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SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

FEBRUARY 13, 2006

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
Business Building Room 111

Public Meeting
Board Room
Business Building Room 117

*The minutes may be accessed on the
Santa Monica College website:*
<http://www.smc.edu/admin/trustees/meetings/>

M I N U T E S

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, February 13, 2006.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order 1
- B Roll Call

II. CLOSED SESSION

- Collective Bargaining, pursuant to Government Code Section 3549.1(d)
- Pending Litigation: Settlement, pursuant to Government Code Section 54956.9(a)
United States Bankruptcy Court for the Southern District of New York
(Adv. Action No. 05-01242-AJG) (the "Trading Claim Litigation")
- Real Property, pursuant to Government Code Section 54956.8
3025 Olympic Blvd., Santa Monica
1681 - 26th Street, Santa Monica
2909 Exposition Blvd., Santa Monica
12333 West Olympic Blvd., Los Angeles

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued)

- C Report out of closed session: September 7, 2005
- D Pledge of Allegiance
- #1 Approval of Minutes: January 9, 2006 (Regular meeting)
January 23, 2006 (Special Meeting)

IV. MAJOR ITEMS OF BUSINESS

- #2 Receipt of Audit Report

V. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award
- Spring 2006: Opening Day Update
- Presentation to City of Santa Monica Planning Commission

VI. **PRESENTATIONS AND BOARD DISCUSSION**

- Transition Committee Update
- Board of Governors Meeting
- CCLC Legislative Conference

VII. **ACADEMIC SENATE REPORT**

VIII. **COMMUNICATIONS OR PUBLIC COMMENTS**

IX. **CONSENT AGENDA** (All items considered in one motion unless pulled for discussion or questions)

Grants and Contracts

- #3 Acceptance of Grants and Budget Augmentation
- #4 Contracts and Consultants
 - A Consultant for WIA/JTA Case Management and Data Collection
 - B Consultant for Audit of Cosmetology Department
 - C Memorandum of Understanding - CSUDH
 - D Planetarium Guest Lecturers, 2006
 - E Raising Readers Children's Literacy Festival, Spring, 2006
 - ~~F Consultant for Professional Development~~ PULLED - NO ACTION TAKEN
 - G KCRW Contracts and Consultants
 - H Legal Services - Bond Counsel
 - I Payments for Off-Campus Site Shuttle Parking

Human Resources

- #5 Academic Personnel
- #6 Classified Personnel - Regular
- #7 Classified Personnel - Limited Term
- #8 Classified Personnel - Non Merit

Facilities and Fiscal

- #9 Facilities
 - A Change Order No. 8 - Theatre Arts Renovation
 - B Change Order No. 15 - New Music and Performing Arts Center
 - C Substitution of Subcontractors - Liberal Arts, North Building
 - D Change Order No. 4 - Liberal Arts, North Building
- #10 Reissue of Warrant
- #11 Budget Augmentations
- #12 Budget Transfers
- #13 Commercial Warrant Register
- #14 Payroll Warrant Register
- #15 Auxiliary Payment and Purchase Orders
- #16 Direct Payments
- #17 Purchasing
 - A Award of Purchase Orders
 - B Declaration and Donation of Surplus Computer Equipment

X. **CONSENT AGENDA - Pulled Items**

XI. **MAJOR ITEMS OF BUSINESS**

#18 Authorization of Settlement of the District's Bankruptcy Claims
Against Enron

#19 2005-06 Quarterly Budget Report

#20 Authorized Signature Resolutions

#21 Discussion: Board of Trustees Retreat, March 4, 2006

XII. **BOARD REPORTS AND COMMENTS**

XIII. **INFORMATION**

E Citizens' Bond Oversight Committee Meeting, January 18, 2006

XIV. **ADJOURNMENT:** The Santa Monica Community College District Board of Trustees will hold a Retreat on Saturday, March 4, 2006, 9 a.m. to 4 p.m., at the SMC Bundy Campus, Multipurpose Room (Room 123), 3171 Bundy Drive, Los Angeles.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, March 13, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER - 5:30 p.m.

B. ROLL CALL

Dr. Nancy Greenstein, Chair - Present
 Dr. Susan Aminoff, Vice-Chair - Present
 Carole Currey - Present
 Dr. Dorothy Ehrhart-Morrison - Present
 Dr. Margaret Quiñones - Present
 Rob Rader - Present
 Herbert Roney - Present
 Belinda Phillips, Student Trustee - Present (for public session)

II. CLOSED SESSION

- Collective Bargaining
pursuant to Government Code Section 3549.1
- Pending Litigation: Settlement
pursuant to Government Code Section 54956.9(a)
 United States Bankruptcy Court for the Southern District of New York
 (Adv. Action No. 05-01242-AJG) (the "Trading Claim Litigation")
- Real Property, *pursuant to Government Code Section 54956.8*
 3025 Olympic Blvd., Santa Monica
 1681 - 26th Street, Santa Monica
 2909 Exposition Blvd., Santa Monica
 12333 West Olympic Blvd., Los Angeles

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS - 7:03 p.m.

