

SANTA MONICA COLLEGE  
ACADEMIC  
**SENATE**  
MINUTES

TUESDAY, June 7, 2016

11:00 am-12:00 pm, Business Building Room 144

[Attendance and Voting Sheets](#)

- I. Call to Order: 11:10 a.m.  
And Approval of Agenda

Motion: V. Rothman

Second: K. Menton

Passed at 11:11 a.m.

- II. Public Comments  
Nate congratulated Senator Ellen Cutler on her retirement.  
He also thanked all senators for their service.

- III. Major Items of Business

A. [Curriculum Items](#), G. Davis Del Piccolo

- i. 4 New Engineering Courses

Engineering 21 has a pre/ co-requisite of Math 15, which means students can take Math 15 before or at same time as Engineering 21.

Question: are prerequisites enforced?

Answer: In a perfect world the pre/co-requisites would be enforced.

- ii. New Course: GEOL 10 / ASTRON 10: Exploration of the Solar System  
Planetary Geology (Geology 10/Astronomy 10) is a new course. SMC is continuing cross-listing of courses. Some cross listings have been deleted; reinstatement of cross listing has been requested for other courses.

- iii. New Course: KIN PE 34C: Advanced Intermediate Karate

- iv. New Course: [ANY DISCIPLINE] 99: Applied Learning in [ANY DISCIPLINE]

A template for any discipline is now available to all students in applied learning. This is a 1-unit course and requires 3 arranged hours.

- v. Program Revisions to Athletic Coaching and Environmental Science

- vi. Revision to 2 Emeritus College (noncredit) courses

Question: What was the discussion on noncredit courses?

Answer: There was discussion on changing AR5150. Committee ran out of time; there is no change this semester. Committee will come back to this discussion in the Fall. Guido will then present the issues to the Senate.

Motion: J. Darwiche  
Second: B. Antrim  
Passed unanimously at 11:20 a.m.

- B. [Approval of Sabbaticals and Fellowships](#), A. Buckley  
Vicki Rothman and Marc Trujillo spoke about their proposals. Jae Young Lee, Dance, was also recommended for a sabbatical. Siel Ju, English, was recommended for a fellowship.

Motion to approve: M. Mazorow  
Second: Donna Davis-King  
Passed unanimously at 11:25 a.m.

- C. [Campus Software and IT Resources](#), J. Darwiche  
List was created following a recommendation from the History Dept., because new faculty do not know what software is available to them. The list will be published on the ISC website and emailed to Faculty\_All.

Some software titles have licenses and are available to a limited number of faculty. Contact telecom for installation. The faculty lab also has all this software installed.

Home computer software from Microsoft is also available for faculty at a reduced cost. Feedback is welcome.

- D. [Smart Classroom Podium Use Policy Feedback](#), J. Darwiche  
Reason for this is that sometimes in shared classrooms wires disconnected, etc. and changes are made that can damage equipment.

Send comments on the policy to Jinan. For help with operation of classroom technology, contact media services, preferably in advance.

- E. Departmental and Faculty Computer Requests Report, J. Darwiche  
ISC approved all requests for faculty and depts. Jinan will contact faculty and depts. to let them know.

- F. SMC Accessibility Website, J. Darwiche

Ellen Cutler created the webpage with guidelines on accessibility. Accessibility means Section 508 compliance. See this website for accessibility help. Go to *instructional resources*. Help is also available from the DSPS office.

DSPS is teaming with mentors to incorporate accessibility into Canvas. She will add this info to the DE page.

- G. Pulled Consent Agenda Items—none
- IV. Consent Agenda. Any item pulled from the consent agenda will be discussed as the last major item of business above.
  - A. [Approval of Minutes for May 24, 2016](#)
  - B. [Second Read: AR 4410 Rules for Student Conduct](#), A. Tower

Motion to accept Consent Agenda: M. Moassessi

Second: M. Trujillo

Passed unanimously at 11:41 a.m.

- V. President's Report/Information Items
  - A. Institutional Effectiveness Committee Draft Report and Plan for Fall 2016

Senate will discuss this in the fall and vote. The result will then be reported to DPAC.
  - B. Other as time permits

Mitra said we have not yet heard from the President regarding the number of new fulltime faculty we will hire in 2016-17.

Moya reported that the changes to the Constitution passed by 72%.

- VI. Announcements from the Floor (if time permits)

- VII. Adjournment

Motion: M. Moassessi

Second: M. Trujillo

Passed unanimously at 11:44 a.m.

Next scheduled meeting, September 6, 2016, 11:15-12:35, in B144