

A

G

E

N

D

A



SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

FEBRUARY 3, 2015

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

5:30 p.m. – Closed Session

7:00 p.m. – Public Meeting

*The complete agenda may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.*

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

*Reference: Board Policy Section 1570
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9*

| | |
|---|------------------------|
| BOARD OF TRUSTEES | REGULAR MEETING |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | February 3, 2015 |

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, February 4, 2014.

5:30 p.m. *Call to Order*
 Closed Session
7:00 p.m. *Public Meeting*

I. *ORGANIZATIONAL FUNCTIONS*

A CALL TO ORDER

B ROLL CALL

- Rob Rader, Chair
- Dr. Louise Jaffe, Vice-Chair
- Dr. Susan Aminoff
- Dr. Nancy Greenstein
- Dr. Margaret Quiñones-Perez
- Barry Snell
- Dr. Andrew Walzer
- Daniel Kolko, Student Trustee

C PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. *CLOSED SESSION*

CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (Government Code Section 54956.9)
Santa Monica Community College District v. Santa Monica College Faculty Association, Los Angeles Superior Court, Case No. 12C01228/Santa Monica College Faculty Association v. Santa Monica Community College District, Los Angeles Superior Court, Case No. SS024130.

PUBLIC EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. *PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS*

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. **SUPERINTENDENT'S REPORT**

- Updates:
 - Baccalaureate Degree Pilot Program
 - Digitization of the Corsair
 - CCLC Legislative Conference and Visits

V. **PUBLIC COMMENTS**

VI. **ACADEMIC SENATE REPORT**

VII. **MAJOR ITEMS OF BUSINESS**

| | | |
|----|--|----|
| #1 | Receipt of 2013-2014 Audit Reports | 6 |
| 2 | Update: Student Services Building | 7 |
| #3 | Exemption of Enrollment Fee for Part-Time High School Students | 8 |
| #4 | Report: First Annual Equity Summit | 9 |
| #5 | Discussion: Board Study Session | 11 |
| #6 | Award of Bid – Security System Installation and Upgrade | 12 |
| #7 | 2014-2015 Quarterly Budget Report and 311Q Report | 13 |

VIII. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Approval of Minutes

| | | |
|----|---|----|
| #8 | Approval of Minutes: January 13, 2015 (Regular Meeting) | 14 |
|----|---|----|

Grants and Contracts

| | | |
|-----|---|----|
| #9 | Acceptance of Grant and Budget Augmentation | 15 |
| #10 | Ratification of Contracts and Consultants | 16 |

Human Resources

| | | |
|-----|---|----|
| #11 | Academic Personnel | 18 |
| #12 | Classified Personnel – Regular | 19 |
| #13 | Classified Personnel – Limited Duration | 21 |
| #14 | Classified Personnel – Non Merit | 21 |

Facilities and Fiscal

| | | |
|-----|--|----|
| #15 | Facilities | |
| | A Change Order No. 4 – AET Campus | 22 |
| | B Change Order No. 4 – AET Parking Structure A | 22 |
| | C Subcontractor Substitutions – AET Campus and Parking Structure A | 23 |
| | D Amendment No. 1 to Agreement for Consulting Services – Malibu Campus | 24 |
| | E Amendment No. 2 to Agreement for Architectural Services – Financial Aid Relocation | 24 |
| #16 | Authorization of Signature | 25 |
| #17 | Budget Transfers | 25 |
| #18 | Commercial Warrant Register | 26 |
| #19 | Payroll Warrant Register | 26 |
| #20 | Auxiliary Payments and Purchase Orders | 26 |

Facilities and Fiscal (continued)

| | | |
|-----|--|----|
| #21 | Organizational Memberships, 2014-2015 | 27 |
| #22 | Providers for Community and Contract Education | 27 |
| #23 | Purchasing | |
| | A Award of Purchase Orders | 27 |
| | B Award of Contracts | 27 |

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. INFORMATION ITEM

| | | |
|----|--|----|
| 24 | Citizens’ Bond Oversight Committee Meeting, January 21, 2015 | 28 |
|----|--|----|

XI. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Tuesday, March 3, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The Board of Trustees will hold a Study Session on Tuesday, March 17, 2015 at 5:30 p.m. at 919 Santa Monica Boulevard, Santa Monica, California.

Appendix A

| | |
|---|----|
| 2014-2015 Quarterly Budget Report and 311Q Report | 32 |
|---|----|

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: **RECEIPT OF 2013-2014 AUDIT REPORTS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the 2013-2014 Audit Report of the Financial and Related Statements of the Santa Monica Community College District and the Proposition 39 Financial and Performance Audits prepared by the District’s contracted independent auditor Vicente, Lloyd & Stutzman, LLP.

COMMENT: The Auditor’s opinion is that the basic financial statements present fairly, in all material respects, the financial position of the Santa Monica Community College District as of June 30, 2014. The Board’s Audit Task Force comprising Trustees Louise Jaffe and Barry Snell reviewed and discussed the reports with the auditors and fiscal staff to prepare for the presentation of the audit to the Board.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

| | |
|---|--------------------|
| BOARD OF TRUSTEES | INFORMATION |
| Santa Monica Community College District | February 3, 2015 |

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 2

SUBJECT: **UPDATE: STUDENT SERVICES BUILDING**

SUBMITTED BY: Vice-President, Business and Administration

SUMMARY: Morris Architects will be presenting a design update for the Student Services project. The final design work is very near completion on the construction drawings that will be submitted next month to the Division of the State Architect (DSA). A pre-submittal meeting with DSA was held last week. This concludes a process with multiple planning meetings with users from each of the 26 programs that will be housed in the center, and the user groups have signed off on the design. The project consists of a three-story, 111,000 square foot main building, a 493-space underground parking garage and ample landscaped open space.

When finished approximately 300 staff members will be working in the building to provide services to SMC students in one convenient location at the gateway to the campus. Departments planned to move into the building include Admissions and Records, Welcome Center, Outreach, Financial Aid, Bursar's Office, DSPS, High Tech Center (DSPS), Assessment, African American Collegian Center, Latino Center, Upward Bound, EOPS, CalWorks, Childcare, Foster Youth, Career Service Center, Transfer Counseling, STEM, Scholars Program, Enrollment Development, International Education, Student Affairs, Student Judicial Affairs, Learning Disability, Academic Affairs, and Ombuds. The project has been being closely monitored and adjustments have been made during the planning process to keep the project within budget.

The building is expected to be certified at the LEED gold level and will have a photovoltaic array on the roof plus a variety of innovative energy saving features.

Although it is difficult to predict the time that it will take for a DSA review, it is expected that the project will be in construction sometime in the Spring of 2016.

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **EXEMPTION OF ENROLLMENT FEE FOR PART-TIME HIGH SCHOOL STUDENTS**

SUBMITTED BY: Vice-President, Academic Affairs
Vice-President, Enrollment Development

REQUESTED ACTION: It is recommended that the Board of Trustees adopt an exemption for high school students enrolled part time at Santa Monica College either through concurrent or dual enrollment from paying the enrollment fee.

SUMMARY: California Education Code §76300, “Student Fees; amount; adjustments; computation of apportionments; exemptions; waivers” states that “(f) The governing board of a community college district may exempt special part time students admitted pursuant to section 76001 from the fee requirement.”

In order to support the development of education pathways with high school partners and to facilitate and encourage the earning of college units by area high school students, it is recommended that the Board adopt an exemption for high school students enrolled part time at Santa Monica College either through concurrent or dual enrollment from paying the enrollment fee, effective Spring 2015.

The enrollment fee creates a barrier for some high school students to participate in educational opportunities and programs at the College. The exemption would enhance our student equity goals by permitting more students, particularly low income students, to benefit from scholastic opportunities, earn college credit while still in high school, and promote the college going culture in the community.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

| | |
|---|--------------------|
| BOARD OF TRUSTEES | INFORMATION |
| Santa Monica Community College District | February 3, 2015 |

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 4

SUBJECT: **REPORT: FIRST ANNUAL EQUITY SUMMIT**

SUBMITTED BY: Associate Dean, STEM and Student Equity Programs
Vice-President, Academic Affairs

SUMMARY: Santa Monica College’s first annual Equity Summit was held on Friday, January 23, 2015 at the Bundy Campus. Everyone who applied for funding for an Equity project was invited, whether they received funding for their project or not. In addition, all department chairs and other interested parties were invited to participate. 25 faculty members, 5 classified staff members and 8 managers attended.

In preparation for the summit all participants received links to the SMC Student Equity Plan, the presentation made to the Board of Trustees in December 2014, and worksheets on how to develop an evaluation plan.

The overarching goals for the day included:

- Discussion of the Student Equity Plan at SMC.
- Developing a vision for equity in educational outcomes at Santa Monica College.
- Sharing ideas and learning from one another in order to leverage projects and bring about maximum impact for student success.
- Tackling the logistics of implementing the proposed projects and the Equity Plan.
- Developing an evaluation plan for Year One.