C. REPORT OUT OF CLOSED SESSION: The Board of Trustees authorized the settlement of the District's Bankruptcy claims against Enron; more specific action to be taken by the Board later in the meeting (see Recommendation #18).

At its closed session on September 7, 2005, the Board of Trustees approved the terms of a settlement agreement involving litigation filed by a former employee alleging wrongful termination. The settlement agreement is now final and the Board is reporting that it approved the settlement agreement in the amount of \$10,000.

D. PLEDGE OF ALLEGIANCE - Bernie Rosenloecher, CSEA President

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 13, 2006

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

RECOMMENDATION: Approval of the minutes from the following meetings of the Santa Monica Community College District Board of Trustees:

January 9, 2006 (Regular Meeting)
January 23, 2006 (Special Meeting)

MOTION MADE BY: Herbert Roney
SECONDED BY: Carole Currey
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2 RECEIPT OF AUDIT REPORT

SUBMITTED BY: Interim Superintendent/President

REQUESTED ACTION: Acknowledge receipt of the 2004-2005 Audit Report of the Financial and Related Statements of the Santa Monica Community College District prepared by the District's contracted independent auditor Vicente, Lloyd & Stutzman, LLP.

COMMENT: The Auditor's opinion is that the basic financial statements present fairly, in all material respects, the financial position of SMCCD as of June 30, 2005.

MOTION MADE BY: Rob Rader
 SECONDED BY: Carole Currey
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0

IV. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award: Katharine Muller presented this month's Classified Staff Recognition Award to Ray Bruce, Lead Custodian on the night shift who has been at the college for eight years.
- Spring 2006 semester update: The first day of the spring semester went smoothly, despite some changes in shuttle parking and concern that enrollment is flat. Vice President of Student Affairs Robert Adams reported that the college has continued to be aggressive in recruiting and keeping students, calling and emailing students to encourage enrollment and provide them updates on parking, facilities and other issues. Vice President of Academic Affairs Jeff Shimizu reported that enrollment is up slightly in headcount but down slightly in full-time equivalent students, the number on which SMC's funding from the state is based. He said the biggest problem is the college does not have enough classroom space at peak demand times. The college continues to expand programs that do not require space on campus, increasing its online course offerings to 4,800 "seats" for spring 2006 and expanding its dual enrollment program in Los Angeles area high schools.
- Presentation to City of Santa Monica Planning Commission Don Girard, executive assistant to the president, reported that college officials' presentation to the Santa Monica Planning Commission that gave an overview of SMC was "very well received." The presentation was made on February 1st as part of the city's current General Plan Revision process.

V. PRESENTATIONS AND BOARD DISCUSSION

- Transition Committee Update - Nancy Greenstein
- Board of Governors Meeting Report - Margaret Quiñones
- Board subcommittee to research legal services - Margaret Quiñones
- CCLC Legislative Conference Reports - Carole Currey, Susan Aminoff, Dorothy Ehrhart-Morrison, Nancy Greenstein

VI. ACADEMIC SENATE REPORT

Richard Tahvildaran-Jesswein

VII. COMMUNICATIONS OR PUBLIC COMMENTS

Richard Tahvildaran-Jesswein

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 13, 2006

CONSENT AGENDA

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda Recommendations #3-#17.

Recommendations pulled for separate action: None

Recommendation pulled from Consent Agenda (no action): #4-F

Action on Consent Agenda

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Dorothy Ehrhart-Morrison
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 ACCEPTANCE OF GRANTS AND BUDGET

Requested Action: :Approval/Ratification **AUGMENTATIONS**

Title of Grant: Curriculum Improvement Partnership Award II
(CIPA II) Program for Minority-Serving
Institutions

Granting Agency: United Negro College Fund Special Programs
Corporation with funding from NASA

Total Grant Award: \$385,064 with \$124,997 in calendar year
2006, \$124,999 in calendar year 2007, and
\$135,068 in calendar year 2008

Matching Funds: Not Applicable

Performance Period: January 1 2006 - December 31, 2008

Summary: The Curriculum Improvement Partnership Award II
Program will enable Santa Monica College's
Computer Science and Information Services
department to develop two new degree and
certificate programs in 1) Robotics and
Artificial Intelligence and 2) Network
Security. The college will partner with
members of the CSIS advisory board, including
the Aerospace Corporation and the Jet
Propulsion Laboratory, as well as local four-
year institutions, specifically CSU Dominguez
Hills. Faculty will design these programs to
ensure that students have real world
understanding of their application in the
workplace through internship and job shadowing
experiences and use of state-of-the-art
equipment and technology in the classroom.
These programs will also incorporate project
management skills, which are a priority for
NASA as it builds its 21st century workforce to
include content specialists who can effectively
develop, implement, and administer time-
specific projects.

