



SANTA MONICA COLLEGE
ACADEMIC
SENATE

Tuesday, April 25, 2017

11:15 am-12:35 pm, Business Building Room 144

[Attendance and Voting](#)

I. Call to Order and Approval of Agenda at 11:19 a.m.

D. Nasser requested pulling AR 3215 from the Consent Agenda.

Motion M. Strathearn

Second M. Trujillo

Passed at 11:20 a.m.

II. Public Comments and Announcements

A. P. Morris announced the Honor Council summit at Bundy. Walter Meyer and the Technology Planning Committee are hosting a Transformative Technology Planning Session, Friday, April 28, 2017, The Edge at the Broad Stage at the Performing Arts Campus, 9:30 am- noon.

B. The new full-time ranking committee meets Friday to recommend new hires.

III. Major Items of Business

A. [Revised Mission Statement](#)

Information on the “population served” was added in the third paragraph because the accreditation committee said our mission statement did not include this.

The Strategic Planning Task Force will discuss the mission statement at its April 18 meeting.

Motion to approve—L. Kluckhohn-Jones

Second—M. Trujillo

Passed at 11:27 p.m.

B. Gender Resource Center Report, N. Donahue

Much progress has been made. The committee reached out to other groups on campus for input, including the social justice workgroup. An equity summit was held in February. Staffing for the Center was discussed. They are looking at outside grant funding to hire at least one administrator. A.S. wants to donate much of the Cayton Center lab for the office. A plan has been devised and revised.

The District is behind this effort; we need to brand ourselves as an institution that is a center for social justice. If funded, the Center should be implemented over the next few years.

The Gender Sexuality Alliance meets Thursdays during the free hour. Nate encouraged faculty to invite students to these meetings.

It was acknowledged that without the support of the Senate and Nate's leadership, it is unlikely that a Gender Resource Center would ever be a reality.

C. Information Services Committee Report, J. Darwiche

ISC requests for computers have been approved. Steve Peterson is following up with the departments and with faculty. All requests must be approved and purchased by the District.

Faculty homepages: our server is more than 10 years old. Bob Dammer wants to replace it and to upgrade to newer technology. In order to inform Bob's decision, Jinan offered to do a survey on what faculty wants. She met with Bob, Paul Trautwein, and Rupinder Bhatia to look at possibilities. They considered Canvas, too, but it is only available to students enrolled in the instructor's class. ePortfolio is also a possibility. Jinan will talk to Canvas to see how to implement this. Jinan asked whether the Senate wanted a survey.

J. Beardsley recommended assessing the purpose of these homepages. Will they work with Canvas? He did not want to dilute faculty web presence. Jinan wants faculty involved in the decision making.

Faculty want separate homepages (separate from individual classes) to allow access for contacts who are not a faculty member's currently enrolled students.

Suggestion (P. Morris): The system should have two parts: a directory that requires no work by us, but includes some customizable place that can link to another site for college-related information that is not class specific.

Fran recommended a mini committee (J. Beardsley, P. Morris, and M. Moassessi) to provide input to Jinan and asked senators to email Jinan if they are interested in participating.

P. Morris suggested reaching out to faculty in Photography, who have exemplary web pages.

J. Beardsley suggested adding a bio to the boilerplate.

Straw poll—unanimous approval for to conduct a survey.

Jinan also announced a demo of Intellus Learning next Wed. at 1 pm. in B255. The Intellus Platform will make our jobs easier if we want to implement OER. It allows us to add content quickly and it recommends related OER content. Email Jinan if you are also interested.

D. Pulled Consent Agenda item: Second Read: [AR 3215 Sabbaticals](#), D. Nasser

This was included on the consent agenda in error. It was passed as a second read at the last Senate meeting so it has been transmitted to the District for implementation.

IV. Consent Agenda

- A. [Minutes of 040417](#), C. Womack
- B. [Curriculum Items](#), G. Del Piccolo
- C. Second Read: [AR 3215 Sabbaticals](#), D. Nasser
- D. Second Read: [AR 4310](#) Final Examination and Grades, B. Magallon
- E. Second Read: [AR 4355](#) Graduation Proficiency in Math, B. Magallon

Second to approve all items on the consent agenda except for AR 3215 Sabbaticals, which was placed on the agenda in error: J. Hernandez

Passed unanimously at 11:52 a.m.