The day began with the following presentations:

- Equity Summit Introduction—Melanie Bocanegra provided an overview of the day and what participants should expect to accomplish.
- What is Student Equity and Equity Mindedness—Georgia Lorenz presented information and examples to define equity in educational outcomes and “equity mindedness” and gave an overview of the SMC Student Equity Plan.
- Focus Group Feedback from students in Black Collegians and Adelante—Sherri Bradford shared student feedback she had gathered from students related to their classroom experiences at SMC and the qualities and practices of faculty members who promoted their academic engagement and success.
- SMC Equity Data—Hannah Lawler presented the equity index as a tool for determining where inequities in educational outcomes occur as well as some of the SMC Student Equity Plan data.
- How to create an evaluation plan for your project—Daniel Berumen gave participants clear guidelines to create an evaluation plan for their projects. He also distributed worksheets that essentially provided a step-by-step guide.

After these presentations, participants were asked to break out into groups by theme (Instructional Support, Student Services and Intervention, and Research and Inquiry). In each of these groups participants shared their equity projects and exchanged ideas and feedback. In addition they were asked to develop specific equity goals for their projects. The sessions were facilitated by members of the Student Equity Task Force, the Center for Teaching Excellence, and Institutional Research.

The afternoon session began with a focus on many of the logistics related to implementing the Student Equity projects such as hiring and purchasing. There was also general discussion about the formation of a standing college committee on Student Equity and the objectives for the committee for the spring semester. Dr. Bocanegra wrapped up the day with members of the thematic break out groups sharing the outcomes of their discussion as well their next steps.

| | |
|---|--------------------|
| BOARD OF TRUSTEES | INFORMATION |
| Santa Monica Community College District | February 3, 2015 |

MAJOR ITEMS OF BUSINESS

DISCUSSION ITEM 5

SUBJECT: **BOARD OF TRUSTEES STUDY SESSION**

SUBMITTED BY: Chair, Board of Trustees

DISCUSSION: The Board of Trustees will discuss topics for its Study Session to be held on Tuesday, March 17, 2015. Possible topics include:

- Academy of Entertainment and Technology – Branding/Public Relations
- Creating Educational Pathways
- Enrollment Management/Student Success

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6

SUBJECT: **AWARD OF BID – SECURITY SYSTEM INSTALLATION AND UPGRADE**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees award the bid to the lowest responsive bidder for the Security System Installation and Upgrade project.

| <u>Bidder</u> | <u>Amount</u> |
|---------------|----------------|
| Nexus | \$5,699,482.18 |

FUNDING SOURCE: Measure AA

COMMENT: The College has been upgrading its emergency preparedness systems and procedures over the last two years. The first phase was the installation of the “SingleWire” mass notification system. This second phase is a physical security system, which will include the following:

- Replacing the access control and intrusion alarm systems with new software and servers.
- Electronic access control of perimeter doors in all major buildings with rapid lockdown capability.
- High definition security cameras with video analytics, indoor and outdoor cameras in public areas.
- Real-time information to officers in the field, including video.

The low bidder, Nexus, has previously worked on complex network and technology projects at the college. Although there was only a single bid, the bid is within the projected estimated cost.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 7

SUBJECT: **2014-2015 QUARTERLY BUDGET REPORT AND 311Q REPORT**

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees acknowledge receipt of the 2014-2015 Quarterly Report and the 311Q report, as of December 31, 2014 (see Appendix A).

COMMENT: The Board of Trustees is presented a quarterly budget report with the 311Q report required by the Chancellor’s Office. This report summarizes the financial statements of the District’s Unrestricted General Fund for review by the Chancellor’s Office.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | February 3, 2015 |

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION: Approve Consent Agenda, Recommendations #8-#23.

Recommendations pulled for separate action and discussed in Section IX, Consent Agenda – Pulled Recommendations:

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

X. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

RECOMMENDATION NO. 8 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

January 13, 2015 (Regular Board of Trustees Meeting)

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 9 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Vicki Drake, Department Chairperson, Earth Science

Approved by: Georgia Lorenz, Vice-President, Academic Affairs

Title of Grant: Prop 39 Program Improvement Funds
 Granting Agency: Los Angeles Trade Tech College
 Award Amount: \$6,263
 Matching Funds: Not applicable
 Performance Period: January 1 – October 31, 2015
 Summary:

The State of California has released Prop 39 Program Improvement Funds to strengthen existing energy efficiency/clean energy programs. These funds are distributed locally through the California Clean Energy LA/OC Consortium Funding under the administration of Los Angeles Trade Tech College. Santa Monica College is one of 23 colleges in the Los Angeles/Orange County region to receive funding, which is based on the number of 2013-2014 unduplicated energy efficiency/clean energy related student awards. SMC will utilize Prop 39 funds to 1) Market Solar PV program to high school students, incumbent workers, community agencies, and employers; and 2) update equipment for Solar PV Installation Program in an effort to improve safety and strengthen relevancy to the workplace by utilizing equipment students will use in the workplace.

| | | | |
|---------|-----------------------------------|----|-------|
| Budget: | Restricted fund 01.3 | | |
| | Revenue | | |
| | 8600 State | \$ | 6,263 |
| | Expenditures | | |
| | 1000 Academic Salaries | \$ | 2,600 |
| | 2000 Non-Academic Salaries | \$ | 0 |
| | 3000 Employee Benefits | \$ | 184 |
| | 4000 Supplies and Materials | \$ | 779 |
| | 5000 Other Operating Expenditures | \$ | 0 |
| | 6000 Capital Outlay | \$ | 2,700 |
| | 7000 Other Outgo | \$ | 0 |
| | Total | \$ | 6,263 |

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 10 RATIFICATION OF CONTRACTS AND CONSULTANTS

Requested Action: Ratification

Approved by: Chui L. Tsang, Superintendent/President

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

| Provider/Contract | | Term/Amount | Service | Funding Source |
|-------------------|--------------------|--|--|----------------|
| A | Jason Rivera | April 2-3, 2015 Not to exceed \$5,500 (includes travel and lodging costs) | On April 2 nd , Professor Rivera from Montgomery College will hold a 1.5 hour long workshop focused on how the disparities in achievement of lower socioeconomic status, minority, and non-minority students factors are influenced by educational policy, school climate, curriculum and pedagogy. On April 3 rd , Professor Rivera will hold a half-day workshop that builds on the April 2 nd discussion, but is more complex in the discussion on how a deficit paradigm may be internalized by some teachers, and results in lower teacher expectations and methods of content delivery. | Title V |
| B | Dr. Kidogo Kennedy | April 24, 2015 Not to exceed \$2,000 | The consultant will be presenting a four-hour workshop to introduce and allow faculty to practice implementing culturally relevant instructional strategies useful for creating learning environments which are collaborative and co-constructive. | Title V |

A and B

Requested by: Roberto Gonzalez, Dean of Student Success Initiatives

Approved by: Georgia Lorenz, Vice-President, Academic Affairs

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 10 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

| Provider/Contract | Term/Amount | Service | Funding Source |
|---|--|--|----------------------------|
| C Loyola Marymount University | February 3 – September 30, 2015 Not to exceed \$17,000 Meals for participants \$8,000 LMU Housing \$7,920 Stipend for Special Guest Speakers \$1,080 | Undergraduate Research Scholars Academy (a collaboration with Loyola Marymount University) Undergraduate Research Scholars Academy, (URSA) will be a ten-day residential summer bridge program at Loyola Marymount’s campus to which students will have access to campus resources. Students will cultivate foundational research skills to develop a social justice themed research project and gain essential knowledge in preparation for the transfer process. | Student Equity Plan Funds |
| <p><i>Requested by: Melanie Bocanegra, Associate Dean, Student Equity and STEM Programs</i> <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p> | | | |
| D 102.7 KIIS-FM/iHeartRadio (Clear Channel Media) | Summer 2015 Not to exceed \$50,000 | Summer 2015 on-air advertising with digital and social media components for student recruitment. The addition of KIIS/iHeartRadio to the radio media mix for student recruitment will result in SMC reaching its target age group with nearly a million 18-24 listeners a week , or 75 percent of the total 18-24 population in the Los Angeles metro area. KIIS provides a full array of on-air spots, web, event oriented high school outreach, and social media. | 2014-2015 Marketing Budget |
| <p><i>Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications</i> <i>Approved by: Chui L. Tsang, Superintendent/President</i></p> | | | |

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

ELECTION

EFFECTIVE DATE

FULLTIME FACULTY

Ivas, Lorrie, Fashion Design Instructor 8/23/2015

PROJECT MANAGER (Extension)

