

## **Executive Committee**

Nate Donahue x4062  
President

Asma Said x4611  
Recording Secretary

Jose Hernandez x8861  
Treasurer

Jacqueline Scott, x8637  
Parliamentarian  
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### **Committee Chairs**

Adjunct, Michael Strathearn x4927  
CTE, Sal Veas x4617  
Curriculum, Brenda Antrim x3538  
Department Chairs, Mitra Moassessi x4057  
Distance Education  
Elections & Rules, Moya Mazorow x4867  
Environmental Affairs, Kenya Mitchell x4184  
Equity & Diversity, Mark Tomasic x8763  
Global Council, Pete Morris x8654  
Information Services  
Institutional Effectiveness, Elisa Meyer x8513  
Legislative Affairs  
Personnel Policies, Andrew Nestler x8515  
Prof. Development, Marisol Moreno x4598  
Prof. Ethics & Resps., Walker Griffy x4166  
Program Review, Vicki Drake x8652  
Sabbaticals & Fellows., Kimberly James x4239  
Social  
Student Affairs, Beatriz Magallon x4275  
Student Inst. Support, Jason Beardsley x8054  
Faculty Assoc. Liaison, Peter Morse x3182



## **EXECUTIVE COMMITTEE FALL RETREAT**

**Friday, August 18, 2017**

**9:00 am to 4:00 pm**

**Annenberg Community Beach House  
415 Pacific Coast Highway, Santa Monica, CA 90402**

- I. Welcome Back Breakfast (9:00 – 9:30 am)**
- II. Call to Order**
- III. Public Comments**
- IV. “10+1” and Purview of The Senate (9:30 – 9:45 am)**
- V. Committee Scope and Functions (9:45 – 10:45 am)**
- VI. Hot Topics at SMC (11:00 am – 12:00 noon)**
  - a. Pathways
  - b. Non-Credit
  - c. OER/ZCT
  - d. Other Hot Topics
- VII. SharePoint Training (12:00 noon – 12:30 pm)**
- VIII. Lunch (12:30 – 1:30 pm)**
- IX. Strategic Plan Goals and Objectives (1:30 – 2:00 pm)**
- X. 2017-2018 Senate Goals and Objectives (2:00 – 4:00 pm)**
- XI. Adjournment**



SANTA MONICA COLLEGE  
ACADEMIC  
SENATE

EXECUTIVE COMMITTEE  
MINUTES

Friday, August 18, 2017 | 9:00 a.m. to 4:00 p.m.  
Annenberg Community Beach House

Attendance and Voting Sheets

**I. Call to Order/Approval of Agenda**

**Motion:** E. Meyer

**Second:** B. Antrim

**Passed unanimously at 9:39 a.m.**

**II. Public Comments –none**

**a. Executive Committee Introductions**

Members introduced themselves, identified their Senate duties and reported on summer activities.

**III. President's Report & Information Items**

**a.** N. Donahue gave a short presentation of the history of the Statewide Senate, the 10+ 1 purview of the Senate, and the Roles and Responsibilities of Executive Committee Chairs

**b.** N. Donahue gave a short presentation on the importance of the Brown Act, and how to follow it.

**c. 75/25 Full-time Faculty Hiring**

N. Donahue discussed the 75/25 Faculty Hiring initiative and how the senate should continue to encourage administration to meet these numbers; however, it may be a long process due to budget deficits. Committee members voiced their frustration with hiring practices at the college and how timing is extremely different with hiring faculty vs administrators and other positions. A shortage of faculty could mean a shortage on committees, the same committees doing the work of the College.

Additionally, the current hiring process (which also includes the unreliable online application system) favors California applicants and applicants privileged to travel with short notice. The burden should be on HR to include (and facilitate) more options to candidates for interviews, not department chairs.

M. Strathearn recommended that in future postings, current adjunct pool will be used to fill full-time faculty positions when they become available, instead of opening it again to the public –adjuncts should receive first priority when hiring. Adjuncts need more department inclusion and perhaps monetary incentive for being involved. Oftentimes adjuncts spend a lot of required time uncompensated being involved with SMC. SMC needs to invest in adjuncts. Morale needs to be consistent and adjuncts valued.

**d. Guided Pathways**

SMC is currently part of the national Pathways initiative. The California Guided Pathways is a state grant program with \$150 million in one-time funds available to all California community colleges.

