

Santa Monica College Online Teaching and Learning Committee

Meeting Agenda

Date & Time: Tuesday, 27 February 2024

Location: HSS 261

Zoom: <https://smc-edu.zoom.us/j/82772242351?pwd=QXCce2b0FFpQQVVLdzQ2HYVzPM6S4V.1>

Chairs: Joelle Adams (Chair), Tammara Whitaker (Vice-Chair)

Voting Members: Fariba Bolandhemat, Corinne Hayes, Sandra Hutchinson, Maral Hyeler, Paul Trautwein

Interested Parties: Diane Arieff, Lourdes Arevalo, Clare Battista, Sheila Cordova, Dana Del George Ashley Eutsey, Gary Huff, Matt Larcin, Sue Lee, Kas Metzler, Christine Miller, Angelina Misaghi, Cassie Rockwell, Steven Sedky, Scott Silverman, Odemaris Valdivia, Kayli Weatherford

Call to Order

I. Public Comments

II. Approval of Minutes

- a. Minutes from Nov 2023 Meeting

III. Chairs' Business

- a. Appreciation for Interim Chair
- b. Committee Membership and Voting Members
- c. Spring 2024 Meeting Dates and Plans
- d. Winter Institute Recap

IV. Discussion/Action Items

- a. First Fridays
- b. FERPA Requirements for Merged Classes - feedback
- c. Mapping Professional Development for Online Teaching

VI. Adjournment

Next scheduled meeting: 26 March 2024 1-2pm
