

# MINUTES



## SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MONDAY,  
FEBRUARY 11, 2008

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

5:30 p.m. – Closed Session  
7:00 p.m. – Public Meeting  
Board Room (Business Building Room 117)  
and  
3111 Broadway Avenue, Unit B\*  
Santa Monica, California 90404

\*Pursuant to Government Code Section 54953, Trustee Margaret Quiñones-Perez participated telephonically from this location in the Board's Closed Session meeting and in the regular Public Meeting during the Board's consideration of Agenda Items III-F and Recommendations No. 1 through 5. This agenda was also posted at that location, which is accessible to the public.

*The complete minutes may be accessed on the  
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible..*

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|---|------------------------|
| <b>BOARD OF TRUSTEES</b>                | <b>REGULAR MEETING</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | February 11, 2008      |

## ***MINUTES***

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, February 11, 2008.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

### **I. ORGANIZATIONAL FUNCTIONS**

- A Call to Order – 5:30 p.m.
- B Roll Call
- C Public Comments on Closed Session Items

### **II. CLOSED SESSION**

- Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))  
*Santa Monica College Faculty Association vs. Santa Monica Community College District et al., Los Angeles County Superior Court Case No. BS112975*
- Conference with Labor Negotiator, pursuant to Government Code Section 54957.6  
*Designated representative: Dr. Chui L. Tsang*  
*Unrepresented Employees: Academic Managers, Classified Managers and Classified Confidential Employees*
- Public Employee Performance Evaluation (Government Code Section 54957(b))  
*Title: Superintendent/President*
- Conference with Labor Negotiator, pursuant to Government Code Section 54957.6  
*District Negotiators: Mary Hernandez, Garcia, Calderón & Ruiz*  
*Unrepresented Employee: Superintendent/President*

### **III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**

- D Pledge of Allegiance – Mary Hernandez
- E Closed Session Report: None
- F Public Comments

### **IV. MAJOR ITEMS OF BUSINESS**

- #1 Collective Bargaining Agreement with SMC Faculty Association
- #2 Collective Bargaining Agreement with CSEA Chapter 36 (Correction)
- #3 Salary Increase for Academic Administrators
- #4 Salary Increase for Classified Managers and Classified Confidential Employees
- #5 Amended and Restated Superintendent/President Employment Agreement

V. ***SUPERINTENDENT'S REPORT***

- Management Association Update
- Updates:
  - Spring Semester Opening Day
  - Enrollment
  - State Budget
  - Strategic Planning
  - Associated Students

VI. ***ACADEMIC SENATE REPORT***

VII. ***MAJOR ITEMS OF BUSINESS (continued)***

- G California High School Exit Exam (CAHSEE) Program
- #6 Resolution to Adopt the Mitigated Negative Declaration and Mitigation Monitoring Plan and Approve the Student Services Replacement, Bookstore Modernization, Pico Promenade Improvement Project
- #7 2007-2008 Quarterly Financial and 311Q Report

VIII. ***CONSENT AGENDA***

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations*

**Approval of Minutes**

- #8 Approval of Minutes – January 14, 2008 (Regular Meeting)

**Grants and Contracts**

- #9 Contracts and Consultants
  - 9-A Contract for Responsive Training Fund Project
  - 9-B Theater Arts Program
  - 9-C Consultant to Facilitate Professional Development Workshop for Title V Math Grant
  - 9-D SMC Small Business Development Center Lease Agreement
  - 9-E Consultant for SMC's Supplemental Instruction Program
  - 9-F Off-Campus Sites for Continuing and Community Education Classes, Spring, 2008
  - 9-G Consultant to Provide Sessions on Nonresident/Foreign Student Tax Requirement
  - 9-H Consultant for TRIO and Upward Bound Programs
  - 9-I Professional Accounting Services
  - 9-J Amendment to Agreement with Corporation for Public Broadcasting
  - 9-K KCRW Contracts and Consultants

**Human Resources**

- #10 Academic Personnel
- #11 Classified Personnel – Regular
- #12 Classified Personnel – Limited Duration
- #13 Classified Personnel – Non Merit

## Facilities and Fiscal

### #14 Facilities

- 14-A Change Orders No. 45 and 46 – Music and Performing Arts, Madison
- 14-B Project Close Out – Replacement Shuttle Lot
- 14-C Substitution of Subcontractors – Campus Quad
- 14-D Amendment to Agreement for Consulting Services – Student Services and Administration
- 14-E Agreement for Architectural Services – Bookstore Modernization, Drescher Hall
- 14-F Agreement for Architectural Services – Pico Promenade Improvements, Phase I
- 14-G Agreement for Consulting Services – Child Development Center

### #15 Budget Transfers

### #16 Commercial Warrant Register

### #17 Payroll Warrant Register

### #18 Reissue of Payroll Warrant

### #19 Auxiliary Payments and Purchase Orders

### #20 Direct, Benefit and Student Grant Payments

## IX. **CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.*

## X. **BOARD POLICY**

- #21 Board Policy: Second Reading of Board Policy 6350 – Naming of College Facilities

## XI. **INFORMATION**

- H Citizens' Bond Oversight Committee Meeting – January 16, 2008

## XII. **BOARD COMMENTS AND REQUESTS**

## XIII. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Monday, March 10, 2008** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

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| <b>BOARD OF TRUSTEES</b>                | <b>REGULAR MEETING</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | February 11, 2008      |

## I. ORGANIZATIONAL FUNCTIONS

- A*     CALL TO ORDER – 5:30 p.m.
- B*     ROLL CALL  
Rob Rader, Chair - Present  
Louise Jaffe, Vice-Chair - Present  
Dr. Susan Aminoff - Present  
Judge David Finkel (Ret.) - Present  
Dr. Nancy Greenstein - Present  
Dr. Margaret Quiñones-Perez – Present (telephonically)  
Dr. Andrew Walzer - Present  
Adel Morad, Student Trustee – Present (for public session)
- C*     PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