Budget Augmentation:

Income: (Year 1)		
8000		\$ 124,997
Expenditures (2005-2006)		
	1000 Academic Salaries	13,380
2000 Classified Salaries		10,000
3000 Benefits		4,800
4000 Supplies		8,358
	5000 Other Expenditures	11,225
6000 New Equipment		66,975
7000 Transfers/Student Aid		10,259

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS**

Requested Action :Approval/Ratification

4-A **CONSULTANT FOR WIA/JTA CASE MANAGEMENT AND DATA COLLECTION**

Contracting Agency: Career Planning Center/Marina and West Los Angeles WorkSource Center

Amount of Contract: \$78,345

Funding Source: Workforce Investment Act's Governor's Discretionary Fund Nurse Education Initiative for Associate Degree Nursing-RN Programs/Fostering Student Success Grant

Term of Contract: February 13 - June 30, 2006

Summary: SMC will contract with the Marina/West Los Angeles WorkSource Center, which is managed by the Career Planning Center, to provide case management to students enrolled in SMC's Nursing Program, collect participant demographic and service information, and enter this data into the Workforce Investment Act's Job Training Automation system. The Governor's Nurse Education Initiative, which funds the college's Fostering Student Success grant, requires the college to enter all students who receive services in the JTA database, even if they are not eligible to receive WIA services. The Chancellor's Office suggested that grantees contract with their local WorkSource partners for this service, as most community colleges do not have easy access to the JTA system.

4-B **CONSULTANT FOR AUDIT OF COSMETOLOGY DEPARTMENT**

Provider: Jose de Jesus Munoz

Amount of Contract: \$375.00

Funding Source: District

Term of Contract: February, 2006 (1 day or portion thereof)

Summary: Jose Munoz will provide an independent audit of the Cosmetology Department operations as they relate to reporting of hours and student information records, followed by a report with recommendations and findings. Mr. Munoz has extensive experience as an independent school consultant providing reviews for local, state and federal agencies and is currently the school administrator/director at Palace Beauty College.

4-C **MEMORANDUM OF UNDERSTANDING - CSUDH**

Provider: California State University, Dominguez Hills (CSUDH)

Service: Under the terms of the agreement, SMC will provide CSUDH students with fieldwork experience in Occupational Therapy, the maximum number not to exceed that number for which the program has been accredited, approved and/or agreed upon.

Term of Contract: February 1, 2006 - February 1, 2011 and shall continue in effect unless terminated by either party, after giving the other party (60) days advance written notice.

Service Fees: None

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS** (continued)

4-D PLANETARIUM GUEST LECTURERS, 2006

Lecturer: Trina Ray
Amount of Contract: \$120
Date: April 28, 2006
Title of Lecture: Cassini/Huygens Mission to Saturn and Titan

Lecturer: Michelle Thaller
Amount of Contract: \$120
Date: June 30, 2006
Title of Lecture: The Universe in Infrared

Lecturer: Nick Read
Amount of Contract: \$70
Date: February 15 - June 30, 2006
Title of Lecture: Back-up for Friday Night Planetarium lecture series

Funding Source: Fees will be covered by tickets sales.

4-E RAISING READERS CHILDREN'S LITERACY FESTIVAL, SPRING, 2006

Event: Raising Readers Children's Literacy Festival

Contractor: Connections for Children

Date: April 1, 2006

Amount of Contract: There are no direct costs. SMC will provide the facilities, event setup and breakdown.

Summary: For the past five years, Santa Monica College has collaborated with Connections For Children and the Southern California Association for the Education of Young Children/North Bay Chapter to present *Raising Readers - A Literacy Festival*. The primary goal for this event is to highlight the importance of children's early language and literacy development, as well as to provide parents and families ideas to help them address their young children's school readiness skills. SMC Early Childhood Education faculty and students participate actively in this event.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4 **CONTRACTS AND CONSULTANTS** (continued)

~~4-F CONSULTANT FOR PROFESSIONAL DEVELOPMENT PULLED - NO ACTION TAKEN~~

~~Provider: bell hooks
Service: The Professional Development Committee developed the program and selected bell hooks to facilitate a workshop.
Term of Contract: Institutional Flex Day, March 7, 2006.
Service Fees: \$5,000
Funding Source: Staff Diversity/Human Resources Budget~~

4-G KCRW CONTRACTS AND CONSULTANTS

Provider: Barbara Kraft Communications & Public Relations
Service: Writing & producing Segerstrom Concert Hall Documentary
Term of Contract: February 1, 2006 through August 31, 2006
Fees: Not to exceed \$25,000
Funding Source: KCRW Donations

4-H LEGAL SERVICES - BOND COUNSEL

Provider: Fulbright & Jaworski LLP
Service: Legal services associated with bond measures and acquisition of property
Term of Contract: July 1, 2005 through June, 2006
Fees: \$210 to \$450 per hour plus reimbursement of actual & necessary expenses
Funding Source: Business & Administration 2005-06 Budget

4-I PAYMENTS FOR OFF-CAMPUS SHUTTLE PARKING

Payments to: City of Santa Monica
Service Provided: Rental of parking spaces at 2600 Barnard Way for shuttle parking
Amount: \$6,400 per month, January through May, 2006
\$2,800 for June, 2006
Term of Contract: January 1, 2006 through June 30, 2006
Funding Source: Transportation 2005-06 Budget
Comment: This is for parking to replace the Airport shuttle lot

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATE

ELECTIONS

ADMINISTRATIVE

Yarrish, Julie, Director, Online Services and Support 02/14/06

TEMPORARY HOURLY FACULTY

(List on file in the Office of Human Resources - Academic)

LEAVE OF ABSENCE WITHOUT PAY

OPPORTUNITY

Vick, Barbara, Children's Center Teacher 02/1/06

- 03/20/06

(Santa Monica Preschool Collaborative)

Comment: Ms. Vick is completing a master's degree in school counseling leadership in higher education.

