 TEXTBOOK AFFORDABILITY PROGRAM	11,950	-
56 AWARD FOR INNOVATION IN HIGHER EDUCATION	96,029	540,513
57 CA COMMUNITY COLLEGES MENTAL HEALTH SERVICES	77,398	-
58 CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY MINI GRANT	4,430	-
59 INNOVATION AND EFFECTIVENESS	51,848	-
60 IMPROVING ONLINE CTE PATHWAYS	-	500,000
61 <b>TOTAL STATE CURRENT YEAR</b>	<b>1,194,731</b>	<b>1,040,513</b>
62 <b>GRAND TOTAL - STATE</b>	<b>13,307,709</b>	<b>19,375,951</b>
<b>LOCAL CARRYOVER</b>		
63 KCRW - CORPORATION FOR PUBLIC BROADCASTING	386,016	156,891
64 LA HI-TECH (JP MORGAN CHASE & CO)	56,364	-
65 SOLAR PHOTOVOLTAIC PROGRAM	-	42,396
66 <b>TOTAL - LOCAL CARRYOVER</b>	<b>442,380</b>	<b>199,287</b>
<b>LOCAL-CURRENT YEAR</b>		
67 F1 INSURANCE	4,463,456	5,531,551
68 SMC PERFORMING ARTS CENTER	1,072,805	1,089,756
69 CALIFORNIA EARLY CHILDHOOD MENTOR	1,584	-
70 SOLAR PHOTOVOLTAIC PROGRAM	7,604	-
71 INFUSING LIBERAL ARTS IN UCLA'S UNDERGRADUATE ENGINEERING EDUCATION	-	35,715
72 <b>TOTAL LOCAL-CURRENT YEAR</b>	<b>5,545,449</b>	<b>6,657,022</b>
73 <b>GRAND TOTAL - LOCAL</b>	<b>5,987,829</b>	<b>6,856,309</b>