## II. CLOSED SESSION

- Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))  
*Santa Monica College Faculty Association vs. Santa Monica Community College District et al., Los Angeles County Superior Court Case No. BS112975*
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*Designated representative: Dr. Chui L. Tsang*  
*Unrepresented Employees: Academic Managers, Classified Managers and Classified Confidential Employees*
- Public Employee Performance Evaluation (Government Code Section 54957(b))  
*Title: Superintendent/President*
- Conference with Labor Negotiator, pursuant to Government Code Section 54957.6  
*District Negotiators: Mary Hernandez, Garcia, Calderón & Ruiz*  
*Unrepresented Employee: Superintendent/President*

## III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:06 p.m.

- D*     PLEDGE OF ALLEGIANCE – Mary Hernandez
- E*     CLOSED SESSION REPORT - None
- F*     PUBLIC COMMENTS  
Darryl-Keith Ogata  
Amber Katherine  
Bernie Rosenloecher  
Chris Young  
Karen Sydney  
Poonam Pant

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| <b>BOARD OF TRUSTEES</b>                | <b>REGULAR MEETING</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | February 11, 2008      |

#### IV. SUPERINTENDENT'S REPORT

Updates:

- **Spring Semester Opening Day & Enrollment:** Vice President of Enrollment Development Teresita Rodriguez reported that spring semester opening day Monday was very successful, marked by a high level of excitement and a deployment of employees and student ambassadors welcoming and helping new students. Enrollment is up 5 percent from opening day of spring 2007, but she cautioned that the enrollment figures could change as students add and drop classes. Rodriguez attributed the early good signs to a campuswide effort to attract students that included developing a dynamic offering of classes to meet student demand; good marketing; and aggressive outreach to both California and out-of-state students. She also noted that 42,000 financial aid checks, totaling \$2.2 million, were mailed to students last Thursday. In addition, she noted the continuing robust growth of online course enrollment, which accounted for 16 percent of overall enrollment at the end of spring 2007 and has grown to 20.1 percent in the current semester.
- **State Budget Update:** Dr. Tsang reported that the state has found a pool of unspent funds in its budget that will likely eliminate the need for mid-year cuts this year as had been originally projected. However, the college management continues to work on identifying \$400,000 in cuts that could be made in preparation for 2008-09 because severe state budget woes are expected next fiscal year.
- **Strategic Planning:** Executive Vice President Randy Lawson reported that the Strategic Planning Task Force has drafted a revised mission statement, a new vision statement and a first-ever statement of core values. The task force also has drafted a list of seven strategic initiatives that will have its "debut" at Professional Development Day on March 4.
- **Associated Students:** Associated Students President Heidi Hoeck reported that this is an exciting year of change for student government, particularly in the area of sustainability. Noting that the A.S. held a successful "Focus the Nation Teach-In on Global Warming Solutions" on January 31st, she said student government leaders were "thrilled" with Tsang's announcement at the event that he has signed the American College and University Presidents Climate Commitment. She said the A.S. Board is considering amending its constitution to create a new director of sustainability position. She also said that A.S. supports subsidies for Big Blue Bus lines that allow students to ride certain lines for free and that the organization is working on creating a textbook rental program.

Management Association President Mona Martin reported that the "Above and Beyond" awards in February went to Tom Corpus, Grounds Manager and an SMC employee for 18 years, and Judy Penchansky, Dean of Student Services and campus disciplinarian who has been with the college for 20 years.

#### V. ACADEMIC SENATE REPORT

*Richard Tahvildaran-Jesswein*

|   |                   |
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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

**SUBJECT:** **COLLECTIVE BARGAINING AGREEMENT WITH SMC FACULTY ASSOCIATION**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees ratify the collective bargaining contract with the SMC Faculty Association effective August 21, 2007 through August 23, 2010.

**SUMMARY:** The Santa Monica Community College District reached agreement with the SMC Faculty Association. The term of the contract shall be from August 21, 2007 through August 13, 2010.

Among other things, agreements were reached on Salary, Part-Time Parity, Health Benefits, and Professional Development. In addition, the District and the Faculty Association agreed to develop task forces to look at Load Factors and the Peer Evaluation Form.

Salary:

The parties agreed to the following on-schedule salary increases:

|                         |                     |
|-------------------------|---------------------|
| 2007-2008 Academic Year | 3.5%                |
| 2008-2009 Academic Year | State COLA minus 1% |
| 2009-2010 Academic Year | State COLA minus 1% |

In addition, the District will pay \$1,050,000 over the three-year term of the contract for step adjustments to the A-1 Salary Schedule in order to achieve higher statewide ranking positions for full time faculty.

Part-Time Parity:

The parties reached agreement on a definition of Parity for load factor 1.0 part-time faculty. The ultimate goal is to achieve 100% parity. Under the terms of the tentative agreement, by Academic Year 2009-2010, part-time faculty with load factor 1.0 assignments will receive 81.25% parity which will include paid office hours. This represents a significant gain both for part-time faculty and for students.

**RECOMMENDATION NO. 1** *(continued)*

**SUBJECT:**                    **COLLECTIVE BARGAINING AGREEMENT WITH SMC  
FACULTY ASSOCIATION**

ESTIMATED COST:

|  | <u>FY 2007-2008</u> | <u>FY 2008-2009</u> | <u>FY 2009-2010</u> |
|--|---------------------|---------------------|---------------------|
| 3.5% Salary Increase<br>(Effective Fall 2007)          | \$2,124,265         | \$2,124,265         | \$2,124,265         |
| Step Adjustment<br>(Effective Fall 2007)               | \$ 400,000          | \$ 400,000          | \$ 400,000          |
| Step Adjustment<br>(Effective Fall 2008)               |                     | \$ 400,000          | \$ 400,000          |
| Step Adjustment<br>(Effective Fall 2009)               |                     |                     | \$ 250,000          |
| Part-Time Parity<br>(Effective Spring 2008)            | \$ 94,684           | \$ 94,684           | \$ 94,684           |
| Part-Time Parity<br>(Effective Fall 2008)              |                     | \$ 260,420          | \$ 260,420          |
| Part-Time Parity<br>(Effective Fall 2009)              |                     |                     | \$1,035,851         |
| Part-Time Parity<br>Intersession Effect<br>(2008-2009) |                     | \$ 231,940          | \$ 231,940          |
| Part-Time Parity<br>Intersession Effect<br>(2009-2010) |                     |                     | \$ 29,386           |
| Total  | \$2,618,949         | \$3,511,309         | \$4,826,546         |
| Grand Total  |                     |                     | \$10,956,804        |

