



SANTA MONICA COLLEGE
ACADEMIC
SENATE

MINUTES

Tuesday, November 15, 2016

11:15am-12:35pm, Business Building Room 144

[Attendance and Voting Sheets](#)

I. Call to Order and Approval of Agenda

Motion to approve with Item G (gift cards) moved to the top: N. Donahue

Second: M. Strathearn

Passed unanimously at 11:40 a.m.

II. Public Comments

-G. Brookins announced the Honor Council open house on Tuesday.

-P. Morse thanked the faculty who were able to make it to the Faculty Association general faculty meetings. He invited senators to sign up for job action activities.

III. Major Items of Business

A. Professional Development Committee Report, N. Donahue

Spring flex day will be March 16. The theme has not yet been finalized although equity from multiple viewpoints is being considered along with whatever the strategic planning efforts result in identifying. Email Nate with any ideas for workshops. Campus will be closed on spring flex day so that staff can participate.

B. Adjunct Committee Report, M. Strathearn

Michael said his co-chair Joelle Adams has invigorated this committee; they are now trying to establish a mentoring program. By spring term they will have suggestions on how to move this forward. The committee is still going through information gathered during fall flex day. They plan to bring these up for spring projects and to have another flex day event.

There are 11 adjuncts slots on the senate; we only have 9 members now. The committee is looking for more adjuncts who want to participate.

A method now exists in the bylaws to replace adjuncts with whoever is next on list—assuming more than 11 run for these positions.

C. [Budget Approval, J. Hernandez](#)

The student book fund was created to give back to our students via a donation to the Foundation. Lizzy Moore said that AS is working with the Foundation; they will match funds raised by the Foundation.

Office equipment includes a laptop; the conference phone was deleted.

Fran said there were concerns in Exec about increasing reserves, which came from a time when the FA used to donate funds to the Senate. This was stopped because members thought it was not appropriate for the FA to spend its members' dues in this way, it was inappropriate for the Senate to be beholden to the FA, and it absolved the District of its responsibility to support the Senate. At the request of the Executive Committee, the Senate will spend some of its reserves this year but will investigate how large a reserve is necessary in the event that the Senate travel and reassigned time needs are not met by the District.

It was pointed out that serving on the Senate is a responsibility of full time, but not part time faculty. He suggested that, in the future, the Senate consider paying adjuncts to attend Senate meetings. Peter Morse said that equity for adjuncts may get more traction in future FA negotiations. He believes adjunct participation in the Senate and elsewhere should be supported by the District, not the Senate or FA.

Motion to accept the budget: M. Moassessi

Second: E. Bolivar-Owen

Passed unanimously at 12:04 p.m.

D. [Curriculum Items, G. Del Piccolo](#)

Motion: K. McBride

Second: J. Scott

Passed unanimously at 12:08 p.m.

E. [First Read, AR 5110, G. Del Piccolo](#)

Motion: Exec

Second: B. Magallon

Passed unanimously at 12:12 p.m.

F. Environmental Affairs Committee Report, A. Tower

The Committee is producing a sustainability video that shows what the campus is working on. They are also working on new degree in accordance with the statewide initiative for an environmental studies degree.

G. Holiday Gift Cards, L. Moore

Lizzy suggested that faculty add their own note to the cards and send them to friends and relatives. Sets of 5 are available. Funds will support textbooks for needy students.

H. Items Pulled from Consent Agenda—none

IV. Consent Agenda. Any item pulled from the consent agenda will be discussed as the last major item of business above.

A. [Minutes of 110116](#)

B. Work Group Approval:

Prerequisites, Advisories, Messaging: G. Del Piccolo, E. Narrie, J. Beardsley, M. Moassessi, M. Colavito; J. Anderson, C. Fria, J. Harclerode, L. Guglielmo, B. Magallon.

Prerequisites and advisories are usually considered enrollment barriers.

Guido said we are out of compliance with Title 5 now, because we do not enforce prerequisites. The work group will identify barriers and take this info back to the departments

Enrollment Barriers: L. Guglielmo, K. McBride, J. Hernandez, V. Arrizon, D. Nannini, S. Bradford, M. Martinez. A. Montes de Vegas, S. Chang, L. Ebrami, G. Fukuhara, S. Ngov, T. Garcia, V. Rothman, N. Laille.

It was noted that, in keeping with the shared governance agreement with the District, the faculty on all committees, task forces, and work groups must be approved by the Senate or, if given the power to do so by the Senate, the Senate President.

Motion to approve consent agenda items: Exec

Second: N. Donahue

Passed unanimously at 12:21 p.m.

V. President's Report/Information Items

A. Fall Plenary Report, N. Donahue, K. Menton, F. Chandler

Kevin said that SMC does not have a strong enough presence at Senate plenaries. We need a long term plan to increase participation.

Nate said it was important to attend, because this is where colleges bring their proposed resolutions. Also, there was a series of workshops on many different, important topics on issues of concern to SMC and its faculty.

- B. Technology Planning Committee Survey is in your email from Walter Meyer. Fill it out please.

- VI. Announcements from the Floor—None

- VII. Adjournment:

Motion: E. Bolivar-Owen

Second: K. McBride

Passed unanimously at 12:38 p.m.

Next scheduled meeting, November 29, 2016, 11:15-12:35, in B144