SEPARATION

RETIREMENT

Hartnett, Dayle, Instructor, ESL 02/09/06

The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

PROBATIONARY

Baugh, Carolyn	Department Secretary II, TRIO	01/17/06
Burns, Lisa	Department Secretary I, Academic Senate	02/06/06
Willoughby, Debra	Financial Aid Customer Service Clerk, Financial Aid	01/31/06

WORKING OUT OF CLASSIFICATION (additional responsibilities)

Franco, Carlos	Groundskeeper, Grounds	+7.5%
		12/31/05 - 01/31/06

ADVANCE STEP PLACEMENT

Evenhuis, John	Instructional Assistant - English, English	Step B
		10/03/05
Prong, Ben	Multimedia Computer Lab Specialist, AET	Step C
		10/25/05
Riojas, Jessica	Admission & Records Clerk I, Emeritus	Step C
		09/13/05

INVOLUNTARY DEMOTION

Mendoza, Anthonio		03/01/06
Fr:	Accountant, Fiscal Services, 12 mos, 40 hrs	
To:	Accounting Specialist II, Fiscal Services, 12 mos, 40 hrs	

SEPARATIONS

RELEASED FROM PROBATIONARY ASSIGNMENT

Mendoza, Anthonio	Accountant, Fiscal Services	03/01/06
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DECEASED

Hodge, Jonathan	Planetarium Coordinator, Earth Science	01/04/06
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RESIGNATION

Arevalo, Linda	Financial Aid Clerk, Financial Aid	12/19/05
Alba, Marcelo	Custodian, NS-II, Operations	01/31/06
Ryan, Timothy	Multimedia Computer Lab Specialist, AET	01/13/06

The Board hereby accepts immediately the resignations of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL - LIMITED TERM**

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Berens, Trevor, Accompanist-Dance, KD	01/03/06 - 06/30/06
Bonner, Gary, Accompanist-Dance, KD	01/03/06 - 06/30/06
Brown, Carla, Reg Enrollment Coordinator, Program Dev	01/03/06 - 06/30/06
Donaldson, Frank P R, Stage Constr Tech, Theatre Arts	01/25/06 - 06/30/06
Emata, Myrna, Accompanist-Dance, KD	01/03/06 - 06/30/06
Faye, Aziz, Accompanist-Percussion, KD	01/24/06 - 06/30/06
Hedderich, Joseph, Accompanist-Dance, KD	01/03/06 - 06/30/06
Ho, Quan, Administrative Assistant I, Fiscal Services	01/24/06 - 06/30/06
Iliev, Emil, Accompanist-Dance, KD	01/03/06 - 06/30/06
Jackson, Sherilynn, Reg Enrollment Coord, Program Dev	01/03/06 - 06/30/06
Katter-Jackson, Lisa, Lab Tech-Bio Sci, Life Science	01/03/06 -
06/30/06	
Logvinsky, Leon, Accompanist-Dance, KD	01/03/06 - 06/30/06
Mosher, Judith, Instructional Assistant-Math, Math	01/03/06 - 02/09/06
Richardson, Angela, Administrative Assistant I, Fiscal Services	01/03/06 - 05/03/06
Seeds, Robert, Personnel Analyst, Personnel Commission	01/31/06 -
03/15/06	
Smith, Peter, Events Technician, Campus Events	01/03/06 - 06/30/06
Thompson, Tyesha S, Van Driver, Transportation	01/09/06 - 04/30/06
Watkins, Deanna, Accompanist-Dance, KD	01/03/06 - 06/30/06

LIMITED TERM

Arias, Estela, Registration/Info Clerk, Program Dev	01/03/06 - 06/30/06
Arinsberg, Toni, Registration/Info Clerk, Adm & Rec	01/03/06 - 06/30/06
Bartilet, Frank, Counseling Aide, TRIO	01/03/06 - 06/30/06
Baugh, Carolyn, Department Secretary II, TRIO	01/03/06 - 06/30/06
Berent, Richard, Accompanist-Performance, Music	01/03/06 - 06/30/06
Bertsch, Robyn, Registration/Info Clerk, Matriculation	01/03/06 - 06/30/06
Biamonte, Christine, Sign Lang Interp I, Disabl Stu Ctr	01/03/06 - 06/30/06
Casillas, Ruth, Registration/Info Clerk, Adm & Rec	01/03/06 - 06/30/06
Delgadillo, Christina, Registration/Info Clerk, Adm & Rec	01/03/06 - 06/30/06
Eagle, Wesley, Registration/Info Clerk, Adm & Rec	01/03/06 - 06/30/06
Edwards, Olivia, Registration/Info Clerk, Program Dev	01/03/06 - 06/30/06
Erwin, Lori E, Counseling Aide, Disabled Students Ctr	01/03/06 - 06/30/06
Escobar, Donna, Registration/Info Clerk, Matriculation	01/03/06 - 06/30/06
Escobar, James, Registration/Info Clerk, Financial Aid	01/03/06 - 06/30/06
Evans, Vernon, Counseling Aide, EOPS	01/03/06 - 06/30/06
Felder, Ronnie, Registration/Info Clerk, ISC	01/03/06 - 06/30/06
Fields, Terell, Registration/Info Clerk, Financial Aid	01/03/06 - 06/30/06

