


**Academic Senate Committees
2016 – 2017**

<p>Santa Monica College Academic Senate Committee Appointments Academic Year: 2016 - 2017</p>	
<p>Senate Committee: Distance Education</p>	
<p>Committee Chair: Pete Morris</p>	
<p>Committee Vice-Chair (For Joint Committees): Julie Yarrish</p>	
<p>*Voting Faculty Committee Members: (Voting Faculty - 2:1 ratio for joint committees. Chair has one faculty vote.)</p> <p>Lourdes Arevalo Dana Del George Shawn Jordison Peggy Kravitz Pete Morris Jenny Resnick</p> <p>Non-voting Interested Parties (optional):</p>	<p>Voting Administration Committee Members and, last, administrative assistant who will need access to the committee's web page:</p> <p>Fabienne Chauderlot Regina Ip Julie Yarrish</p> <p>Student and/or Classified Staff Committee Members (if any): (Student appointments are made by the Assoc. Students president.)</p>
<p>Meeting Dates/Times (Include room number if available at this time):</p> <p>12:45 to 2:00 pm, in Media Center Conference Room (M110) on the following Tuesdays: September 6 and 20, October 4 and 18, November 1 and 15, December 6, February 21, March 7 and 21, April 4 and 18, May 2 and 16</p>	

Development of Standing Rules for Your Committee:

Do you recommend to the Academic Senate that student and/or classified staff members be appointed to this committee (joint committees only)? If so, why?

No

If so, how many? What kind of voting rights, if any, do you recommend for student and/or classified members? Do you recommend full voting rights? A collective/single advisory vote only?

NA

How will quorum be constituted for this committee? (For joint committees that recommend student and/or classified members, the bylaws indicate that these members not be included in quorum counts.)

Five or more of the committee's nine voting members will constitute a quorum. In addition, at least half of the members representing each of the joint committee's two core constituencies need be present (i.e., 3 or more faculty, and 2 or more administrators)

How kind of participation do you recommend for interested parties and other drop-ins? Will they be allowed to speak in the public comment portion of the agenda only? Will they be given the same rights to speak as members of the committee? Will they be allowed to speak only after members have spoken on particular topics?

All of the meetings are open to the public. Official committee actions, such as making and seconding motions, and voting on formal action items, are exclusive to official voting members. Otherwise, the committee chair's intention is to facilitate an open forum of discussion in which all individuals present are invited to actively take part.

Are you going to need a legal judgment as to whether any portion of your committee's work may be done during closed session (not open to the public)?

No

Are there other operating procedures/standing rules you intend to institute? Please attach those to this form.

No

Note: All recommendations and decisions of your committee must be made by formal motion and the motion itself; and the names of those voting for, against and abstaining must be included in the minutes. Bylaws do not allow for consensus voting. If you have any doubt as to whether your committee's recommendations and decisions must be approved of by the Senate before they go outside your committee, consult the Senate President. In most cases, this step will be necessary.

*Note: As an ex-officio member of all Senate committees, the Academic Senate President should be included in all committee mailings and announcements.