

Santa Monica College Academic Senate

Professional Development Committee

Thursday, April 29, 2010

3:00p.m.-5:00p.m.

**Professional Development  
Committee**

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**Judith Douglas, Chair x4856  
Pat Brown, CO-Chair x4308**

**Members:**

Patricia Burson x4691  
Kiersten Elliott x4173  
Nancy Grass Hemmert x8782  
Steve Hunt, x4691  
Regina Jennings x3418  
Cyndy Kelly x4907  
Maria Munoz x4407  
Valerie Narey x4430  
Judy Neveau x4303  
Marci Spiegler x8674  
Roberto Gonzalez x4912  
**Student Members**  
Cameron Henton x4251  
Andrew Lu  
Tiffany Inabu

**Present:** Judith Douglas, Judy Neveau, Patricia Burson, Cindy Kelly, Cameron Hinton, Tiffany Inabu, Andrew Lu, Valerie Narey, Patricia Brown, Kiersten Elliott.

- 1. Congratulations to our PDC member Tiffany Inabu, the new Associated Students, president-elect!**
- 2. Scope and function of the committee were discussed. There are several other committees that have professional development as their charge, and there may be overlap and/or duplication of effort. Eric Oifer will be invited to our next meeting to discuss the various professional development efforts.**
- 3. The online evaluations of the Institutional Flex Day in March were very positive. The food was given high praise (with some exceptions, especially about running out of cookies in the afternoon). People liked that workshops were repeated in the afternoon, which made choosing a session easier. Many presenters were applauded for the wonderful sessions. There were positive remarks about the poster sessions as well. The negative comments were in large about the lack of workshops for the classified staff.**
- 4. The next Institutional Flex Day was discussed (August 26, 2010), and it was decided that the committee needs direction from Dr. Tsang before planning begins. Judith will arrange a meeting with him soon. General ideas, not related to theme, were discussed. For example, the idea of having poster sessions again was brought up. Faculty enjoyed the poster sessions, and the presenters were able to inform many people about their programs/initiatives. The notion of repeating morning workshops in the afternoon was discussed. This seemed to be well received by the attendees this year, so some or all next year's session may be repeated in this fashion. Having more sessions that would appeal to classified staff was discussed, and possible topics were, understanding your paycheck (sessions to be for either classified or faculty, but not both together in one session), and Microsoft Office (Word, Excel, etc.) help.**
- 5. There was discussion about having all professional development workshops/activities being posted on the PDC webpage, so that there would be a central place for employees to go to find information.**
- 6. Judith announced that Legends-Global Motion dance concerts will be held May 15 & 16, and encouraged all of us to attend.**