

## Santa Monica College

### Distance Education Committee Minutes of October 16, 2012

**Members:** Sal Veas (chair), Julie Yarrish (vice chair), Dana Del George, Peggy Kline, Peggy Kravitz, Mona Martin, Steve Myrow Jenny Resnick, Odemaris Valdivia,

**Excused:** Jamie Cavanaugh

**Interested Parties:** Eve Adler, Kay Azuma, Teri Bernstein, Fariba Bolandhemat, Ellen Cutler\*, Stephen Druker, Janet Harclerode, Laura Manson\*, Eve Mazzara, Christine Miller\*, Eric Oifer, Wendy Parise, Judith Remmes\*, Marilyn Simons\*

\*Present

The Santa Monica College Distance Education Committee was called to order by Sal Veas at 12:47PM

**Approval of Minutes:** A motion to approve the minutes of October 2, 2012 was made by Odemaris Valdivia seconded Jenny Resnick and unanimously approved.

**Vice Chair's Report:** Report waived in the interest of the ambitious agenda.

#### **Chairs Report:**

- Sal will meet with Greg Brookins to discuss the DE component for the spring 2013 retreat and will invite Greg to an upcoming DE committee meeting. A brief discussion of DE concerns were:
  - Options for relying less on publisher test-banks to curb cheating.
  - Explore proctoring centers.
  - Stronger ties with campus Disciplinarian to support specific needs of DE faculty & students

#### **Committee Members Discussion/Reports:**

- Peggy Kravitz updated the committee on the annual cyber-counselor report. There are now six designated cyber-counselors serving online students who access this resource via Corsair Connect.
- Turn-It-In Pilot: Sal reported that Jason Beardsley's initial faculty pool of 85 volunteers now consists of 35 faculty who are using the product. It was reported by a DE committee member that various disciplines are represented in this pilot. Another member mentioned opting out on participating since TII is not integrated with eCollege making using it cumbersome for faculty and students.

#### **Ongoing Business:**

- Faculty Certification update to be provided by Wendy & Julie: TBD/November 13 or 27.

#### **New Business:**

- Committee discussed the pending new guidelines for attendance policies and how they impact DE vs. traditional campus-held classes (AR 4320).
- Concerns voiced were focused around challenges with shorter-term classes as well as how these policies and deadlines impact the District's Financial Aid office and disbursements of funds to students.

**Adjournment:** The meeting was adjourned at 2:02PM

**Next Meeting:** The next meeting of the Distance Education Committee will be in Business 111 at 12:45 PM, Tuesday October 30<sup>th</sup>.