Implementation is expected to be made by early 2020s. Guided Pathways –big change in curriculum design and learning resources deployment. Advisory versus prerequisites based on data on student success rates. Prerequisites will now be enforced. Robust alert system should be implemented. It was brought to the committee's attention that Counseling may evolve as a result, including having dedicated counselors for certain meta-majors.

K. Mitchell suggested that we make the online Guided Pathways system more robust and interactive, including videos from counselors discussing the pathway prior to students coming in. B. Antrim suggested that faculty do the same. e.g. A geology professor: "I'm a geologist and this is the path I took to become one." Also, the infrastructure can immediately implement changes and shows a student what would happen once certain change has been made. J. Hernandez stated that the current antiquated system cannot keep pace with all of the changes going on at the college. An updated technological infrastructure including a better alert system (intervention) is desperately needed.

Part of the Pathways discussion included closing the gaps in education outcomes among student groups, from lack of equity. B. Antrim suggested that the College could revisit infusing information literacy when considering curriculums. SMC Board of Trustee member, Dr. Andrew Walzer declared that we need to make Pathways more understandable and better marketing when presenting it as a viable education path. Make the college process easier, not take the intellectual rigor out of courses. We want to present students with multiple options.

S. Veas suggested that the College may want to consider having a non-credit course mirror a credit course which can preserve, rather than cancel, a class.

P. Morris asked the Senate and Administration to consider how we define "outcome"; success is important because students are coming to SMC for different reasons. There are a multitude of ways to measure these outcomes including certificates and employment. ]

**e. Santa Monica College Strategic Plan**

N. Donahue presented the Santa Monica College Strategic Plan 2017-2022. Emphasis was made on intersecting goals of the Senate and Strategic Plan to inform the Senates Goals and Objectives for 2017-18. Dr. Jeffery and Trustees Walzer and Snell participated in the after lunch discussion and offered their insights into strategies for success.

- f. N. Donahue gave a short presentation on how to write Senate Resolutions, and encouraged executive committee members to participate in ASCCC Plenaries and Statewide conferences.

**IV. Announcements**

- a. E. Meyer stated that there needs to be more involvement from the Senate at conferences to get everyone on the same page, becoming more efficient with Senate and committee work. A lot of time is spent explaining (and repeating) programs and initiatives. The Senate president agreed, citing 2016-2017 budget numbers –not many requests were received by senators to attend conferences.

**V. Adjournment**

**Motion: B. Antrim**

**Second: J. Hernandez**

**Passed unanimously at 3:20 p.m.**

08/18/2017



Executive Committee Attendance  
2017-2018

Time In	Time Out	Name	Voting Status	Committee Chair
-		Antrim, Brenda		Committee Chair: Curriculum
-		Beardsley, Jason		Committee Chair: Student Instructional Support
-		Donahue, Nate	Tie-Breaker	Officer: President (2018)
Excused		Drake, Vicki		Committee Chair: Program Review
-		Griffy, Walker		Committee Chair: Professional Ethics & Responsibilities
-		Hernandez, Jose		Officer: Treasurer
Excused		James, Kimberly		Committee Chair: Sabbaticals & Fellowships
-		Magallon, Beatriz		Committee Chair: Student Affairs
Excused		Mazorow, Moya		Committee Chair: Elections and Rules
-		Meyer, Elisa		Committee Chair: Institutional Effectiveness
-		Mitchell, Kenya		Committee Chair: Environmental Affairs
-		Moassessi, Mitra		Committee Chair: Department Chairs
-		Moreno, Marisol		Committee Chair: Professional Development
-		Morris, Pete		Committee Chair: Global Council
-		Morse, Peter		Committee Chair: Faculty Association Liaison
-		Nestler, Andrew		Committee Chair: Personnel Policies
		Said, Asma		Officer: Recording Secretary
		Scott, Jacqueline		Officer: Parliamentarian
-		Strathearn, Michael		Committee Co-Chair: Adjunct
-		Tomasic, Mark		Committee Chair: Equity & Diversity
-		Veas, Sal		Committee Chair: Career Technical Education
		<b>Guests</b>		
-		Fullard, Anisha		Administrative Assistant, Academic Senate
-		Ip, Regina		Manager, Web Content & Social Media
-		Jeffery, Dr. Kathryn		Superintendent/President
-		Snell, Barry		Vice Chair, SMC Board of Trustees
-		Walzer, Dr. Andrew		Chair, SMC Board of Trustees