Public Comment

Mitra Moassessi

|                         |                                     |                          |
|-------------------------|-------------------------------------|--------------------------|
| MOTION MADE BY:         | Nancy Greenstein                    |                          |
| SECONDED BY:            | Andrew Walzer                       |                          |
| ROLL CALL VOTE:         | Aye                                 | No                       |
| Student Advisory:       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Susan Aminoff           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| David Finkel            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Nancy Greenstein        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Louise Jaffe            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Rob Rader               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Margaret Quiñones-Perez | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Andrew Walzer           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

*Unanimously approved*

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|---|-------------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: CORRECTION TO DISCLOSURE OF COSTS RELATED TO APPROVAL OF COLLECTIVE BARGAINING AGREEMENT WITH CSEA CHAPTER 36

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the correction to the disclosure of costs related to the approval of the Collective Bargaining Agreement with the California School Employees Association (CSEA) Chapter 36.

SUMMARY: The Board of Trustees approved the agreement with CSEA at its meeting on November 6, 2007. The correction is in the reporting of the costs of the Hay Study Implementation.

**ESTIMATED COST OF CSEA INCREASE**

|  | <b>FY<br/>2006-<br/>2007</b> | <b>FY<br/>2007-2008</b> | <b>FY<br/>2008-2009</b>   |
|--|------------------------------|-------------------------|---------------------------|
| Salaries and Related Benefits<br>*1% raise effective 1/1/07                                    | \$109,050                    | \$219,312               | \$219,312                 |
| Salaries and Related Benefits<br>*3.5% raise effective 7/1/07                                  |                              | 775,269                 | 775,269                   |
| Salaries and Related Benefits<br>*State COLA less 1% raise effective 7/1/08<br>Assumes 4% COLA |                              |                         | 687,774                   |
| <b>Hay Study Implementation 7/1/07</b>   |                              | <b>750,000</b>          | <b>750,000</b>            |
| <b>Hay Study Implementation 7/1/08</b>   |                              |                         | <b>750,000</b>            |
|  | <b>\$109,050</b>             | <b>\$1,744,581</b>      | <b>\$3,182,355</b>        |
|  |                              | <b>GRAND TOTAL:</b>     | <b><u>\$5,035,986</u></b> |

\*NOTE: These numbers are estimates. Vacancies are not included.

MOTION MADE BY: David Finkel  
 SECONDED BY: Susan Aminoff

|                         |   |   |
|-------------------------|---|---|
| Student Advisory:       | ■ | □ |
| Susan Aminoff           | ■ | □ |
| David Finkel            | ■ | □ |
| Nancy Greenstein        | ■ | □ |
| Louise Jaffe            | ■ | □ |
| Rob Rader               | ■ | □ |
| Margaret Quiñones-Perez | ■ | □ |
| Andrew Walzer           | ■ | □ |

*Unanimously approved*

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

**SUBJECT: SALARY INCREASE FOR ACADEMIC ADMINISTRATORS**

**SUBMITTED BY: Superintendent/President**

**RECOMMENDATION: It is recommended that the Board of Trustees approve the following salary adjustments for academic administrators:**

3.5% salary increase, effective July 1, 2007  
 \$653,641 (annualized) salary schedule market adjustment, effective January 1, 2008

**BACKGROUND:** The 3.5% salary increase is the same as that approved for classified staff and recommended for faculty. Like the Hay Study adjustment approved for classified staff and the funds for salary schedule step adjustments being recommended for faculty, a salary schedule market adjustment for academic administrators is being recommended to address recruitment and retention issues. The market adjustment will bring the compensation for individual positions to within 5% of the median of the compensation for like positions at comparable districts (El Camino, Foothill-DeAnza, Glendale, Long Beach, Los Angeles, and Pasadena) used for a salary study. The academic administrator schedule will be adjusted to reflect the new amounts and to revise the step structure to provide a 3% differential between steps.

| <u>ESTIMATED COST:</u>                           | <u>FY 2007-2008</u> | <u>FY 2008-2009</u> |
|--|---------------------|---------------------|
| 3.5% Salary Increase<br>(Effective July 1, 2007) | \$157,588           | \$157,588           |
| Market Adjustment<br>(Effective January 1, 2008) | \$326,821           | \$653,641           |
| Total  | \$484,409           | \$811,229           |
| Grand Total                                      |                     | \$1,295,638         |

**MOTION MADE BY:** Susan Aminoff  
**SECONDED BY:** David Finkel

|                         |   |   |
|-------------------------|---|---|
| Student Advisory:       | ■ | □ |
| Susan Aminoff           | ■ | □ |
| David Finkel            | ■ | □ |
| Nancy Greenstein        | ■ | □ |
| Louise Jaffe            | ■ | □ |
| Rob Rader               | ■ | □ |
| Margaret Quiñones-Perez | ■ | □ |
| Andrew Walzer           | ■ | □ |

*Unanimously approved*

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **SALARY INCREASE FOR CLASSIFIED MANAGERS AND CLASSIFIED CONFIDENTIAL EMPLOYEES**

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees approve the following salary adjustments for classified managers and classified confidential employees:

- 3.5% salary increase, effective July 1, 2007
- \$155,145 (annualized) salary schedule market adjustment, effective January 1, 2008
- \$155,145 (annualized) salary schedule market adjustment, effective July 1, 2008

BACKGROUND: The 3.5% salary increase is the same as that approved for classified staff, and the salary schedule market adjustments are calculated on the same basis as the Hay Study adjustments approved for classified staff.