V. President's Report/Information Items

- A. Strategic Planning Update, Preview of [Strategic Initiatives Draft](#)

This will go out to the campus as a survey. The strategic planners found our previous strategic initiatives too small. Normally, strategic initiatives are 5-year projects. They also said that much of what DPAC does is inappropriate for planning at the level, that some issues arise in DPAC simply because no one knows where else they should go or because they have been ignored for so long that they finally boil over.

DRAFT Strategic Initiatives and Objectives:

Closing the student achievement gap.

There are lots of objectives here. We can't do this with such a low number of full-time faculty.

Increasing the number and percentage of fulltime faculty from diverse backgrounds should be promoted by the Senate and by all faculty.

P. Morris asked for more information about enrollment and the enrollment plan.

Fran said that our lack of a cohesive published enrollment plan to which all areas of the college are committed was a surprise to the strategic planners. Most other colleges have enrollment management committees, and both instructional and non-instructional faculty play a key role on them.

Expand the college brand to enhance and diversify educational and career opportunities for students. (Add CTE to our “transfer” motto.)

It was pointed out that the acronym *CTE* must be explained; it is not understandable to those outside of education. Part of our branding initiative should be to make CTE more student friendly.

Suggestion: Someone should be appointed to make things like this happen and to be in charge of planning; it should not be a new administrative position.

Achieve benchmarks levels of full-time faculty, classified staff, and administrators.

The strategic planners revealed that, among comparable colleges, we have the second highest number of administrators but the second lowest number of full-time faculty. The percentage of hours taught by full-time faculty and staffed by full-time counselors will be reported yearly in the dashboard.

Q. (P. Morris): Who determines the benchmark?

A. (Fran): The consultants will probably recommend creating a human resource plan. Faculty argued that full-time faculty benchmarks should be reported separately because our work on this has been in progress for nearly two years, and is already being reported. There is no need for the work of the 75/25 Full-Time Faculty Task Force to be delayed while a human resource plan is being written for classified and administrative staff.

Improve long-term and integrated planning and link to budget allocation.

The need for this is obvious.

Improve facilities and technology infrastructure, integration and staffing. (Nothing interfaces with our current technology.)

Ensure long term fiscal stability. (Concern for the narrowness of this objective was expressed because, like general statements such a “excellence in education,” this will happen anyway. The danger of including it is that it could be used as an excuse not to move forward on any of the other initiatives.)

B. ASCCC Plenary Report

Fran said SMC has not had an adequate number of people attending plenaries. Faculty leaders need training from ASCCC in order if we are to lead and innovate effectively. The resolutions will be posted on ASCCC website later this week. They included:

- LGBT students: aggregated data on students who self-identify will be available to campuses.
- Veterans: sustained funding of veteran support centers.

- Repeatability (vs repetition): there are many sound reasons for allowing repeatability. (Computer programs change, music performance changes every time classes are offered, dance changes every semester; mastering musical instruments and developing voices require time, etc. The State Academic Senate will study the issue and revisit it in subsequent plenaries.)

C. Other

Spring Election

This year, technology will allow us to run simultaneous elections for Recording Secretary and Treasurer, Curriculum and Senators.

Dates:

Senators and Curriculum

- Nominate: 5/3 – 5/9/2017
- Campaign: 5/10 – 5/16/2017
- Vote: 5/17 – 5/23/2017

Recording Secretary/ Treasurer

- Nominate: 4/26 – 5/9/2017
- Campaign: 5/10 – 5/23/2017
- Vote: 5/24 – 6/1/2017

Curriculum also has a few special positions that don't fit the election pattern.

Fran asked senators to talk to their department about who should run for Senator positions. Moya will let faculty within departments know how many positions are open. Names of senators with years left in their terms will also be identified at the same time. There are 11 positions available for at large part-time senators; and part-time faculty are strongly urged to nominate themselves because more adjunct involvement is needed.

All positions now require self-nomination.

Senators are allowed and encouraged to run for a successive terms.

VI. Adjournment

Motion S. Sedky

Second K. Menton

Passed at 12:35 pm

Next scheduled meeting, May 9, 2017, 11:15-12:35, B144