Jenkins, Jerome, Athletic Events and Game Management (50%) 01/01/15 – 06/30/15

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

REDUCED ASSIGNMENT

| | |
|--|------------------------|
| Azuma, Kay, Life Sciences Instructor (60%) | 08/23/2015-Spring 2026 |
| Bolivar-Owen, Esperanza, Modern Languages Instructor (50%) | 08/23/2015-Spring 2026 |
| Gauld, Suellen, Earth Sciences Instructor (80%) | 08/23/2015-Spring 2017 |

SEPARATION

UNPAID LEAVE OF ABSENCE

Pail-Shoenberg, Jean, English Fall 2015-Spring 2016

RESIGNATION

Garcia, Eduardo, Math Instructor 1/22/2015

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

The following positions will be established/abolished in accordance with district policies and salary schedules.

| <u>ESTABLISH</u> | <u>EFFECTIVE DATE</u> |
|--|-----------------------|
| Production Manager (1 position) Events Programming, 12 months, 40 hours | 02/04/15 |

| | |
|---|----------|
| Administrative Assistant II (1 position) Community and Academic Relations, 12 months, 40 hours | 02/04/15 |
|---|----------|

| | |
|---|----------|
| Research Analyst (1 position) Institutional Research, 12 months 40 hours Funding Source: Student Equity Funds | 02/04/15 |
|---|----------|

| | |
|---|----------|
| Disabled Student Services Assistant (1 position) DSC, 11 months, 40 hours/Varied Hours | 02/04/15 |
|---|----------|

| | |
|---|----------|
| Instructional Assistant- Learning Disabilities (1 position) DSC, 11 months, 40 hours | 02/04/15 |
|---|----------|

| <u>ABOLISH</u> | <u>EFFECTIVE DATE</u> |
|---|-----------------------|
| Disabled Student Services Assistant (1 position) DSC, 11 months, 35 hours/Varied Hours | 02/04/15 |

| <u>SALARY RE-ALLOCATION</u> | <u>EFFECTIVE DATE</u> |
|--|-----------------------|
| Human Resources Technician From: Range 32 on the Classified Salary Schedule To: Range 36 on the Classified Salary Schedule | 02/01/15 |

| | |
|--|----------|
| Marketing Design Analyst From: Range 40 on the Classified Salary Schedule To: Range 46 on the Classified Salary Schedule | 02/01/15 |
|--|----------|

ELECTIONS

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

PROMOTION

| | |
|--|----------|
| Silva, Juan From: Student Services Assistant, A& R To: Student Services Specialist- Admissions & Records, A& R Funding Source: SSSP Funds | 02/17/15 |
|--|----------|

| BOARD OF TRUSTEES | ACTION |
|---|------------------|
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 **CLASSIFIED PERSONNEL – REGULAR** *(continued)*

PROMOTION *(continued)*

Warren Jr., Clarence 02/17/15
 From: Student Services Clerk, A& R
 To: Student Services Specialist- Admissions & Records, A& R
 Funding Source: SSSP Funds

PROBATIONARY

Barba, Ernesto, Network Administrator, Network Services 02/02/15
 Edwards, Cael, Student Services, Assistant, A& R 02/17/15
 Landau, Marilyn T., Administrative Assistant I, TRIO Program 01/26/15
 Murray, Peter S., Administrative Assistant I, Business/CSIS 01/20/15

WORKING OUT OF CLASSIFICATION (PROVISIONAL) – Extension

Barboza, Star 12/24 – 02/20/15
 To: Lead Custodian, NSII, 100%
 From: Custodian, NSII

EDUCATIONAL PAY DIFFERENTIAL

Taboada, Natalia, C C Police Dispatcher, Campus Police .75% 11/01/14

CHANGE IN WORK SHIFT/PERMANENT

Franco, Mario 02/02/15
 From: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 20 hrs
 To: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 40 hrs

Landa, Jennifer 02/02/15
 From: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 20 hrs
 To: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 40 hrs

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Felder, Ronnie 01/19 – 02/28/15
 From: Senior Student Services Specialist- Admissions & Records, A& R, 12mos, 40 hrs
 To: Senior Student Services Specialist-Admissions & Records, A& R, 12mos, 37.5 hrs

Silva, Juan 01/20 – 02/16/15
 From: Student Services Assistant, A& R, 12mos, 40 hrs
 To: Student Services Assistant, A& R, 12mos, 37.5 hrs

Silva, Juan 02/17 – 05/22/15
 From: Student Services Specialist- Admissions & Records, A& R, 12mos, 40 hrs
 To: Student Services Specialist- Admissions & Records, A& R, 12mos, 37.5 hrs

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL – REGULAR (continued)

| | |
|--------------------|---------------------------------|
| <u>SEPARATIONS</u> | <u>LAST DAY OF PAID SERVICE</u> |
|--------------------|---------------------------------|

RESIGNATION

| | |
|---|----------|
| Arps-Bumbera, Meredith, Instructional Assistant – English | 01/26/15 |
| Chua, Deladrian, CC Police Officer, Campus Police | 01/26/15 |
| De La Torre, Aaron, Student Services Clerk, EOP&S | 01/16/15 |

RETIREMENT

| | |
|---|----------|
| Flores, Luis A., Custodian, Operations (25 years) | 03/15/15 |
|---|----------|

RECOMMENDATION NO. 13 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

The following positions will be established/abolished in accordance with district policies and salary schedules.

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

| | |
|---|-------------------|
| Nears, Pamela J., Recycling Program Specialist, Grounds | 01/13/15-03/06/15 |
| Waller, Leslie, Student Services Clerk, Campus & Alumni Relations | 10/31/14-12/19/14 |

RECOMMENDATION NO. 14 CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

| | |
|--|----|
| College Student Assistant, \$10.00/hour (STHP) | 50 |
| College Work-Study Student Assistant, \$10.00/hour (FWS) | 11 |
| Cal Works \$10.00/hour | 3 |

SPECIAL SERVICE

| | |
|--|----|
| Art Models, \$18.00/hour | 26 |
| Community Services Specialist I, \$35.00/hour | 2 |
| Community Serviced Specialist II, \$50.00/hour | 20 |
| Recreation Director II | 1 |

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES

Requested Action: Approval/Ratification
Requested by: Greg Brown, Director, Facilities Planning
Approved by: Robert G. Isomoto, Vice-President, Business/Administration

15-A CORRECTION TO CHANGE ORDER NO. 4 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY CAMPUS

Correction to Change Order No. 4 – C.W. Driver on the AET Campus portion of the project in the amount of \$29,950 which was approved at the November 2014 Board of Trustees meeting as a credit of (\$29,950) when it should have been an addition to the overall contract.

15-B CHANGE ORDER NO. 4 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY PARKING STRUCTURE A

Change Order No. 4 – C.W. Driver on the AET Parking Structure A portion of the project in the amount of \$47,455.

| | |
|---|---------------|
| Original Contract Amount | \$ 59,160,000 |
| Previously Approved Change Orders (AET Campus) | \$ 22,550 |
| Previously Approved Change Orders (AET Parking Structure A) | \$ 84,170 |
| Change Order No. 4 – AET Parking Structure A | \$ 47,455 |
| Revised Contract Amount | \$ 59,314,175 |

This change order may result in a change to the contract length. The impact of changes to the critical path of the project will continue to be evaluated and monitored and an extension to the contract length, if warranted, will be determined at the end of the project.

Funding Source: Measure AA

Comment: Change Order No. 4 for the AET Parking Structure A includes labor and material to install larger framing members at the elevator lobby roof structure and provide wire guards at the top of elevator shaft; added demolition of existing concrete shoring and existing piles. Modifications also included addition of couplers, terminators and rebar dowels at select pile locations.

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES *(continued)*

15-C SUBCONTRACTOR SUBSTITUTIONS – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY CAMPUS AND PARKING STRUCTURE A

- (1) Accept C.W. Driver’s Subcontractor substitution request on the AET Campus and Parking Structure A project.

| | |
|-----------------------------|-------------------------------|
| <u>Listed Subcontractor</u> | <u>Requested Substitution</u> |
| Masonry Concepts, Inc. | NuWay, Inc. |

Funding Source: Measure AA

Comment: C.W. Driver, the General Contractor for the AET Campus and Parking Structure A, has requested to substitute their listed Subcontractor, Masonry Concepts, Inc. with NuWay, Inc. to perform the Masonry portion of the project. C.W. Driver provided a letter of withdrawal from Masonry Concepts as grounds for the proposed Substitution. Masonry Concepts did not submit any objections. Per the General Conditions of the contract the District's consent to contractor's substitution of a listed Subcontractor shall not relieve contractor from its obligation to complete the work within the contract time and for the contract price.