| <u>ESTIMATED COST:</u>                                     | <u>FY 2007-2008</u> | <u>FY 2008-2009</u> |
|--|---------------------|---------------------|
| 3.5% Salary Increase<br>(Effective July 1, 2007)           | \$127,962           | \$127,962           |
| Hay Study Market Adjustment<br>(Effective January 1, 2008) | \$ 77,573           | \$155,145           |
| Hay Study Market Adjustment<br>(Effective July 1, 2008)    |                     | \$155,145           |
| Total  | \$205,535           | \$438,252           |
| Grand Total  |                     | \$643,787           |

MOTION MADE BY: Susan Aminoff  
 SECONDED BY: David Finkel  
 Student Advisory:    
 Susan Aminoff    
 David Finkel    
 Nancy Greenstein    
 Louise Jaffe    
 Rob Rader    
 Margaret Quiñones-Perez    
 Andrew Walzer

*Unanimously approved*

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

**SUBJECT:** **AMENDED AND RESTATED SUPERINTENDENT/PRESIDENT EMPLOYMENT AGREEMENT**

**SUBMITTED BY:** Ad Hoc Committee of the Board on the Superintendent/President's Contract  
Margaret Quiñones-Perez  
Rob Rader  
Andrew Walzer

**RESOLUTION:** Whereas, as part of its ongoing annual performance reviews, the Board of Trustees (Board) wishes to publicly express its appreciation of Dr. Tsang's excellent service to the Santa Monica Community College District (District) as its Superintendent/President (President) and its desire to retain his continued services as President for many years to come;

Whereas, an Ad Hoc Committee of the Board, consisting of Trustees Rader, Walzer and Quiñones-Perez, has studied compensation packages in other comparably-sized community college districts around the State and has concluded that Dr. Tsang's compensation currently falls short of the average compensation for community college executives in California;

Whereas, the Board desires to study the issue of housing affordability as it affects the District's ability to support its President and recruit future Presidents to live and work in the City of Santa Monica but is not ready to address this challenge at this time; and

Whereas, pending further study and discussions on housing affordability, the Ad Hoc Committee recommends that the Board increase Dr. Tsang's compensation and provide incentives for his continued service to the District.

Therefore, be it resolved that the Board approve the following amendments to Dr. Chui L. Tsang's current employment agreement, to be effective as of February 12, 2008 and to be included in an amended and restated employment contract:

1. Extend the President's term of employment to June 30, 2011.
2. Increase the President's base salary to \$229,000 effective as of July 1, 2007.
3. Increase the President's automobile allowance to \$750 per month.
4. In every year in which the President receives a satisfactory evaluation, his salary will increase by \$15,000 on July 1<sup>st</sup> of such year, beginning July 1, 2008.

5. The President will immediately contact the Board Chair if he submits an application for employment in any other district or in any other capacity.
6. If Dr. Tsang has been continuously employed by the District through July 1, 2010 and has not submitted an application for employment anywhere else as of that time, he and his spouse will be entitled to continue to participate in the District's health plan upon retirement until they are eligible for Medicare, at which time the District will pay the cost of a Medicare supplemental insurance policy in an amount not to exceed a combined total of \$500 per month.
7. As an additional incentive to retain the President's continued services to the District, the District will place fifteen thousand dollars in an interest bearing account on or about July 1<sup>st</sup> of every year that the President receives a satisfactory evaluation, beginning July 1, 2008 and then annually thereafter, not to exceed four payments. The District guarantees that the funds in the account will accrue annual interest at a minimum rate of 5%. The President's interest in the account will not vest until the termination of his employment contract, whenever that may be, provided that it is not before June 30, 2010.
8. So long as the President has been continuously employed in the District and has not submitted an application for employment elsewhere, he will have the option beginning July 1, 2010 or anytime thereafter of discontinuing the annual payments to the deferred compensation account and receiving the remaining annual payments as additional compensation. If the President submits an application for employment in another district or elsewhere prior to July 1, 2010, he will forfeit all rights to any of the deferred compensation funds.

It is further recommended that the Board direct Board Chair Rob Rader (1) to work with the Board's legal counsel, Garcia, Calderón & Ruíz, to prepare an appropriate amended and restated agreement of employment for the Superintendent/President that incorporates the amendments set forth above; and (2) execute the amended and restated agreement of employment for the Superintendent/President on behalf of the Board.

MOTION MADE BY: ) Ad Hoc Committee (Quiñones-Perez, Rader, Walzer)  
 SECONDED BY: )

| ROLL CALL VOTE:         | Aye | No |
|-------------------------|-----|----|
| Student Advisory:       | ■   | □  |
| Susan Aminoff           | ■   | □  |
| David Finkel            | ■   | □  |
| Nancy Greenstein        | ■   | □  |
| Louise Jaffe            | ■   | □  |
| Rob Rader               | ■   | □  |
| Margaret Quiñones-Perez | ■   | □  |
| Andrew Walzer           | ■   | □  |

*Unanimously approved*

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| <b>BOARD OF TRUSTEES</b><br>Santa Monica Community College District | <b>INFORMATION</b><br>February 11, 2008 |
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM G

**SUBJECT:** **CALIFORNIA HIGH SCHOOL EXIT EXAM (CAHSEE) PROGRAM**

**SUBMITTED BY:** Superintendent/President

**SUMMARY:** Dean of Academic Affairs Erica LeBlanc reported that SMC has received two state grants, totaling more than \$700,000, to start a program for high school students who did not pass the California High School Exit Exam. She introduced the new project director, Regina Jennings, and student recruitment coordinator, Wendi DeMorst, who will head up the new program at SMC.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6

SUBJECT:                    RESOLUTION TO ADOPT A PROPOSED FINAL INITIAL STUDY/MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM AND APPROVE THE STUDENT SERVICES REPLACEMENT, BOOKSTORE MODERNIZATION, PICO PROMENADE IMPROVEMENTS PROJECT

SUBMITTED BY:            Superintendent/President

REQUESTED ACTION:    It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS, a Notice of Intent to Adopt the Draft Initial Study and Mitigated Negative Declaration for the Student Services Replacement, Bookstore Modernization and Pico Promenade Improvements Project ("Project") was published in the *Santa Monica Daily Press* on December 7, 2007, in compliance with the California Environmental Quality Act ("CEQA") and the Santa Monica College CEQA Guidelines, and was published a second time on December 10, 2007; and