LIMITED TERM (continued)

Fletcher, Gerald, Registration/Info Clerk, Program Dev	01/03/06 - 06/30/06
Garcia, Irene, Registration/Info Clerk, Program Dev	01/03/06 - 06/30/06
George, Melvon, Counseling Aide, Student Life	01/03/06 - 06/30/06
Gerhold, Thomas, Accompanist-Voice, Emeritus	01/03/06 - 06/30/06
Ghasami, Nilofar, Counseling Aide, TRIO	01/03/06 - 06/30/06

Gomez, Tiffany, Registration/Info Clerk, Program Dev 01/03/06 -
 06/30/06
 Gonzalez, Antonio, Counseling Aide, Latino Center 01/03/06 -
 06/30/06
 Harris, Pheather, Counseling Aide, EOPS 01/03/06 - 06/30/06
 Hayton, Brian, Registration/Info Clerk, ISC 01/03/06 - 06/30/06
 Hearn, Douglas, Counseling Aide, Disabled Stu Ctr 01/03/06 -
 06/30/06
 Hedderich, Joseph, Accompanist-Dance, KD 01/03/06 - 06/30/06
 Henninger, Dennise, Sign Lang Interp I, Disabled Stu Ctr 01/03/06 -
 06/30/06
 Hollins, Willie, Bookstore Clerk/Cashier, Bookstore 01/30/06 -
 06/30/06
 Holstein, Stephanie, Sign Lang Interp I, Disabled Stu Ctr 01/03/06
 - 06/30/06
 Jauregui, Mario, Registration/Info Clerk, Adm & Rec 01/03/06 -
 06/30/06
 Jucha, Lisa, Lign Language Interp III, Disabled Stu Ctr 01/03/06 -
 06/30/06
 Kovaleu, Arkadiy, Registration/Info Clerk, Adm & Rec 01/03/06 -
 06/30/06
 Leal, Andrea, Registration/Info Clerk, Adm & Rec 01/03/06 -
 06/30/06
 Lee, Crystal, Registration/Info Clerk, Financial Aid 01/03/06 -
 06/30/06
 Luthi, Christopher, Accompanist-Performance, Program Dev 01/03/06 -
 06/30/06
 Menjivar, Raul, Counseling Aide, EOPS 01/03/06 - 06/30/06
 Merchant, Erin, Sign Language Interp I, Diabaled Stu Ctr 01/03/06 -
 06/30/06
 Munoz, Andres, Registration/Info Clerk, Program Dev 01/03/06 -
 06/30/06
 Nakama, Jeff, Registration/Info Clerk, ISC 01/03/06 - 06/30/06
 Ngo, Ahn-Tuyet Thi, Registration/Info Clerk, ISC 01/03/06 -
 06/30/06
 Nguyen, Minh Na, Registration/Info Clerk, ISC 01/03/06 - 06/30/06
 Ostorga, Debbie, Counseling Aide, Student Life 01/03/06 - 06/30/06
 Puyear, Billie, Sign Language Interp I, Disabled Stu Ctr 01/03/06 -
 06/30/06
 Quezada, Nancy, Registration/Info Clerk, ISC 01/03/06 - 06/30/06
 Ramirez, Irene, Registration/Info Clerk, Adm & Rec 01/03/06 -
 06/30/06
 Razon, Nadia, Registration/Info Clerk, Adm & Rec 01/03/06 -
 06/30/06
 Remstein, Robert, Accompanist-Voice, Emeritus 01/03/06 - 06/30/06
 Reza, Jennifer, Registration/Info Clerk, Matriculation 01/03/06 -
 06/30/06
 Ricks, Keith, Performance Activities Asst, Campus Events 01/03/06 -
 06/30/06
 Rubio, Mary, Registration/Info Clerk, Adm & Rec 01/03/06 - 06/30/06
 Smith, Carol, Sign Language Interp III, Disabled Stu Ctr 01/03/06 -
 06/30/06
 Soofer, Tova, Counseling Aide, EOPS 01/03/06 - 06/30/06
 Sturgis, Denise, Registration/Info Clerk, Adm & Rec 01/03/06 -
 06/30/06
 Sussman-Schechter, Dena, Sign Lang Inter II, Disab Stu Ctr 01/03/06
 - 06/30/06
 Switzer, Stella, Department Secretary II, Facilities 01/03/06 -
 06/30/06
 Tanji, Mona, Sign Language Interp II, Disabled Stu Ctr 01/03/06 -
 06/30/06
 Thompson, Phyllis, Counseling Aide, African American Ctr 01/03/06 -
 06/30/06