- (2) Accept C.W. Driver’s Subcontractor substitution request on the AET Campus and Parking Structure A project.

| | |
|-----------------------------------|-------------------------------|
| <u>Listed Subcontractor</u> | <u>Requested Substitution</u> |
| Concrete Preparation Systems West | Surface Prep Systems, Inc. |

Funding Source: Measure AA

Comment: C.W. Driver, the General Contractor for the AET Campus and Parking Structure A, has requested to substitute their listed Subcontractor, Concrete Preparation Systems West, with Surface Prep Systems, Inc. to perform the Water Vapor Emission and Humidity Testing and Control Systems portion of the project. C.W. Driver provided a letter of withdrawal from Concrete Preparation Systems West as grounds for the proposed Substitution. Concrete Preparation Systems West did not submit any objections. Per the General Conditions of the contract the District's consent to contractor's substitution of a listed subcontractor shall not relieve contractor from its obligation to complete the work within the contract time and for the contract price.

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES *(continued)*

15-D AMENDMENT NO. 1 TO AGREEMENT FOR CONSULTING SERVICES – MALIBU CAMPUS

Amend the agreement with PARKER ENVIRONMENTAL CONSULTANTS for the Malibu project for an amount not to exceed \$75,000 plus reimbursable expenses.

| | |
|--------------------------|------------------|
| Original Contract Amount | \$160,800 |
| Amendment No. 1 | <u>\$ 56,000</u> |
| Total to Date | \$216,800 |

Funding Source: Measure AA

Comment: The College has been working with the City of Malibu and the County of Los Angeles to obtain the entitlements to construct a Malibu Campus. This process has taken longer than expected and has resulted in additional work for this consultant, who is leading the District’s effort to produce an environmental impact report.

15-E AMENDMENT NO. 2 TO AGREEMENT FOR ARCHITECTURAL SERVICES – FINANCIAL AID RELOCATION

Amend agreement with MORRIS ARCHITECTS for the Financial Aid Relocation project for \$33,885 plus reimbursable expenses.

| | |
|--------------------------|------------------|
| Original Contract Amount | \$ 67,829 |
| Amendment No. 1 | \$ 9,750 |
| Amendment No. 2 | <u>\$ 33,885</u> |
| Revised Contract Amount | \$111,464 |

Funding Source: Measure U

Comment: Amendment No. 2 provides for architectural and engineering services necessary to renovate the existing fire sprinkler system in the photography lab area of Drescher Hall. In order to approve the Financial Aid Relocation project, which is located in a different area of the building, the Division of the State Architect (DSA) is requiring that all fire sprinklers in occupied areas of that floor be brought up to code.

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 AUTHORIZED SIGNATURE RESOLUTION

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the following Santa Monica College administrators to sign District documents as indicated.

| Name/Title | Warrants | Orders for Salary Payment | Notices of Employment | Contracts | Auxiliary Warrants | Purchase Orders |
|---|----------|---------------------------|-----------------------|-----------|--------------------|-----------------|
| Cristina Hamblet Accounts Payable Supervisor | X | | | | | |

It is further recommended that the "Certification of Signatures" be completed and filed with the County Superintendent of Schools. The signatures shall be considered valid for the period of February 1, 2015 through December 31, 2015.

RECOMMENDATION NO. 17 BUDGET TRANSFERS

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

FUND 01.0 – GENERAL FUND - UNRESTRICTED
 Period: December 24, 2014 through January 21, 2015

| Object Code | Description | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000 | Academic Salaries | 0 |
| 2000 | Classified/Student Salaries | 0 |
| 3000 | Benefits | 0 |
| 4000 | Supplies | -66 |
| 5000 | Contract Services/Operating Exp | 1,416 |
| 6000 | Sites/Buildings/Equipment | 0 |
| 7000 | Other Outgo/Student Payments | -1,350 |
| Net Total: | | 0 |

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 COMMERCIAL WARRANT REGISTER

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

It is recommended that the Board of Trustees approve the Commercial Warrant Register for the following period:

| | | |
|------------------------------------|-------------|-----------------|
| <u>Commercial Warrant Register</u> | | |
| December 1 – 31, 2014 | 6294 - 6332 | \$11,817,379.04 |

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 19 PAYROLL WARRANT REGISTER

Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

| | | |
|---------------------------------|-----------|-----------------|
| <u>Payroll Warrant Register</u> | | |
| December 1 – December 31, 2014 | C1E – C2F | \$11,731,998.08 |

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 20 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested by: George Prather, Director of Auxiliary Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

| | | |
|--|--------------|-----------------|
| <u>Auxiliary Operations Payments and Purchase Orders</u> | | |
| December 1 – 31, 2014 | Payments | Purchase Orders |
| | \$642,714.10 | \$26,102.55 |

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds. The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

| | |
|---|------------------|
| BOARD OF TRUSTEES | ACTION |
| Santa Monica Community College District | February 3, 2015 |

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 ORGANIZATIONAL MEMBERSHIPS, 2014-2015

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert Isomoto, Vice-President, Business/Administration
Requested Action: Approval

Organizational Memberships, 2014 – 2015

| | | |
|----------------------|-----------------------|--------|
| December 1- 31, 2014 | Number of Memberships | Amount |
| | 0 | \$0 |

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 22 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested by: Michelle King, Director, Career and Contract Education
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 23 PURCHASING

Requested by: Cynthia Moore, Director of Purchasing
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

23-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

December 1 – December 31, 2014 \$5,151,378.62

23-B AWARD OF CONTRACTS

Provider: Golden Star Technology (GST) Bid #1415002SF
Amount: \$134,555.44 (02/20/15 – 05/02/15)
Funding Source: 2014-2015 Technology Block Grant and Title V Grant
Summary: Audio Visual upgrades and installations in 48 identified classrooms (final phase to outfit SMART classrooms).

| | |
|---|--------------------|
| BOARD OF TRUSTEES | INFORMATION |
| Santa Monica Community College District | February 3, 2015 |

INFORMATION ITEM 24 CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING, JANUARY 21, 2015

A meeting of the Santa Monica Community College District Citizens’ Bond Oversight Committee was held on Wednesday, January 21, 2015 in Drescher Hall Room 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

1. CALL TO ORDER - 8:01 a.m.

2. ROLL CALL

- Heather Anderson, Chair – Not Present
- Michael Dubin – Present
- Jeffrey Graham - Present
- Rizwan Rashid – Not Present
- Katherine Reuter – Present
- Sion Roy – Present
- Sonya Sultan – Present
- Sam Zivi – Present

Others Present:

- Chris Bonvenuto, Chief Director, Business Services
- Greg Brown, Director of Facilities and Planning
- Don Girard, Senior Director, Government Relations/Institutional Communications
- Lee Paul, LPI
- Lisa Rose, Citizens’ Bond Oversight Committee Coordinator
- Charlie Yen, Director, Contracts

3. APPROVAL OF MINUTES – October 15, 2014

Motion was made by Sam Zivi and seconded by Sion Roy to approve the minutes of Citizen’s Bond Oversight Committee meeting on October 15, 2014. *The minutes were approved by acclamation.*

4. CONFLICT OF INTEREST FORMS

Members were reminded to sign and submit their Conflict of Interest forms for 2015.

5. REPORTS and DISCUSSION

SMC Bond Construction Projects Update

Projects in Construction

- Information Technology Building: The second phase (remodeling of the old media center) south of Library on Pearl Street should be completed in February 2015.
- Health/P.E./Fitness/Central Plant: This new three-story building will replace the old locker room and should be completed by fall 2016.

- Academy of Entertainment and Technology: This project includes a new parking structure, and two new buildings – one for KCRW and one for the academic program. Construction will continue through the end of 2015.
- Performing Arts Center East Wing: This a new two-story building east of the Broad Stage and should be completed around the end of 2015.

Projects in Planning

- Student Services Building: The design stage for this project should be completed and sent to the Division of State Architect (DSA) by March 2015. Most likely, the project will be in DSA for one year; construction will take about two years. A presentation planned for the Board of Trustees meeting in February will be made at the next Citizens’ Bond Oversight Committee meeting in April.
- Malibu Center: The District continues to work through the planning and approval process with the City of Malibu and Los Angeles County. The project is now in DSA for review and should be out no later than summer.
- Early Childhood Education Center: This is a laboratory school located on the Civic Center property for SMC students to be operated by a third party for children in the community (enrollment of 106 children). The college is working with the City of Santa Monica on this project and will be going through various stages of approval on the building. A presentation made to the Board of Trustees in December 2014 will be made at the next Citizens’ Bond Oversight Committee in April.