WHEREAS, the Notice of Intent and the Draft Initial Study and Mitigated Negative Declaration (SCH No. 2007121028) were filed with the State Clearinghouse on December 6, 2007; and

WHEREAS, copies of the Notice of Intent to Adopt the Draft Initial Study and Mitigated Negative Declaration were mailed to various public agencies; and

WHEREAS, the Draft Initial Study and Mitigated Negative Declaration were posted on the Internet and were made available at the Administrative Offices of Santa Monica College and the Main Branch of the Santa Monica Public Library; and

WHEREAS, the Draft Initial Study and Mitigated Negative Declaration were made available for public comment for 40 days, beginning on December 7, 2007, and ending on January 16, 2008, including a one-week extension of the original published termination date of the comment period; and

WHEREAS, community meetings concerning the Draft Initial Study and Mitigated Negative Declaration were hosted by representatives of Santa Monica College twice on January 3rd and once again on January 9th, 2008; and newspaper ads concerning the community meetings were published in the *Santa Monica Daily Press* on December 29 and 31, 2007, and on January 2, 3, 5, 7, 8 and 9, 2008; and press coverage of the January 3rd community meeting was provided in at least four area news sources; and approximately 3700 postcards were distributed to area residents concerning the January 9th community meeting; and

WHEREAS, on February 11, 2008, the Project was considered by the Board of Trustees for adoption, and the proposed Final Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program must be adopted prior to the contemplated approval of the Project; and

WHEREAS, members of the public were permitted to provide comments to the Board of Trustees prior to any action being taken on the proposed Final Initial Study/Mitigated Negative Declaration and proposed Project; and

WHEREAS, the Board of Trustees, acting in its capacity as the Lead Agency pursuant to State CEQA Guidelines Section 15051(a), has reviewed the Final Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Board of Trustees finds that the Final Initial Study identified certain potentially significant impacts with respect to Air Quality, Aesthetics, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology and Water Quality, Noise, Construction Impacts, and Mandatory Findings of Significance, and that these impacts would be reduced to less than significant levels with the incorporation of mitigation measures imposed on the Project.

SECTION 2. The Board of Trustees has reviewed and considered the proposed Final Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program, together with all comments received during the public review process, prior to acting on the Project.

SECTION 3. The Board of Trustees finds, based on the whole record before it, including the Final Initial Study/Mitigated Negative Declaration, and all written and oral comments received pertaining thereto, that with incorporation of the proposed mitigation measures there is no substantial evidence that the Project will have a significant effect on the environment, and that the Final Initial Study/Mitigated Negative Declaration reflects the Santa Monica Community College District's independent judgment and analysis. Therefore, the Board of Trustees hereby adopts the Mitigated Negative Declaration.

SECTION 4. Consistent with Public Resources Code Section 21081.6(a)(1), the Board of Trustees adopts the Mitigation Monitoring and Reporting Program, which is included as Attachment A, to mitigate or avoid significant effects of the Project on the environment and ensure compliance during Project implementation.

SECTION 5. Consistent with Public Resources Code Section 21081.6(a)(2), the documents which constitute the record of proceedings for approving this Project are located in the Business & Administration Offices at 1900 Pico Boulevard, Santa Monica, California. The custodian of these records is Mr. Randy Lawson, Executive Vice President for Santa Monica College.

SECTION 6. The Student Services Replacement, Bookstore Modernization and Pico Promenade Improvements Project is approved. Based on the record of the proceedings, the Board of Trustees finds that the Project advances the mission of Santa Monica College "to create a learning environment that ... supports [students'] educational goals." Further, the Project advances the College's goals, including the following: "The College will acquire, plan, develop, and maintain facilities and equipment to provide the best possible educational environment and to promote the use of sustainable resources."

Attachment A – Mitigation Monitoring and Reporting Program

Attachment B – Staff Report

COMMENT: It is recommended that the Board of Trustees approve a resolution adopting the proposed Final Initial Study/Mitigated Negative Declaration ("Final IS/MND") and Mitigation Monitoring and Reporting Program ("MMRP") and approving the Student Services Replacement, Bookstore Modernization, and Pico Promenade Improvements Project ("Project").

The Project implements the final phase of SMC's Facilities Master Plan, and has received local and State funding. The Project will be a major transformation of the face of the College along Pico Boulevard. A Pico Boulevard Promenade, with a formal campus entry and new landscaping areas, will transform the image and impression of the SMC campus by its community connectivity and approach.

The Student Services Replacement building will establish a superior connection between the Santa Monica community and its College. The building will serve as a gateway to the College. The building consolidates and replaces various student services facilities scattered throughout the campus.

Surface parking will be replaced underground and campus parking inventory will be restored to pre-earthquake levels without increasing the number of classroom seats. Signage will be added to provide real-time parking availability and to help reduce traffic delays. A contemplated City project appearing on the “related projects list” would consolidate two bus stops along Pico Boulevard to one stop further reducing traffic delays.

Additionally, the ground floor of Drescher Hall will be modified to modernize the campus bookstore and to become a hub of student activity.

The Board of Trustees has previously authorized architectural pre-planning for the Student Services Replacement building (in September 2004) and architectural planning for the Student Services Replacement building and other campus improvements (in May 2007). The proposed Project has been developed in consultation with Student Services users and has been circulated to campus constituencies, to departments within the City of Santa Monica, to neighbors, and to the community and public for review and comment.

A Draft Initial Study/Mitigated Negative Declaration (“IS/MND”) for the Project has also been circulated and is before the Board for a public hearing. Following the conclusion of the public hearing, it is recommended that the Board of Trustees approve the Final IS/MND. As established by the Final IS/MND, the Project’s potential impacts can be fully mitigated to levels of insignificance. A Mitigation Monitoring and Reporting Program (attached to the proposed resolution) ensures these mitigation measures will be achieved. Approval of the Project is also contained within the resolution before the Board.