Tolosa, John, Registration/Info Clerk, ISC 01/03/06 - 06/30/06
Toomey, Kathleen, Sign Language Interp II, Disabl Stu Ctr 01/03/06
- 06/30/06
Valdez, Roland, Parking Security Officer, Campus Police 01/24/06 -
06/30/06
Walden, Cherie, Registration/Info Clerk, Adm & Rec 01/03/06 -
06/30/06
Warnecket, Janet, Sign Language Interp I, Disabled Stu Ctr 01/03/06
- 06/30/06
Yisamelush, Tefera, Counseling Aide, Disabled Stu Ctr 01/03/06 -
06/30/06
Zavala, Margarita, Bookstore Clerk/Cashier, Bookstore 01/30/06 -
06/30/06

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$7.00/hr	1
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College Student Assistant \$7.00/hr	35
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College Work-Study Student Assistant \$7.00/hr	19
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SPECIAL SERVICES

Art Model \$14.00/hr	20
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Community Services Specialist I \$27.40/hr	2
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Community Services Specialist II \$38.00/hr	6
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Tutorial Aide \$10.50	1
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List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

Requested Action: Approval/Ratification

9-A CHANGE ORDER NO. 8 - THEATRE ARTS RENOVATION

Change Order No. 8 - TURNER CONSTRUCTION COMPANY on the Theatre Arts Renovation Project in the amount of \$50,977

Original Contract Amount	\$13,053,000
Previously approved Change Orders 1 - 7	597,901
Change Order No. 8	<u>50,977</u>
Revised Contract Amount	\$13,701,878

Original Contract Time	425 days
Time Extension Change Order No. 2	24 days
Current Revised Contract Time	469 days

Funding Source: Measure U

Comment: Change Order No. 8 provides for the reconfiguration of parking lot #1 to provide a concrete walkway for code required disabled accessibility, the addition of waterproofing at the below grade rigging pit, orchestra pit and dimmer room walls, the addition of remote damper control mechanisms due to inadequate access, testing of existing electrical conductors per owner request, the addition of interior windows at the scene shop offices per owner request and the addition of light fixtures in remote attic areas.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES (continued)

9-B CHANGE ORDER NO. 15 - NEW MUSIC AND PERFORMING ARTS THEATER

Change Order No. 15 - FTR INTERNATIONAL, INC. on the Renovation portion of the project in the amount of \$27,685.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 - 14	133,422
Change Order No. 15	<u>27,685</u>
Revised Contract Amount	\$30,941,107

Original Contract Time	670 days
Current Contract Time	670 days

Funding Source: Measure S, U

Comment: Change Order No. 15 provides quadruple style lavatories in the Renovation restrooms, miscellaneous removal and relocation of existing electrical conduit and boxes, removal of portions of existing walls to accommodate new construction, and the removal, capping of gas lines and disposal of existing wall heaters.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

Requested Action: Approval/Ratification

9-C CHANGE ORDER NO. 4 - LIBERAL ARTS, NORTH BUILDING

Change Order No. 4 - PINNER CONSTRUCTION COMPANY on the Liberal Arts North Building Project in the amount of \$9,827

Original Contract Amount	\$9,951,000
Previously approved Change Orders 1 - 3	17,178
Change Order No. 4	<u>9,827</u>
Revised Contract Amount	\$9,978,005

Original Contract Time	425 days
Current Revised Contract Time	425 days

Funding Source: Measure U

Comment: Change Order No. 4 provides for owner requested use of Carrier Systems for the automated building management system, a credit for deletion of surface mounted window operators, revisions to the underground gas line size and an alternate hot-tap connection at the underground fire water line due to existing conditions.

9-D SUBSTITUTION OF SUBCONTRACTORS - LIBERAL ARTS NORTH

PINNER CONSTRUCTION, general contractor for the LIBERAL ARTS NORTH project requests the following subcontractor substitution:

Electrical: From listed sub-contractor RON OLSON ELECTRIC, Cypress, California to ELECTRO DYNAMIC SERVICES, INC., Laguna Niguel, California.

Comment: The listed sub-contractor has abandoned the contract.

RECOMMENDATION NO. 10 REISSUE OF WARRANT

Requested Action: Approval

Approve the reissue of void warrant 12895598 dated April 27, 2005 payable to a student in the amount of \$1,012.