Measure U, S and AA and Bond Sales Expenses Reports (reports included with agenda)

- Since the last meeting, the District sold \$145 million worth of Measure AA Series B bonds to cover construction expenditures in the next three years. The District recently received a bond rating of Aa2 (Moody’s) and AA (Standard and Poor’s).
- Measure U: Total Measure U expenditures last period were \$518,458; total remaining funds are \$16,375,382. Remaining Measure U funds will be used for the Student Services Project.
- Measure S: Total expenditures last period were \$246,266 total remaining funds are \$68,373,736. Remaining Measure S funds will be used for the Early Childhood Education Center, Health/P.E./Fitness/Central Plant project, Malibu, and the Student Services Project.
- Measure AA: Total expenditures last period were \$11,017,050; total remaining funds are \$205,581,726. Remaining Measure AA funds will be used for the Academy of Entertainment and Technology, Information Technology, Health/P.E./Fitness/Central Plant Project, Madison East Wing, the Student Services Project, and security projects.
- The *Bond Sales/Expenses Report* indicates total bond amounts, bond issue dates/ amounts, unsold bond amount and total available as of December 31 2014.

| | |
|---------------------------|---------------|
| Total Bond | \$598,500,000 |
| Total Available | \$528,492,559 |
| Total Expenses | \$308,169,156 |
| Total Available Remaining | \$220,343,403 |
| Total Unsold Bond | \$ 70,007,441 |

- 2013-2014 Prop 39 Financial Audit and Performance Audit Reports
Renée Graves and Sara Banta, representing the District's auditing firm of Vicenti Lloyd & Stutzman, LLP provided an overview of the 2013-2014 Prop. 39 Financial Audit and Performance Audit Reports. The Auditor indicated that there were no instances of noncompliance in both audits and did not identify any exceptions or deficiencies. Both audits will be presented to the Board of Trustees along with the District's Audit Report at the Board meeting on February 3, 2015.
- The *SMC Bond Construction Program Contractor List* as of December 31, 2014 was presented for information.
- Current information on all bond construction projects is available at:
<http://smcbondprogram.com/>

6. SCHEDULE OF MEETINGS, 2014-2015

Wednesdays at 8 a.m.

April 15, 2015

7. ADJOURNMENT – 9:23 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, April 15, 2015 at 8 a.m. in Drescher Hall 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

| | |
|---|------------------------|
| BOARD OF TRUSTEES | REGULAR MEETING |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | February 3, 2015 |

XI. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The meeting will be adjourned in memory of Clarence “Gene” Dowler, retired SMC printer press operator.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, March 3, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

1. Report: Strategic Initiative – GRIT
2. My Ed Plan Demonstration

The Board of Trustees will hold a Study Session on Tuesday, March 17, 2015 at 5:30 p.m. at 919 Santa Monica Boulevard, Santa Monica, California.

**UNRESTRICTED GENERAL FUND 01.0
2014-2015 REVENUE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL REVENUE | 2014-2015 PROJECTED BUDGET |
|--|---|---|---|
| FEDERAL | | | |
| FIN AID ADM ALLOWANCES | 120,468 | 75,403 | 120,468 |
| TOTAL FEDERAL | 120,468 | 75,403 | 120,468 |
| STATE | | | |
| GENERAL APPORTIONMENT | 59,394,673 | 32,610,109 | 60,452,835 |
| EDUCATION PROTECTION ACCOUNT - PROP 30 | 15,754,781 | 7,931,472 | 15,862,943 |
| ACCESS/RESTORATION OF WORKLOAD REDUCTION | 2,696,760 | - | 2,693,237 |
| COLA | 896,634 | 462,701 | 895,561 |
| PRIOR YEAR APPORTIONMENT ADJUSTMENTS | - | 682,018 | 682,018 |
| HOMEOWNERS EXEMPT | 95,357 | - | 95,400 |
| STATE LOTTERY REVENUE | 3,402,888 | 13,927 | 3,363,708 |
| MANDATED COST BLOCK GRANT | 594,489 | - | 1,543,662 |
| OTHER STATE | 833,411 | 433,374 | 833,411 |
| TOTAL STATE | 83,668,993 | 42,133,601 | 86,422,775 |
| LOCAL | | | |
| PROP TAX SHIFT (ERAF) | 1,721,467 | 490,567 | 490,567 |
| SECURED TAX | 12,960,567 | 5,230,669 | 10,948,310 |
| SUPPLEMENTAL TAXES | 132,304 | 84,898 | 246,656 |
| UNSECURED TAX | 476,047 | 486,732 | 486,732 |
| PRIOR YRS TAXES | 99,794 | 536,579 | 653,436 |
| PROPERTY TAX - RDA PASS THRU | 522,824 | - | 213,627 |
| PROPERTY TAX - RDA RESIDUAL | 665,487 | 604,192 | 1,792,327 |
| RENTS | 150,000 | 48,424 | 140,000 |
| INTEREST | 155,200 | 37,672 | 167,300 |
| ENROLLMENT FEES | 13,324,522 | 8,821,993 | 13,788,832 |
| STUDENT RECORDS | 447,300 | 175,908 | 442,200 |
| NON-RESIDENT TUITION/INTENSIVE ESL | 30,388,369 | 17,416,428 | 30,388,369 |
| FEE BASED INSTRUCTION | 750,000 | 606,823 | 750,000 |
| OTHER STUDENT FEES & CHARGES | 110,100 | 50,058 | 108,800 |
| F1 APPLICATION FEES | 310,900 | 123,729 | 310,900 |
| OTHER LOCAL | 649,100 | 343,079 | 649,100 |
| I. D. CARD SERVICE CHARGE | 1,180,100 | 681,178 | 1,166,500 |
| LIBRARY CARDS | 100 | 80 | 100 |
| LIBRARY FINES | 9,720 | 3,302 | 9,720 |
| PARKING FINES | 235,700 | 59,249 | 235,700 |
| TOTAL LOCAL | 64,289,601 | 35,801,560 | 62,989,176 |
| TOTAL REVENUE | 148,079,062 | 78,010,564 | 149,532,419 |
| TRANSFER IN | 117,710 | 34,039 | 130,017 |
| SALE OF EQUIPMENT AND SUPPLIES | - | 3,587 | 3,587 |
| TOTAL OTHER FINANCING SOURCES | 117,710 | 37,626 | 133,604 |
| TOTAL REVENUE AND TRANSFERS | 148,196,772 | 78,048,190 | 149,666,023 |

**UNRESTRICTED GENERAL FUND 01.0
2014-2015 EXPENDITURE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL EXPENDITURES | 2014-2015 PROJECTED BUDGET |
|--|---|--|---|
| INSTRUCTION | 25,052,003 | 9,770,592 | 24,893,853 |
| ACADEMIC MANAGERS | 6,160,401 | 2,718,752 | 6,492,850 |
| NON-INSTRUCTION | 6,619,309 | 2,395,244 | 6,636,704 |
| HOURLY INSTRUCTION | 29,791,549 | 14,509,453 | 29,791,549 |
| HOURLY INSTRUCTION - FEE BASED INSTRUCTION | 188,758 | 244,819 | 302,583 |
| HOURLY NON-INSTRUCTION | 4,284,683 | 2,085,920 | 4,356,784 |
| VACANT POSITIONS | 1,072,543 | - | 471,624 |
| VACANCY SAVINGS | (536,272) | - | (353,718) |
| TOTAL ACADEMIC | 72,632,974 | 31,724,780 | 72,592,229 |
| CLASSIFIED REGULAR | 20,427,173 | 8,279,504 | 20,279,976 |
| CLASSIFIED MANAGERS | 4,130,193 | 1,782,086 | 4,267,565 |
| CLASS REG INSTRUCTION | 3,005,933 | 1,194,528 | 3,092,976 |
| CLASSIFIED HOURLY | 1,776,979 | 1,118,492 | 2,049,411 |
| CLASS HRLY INSTRUCTION | 565,197 | 251,816 | 565,197 |
| VACANT POSITIONS | 2,958,019 | - | 3,491,833 |
| VACANCY SAVINGS | (1,479,009) | - | (2,618,875) |
| TOTAL CLASSIFIED | 31,384,485 | 12,626,426 | 31,128,083 |
| STRS | 4,902,396 | 2,121,286 | 4,922,347 |
| PERS | 3,835,787 | 1,550,921 | 3,847,243 |
| OASDI/MEDICARE | 3,300,210 | 1,465,258 | 3,314,425 |
| H/W | 12,864,112 | 4,228,442 | 12,864,112 |
| RETIREEES' H/W | 2,813,910 | 1,528,563 | 2,813,910 |
| RETIREE - OPEB | 1,000,000 | - | 1,000,000 |
| SUI | 180,749 | 71,201 | 181,056 |
| WORKERS' COMPENSATION | 1,669,415 | 720,852 | 1,679,641 |
| ALTERNATIVE RETIREMENT | 500,000 | 205,040 | 500,000 |
| BENEFITS REL TO FEE BASED INSTRUCTION | 32,750 | 42,476 | 52,498 |
| BENEFITS RELATED TO VACANT POSITIONS | 886,720 | - | 871,963 |
| BENEFITS RELATED TO VACANCY SAVINGS | (443,360) | - | (653,972) |
| TOTAL BENEFITS | 31,542,689 | 11,934,039 | 31,393,223 |
| SUPPLIES | 979,115 | 369,301 | 1,008,272 |
| TOTAL SUPPLIES | 979,115 | 369,301 | 1,008,272 |
| CONTRACTS/SERVICES | 12,371,638 | 5,425,050 | 12,388,878 |
| INSURANCE | 981,837 | 911,312 | 963,837 |
| UTILITIES | 2,913,574 | 1,544,918 | 2,935,584 |
| TOTAL SERVICES | 16,267,049 | 7,881,280 | 16,288,299 |
| TOTAL EXPENDITURES | 152,806,312 | 64,535,826 | 152,410,105 |
| OUTGOING TRANSFER/FINANCIAL AID | 304,208 | 128,451 | 314,958 |
| TOTAL TRANSFERS/FINANCIAL AID | 304,208 | 128,451 | 314,958 |
| TOTAL EXPENDITURES & TRANSFERS | 153,110,520 | 64,664,277 | 152,725,063 |