Should the Board of Trustees approve the Project, two related items are also before the Board in tonight’s agenda. These provide for architectural services for the Bookstore Modernization component of the Project and also architectural services for immediate landscaping and signage improvements on Pico Boulevard.

Public Comments

Laura Thixton  
Mike Eghbali  
Zina Josephs  
Maxine Hayden  
Angelo Mazzone

|                   |                    |
|-------------------|--------------------|
| MOTION MADE BY:   | Nancy Greenstein   |
| SECONDED BY:      | Susan Aminoff      |
| STUDENT ADVISORY: | Absent             |
| AYES:             | 6                  |
| NOES:             | 0                  |
| ABSENT:           | 1 (Quiñones-Perez) |



## UNRESTRICTED GENERAL FUND 01.0 REVENUE BUDGET

| ACCOUNTS                             | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL<br>REVENUES | 2007-2008<br>PROJECTED<br>REVENUES |
|--------------------------------------|--------------------------------|---|------------------------------------|
| <b>FEDERAL</b>                       |                                |   |                                    |
| FINANCIAL AID ADM ALLOWANCES         | 117,101                        | 83,039                                  | 117,101                            |
| <b>TOTAL FEDERAL</b>                 | <b>117,101</b>                 | <b>83,039</b>                           | <b>117,101</b>                     |
| <b>STATE</b>                         |                                |   |                                    |
| PRINCIPAL APPORTIONMENT              | 67,940,795                     | 38,431,124                              | 70,191,995                         |
| STABILIZATION ADJUSTMENT             | 12,824,009                     | 8,152,623                               | 15,097,450                         |
| COLA                                 | 4,035,423                      | 2,168,230                               | 4,015,240                          |
| PRIOR YEAR APPORTIONMENT ADJUSTMENTS | -                              | -                                       | 1,729,369                          |
| HOMEOWNERS EXEMPT                    | 99,401                         | 14,168                                  | 93,700                             |
| STATE LOTTERY REVENUE                | 2,862,134                      | -                                       | 2,862,134                          |
| OTHER STATE                          | 1,239,344                      | 558,480                                 | 1,239,344                          |
| <b>TOTAL STATE</b>                   | <b>89,001,106</b>              | <b>49,324,625</b>                       | <b>95,229,232</b>                  |
| <b>LOCAL</b>                         |                                |   |                                    |
| PROP TAX SHIFT (ERAF)                | 2,350,423                      | -                                       | -                                  |
| SECURED TAX                          | 8,975,712                      | 3,927,085                               | 9,108,529                          |
| SUPPLEMENTAL TAXES                   | 506,685                        | 201,043                                 | 525,309                            |
| UNSECURED TAX                        | 384,262                        | 345,303                                 | 362,000                            |
| PRIOR YRS TAXES                      | 450,713                        | 412,107                                 | 550,356                            |
| RENTS                                | 125,000                        | 47,525                                  | 125,000                            |
| INTEREST                             | 400,000                        | 247,311                                 | 400,000                            |
| ENROLLMENT FEES                      | 8,374,195                      | 5,357,246                               | 7,804,747                          |
| STUDENT RECORDS                      | 280,000                        | 135,059                                 | 280,000                            |
| NON-RESIDENT TUITION/INTENSIVE ESL   | 14,450,743                     | 11,228,835                              | 14,450,743                         |
| OTHER STUDENT FEES & CHARGES         | 150,000                        | 94,158                                  | 150,000                            |
| F1 APPLICATION FEES                  | 82,000                         | 67,555                                  | 82,000                             |
| OTHER LOCAL                          | 420,000                        | 241,557                                 | 420,000                            |
| I. D. CARD SERVICE CHARGE            | 365,000                        | 348,854                                 | 365,000                            |
| LIBRARY CARDS                        | 500                            | 120                                     | 500                                |
| LIBRARY FINES                        | 16,000                         | 8,817                                   | 16,000                             |
| PARKING FINES                        | 250,000                        | 140,028                                 | 250,000                            |
| <b>TOTAL LOCAL</b>                   | <b>37,581,233</b>              | <b>22,802,603</b>                       | <b>34,890,184</b>                  |
| <b>TOTAL REVENUES</b>                | <b>126,699,440</b>             | <b>72,210,267</b>                       | <b>130,236,517</b>                 |
| TRANSFER IN                          | 210,999                        | 58,437                                  | 210,999                            |
| <b>TOTAL REVENUES AND TRANSFERS</b>  | <b>126,910,439</b>             | <b>72,268,704</b>                       | <b>130,447,516</b>                 |