Comment: Warrants issued by the District are void after six months from the date of issuance. The warrant was held by the student and is now void. No replacement has been issued previously for this warrant. Due to privacy issues, the student is not being named in this item.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET AUGMENTATION

Requested Action: Approval/Ratification

The 2005-2006 Adopted Budget (General Fund-Restricted 01.3) will be amended to reflect the following budget augmentations

11-A MATRICULATION (CREDIT)

Granting Agency: State of California
Appropriated Funding: \$266,470
Matching Funds: not applicable
Performance Period: July 1, 2005 - June 30, 2006
Summary: The District qualifies for an additional \$266,470 in State appropriations for Matriculation (Credit)
Budget Augmentation: General Fund (01.3)
Income:
8000 Income \$266,470
Expenditures:
1000 Academic Salaries \$27,600
2000 Classified Salaries 10,800
3000 Employee benefits 14,592
4000 Books & Supplies 10,278
5000 Service & Other Oper Exp
176,500
6000 Capital Outlay 26,700
Total Expenditures \$266,470

11-B STATE LOTTERY (PROP 20)

Granting Agency: State of California
Appropriated Funding: \$14,000
Matching Funds: not applicable
Performance Period: July 1, 2005 - June 30, 2006
Summary: The District received an additional \$14,000 in Lottery revenue
Budget Augmentation: General Fund (01.3)
Income:
8000 State Income \$14,000
Expenditures:
4000 Instructional Supplies \$14,000

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 BUDGET TRANSFERS

Requested Action: Approval/Ratification

12-A FUND 01.0 - GENERAL FUND - UNRESTRICTED

Period of December 16, 2005-January 26, 2005

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	11,228
2000	Classified/Student Salaries	-50,274
3000	Benefits	408
4000	Supplies	2,933
5000	Contract Services/Operating Exp	30,705
6000	Sites/Bldgs/Equipment	5,000
7000	Student Payments	0
Net Total:		0

12-B FUND 01.3 - GENERAL FUND - RESTRICTED

Period of December 16, 2005-January 26, 2005

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-674
2000	Classified/Student Salaries	0
3000	Benefits	-87
4000	Supplies	-6,880
5000	Contract Services/Operating Exp	8,240
6000	Sites/Bldgs/Equipment	-3,444
7000	Student Payments	2,845
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for the budget adjustments that in the past would be done with an annual adjustment. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 **COMMERCIAL WARRANT REGISTER**

Requested Action: Approval/Ratification

December 1 - December 30, 2005	1870 - 1900
\$6,321,232.32	
January 1 - January 31, 2006	1908 - 1946
4,892,565.31	

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 **PAYROLL WARRANT REGISTER**

Requested Action: Approval/Ratification

December 1 - December 30, 2005	C1E - C2F
\$7,437,756.87	
January 1 - January 31, 2006	C1F - C2G
6,634,625.43	

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 15 AUXILIARY PAYMENTS & PURCHASE ORDERS

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

	Payments	Purchase Orders
December 1 - December 30, 2005	\$ 617,994	\$92,176
January 1 - January 31, 2006		3,170,830
29,016		

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 16 DIRECT PAYMENTS

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

December 1 - December 30, 2005	D000717 - D000868	\$
279,414.65		
January 1 - January 31, 2006	B000263 - B000335	1,727,293.57
	D000869	-
		D001014
	240,738.20	
	B000336 - B000400	314,300.39

D - Direct Payments

B - Benefit Payments (health insurance, retirement, etc)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	February 13, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PURCHASING

Requested Action: Approval/Ratification

17-A AWARD OF PURCHASE ORDERS

Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists on file in the Purchasing Department

December 1 - December 30, 2005 \$240,940.07

17-B DECLARATION AND DONATION OF SURPLUS COMPUTER EQUIPMENT

- (1) Declare as surplus miscellaneous computer equipment and authorize the District to donate the equipment to The Riordan Foundation.

Comment: The Board previously approved donating surplus computer equipment to Tech4All, a non-profit organization funded by a grant from the Santa Monica-Malibu Education Foundation. After that approval, the District was notified by the Santa Monica-Malibu Unified School District that they cannot use the equipment. The Riordan Foundation distributes computer equipment to schools.

- (2) Declare as surplus miscellaneous copier and audio/visual equipment and authorize the District to dispose of the equipment in a manner consistent with Board Policy 6531.

Comment: The copier and audio/visual equipment is non-operating and/or obsolete. In some cases parts are no longer available and it is not cost-effective to continue maintenance agreements for the equipment. The District will attempt to salvage and recycle as much material as possible.

- (3) Declare as surplus miscellaneous furniture and authorize the District to

Comment: The surplus furniture has been removed from demolished and/or remodeled facilities and is currently in storage. The District will attempt to salvage and recycle as much material as possible.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 13, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19 2005-2006 QUARTERLY BUDGET REPORT

SUBMITTED BY: Interim Superintendent/President

REQUESTED ACTION: Acknowledge receipt of the 2005-2006 Quarterly Budget Report, as of December 31, 2005.

COMMENT: The Board of Trustees is presented on a quarterly basis with a complete set of financial statements for all funds along with the quarterly 311Q report required by the Chancellor's Office.