**RESTRICTED GENERAL FUND 01.3  
2019-2020 ADOPTED REVENUE BUDGET**

ACCOUNTS	2015-2016 ACTUAL REVENUES	2016-2017 ACTUAL REVENUES	2017-2018 ACTUAL REVENUES	2018-2019 ACTUAL REVENUES	2019-2020 ADOPTED BUDGET
<b>FEDERAL</b>					
01 VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	636,505	677,180	709,844	743,566	808,020
02 FWS-FEDERAL WORK STUDY	472,189	458,220	477,018	557,079	561,721
03 TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	68,627	59,652	59,646	57,992	60,025
04 FEDERAL CARRYOVERS	910,563	1,200,290	1,188,383	1,064,060	2,013,502
05 OTHER FEDERAL	1,757,860	1,676,356	1,033,356	935,554	2,032,494
06 <b>TOTAL FEDERAL</b>	<b>3,845,744</b>	<b>4,071,698</b>	<b>3,468,247</b>	<b>3,358,251</b>	<b>5,475,762</b>
<b>STATE</b>					
07 LOTTERY	1,373,579	1,296,591	1,482,332	1,728,543	1,320,727
08 BASIC SKILLS INITIATIVE	351,560	200,344	189,232	-	-
09 SFAA-STUDENT FINANCIAL AID ADMIN	924,049	889,508	902,291	926,753	828,006
10 FINANCIAL AID TECHNOLOGY-ONGOING	-	-	-	-	69,167
11 DSPTS-DISABLED STUDENTS PROGRAM & SERVICES	2,368,134	2,192,372	2,180,143	2,128,671	2,197,413
12 CALWORKS	263,141	317,502	322,102	254,528	343,764
13 MENTAL HEALTH SUPPORT	-	-	-	12,456	-
14 HUNGER FREE CAMPUS	-	-	-	3,951	-
15 GUIDED PATHWAYS	-	-	-	131,167	554,999
16 STUDENT EQUITY AND ACHIEVEMENT	-	-	-	3,230,443	8,907,810
17 VETERANS RESOURCE CENTER	-	-	-	-	17,699
18 STUDENT SUCCESS (CREDIT)	3,554,059	2,979,175	2,543,270	-	-
19 STUDENT SUCCESS (NON-CREDIT)	82,429	80,031	78,114	-	-
20 STUDENT SUCCESS (STUDENT EQUITY)	1,061,091	935,385	549,846	-	-
21 EQUAL EMPLOYMENT OPPORTUNITY	-	-	10,805	519	45,000
22 STRONG WORKFORCE PROGRAM	-	37,751	35,785	-	891,721
23 ADULT EDUCATION BLOCK GRANT	-	82,261	264,590	346,666	428,049
24 NURSING EDUCATION PROGRAM SUPPORT	-	-	-	221,818	251,070
25 NURSING EDUCATION-ENROLLMENT GROWTH ASSOC DEGF	92,618	140,869	94,713	-	-
26 NURSING EDUCATION-ASSESSMENT, REMEDIATION, & RETE	110,006	93,081	77,050	-	-
27 EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,384,794	1,315,554	1,217,950	1,298,374	1,308,990
28 CARE-COOP AGENCIES RESOURCES FOR EDUCATION	92,110	88,792	81,770	51,028	83,416
29 PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	900,960	361,261	140,071	265,962	247,966
30 STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	352,924	366,455	653,848	763,831	907,560
31 STATE CARRYOVERS	2,378,031	5,069,623	8,761,082	12,112,978	18,335,438
32 OTHER STATE	639,529	783,262	1,163,579	1,194,731	1,040,513
33 <b>TOTAL STATE</b>	<b>15,929,014</b>	<b>17,229,817</b>	<b>20,748,573</b>	<b>24,672,419</b>	<b>37,779,308</b>
<b>LOCAL</b>					
34 PICO PARTNERSHIP	141,782	144,618	147,800	151,347	151,347
35 HEALTH FEES	1,377,217	1,356,122	1,286,283	1,213,294	1,208,562
36 PARKING FEES	1,856,184	1,714,518	1,689,955	1,309,763	1,305,777
37 DONATIONS-KCRW	2,053,592	1,739,200	2,705,949	1,628,779	2,909,949
38 RADIO GRANTS	971,834	1,105,364	1,153,203	1,205,928	1,294,677
39 COMMUNITY SERVICES	785,233	704,879	645,096	573,944	661,795
40 CONSOLIDATED CONTRACT ED-LOCAL	68,118	277,697	259,537	144,050	238,700
41 LOCAL CARRYOVERS	430,743	337,148	410,500	442,380	199,287
42 OTHER LOCAL	6,297,594	5,608,186	5,967,721	5,545,449	6,657,022
43 <b>TOTAL LOCAL</b>	<b>13,982,297</b>	<b>12,987,732</b>	<b>14,266,044</b>	<b>12,214,934</b>	<b>14,627,116</b>
44 <b>TOTAL REVENUE</b>	<b>33,757,055</b>	<b>34,289,247</b>	<b>38,482,864</b>	<b>40,245,604</b>	<b>57,882,186</b>
45 BEGINNING BALANCE	6,903,337	8,045,967	8,237,731	8,826,143	8,971,703
46 <b>TOTAL FUNDS AVAILABLE</b>	<b>40,660,392</b>	<b>42,335,214</b>	<b>46,720,595</b>	<b>49,071,747</b>	<b>66,853,889</b>



