

# Santa Monica College Academic Senate Executive Committee

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## Meeting Agenda

September 24, 2019

11:15 am – 12:35 pm

HSS 261

### I. Call to Order

### II. Public Comments

### III. Approval of Minutes

- a. [9/10/2019](#)

### IV. Old Business

- a. [Program Review EOY Report](#) (V. Drake)

### V. New Business

- a. [AR 4225](#), [AR 4226](#), [AR 5410](#), and [AR 5420](#) (B. Magallon)
- b. [AR 7120](#) (A. Nestler)
- c. Discussion: Part-Time Faculty Pay for Senate Activity (N. Donahue)

### VI. Adjournment

For all documents, visit [www.academicssenate.com](http://www.academicssenate.com)

Next scheduled meeting: October 8<sup>th</sup>, 11:15 am -12:35 pm, HSS 261

# Santa Monica College Academic Senate Executive Committee

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## Meeting Minutes

September 24, 2019

11:15AM - 12:35PM

HSS 261

Nate Donahue

### **I. Call to Order**

**M/S G. Davison/E. Meyers**

**Passed: 11:16 pm**

### **II. Public Comments**

None

### **III. Approval of 9/10/19 Minutes**

**M/S M. Tomasic/ C. Matheson**

**Passed: 11:20 pm**

### **IV. Old Business**

#### a) Program Review EOY Report (continued)

##### i) Overreaching needs

- (1) Programs that have technology as a critical component must have a built-in plan to address technology funding in a timely manner.
- (2) Faculty in CTE have valuable insight about concrete strategies for internal marketing strategies to reach their intended audiences.
- (3) College needs to develop intentional outreach to Latinx and CTE students as potentially areas of student growth especially since we are a HSI.
- (4) Grant money needs to be used for the demographic group for which it was received.
- (5) The effectiveness of use of grant money needs to be evaluated as part of long-term planning and with the intentional view as to whether a strategy will scale.

- (6) SMC receives grant money because they are an HSI, but is this money being funneled back into effective programs to reach this demographic group. Latino Center facilities need renovation and existence of this resource needs to be better advertised. Currently unable to accurately track effectiveness of the programs due to antiquated techniques for data collection. EOPS might have a system that will work for Latino Center.
- (7) Ombudsman – Their view of themselves is a clearing house to direct students to correct resources if they have a problem. Due to federal regulations, confidentiality is strictly maintained. In the last 6 years, the students served have increased by 400%. They are in need of more financial support to provide more service hours and professional development as well as more office space.

## V. New Business

- a. Friendly amendment to reorder agenda of new business.

### **M/S J. Hernandez/E. Meyers**

- b. AR 7120

This is the new home for hiring for full time faculty, part time faculty, and academic managers. Reviewed changes to the AR from the current one and discussed how feedback from last Exec presentation impacted document.

Major changes include:

- AR reordered to chronological order
- prioritized list of desired faculty needs is only needed in specific cases,
- chairs are non-voting members (current practice),
- gender references removed,
- Based on feedback from Exec last calendar year in section 3I, language was rewritten to meet equity and legal requirements without the use of the word “rubric”.
- For the final interview, PPC was unable to reach mutual agreement on change the wording from the chair “may” be invited to the chair “shall” be invited.

### **M/S/ A. Tower/B. Rajski**

**Passed 12:30**

- c. AR 4225, AR 42225, AR 5410, AR 5420 - **not discussed**
- d. Discussion: Part-time Faculty Pay for Senate Activity

Should part-time faculty be reimbursed for work on Senate committees through the use of Senate funds? About \$1300 was spent on Adjunct 411 which was a well-attended and well-received event. It is clear that the funding in our budget for this line item is insufficient if we would like more of these large-scale events. If we fund individual Senators or committee members that leaves less money to go into supporting and training part-time faculty to improve their role as an instructor.

## **VI. Adjournment**

**M/S B. Magallon/ G. Davison**

**Passed 12:38 pm**

**For all documents, visit [www.smc.edu/senate](http://www.smc.edu/senate).**

**Next scheduled meeting: October 8, 2019, 11:15 am – 12:35 pm, HSS 261**