## UNRESTRICTED GENERAL FUND 01.0 EXPENDITURE BUDGET

| ACCOUNTS  | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL<br>EXPENDITURES | 2007-2008<br>PROJECTED<br>EXPENDITURES |
|---|--------------------------------|---|--|
| INSTRUCTION   | 21,203,756                     | 8,409,104                                   | 21,203,756                             |
| ACADEMIC MANAGERS                                   | 3,977,087                      | 1,734,845                                   | 3,937,048                              |
| NON-INSTRUCTION                                     | 5,035,094                      | 1,827,780                                   | 5,035,094                              |
| HOURLY INSTRUCTION                                  | 25,176,718                     | 11,823,440                                  | 25,176,718                             |
| HOURLY NON-INSTRUCTION                              | 3,452,393                      | 1,317,027                                   | 3,452,393                              |
| <b>TOTAL ACADEMIC</b>                               | <b>58,845,048</b>              | <b>25,112,196</b>                           | <b>58,805,009</b>                      |
| CLASSIFIED REGULAR                                  | 16,148,029                     | 7,622,447                                   | 18,314,704                             |
| CLASSIFIED MANAGERS                                 | 2,560,389                      | 1,086,463                                   | 2,552,186                              |
| CLASS REG INSTRUCTION                               | 2,128,000                      | 960,768                                     | 2,401,322                              |
| CLASSIFIED HOURLY                                   | 1,922,731                      | 952,631                                     | 1,991,731                              |
| CLASS HRLY INSTRUCTION                              | 600,245                        | 340,166                                     | 657,845                                |
| <b>TOTAL CLASSIFIED</b>                             | <b>23,359,394</b>              | <b>10,962,475</b>                           | <b>25,917,788</b>                      |
| STRS  | 3,913,196                      | 1,571,933                                   | 3,910,533                              |
| PERS  | 2,604,552                      | 1,187,271                                   | 2,908,527                              |
| OASDI/MEDICARE                                      | 2,473,817                      | 1,092,235                                   | 2,661,104                              |
| H/W   | 10,506,849                     | 3,093,198                                   | 10,506,849                             |
| RETIREEES' H/W                                      | 1,891,905                      | 918,675                                     | 1,891,905                              |
| SUI   | 140,757                        | 17,974                                      | 142,011                                |
| WORKERS' COMP.                                      | 1,285,889                      | 511,367                                     | 1,285,889                              |
| ALTERNATIVE RETIREMENT                              | 525,000                        | 205,730                                     | 525,000                                |
| <b>TOTAL BENEFITS</b>                               | <b>23,341,964</b>              | <b>8,598,383</b>                            | <b>23,831,818</b>                      |
| <b>TOTAL SUPPLIES</b>                               | <b>1,031,665</b>               | <b>385,859</b>                              | <b>962,626</b>                         |
| CONTRACTS/SERVICES                                  | 10,482,412                     | 4,465,402                                   | 10,783,341                             |
| INSURANCE   | 851,930                        | 851,185                                     | 851,185                                |
| UTILITIES   | 3,382,115                      | 1,525,235                                   | 3,382,115                              |
| <b>TOTAL SERVICES*</b>                              | <b>14,716,457</b>              | <b>6,841,822</b>                            | <b>15,016,641</b>                      |
| BLDG & SITES  | 10,000                         | -   | 10,000                                 |
| EQUIPMENT   | 127,200                        | 45,723                                      | 171,730                                |
| LEASE PURCHASES                                     | 673,986                        | 219,063                                     | 673,986                                |
| <b>TOTAL CAPITAL</b>                                | <b>811,186</b>                 | <b>264,786</b>                              | <b>855,716</b>                         |
| <b>TOTAL EXPENDITURES</b>                           | <b>122,105,714</b>             | <b>52,165,521</b>                           | <b>125,389,598</b>                     |
| OTHER TRANSFER FOR FIN AID                          | 296,118                        | 131,231                                     | 296,118                                |
| OTHER OUTGOING TRANSFER                             | 1,000,000                      | 1,000,000                                   | 1,000,000                              |
| <b>TOTAL EXPENDITURES &amp; TRANSFERS</b>           | <b>123,401,832</b>             | <b>53,296,752</b>                           | <b>126,685,716</b>                     |
| <b>*Lottery revenues are used to fund services.</b> |                                |   |  |

## UNRESTRICTED GENERAL FUND 01.0 FUND BALANCE ANALYSIS

| ACCOUNTS  | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL<br>FUND BALANCE | 2007-2008<br>PROJECTED<br>FUND BALANCE |
|---|--------------------------------|---|--|
| TOTAL REVENUES AND TRANSFERS  | 123,949,191                    | 70,192,637                                  | 124,873,578                            |
| TOTAL EXPENDITURES AND TRANSFERS  | 122,401,832                    | 51,399,119                                  | 124,788,083                            |
| TENTATIVE AGREEMENT BETWEEN DISTRICT AND SMCFA WITH<br>RELATED PAYROLL BENEFITS FOR 07-08 (NOT INCLUDING H & W)     | -                              | -   | 3,031,337                              |
| ESTIMATE OF NON-REPRESENTED EMPLOYEES SALARY INCREASES<br>WITH RELATED PAYROLL BENEFITS FOR 07-08 (NOT INCL. H & W) | -                              | -   | 689,943                                |
| <b>OPERATING SURPLUS/(DEFICIT)</b>  | <b>1,547,359</b>               | <b>18,793,518</b>                           | <b>(3,635,785)</b>                     |
| ONE-TIME FUNDING/(EXPENDITURES)   |                                |   |  |
| STABILIZATION 08-09   | 2,961,248                      | 2,076,067                                   | 3,844,569                              |
| PERFORMING ARTS CENTER  | (1,000,000)                    | (1,000,000)                                 | (1,000,000)                            |
| ONE-TIME HAY STUDY PAYMENT W/ RELATED PAYROLL BENEFITS  | -                              | (897,633)                                   | (897,633)                              |
| PRIOR YEAR ADJUSTMENT   | -                              | -   | 1,729,369                              |
| <b>OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS</b>  | <b>3,508,607</b>               | <b>18,971,952</b>                           | <b>40,520</b>                          |
| BEGINNING BALANCE   | 15,960,596                     | 15,960,596                                  | 15,960,596                             |
| ADJUSTMENT TO BEGINNING BALANCE   | -                              | -   | -                                      |
| DESIGNATED RESERVES FOR:  |                                |   |  |
| GLOBAL EDUCATION INITIATIVE 2008-2010   | (400,000)                      | -   | (400,000)                              |
| UNFUNDED RETIREE BENEFITS   | (2,000,000)                    | -   | (2,000,000)                            |
| CSEA FUTURE COST OF HAY STUDY*  | (1,000,000)                    | -   | -                                      |
| VACANT POSITIONS WITH RELATED PAYROLL BENEFITS (NOT<br>INCLUDING H & W)   | (3,150,874)                    | -   | (3,150,874)                            |
| ESTIMATE OF BOARD OFFERED SALARY INCREASES/RETRO WITH<br>RELATED PAYROLL BENEFITS (NOT INCLUDING H & W)*            | (2,535,934)                    | -   | -                                      |
| POTENTIAL REVENUE DEFICIT - FTES LOSS & STABILIZATION   | (2,961,248)                    | -   | (2,961,248)                            |
| <b>CONTINGENCY RESERVE/ENDING BALANCE</b>   | <b>7,421,147</b>               | <b>34,932,548</b>                           | <b>7,488,994</b>                       |
| <b>FUND BALANCE RATIO TO TTL EXPENSES &amp; TRANSFERS**</b>   | <b>5.60%</b>                   | <b>65.54%</b>                               | <b>5.51%</b>                           |

\*Applied to salary increases.