**RESTRICTED GENERAL FUND 01.3  
2019-2020 ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2015-2016 ACTUAL EXPENDITURES	2016-2017 ACTUAL EXPENDITURES	2017-2018 ACTUAL EXPENDITURES	2018-2019 ACTUAL EXPENDITURES	2019-2020 ADOPTED BUDGET
01 INSTRUCTION	12,986	-	-	-	221,500
02 MANAGEMENT	1,601,278	1,515,207	1,578,874	1,769,861	2,697,824
03 NON-INSTRUCTION	1,860,255	2,231,795	2,199,535	2,262,817	2,158,107
04 HOURLY INSTRUCTION	64,365	88,191	14,944	30,097	38,620
05 HOURLY NON-INSTRUCTION	4,163,478	4,521,228	5,084,086	5,326,801	5,952,498
06 <b>TOTAL ACADEMIC</b>	<b>7,702,362</b>	<b>8,356,421</b>	<b>8,877,439</b>	<b>9,389,576</b>	<b>11,068,549</b>
07 CLASSIFIED REGULAR	3,870,148	4,396,766	4,345,298	4,135,522	5,665,078
08 CLASSIFIED MANAGERS	425,980	464,701	507,179	537,841	454,668
09 CLASS REG INSTRUCTION	39,406	42,923	46,134	48,430	71,424
10 CLASSIFIED HOURLY	1,534,116	1,568,364	1,976,570	1,913,908	2,256,441
11 CLASS HRLY INSTRUCTION	195,503	177,122	198,509	241,295	258,088
12 <b>TOTAL CLASSIFIED</b>	<b>6,065,153</b>	<b>6,649,876</b>	<b>7,073,690</b>	<b>6,876,996</b>	<b>8,705,699</b>
13 BENEFITS HOLDING ACCOUNT	-	-	-	-	7,046,927
14 STRS	628,771	787,365	916,800	1,089,315	-
15 STATE ON-BEHALF PENSION CONTRI	352,924	366,455	653,848	763,831	-
16 PERS	538,843	755,774	841,353	966,798	-
17 OASDI/MEDICARE	494,905	559,794	575,995	564,083	-
18 H/W	1,304,783	1,547,613	1,660,831	1,956,479	-
19 SUI	6,260	6,991	7,526	7,486	-
20 WORKERS' COMP.	221,520	263,527	284,330	264,403	-
21 ALTERNATIVE RETIREMENT	45,725	77,479	93,264	92,694	-
22 SUPPLEMENTAL RETIREMENT PLAN	-	-	15,690	15,698	-
23 <b>TOTAL BENEFITS</b>	<b>3,593,731</b>	<b>4,364,998</b>	<b>5,049,637</b>	<b>5,720,787</b>	<b>7,046,927</b>
24 <b>TOTAL SUPPLIES</b>	<b>853,179</b>	<b>978,299</b>	<b>1,000,703</b>	<b>1,148,511</b>	<b>1,599,718</b>
25 CONTRACTS/SERVICES	5,025,906	5,254,010	6,124,113	8,231,657	15,929,465
26 INSURANCE	4,631,832	4,489,048	4,292,860	4,470,316	5,538,551
27 UTILITIES	148,725	133,218	131,994	139,059	154,000
28 <b>TOTAL SERVICES</b>	<b>9,806,463</b>	<b>9,876,276</b>	<b>10,548,967</b>	<b>12,841,032</b>	<b>21,622,016</b>
29 BLDG & SITES	1,485,644	1,459,450	1,462,650	1,505,750	2,029,278
30 EQUIPMENT/LEASE PURCHASE	2,320,685	1,825,663	3,234,534	1,722,405	2,991,674
31 <b>TOTAL CAPITAL</b>	<b>3,806,329</b>	<b>3,285,113</b>	<b>4,697,184</b>	<b>3,228,155</b>	<b>5,020,952</b>
32 <b>TOTAL EXPENDITURES</b>	<b>31,827,217</b>	<b>33,510,983</b>	<b>37,247,620</b>	<b>39,205,057</b>	<b>55,063,861</b>
33 OTHER OUTGO - STUDENT AID	671,480	509,062	539,588	778,579	3,203,724
34 OTHER OUTGO - TRANSFERS	115,728	77,438	107,244	116,408	203,978
35 <b>TOTAL OTHER OUTGO</b>	<b>787,208</b>	<b>586,500</b>	<b>646,832</b>	<b>894,987</b>	<b>3,407,702</b>
36 <b>TOTAL EXPENDITURES &amp; OTHER</b>	<b>32,614,425</b>	<b>34,097,483</b>	<b>37,894,452</b>	<b>40,100,044</b>	<b>58,471,563</b>
37 CONTINGENCY RESERVE	8,045,967	8,237,731	8,826,143	8,971,703	8,382,326
38 <b>TOTAL</b>	<b>40,660,392</b>	<b>42,335,214</b>	<b>46,720,595</b>	<b>49,071,747</b>	<b>66,853,889</b>