**UNRESTRICTED GENERAL FUND 01.0
2014-2015 FUND BALANCE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL FUND BALANCE | 2014-2015 PROJECTED BUDGET |
|--|--------------------------------|---|----------------------------------|
| TOTAL REVENUE AND TRANSFERS | 147,975,622 | 77,134,524 | 147,812,956 |
| TOTAL EXPENDITURES AND TRANSFERS | 150,651,879 | 64,664,277 | 151,516,208 |
| VACANT POSITIONS WITH PAYROLL RELATED BENEFITS | 4,917,282 | - | 4,835,420 |
| VACANT SAVINGS WITH PAYROLL RELATED BENEFITS | (2,458,641) | - | (3,626,565) |
| OPERATING SURPLUS/(DEFICIT) | (5,134,898) | 12,470,247 | (4,912,107) |
| ONE-TIME ITEMS | | | |
| PRIOR YEAR APPORTIONMENT ADJ | - | 682,018 | 682,018 |
| DEFICIT FACTOR TO APPORTIONMENT | (604,987) | - | (604,261) |
| MANDATED COST BLOCK GRANT | 594,489 | - | 1,543,662 |
| MEDICARE PART D SUBS & EDD REFUND | 231,648 | 231,648 | 231,648 |
| OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS | (4,913,748) | 13,383,913 | (3,059,040) |
| BEGINNING BALANCE*** | 12,609,047 | 12,609,047 | 12,609,047 |
| TRANSFER TO DESIGNATED RESERVE - NET | (892,504) | (892,504) | (892,504) |
| ENDING FUND BALANCE, NET OF DESIGNATED RESERVES | 6,802,795 | 25,100,456 | 8,657,503 |
| FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS ** | 4.44% | 38.82% | 5.67% |
| ENDING FUND BALANCE - UNDESIGNATED | 6,802,795 | 25,100,456 | 8,657,503 |
| DESIGNATED RESERVE FOR: | | | |
| CLASSIFIED EMPLOYEE WELFARE FUND | 278,862 | 278,862 | 278,862 |
| NEW FACULTY TO BE HIRED | 1,976,374 | 1,976,374 | 1,976,374 |
| TOTAL | 2,255,236 | 2,255,236 | 2,255,236 |
| TOTAL FUND BALANCE | 9,058,031 | 27,355,692 | 10,912,739 |
| FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS ** | 5.92% | 42.30% | 7.15% |

*** Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3
2014-2015 REVENUE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL REVENUE | 2014-2015 PROJECTED BUDGET |
|--|---|---|---|
| FEDERAL | | | |
| PERKINS IV TITLE I-C | 619,899 | 14,436 | 619,899 |
| FWS-FEDERAL WORK STUDY | 447,536 | 140,865 | 447,538 |
| RADIO GRANTS | 1,095,218 | 1,010,362 | 1,443,373 |
| TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES | 58,251 | 30,291 | 58,251 |
| FEDERAL CARRYOVERS | 1,594,704 | 438,619 | 1,594,702 |
| OTHER FEDERAL | 2,360,575 | 100,430 | 2,672,581 |
| TOTAL FEDERAL | 6,176,183 | 1,735,003 | 6,836,344 |
| STATE | | | |
| LOTTERY | 903,926 | 80,120 | 903,926 |
| BASIC SKILLS INITIATIVE | 359,257 | 186,814 | 359,257 |
| SFAA-STUDENT FINANCIAL AID ADMIN | 864,209 | 443,519 | 864,209 |
| EOPS-EXTENDED OPPORTUNITY PROG & SERV | 969,639 | 504,212 | 969,639 |
| CARE-COOP AGENCIES RESOURCES FOR EDUCATION | 53,086 | 27,605 | 53,086 |
| DSPS-DISABLED STUDENTS PROGRAM & SERVICES | 1,310,405 | 681,411 | 2,217,643 |
| CALWORKS | 285,634 | 148,530 | 278,929 |
| STUDENT SUCCESS (CREDIT) | 1,645,754 | 1,571,948 | 3,022,977 |
| STUDENT SUCCESS (NON-CREDIT) | 57,425 | 22,953 | 44,140 |
| STUDENT SUCCESS (STUDENT EQUITY) | - | 566,714 | 1,089,834 |
| EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY | 7,940 | 4,129 | 7,940 |
| ENROLLMENT GROWTH | - | - | 106,787 |
| PHYSICAL PLANT & INSTRUCTIONAL SUPPORT | 1,420,113 | 738,460 | 1,420,113 |
| STATE CARRYOVERS | 942,386 | 933,300 | 942,386 |
| OTHER STATE | 756,628 | 12,307 | 957,600 |
| TOTAL STATE | 9,576,402 | 5,922,022 | 13,238,466 |
| LOCAL | | | |
| PICO PROMISE | 156,782 | 78,391 | 156,782 |
| HEALTH FEES | 1,384,094 | 836,368 | 1,384,094 |
| PARKING FEES | 1,893,552 | 1,040,472 | 1,893,552 |
| DONATIONS-KCRW | 2,174,594 | 720,991 | 2,174,594 |
| COMMUNITY SERVICES | 704,503 | 285,523 | 704,503 |
| COUNTY CALWORKS | 38,000 | 19,399 | 38,000 |
| CONSOLIDATED CONTRACT ED-LOCAL | 350,000 | - | 350,000 |
| LOCAL CARRYOVERS | 195,733 | 151,141 | 224,004 |
| OTHER LOCAL | 5,913,914 | 2,853,613 | 5,966,236 |
| TOTAL LOCAL | 12,811,172 | 5,985,898 | 12,891,765 |
| TRANSFER IN | 361,996 | 23,704 | 361,996 |
| TOTAL TRANSFER IN | 361,996 | 23,704 | 361,996 |
| TOTAL REVENUE | 28,925,753 | 13,666,627 | 33,328,571 |

**RESTRICTED GENERAL FUND 01.3
2014-2015 EXPENDITURE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL EXPENDITURES | 2014-2015 PROJECTED BUDGET |
|---|---|--|---|
| INSTRUCTION | 16,000 | 7,470 | 57,507 |
| MANAGEMENT | 1,301,365 | 496,304 | 1,330,205 |
| NON-INSTRUCTION | 1,126,184 | 649,043 | 1,354,923 |
| HOURLY INSTRUCTION | 258,940 | 27,960 | 389,520 |
| HOURLY NON-INSTRUCTION | 2,335,616 | 1,701,323 | 3,599,712 |
| TOTAL ACADEMIC | 5,038,105 | 2,882,100 | 6,731,867 |
| CLASSIFIED REGULAR | 2,885,679 | 1,260,259 | 3,654,433 |
| CLASSIFIED MANAGERS | 373,219 | 152,299 | 444,575 |
| CLASS REG INSTRUCTION | 172,677 | 762,988 | 52,600 |
| CLASSIFIED HOURLY | 1,902,884 | 124,550 | 2,106,113 |
| CLASS HRLY INSTRUCTION | 234,376 | - | 314,376 |
| TOTAL CLASSIFIED | 5,568,835 | 2,300,096 | 6,572,097 |
| BENEFITS HOLDING ACCOUNT | 2,575,095 | | 2,095,797 |
| STRS | - | 201,804 | 201,804 |
| PERS | - | 185,828 | 185,828 |
| OASDI/MEDICARE | - | 180,160 | 180,160 |
| H/W | - | 356,747 | 356,747 |
| SUI | - | 2,466 | 2,466 |
| WORKERS' COMP. | - | 81,092 | 81,092 |
| ALTERNATIVE RETIREMENT | - | 34,248 | 34,248 |
| TOTAL BENEFITS | 2,575,095 | 1,042,345 | 3,138,142 |
| TOTAL SUPPLIES | 1,061,299 | 239,008 | 1,052,330 |
| CONTRACTS/SERVICES | 4,915,591 | 1,715,215 | 6,061,869 |
| INSURANCE | 4,309,140 | 2,185,226 | 4,309,140 |
| UTILITIES | 140,600 | 70,876 | 140,600 |
| TOTAL SERVICES | 9,365,331 | 3,971,317 | 10,511,609 |
| BLDG & SITES | 1,738,394 | 250,044 | 1,738,394 |
| EQUIPMENT/LEASE PURCHASE | 2,894,647 | 877,907 | 2,878,949 |
| TOTAL CAPITAL | 4,633,041 | 1,127,951 | 4,617,343 |
| TOTAL EXPENDITURES | 28,241,706 | 11,562,817 | 32,623,388 |
| OTHER OUTGO - STUDENT AID | 475,065 | 151,469 | 483,894 |
| OTHER OUTGO - TRANSFERS | 117,710 | 34,039 | 130,017 |
| TOTAL OTHER OUTGO | 592,775 | 185,508 | 613,911 |
| TOTAL EXPENDITURES & OTHER OUTGO | 28,834,481 | 11,748,325 | 33,237,299 |