MOTION MADE BY: Herbert Roney
 SECONDED BY: Susan Aminoff
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	February 13, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20 AUTHORIZED SIGNATURE RESOLUTIONS

SUBMITTED BY: Interim Superintendent/President

REQUESTED ACTION: Authorization of the following Santa Monica College administrators to sign District documents as indicated. The "Certification of Signatures" will be completed and filed with the County Superintendent of Schools. The signatures shall be considered valid for the period of February 27, 2006 through December 31, 2006

Name/Title	Warrants	Orders for Salary Payment	Notices of Employment	Contracts	Auxiliary Warrants	Purchase Orders
Dr. Chui L. Tsang Superintendent/President	X	X	X	X	X	X
Thomas J. Donner Deputy Superintendent	X	X	X	X	X	X
Randal Lawson Executive Vice-President	X	X	X	X	X	X
Reagan Romali Associate Vice-President, Fiscal Services	X	X		X	X	X
Sherri Lee-Lewis Dean, Human Resources			X			
Patricia Brown Dean, Human Resources			X			
George Prather Director of Auxiliary Services					X	
Keith Webster Director of Purchasing						X

MOTION MADE BY: Herbert Roney
 SECONDED BY: Carole Currey
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 13, 2006

MAJOR ITEMS OF BUSINESS

DISCUSSION ITEM NO. 21 **BOARD OF TRUSTEES RETREAT**

SUBMITTED BY: Chair, Board of Trustees

DISCUSSION: The Board of Trustees discussed the agenda and structure for the Retreat scheduled for Saturday, March 4, 2006.

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	February 13, 2006

INFORMATION ITEM E **CITIZENS' BOND OVERSIGHT COMMITTEE MEETING**
JANUARY 18, 2006

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, January 18, 2006 in Business Building Room 111, Santa Monica College, 1900 Pico Boulevard, Santa Monica College.

I. CALL TO ORDER - 8:06 a.m.

2. ROLL CALL

- Linda Sullivan, Chair - Present
- Paul Leoni, Vice-Chair - Absent (arrived later)
- Clarence Chapman - Present
- Veronica Lopez - Present
- Eleanore Meyer - Present
- Ed Moosbrugger - Present
- James Mount - Present
- Herb Reich - Absent
- Herb Rose - Present
- Irma Vargas - Absent
- Pierce Watson - Present
- Joe Weichman - Present
- Allen Weiss - Present

Others Present:

- Thomas Donner, Interim Superintendent/President
- Greg Brown, Director of Facilities and Planning
- John Jalili, Committee Advisor
- Lisa Rose, Committee Coordinator
- Charlie Yen, Director, Events and Contracts

3. APPROVAL OF MINUTES

Motion was made by Ed Moosbrugger and seconded by Pierce Watson to approve the minutes of the Citizens' Bond Oversight Committee meeting of October 19, 2005. *Unanimously approved.*

4. REPORTS and DISCUSSION (*reports received with agenda*)

Measure U Construction Projects Timeline and Projects Expenditure Report

- All projects are on target, except for construction delays of a couple of months on Theater Arts project (H), due to be completed in April, 2006.
- North (I) and South (K) phases of Liberal Arts building, last of the earthquake replacement projects, are funded by Measure U, City of Santa Monica redevelopment funds, State and Federal funds.
- The increased costs of construction will not allow all Measure U projects to be funded. Also, the need to purchase property for shuttle parking (L) will impact funding of other projects.

- Projects currently on hold because of timing and lack of funds are: Science complex addition (P), 14th and Pico (T).
- The Student Services Building (O) is currently being reviewed by the State for funding.
- An immediate solution has been reached on the issue of access at the Bundy Campus (F & G), with the opening of the gate providing students and staff access at Airport Avenue and Bundy Drive. The interim solution will be a half-signal at the Bundy campus entrance driveway. A long-term solution will take further discussion and a lot of work.
- The District is looking at several properties for shuttle parking (L): Santa Monica Studios (Olympic and 30th), Papermate, and Verizon (Exposition and Stewart). Underground parking at a shuttle site will be considered.

Measure S Construction Projects Timeline and Projects Expenditure Report

- Athletic Fields Phase I, Corsair Field project (1) has been initiated with Board approval of an architect for the John Adams Middle School athletic field. The college will pay the cost of renovation (\$1 to \$1.5 million) to replace grass with artificial turf on the John Adams site which is heavily used by the school district, college and the community, Upon completion of the Adams Field renovation, that field will be used while Corsair Field is being renovated also replacing grass with artificial turf. The replacement of grass with artificial turf will result in a substantial savings in maintenance costs for both fields.

The college is looking for space on campus to help alleviate the deficit of parking (not shuttle) and to accommodate the anticipated parking needs generated by additional community use of Corsair Field after it is renovated. Accordingly, the college is considering the addition of underground parking to the Corsair Field renovation project which would result in 350 spaces per level (two levels is being considered).

- Measure S includes \$25 million for Malibu Site acquisition and facility (6). The college is looking at two properties in Malibu (both in the Civic Center area).

5. PUBLIC COMMENTS

None

6. ADJOURNMENT - 9:12 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, April 19, 2006 at 8 a.m. (location to be determined).

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 13, 2006

XIV. ADJOURNMENT

The Santa Monica Community College District Board of Trustees will hold a Retreat on Saturday, March 4, 2006, 9 a.m. to 4 p.m., at the SMC Bundy Campus, Multipurpose Room (Room 123), 3171 Bundy Drive, Los Angeles.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, March 13, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.