**CAPITAL OUTLAY FUND 40.0**  
**2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
<b>REVENUE</b>			
<b>STATE</b>			
01 STATE CARRYOVERS	2,994,164	1,329,938	3,196,018
02 STATE CAPITAL OUTLAY	-	2,584,000	5,000,000
03 <b>TOTAL STATE</b>	<b>2,994,164</b>	<b>3,913,938</b>	<b>8,196,018</b>
<b>LOCAL</b>			
04 PROPERTY TAX - RDA PASS THRU	-	1,937,516	1,937,516
05 DONATIONS	-	8,491,263	2,200,000
06 RENTS	226,828	217,945	217,945
07 INTEREST	316,000	414,683	411,000
08 NON-RESIDENT CAPITAL CHARGE	2,546,305	2,616,002	2,432,882
09 LOCAL INCOME	6,000	16,666	42,000
10 <b>TOTAL LOCAL</b>	<b>3,095,133</b>	<b>13,694,075</b>	<b>7,241,343</b>
11 OTHER FINANCING SOURCES	-	7,577	-
12 <b>TOTAL OTHER FINANCING SOURCES</b>	<b>-</b>	<b>7,577</b>	<b>-</b>
13 <b>TOTAL REVENUES</b>	<b>6,089,297</b>	<b>17,615,590</b>	<b>15,437,361</b>
<b>EXPENDITURES</b>			
14 SUPPLIES	1,500	-	1,500
15 CONTRACT SERVICES	2,207,000	2,041,110	2,015,876
16 CAPITAL OUTLAY	19,552,721	15,729,323	28,937,066
17 <b>TOTAL EXPENDITURES</b>	<b>21,761,221</b>	<b>17,770,433</b>	<b>30,954,442</b>
18 <b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>21,761,221</b>	<b>17,770,433</b>	<b>30,954,442</b>
19 <b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(15,671,924)</b>	<b>(154,843)</b>	<b>(15,517,081)</b>
20 <b>BEGINNING BALANCE</b>	15,671,924	15,671,924	15,517,081
21 <b>ENDING FUND BALANCE</b>	<b>-</b>	<b>15,517,081</b>	<b>-</b>

**MEASURE S FUND 42.3  
2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
<b>REVENUE</b>			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	313,000	460,046	239,000
03 <b>TOTAL REVENUE</b>	<b>313,000</b>	<b>460,046</b>	<b>239,000</b>
<b>EXPENDITURES</b>			
04 SUPPLIES	-	-	-
05 CONTRACT SERVICES	122,500	148,215	90,000
06 CAPITAL OUTLAY	23,878,793	11,675,392	12,473,732
07 <b>TOTAL EXPENDITURES</b>	<b>24,001,293</b>	<b>11,823,607</b>	<b>12,563,732</b>
08 <b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(23,688,293)</b>	<b>(11,363,561)</b>	<b>(12,324,732)</b>
09 <b>BEGINNING BALANCE</b>	23,688,293	23,688,293	12,324,732
10 <b>ENDING FUND BALANCE</b>	-	<b>12,324,732</b>	-

**MEASURE AA FUND 42.4**  
**2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
<b>REVENUE</b>			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	186,000	417,162	163,000
03 <b>TOTAL REVENUE</b>	<b>186,000</b>	<b>417,162</b>	<b>163,000</b>
<b>EXPENDITURES</b>			
04 SUPPLIES	15,000	937	-
05 CONTRACT SERVICES	117,750	204,386	60,000
06 CAPITAL OUTLAY	14,923,480	9,313,910	5,871,159
07 <b>TOTAL EXPENDITURES</b>	<b>15,056,230</b>	<b>9,519,233</b>	<b>5,931,159</b>
08 <b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(14,870,230)</b>	<b>(9,102,071)</b>	<b>(5,768,159)</b>
09 <b>BEGINNING BALANCE</b>	14,870,230	14,870,230	5,768,159
10 <b>ENDING FUND BALANCE</b>	-	<b>5,768,159</b>	-