**RESTRICTED GENERAL FUND 01.3
2014-2015 FUND BALANCE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL FUND BALANCE | 2014-2015 PROJECTED BUDGET |
|---|--------------------------------|---|----------------------------------|
| TOTAL REVENUE AND TRANSFERS | 28,925,753 | 13,666,627 | 33,328,571 |
| TOTAL EXPENDITURES AND TRANSFERS | 28,834,481 | 11,748,325 | 33,237,299 |
| OPERATING SURPLUS/(DEFICIT) | 91,272 | 1,918,302 | 91,272 |
| BEGINNING BALANCE | 6,050,541 | 6,050,541 | 6,050,541 |
| CONTINGENCY RESERVE/ENDING FUND BALANCE | 6,141,813 | 7,968,843 | 6,141,813 |
| FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS | 21.30% | 67.83% | 18.48% |

CAPITAL OUTLAY FUND 40.0
2014-2015 REVENUE AND EXPENDITURE BUDGET

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL | 2014-2015 PROJECTED BUDGET |
|---|--------------------------------|-----------------------------|----------------------------------|
| REVENUE | | | |
| STATE | | | |
| PHYSICAL PLANT & INSTRUCTIONAL SUPPORT | 1,420,112 | 738,457 | 1,420,112 |
| PROP 39 - CLEAN ENERGY PROJECTS | 606,330 | 606,330 | 606,330 |
| STATE CARRYOVERS | 96,870 | 96,870 | 96,870 |
| TOTAL STATE | 2,123,312 | 1,441,657 | 2,123,312 |
| LOCAL | | | |
| PROPERTY TAX - RDA PASS THRU | - | - | 236,114 |
| RENTS | 47,000 | 26,800 | 47,000 |
| INTEREST | 88,000 | 22,047 | 88,000 |
| NON-RESIDENT CAPITAL CHARGE | 2,623,794 | 1,663,759 | 2,623,794 |
| LOCAL INCOME | 151,500 | 66,323 | 151,500 |
| TOTAL LOCAL | 2,910,294 | 1,778,929 | 3,146,408 |
| TOTAL REVENUES | 5,033,606 | 3,220,586 | 5,269,720 |
| EXPENDITURES | | | |
| SUPPLIES | 57,500 | 6,812 | 57,500 |
| CONTRACT SERVICES | 570,450 | 299,983 | 570,450 |
| CAPITAL OUTLAY | 16,552,686 | 1,576,402 | 16,788,800 |
| TOTAL EXPENDITURES | 17,180,636 | 1,883,197 | 17,416,750 |
| OTHER OUTGO - TRANSFERS | 361,996 | 23,704 | 361,996 |
| TOTAL TRANSFERS | 361,996 | 23,704 | 361,996 |
| TOTAL EXPENDITURES AND TRANSFERS | 17,542,632 | 1,906,901 | 17,778,746 |
| OPERATING SURPLUS/(DEFICIT) | (12,509,026) | 1,313,685 | (12,509,026) |
| BEGINNING BALANCE | 12,509,026 | 12,509,026 | 12,509,026 |
| ENDING FUND BALANCE | - | 13,822,711 | - |

**MEASURE U FUND 42.2
2014-2015 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL | 2014-2015 PROJECTED BUDGET |
|------------------------------------|---|-------------------------------------|---|
| REVENUE | | | |
| OTHER FINANCING SOURCES | - | - | - |
| INTEREST | 148,000 | 42,741 | 148,000 |
| TOTAL REVENUE | 148,000 | 42,741 | 148,000 |
| EXPENDITURES | | | |
| SUPPLIES | 25,000 | - | 25,000 |
| CONTRACT SERVICES | 327,000 | - | 327,000 |
| CAPITAL OUTLAY | 23,462,409 | 890,909 | 23,462,409 |
| TOTAL EXPENDITURES | 23,814,409 | 890,909 | 23,814,409 |
| OPERATING SURPLUS/(DEFICIT) | (23,666,409) | (848,168) | (23,666,409) |
| BEGINNING BALANCE | 23,666,409 | 23,666,409 | 23,666,409 |
| ENDING FUND BALANCE | - | 22,818,241 | - |

**MEASURE S FUND 42.3
2014-2015 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL | 2014-2015 PROJECTED BUDGET |
|------------------------------------|---|-------------------------------------|---|
| REVENUE | | | |
| OTHER FINANCING SOURCES | - | - | - |
| INTEREST | 362,000 | 104,341 | 362,000 |
| TOTAL REVENUE | 362,000 | 104,341 | 362,000 |
| EXPENDITURES | | | |
| SUPPLIES | 100,000 | - | 100,000 |
| CONTRACT SERVICES | 2,340,000 | 146,002 | 2,340,000 |
| CAPITAL OUTLAY | 55,664,254 | 192,365 | 55,664,254 |
| TOTAL EXPENDITURES | 58,104,254 | 338,367 | 58,104,254 |
| OPERATING SURPLUS/(DEFICIT) | (57,742,254) | (234,026) | (57,742,254) |
| BEGINNING BALANCE | 57,742,254 | 57,742,254 | 57,742,254 |
| ENDING FUND BALANCE | - | 57,508,228 | - |

**MEASURE AA FUND 42.4
2014-2015 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL | 2014-2015 PROJECTED BUDGET |
|------------------------------------|--------------------------------|-----------------------------|----------------------------------|
| REVENUE | | | |
| OTHER FINANCING SOURCES | 145,000,000 | 144,710,829 | 145,000,000 |
| INTEREST | 931,000 | 50,587 | 931,000 |
| TOTAL REVENUE | 145,931,000 | 144,761,416 | 145,931,000 |
| EXPENDITURES | | | |
| SUPPLIES | 112,500 | 18,655 | 112,500 |
| CONTRACT SERVICES | 2,523,000 | 73,576 | 2,523,000 |
| CAPITAL OUTLAY | 169,267,303 | 12,178,108 | 169,267,303 |
| TOTAL EXPENDITURES | 171,902,803 | 12,270,339 | 171,902,803 |
| OPERATING SURPLUS/(DEFICIT) | (25,971,803) | 132,491,077 | (25,971,803) |
| BEGINNING BALANCE | 25,971,803 | 25,971,803 | 25,971,803 |
| ENDING FUND BALANCE | - | 158,462,880 | - |

**STUDENT FINANCIAL AID FUND 74.0
2014-2015 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL | 2014-2015 PROJECTED BUDGET |
|-----------------------------|---|-------------------------------------|---|
| REVENUE | | | |
| FEDERAL GRANTS | 32,812,125 | 15,605,038 | 32,812,125 |
| FEDERAL LOANS | 2,800,000 | 922,280 | 2,800,000 |
| CAL GRANTS | 1,370,000 | 1,055,580 | 1,370,000 |
| TRANSFER | 274,208 | 87,702 | 274,208 |
| TOTAL REVENUE | 37,256,333 | 17,670,600 | 37,256,333 |
| EXPENDITURES | | | |
| FINANCIAL AID | 37,256,333 | 17,767,057 | 37,256,333 |
| TOTAL EXPENDITURES | 37,256,333 | 17,767,057 | 37,256,333 |
| ENDING FUND BALANCE* | - | (96,457) | - |

*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

SCHOLARSHIP TRUST FUND 75.0
2014-2015 REVENUE AND EXPENDITURE BUDGET

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL | 2014-2015 PROJECTED BUDGET |
|------------------------------|--------------------------------|-----------------------------|----------------------------------|
| BEGINNING BALANCE | 15,078 | 15,078 | 15,078 |
| REVENUE | | | |
| TRANSFER | 30,000 | 30,000 | 30,000 |
| INTEREST | 80 | 22 | 80 |
| TOTAL REVENUE | 30,080 | 30,022 | 30,080 |
| TOTAL FUNDS AVAILABLE | 45,158 | 45,100 | 45,158 |
| EXPENDITURES | | | |
| SCHOLARSHIP | 30,000 | 30,000 | 30,000 |
| TOTAL EXPENDITURES | 30,000 | 30,000 | 30,000 |
| ENDING FUND BALANCE | 15,158 | 15,100 | 15,158 |