**MEASURE V FUND 42.5  
2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
<b>REVENUE</b>			
01 OTHER FINANCING SOURCES	-	-	-
02 INTEREST	663,000	3,421,612	3,079,000
03 <b>TOTAL REVENUE</b>	<b>663,000</b>	<b>3,421,612</b>	<b>3,079,000</b>
<b>EXPENDITURES</b>			
04 SUPPLIES	500,000	71,445	25,000
05 CONTRACT SERVICES	1,305,000	258,981	405,000
06 CAPITAL OUTLAY	176,454,670	20,152,881	163,183,975
07 <b>TOTAL EXPENDITURES</b>	<b>178,259,670</b>	<b>20,483,307</b>	<b>163,613,975</b>
08 <b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(177,596,670)</b>	<b>(17,061,695)</b>	<b>(160,534,975)</b>
09 <b>BEGINNING BALANCE</b>	177,596,670	177,596,670	160,534,975
10 <b>ENDING FUND BALANCE</b>	-	<b>160,534,975</b>	-

**INTEREST AND REDEMPTION FUND 48.0**  
**2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
01 <b>BEGINNING BALANCE</b>	54,089,952	54,089,952	48,014,001
02 ADJUSTMENT TO BEGINNING BALANCE	-	-	-
03 <b>ADJUSTED BEGINNING BALANCE</b>	<b>54,089,952</b>	<b>54,089,952</b>	<b>48,014,001</b>
<b>REVENUE</b>			
04 FEDERAL REVENUES	-	1,446,696	-
05 STATE REVENUES	-	54,293	-
06 VOTER INDEBTED TAXES	27,186,605	37,465,503	45,101,577
07 <b>TOTAL REVENUE</b>	<b>27,186,605</b>	<b>38,966,492</b>	<b>45,101,577</b>
08 <b>TOTAL FUNDS AVAILABLE</b>	<b>81,276,557</b>	<b>93,056,444</b>	<b>93,115,578</b>
<b>EXPENDITURES</b>			
09 DEBT REDEMPTION	19,911,384	19,911,384	22,344,834
10 INTEREST CHARGES	25,131,059	25,131,059	26,290,012
11 <b>TOTAL EXPENDITURES</b>	<b>45,042,443</b>	<b>45,042,443</b>	<b>48,634,846</b>
12 <b>ENDING FUND BALANCE</b>	<b>36,234,114</b>	<b>48,014,001</b>	<b>44,480,732</b>

\*\*The Bond Interest and Redemption Fund is controlled by the County of Los Angeles Department of Auditor-Controller.

**STUDENT FINANCIAL AID FUND 74.0**  
**2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
<b>REVENUE</b>			
01 FEDERAL GRANTS	30,096,188	28,596,169	31,073,495
02 FEDERAL LOANS	3,850,000	3,483,323	3,510,000
03 CAL GRANTS	3,958,000	3,160,552	3,562,000
04 SANTA MONICA COLLEGE PROMISE	1,040,845	1,040,845	1,686,693
05 STUDENT SUCCESS COMPLETION	1,831,724	2,210,676	2,238,310
06 FULL TIME STUDENT SUCCESS GRANT	89,788	20,000	-
07 COMMUNITY COLEGE COMPLETION GRANT	212,250	96,750	-
08 NONRESIDENT DREAMER EMERGENCY AID	1,300	1,300	-
09 TRANSFER	357,063	303,307	354,498
10 <b>TOTAL REVENUE</b>	<b>41,437,158</b>	<b>38,912,922</b>	<b>42,424,996</b>
<b>EXPENDITURES</b>			
11 FINANCIAL AID	41,437,158	38,912,922	42,424,996
12 <b>TOTAL EXPENDITURES</b>	<b>41,437,158</b>	<b>38,912,922</b>	<b>42,424,996</b>
13 <b>ENDING FUND BALANCE</b>	-	-	-

**SCHOLARSHIP TRUST FUND 75.0**  
**2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
01 BEGINNING BALANCE	15,843	15,843	15,000
<b>REVENUE</b>			
02 TRANSFER	30,000	21,294	30,000
03 INTEREST	230	363	-
04 TOTAL REVENUE	<b>30,230</b>	<b>21,657</b>	<b>30,000</b>
05 TOTAL FUNDS AVAILABLE	<b>46,073</b>	<b>37,500</b>	<b>45,000</b>
<b>EXPENDITURES</b>			
06 SCHOLARSHIP	30,000	22,500	30,000
07 TOTAL EXPENDITURES	<b>30,000</b>	<b>22,500</b>	<b>30,000</b>
08 ENDING FUND BALANCE	<b>16,073</b>	<b>15,000</b>	<b>15,000</b>



**AUXILIARY FUND**  
**2019-2020 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2018-2019 ADOPTED BUDGET	2018-2019 ACTUAL	2019-2020 ADOPTED BUDGET
01 <b>BEGINNING BALANCE</b>	1,792,702	1,792,702	1,397,246
02 ADJ. TO BEG. BALANCE	-	(554)	-
03 <b>ADJUSTED BEGINNING BALANCE</b>	<u>1,792,702</u>	<u>1,792,148</u>	<u>1,397,246</u>
<b>REVENUE</b>			
04 GROSS SALES	4,859,000	4,700,539	4,925,000
05 LESS: COST OF GOODS	<u>(3,405,500)</u>	<u>(3,369,680)</u>	<u>(3,392,500)</u>
06 NET	1,453,500	1,330,859	1,532,500
07 VENDOR INCOME	771,000	708,726	771,000
08 AUXILIARY PROGRAM INCOME	<u>399,856</u>	<u>331,890</u>	<u>340,550</u>
09 NET INCOME	2,624,356	2,371,475	2,644,050
10 INTEREST	<u>63,600</u>	<u>89,803</u>	<u>80,000</u>
11 <b>TOTAL REVENUE</b>	<u>2,687,956</u>	<u>2,461,278</u>	<u>2,724,050</u>
12 <b>TOTAL FUNDS AVAILABLE</b>	<u>4,480,658</u>	<u>4,253,426</u>	<u>4,121,296</u>
<b>EXPENDITURES</b>			
13 STAFFING	1,000,300	1,168,436	1,056,500
14 FRINGE BENEFITS	318,100	374,854	379,100
15 OPERATING	<u>1,446,581</u>	<u>1,312,890</u>	<u>1,451,300</u>
16 <b>TOTAL EXPENDITURES</b>	<u>2,764,981</u>	<u>2,856,180</u>	<u>2,886,900</u>
17 <b>ENDING FUND BALANCE</b>	<u>1,715,677</u>	<u>1,397,246</u>	<u>1,234,396</u>

**OTHER POST EMPLOYMENT BENEFITS - IRREVOCABLE TRUST  
FOR THE FISCAL YEARS ENDED JUNE 30, 2009 THROUGH JUNE 30, 2019**

ACCOUNTS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	TOTAL 11-YR PERIOD
01 BEGINNING BALANCE	-	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	-
<b>INCREASES/(DECREASES) IN FUNDS:</b>												
02 CONTRIBUTIONS	1,496,996	-	-	-	-	500,000	1,000,000	1,500,000	-	-	-	4,496,996
03 INVESTMENT EARNINGS/(LOSSES)	(259)	235,928	431,640	3,203	254,447	473,322	(32,072)	94,708	629,498	524,606	440,064	3,055,085
04 DISBURSEMENTS	-	-	-	-	-	-	-	-	-	-	-	-
05 ADMINISTRATIVE EXPENSES	(16)	(1,692)	(2,563)	(2,505)	(3,531)	(3,818)	(3,571)	(2,277)	(3,049)	(3,414)	(3,484)	(29,920)
06 INVESTMENT EXPENSES	-	-	-	-	-	-	-	(1,664)	(2,230)	(2,496)	(2,548)	(8,938)
07 ENDING FUND BALANCE	1,496,721	1,730,957	2,160,034	2,160,732	2,411,648	3,381,152	4,345,509	5,936,276	6,560,495	7,079,191	7,513,223	7,513,223