**AUXILIARY FUND
2014-2015 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS | 2014-2015 ADOPTED BUDGET | December 31, 2014 ACTUAL | 2014-2015 PROJECTED BUDGET |
|-----------------------------------|--------------------------------|-----------------------------|----------------------------------|
| BEGINNING BALANCE | 2,163,320 | 2,163,320 | 2,163,320 |
| ADJ. TO BEG. BALANCE | - | - | - |
| ADJUSTED BEGINNING BALANCE | <u>2,163,320</u> | <u>2,163,320</u> | <u>2,163,320</u> |
| REVENUE | | | |
| GROSS SALES | 6,160,920 | 3,075,501 | 6,160,920 |
| LESS: COST OF GOODS | <u>(4,254,164)</u> | <u>(2,283,271)</u> | <u>(4,254,164)</u> |
| NET | 1,906,756 | 792,230 | 1,906,756 |
| VENDOR INCOME | 624,969 | 306,917 | 624,969 |
| AUXILIARY PROGRAM INCOME | <u>339,037</u> | <u>262,194</u> | <u>339,037</u> |
| NET INCOME | 2,870,762 | 1,361,341 | 2,870,762 |
| INTEREST | 14,000 | 8,163 | 14,000 |
| OTHER INCOME | - | - | - |
| TOTAL REVENUE | <u>2,884,762</u> | <u>1,369,504</u> | <u>2,884,762</u> |
| TOTAL FUNDS AVAILABLE | <u>5,048,082</u> | <u>3,532,824</u> | <u>5,048,082</u> |
| EXPENDITURES | | | |
| STAFFING | 1,116,400 | 508,317 | 1,116,400 |
| FRINGE BENEFITS | 304,500 | 114,700 | 304,500 |
| OPERATING | <u>2,089,226</u> | <u>547,277</u> | <u>2,089,226</u> |
| TOTAL EXPENDITURES | <u>3,510,126</u> | <u>1,170,294</u> | <u>3,510,126</u> |
| ENDING FUND BALANCE | <u>1,537,956</u> | <u>2,362,530</u> | <u>1,537,956</u> |

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2014-2015

District: (780) SANTA MONICA

Quarter Ended: (Q2) Dec 31, 2014

| Line | Description | As of June 30 for the fiscal year specified | | | |
|--|---|---|--------------------|--------------------|------------------------|
| | | Actual 2011-12 | Actual 2012-13 | Actual 2013-14 | Projected 2014-2015 |
| I. Unrestricted General Fund Revenue, Expenditure and Fund Balance: | | | | | |
| A. Revenues: | | | | | |
| A.1 | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 130,112,632 | 133,791,295 | 144,834,471 | 149,532,419 |
| A.2 | Other Financing Sources (Object 8900) | 143,887 | 125,558 | 111,105 | 133,604 |
| A.3 | Total Unrestricted Revenue (A.1 + A.2) | 130,256,519 | 133,916,853 | 144,945,576 | 149,666,023 |
| B. Expenditures: | | | | | |
| B.1 | Unrestricted General Fund Expenditures (Objects 1000-6000) | 138,821,019 | 138,258,404 | 141,148,243 | 152,410,105 |
| B.2 | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600) | 275,973 | 275,011 | 346,364 | 314,958 |
| B.3 | Total Unrestricted Expenditures (B.1 + B.2) | 139,096,992 | 138,533,415 | 141,494,607 | 152,725,063 |
| C. | Revenues Over(Under) Expenditures (A.3 - B.3) | -8,840,473 | -4,616,562 | 3,450,969 | -3,059,040 |
| D. Fund Balance, Beginning | | | | | |
| D.1 | Prior Year Adjustments + (-) | 889,002 | 0 | 0 | 0 |
| D.2 | Adjusted Fund Balance, Beginning (D + D.1) | 23,977,845 | 15,137,372 | 10,520,810 | 13,971,779 |
| E. | Fund Balance, Ending (C. + D.2) | 15,137,372 | 10,520,810 | 13,971,779 | 10,912,739 |
| F.1 | Percentage of GF Fund Balance to GF Expenditures (E. / B.3) | 10.9% | 7.6% | 9.9% | 7.1% |

II. Annualized Attendance FTES:

| | | | | | |
|-----|---|--------|--------|--------|--------|
| G.1 | Annualized FTES (excluding apprentice and non-resident) | 21,359 | 21,265 | 21,415 | 22,242 |
|-----|---|--------|--------|--------|--------|

| | Description | As of the specified quarter ended for each fiscal year | | | |
|---|--------------------------------|--|-------------------|-------------------|-------------------|
| | | 2011-12 | 2012-13 | 2013-14 | 2014-2015 |
| III. Total General Fund Cash Balance (Unrestricted and Restricted) | | | | | |
| H.1 | Cash, excluding borrowed funds | | 18,649,770 | 28,793,874 | 32,588,528 |
| H.2 | Cash, borrowed funds only | | 6,500,000 | 0 | 0 |
| H.3 | Total Cash (H.1 + H.2) | 38,571,129 | 25,149,770 | 28,793,874 | 32,588,528 |

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

| Line | Description | Adopted Budget (Col. 1) | Annual Current Budget (Col. 2) | Year-to-Date Actuals (Col. 3) | Percentage (Col. 3/Col. 2) |
|-------------------------|---|-------------------------------|---|-------------------------------------|-------------------------------|
| I. Revenues: | | | | | |
| I.1 | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 148,079,062 | 149,532,419 | 78,010,564 | 52.2% |
| I.2 | Other Financing Sources (Object 8900) | 117,710 | 133,604 | 37,626 | 28.2% |
| I.3 | Total Unrestricted Revenue (I.1 + I.2) | 148,196,772 | 149,666,023 | 78,048,190 | 52.1% |
| J. Expenditures: | | | | | |
| J.1 | Unrestricted General Fund Expenditures (Objects 1000-6000) | 152,806,312 | 152,410,105 | 64,535,826 | 42.3% |
| J.2 | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600) | 304,208 | 314,958 | 128,451 | 40.8% |
| J.3 | Total Unrestricted Expenditures (J.1 + J.2) | 153,110,520 | 152,725,063 | 64,664,277 | 42.3% |
| K. | Revenues Over(Under) Expenditures (I.3 - J.3) | -4,913,748 | -3,059,040 | 13,383,913 | |
| L. | Adjusted Fund Balance, Beginning | 13,971,779 | 13,971,779 | 13,971,779 | |
| L.1 | Fund Balance, Ending (C. + L.2) | 9,058,031 | 10,912,739 | 27,355,692 | |
| M | Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3) | 5.9% | 7.1% | | |

V. Has the district settled any employee contracts during this quarter? **YES**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

| Contract Period Settled (Specify) | Management | Permanent | Academic | Temporary | Classified |
|--------------------------------------|------------|-----------|----------|-----------|------------|
| | | | | | |

| YYYY-YY | Total Cost Increase | % * | Total Cost Increase | % * | Total Cost Increase | % * | Total Cost Increase | % * |
|---------------------|---------------------|-----|---------------------|-----|---------------------|-----|---------------------|-------|
| a. SALARIES: | | | | | | | | |
| Year 1: 2014-15 | | | | | | | 62,806 | 2.3% |
| Year 2: 2015-16 | | | | | | | 6,998 | 0.66% |
| Year 3: | | | | | | | | |
| b. BENEFITS: | | | | | | | | |
| Year 1: 2014-15 | | | | | | | 16,452 | 2.3% |
| Year 2: 2015-16 | | | | | | | 1,941 | 0.66% |
| Year 3: | | | | | | | | |

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

The collective bargaining agreement between the District and the SMC Police Officers Association was ratified by the Board of Trustees on December 2, 2014. The District plans to fund salary increases from anticipated increases in non-resident tuition. In addition, the District has implemented a hiring review process by Senior Administration to control personnel related expenditures.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District issued and sold General Obligation Bond, 2008 Election 2014 Series B in the form of Capital Appreciation Bond and Convertible Capital Appreciation Bond in the aggregate amount of \$144,995,829 on November 13, 2014 to enable the continuance of the District's approved construction plan.

VII. Does the district have significant fiscal problems that must be addressed? **This year? YES**
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The uncertainty related to the proposed revisions to the growth formula coupled with the increased required employer contributions for retirement plans (STRS and PERS) may result in a higher deficit in the future years than what the District is currently projecting. This may be mitigated by the passing of the increase in funding proposed by the Governor in the FY 2015-16 budget.