\*\*Chancellor's Office recommended ratio is 5%.

## RESTRICTED GENERAL FUND 01.3 REVENUE BUDGET

| ACCOUNTS                                       | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL<br>REVENUES | 2007-2008<br>PROJECTED<br>BUDGET |
|--|--------------------------------|---|----------------------------------|
| <b>FEDERAL</b>                                 |                                |   |                                  |
| VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT    | 434,168                        | 139,588                                 | 434,168                          |
| FWS-FEDERAL WORK STUDY                         | 639,087                        | 47,658                                  | 639,087                          |
| RADIO GRANTS                                   | 1,938,202                      | 754,194                                 | 1,938,202                        |
| TANF-TEMPORARY ASSIST FOR NEEDY FAMILIES       | 79,378                         | 41,276                                  | 79,378                           |
| TECH PREP                                      | 76,648                         | 12,397                                  | 76,648                           |
| FEDERAL CARRYOVERS                             | 957,258                        | 391,121                                 | 957,258                          |
| OTHER FEDERAL                                  | 2,943,756                      | 70,276                                  | 3,035,756                        |
| <b>TOTAL FEDERAL</b>                           | <b>7,068,497</b>               | <b>1,456,510</b>                        | <b>7,160,497</b>                 |
| <b>STATE</b>                                   |                                |   |                                  |
| LOTTERY  | 686,309                        | 686,309                                 | 686,309                          |
| INSTRUCTIONAL EQUIP/LIBRARY MATERIALS          | 238,055                        | 123,789                                 | 238,055                          |
| TTIP-TELECOM & TECH INFO PROGRAMS              | 36,363                         | 18,909                                  | 36,363                           |
| SFAA-STUDENT FINANCIAL AID ADMIN               | 628,089                        | 351,174                                 | 675,333                          |
| EOPS-EXTENDED OPPORTUNITY PROG & SERV          | 1,198,092                      | 623,007                                 | 1,409,660                        |
| CARE-COOP AGENCIES RESOURCES FOR EDUCATION     | 94,422                         | 49,100                                  | 102,960                          |
| DSPS-DISABLED STUDENTS PROGRAM & SERVICES      | 1,234,100                      | 641,732                                 | 1,321,264                        |
| NON-CREDIT MATRICULATION                       | 25,735                         | 13,383                                  | 47,265                           |
| MATRICULATION                                  | 1,270,698                      | 629,804                                 | 1,371,812                        |
| MATRICULATION-TRANSFER RELATED                 | 64,500                         | 64,500                                  | 64,500                           |
| STAFF/FACULTY DIVERSITY                        | 21,117                         | 11,564                                  | 21,117                           |
| CALWORKS                                       | 343,114                        | 178,419                                 | 343,114                          |
| ENROLLMENT GROWTH                              | 57,142                         | 25,142                                  | 57,142                           |
| TRANSFER AND ARTICULATION                      | 5,000                          | 5,000                                   | 5,000                            |
| SCHEDULE OF MAINTENANCE-ONGOING                | 238,076                        | 123,800                                 | 238,076                          |
| INSTRUCTIONAL EQUIP/LIBRARY MATERIALS-ONE-TIME | 65,639                         | 65,639                                  | 65,639                           |
| SCHEDULE OF MAINTENANCE-ONE-TIME               | 65,638                         | 65,638                                  | 65,638                           |
| STATE CARRYOVERS                               | 2,575,682                      | 2,241,447                               | 2,575,682                        |
| OTHER STATE                                    | 3,633,384                      | 1,193,485                               | 3,558,127                        |
| <b>TOTAL STATE</b>                             | <b>12,481,155</b>              | <b>7,111,841</b>                        | <b>12,883,056</b>                |
| <b>LOCAL</b>                                   |                                |   |                                  |
| PICO PARTNERSHIP                               | 150,000                        | -                                       | 150,000                          |
| HEALTH FEES                                    | 895,797                        | 845,117                                 | 895,797                          |
| PARKING FEES                                   | 1,661,300                      | 1,301,757                               | 1,661,300                        |
| DONATIONS-KCRW                                 | 4,764,294                      | 688,040                                 | 4,764,294                        |
| COMMUNITY SERVICES                             | 750,000                        | 496,358                                 | 750,000                          |
| COUNTY CALWORKS                                | 81,144                         | 38,456                                  | 81,144                           |
| CONSOLIDATED CONTRACT ED-LOCAL                 | 22,530                         | -                                       | 22,530                           |
| PERFORMING ARTS CENTER                         | 322,055                        | -                                       | 322,055                          |
| LOCAL CARRYOVERS                               | 280,567                        | 57,110                                  | 280,567                          |
| OTHER LOCAL                                    | 2,194,778                      | 1,134,112                               | 2,194,778                        |
| <b>TOTAL LOCAL</b>                             | <b>11,122,465</b>              | <b>4,560,950</b>                        | <b>11,122,465</b>                |
| <b>TOTAL REVENUE</b>                           | <b>30,672,117</b>              | <b>13,129,301</b>                       | <b>31,166,018</b>                |
| TRANSFERS IN - PERFORMING ARTS CENTER          | 1,000,000                      | 1,000,000                               | 1,000,000                        |
| <b>TOTAL REVENUE AND TRANSFERS</b>             | <b>31,672,117</b>              | <b>14,129,301</b>                       | <b>32,166,018</b>                |

## RESTRICTED GENERAL FUND 01.3 EXPENDITURE BUDGET

| ACCOUNTS                                    | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL<br>EXPENDITURES | 2007-2008<br>PROJECTED<br>EXPENDITURES |
|---|--------------------------------|---|--|
| INSTRUCTION                                 | 87,023                         | 5,201                                       | 87,023                                 |
| MANAGEMENT                                  | 1,669,461                      | 432,539                                     | 1,749,885                              |
| NON-INSTRUCTION                             | 993,699                        | 510,914                                     | 1,048,819                              |
| HOURLY INSTRUCTION                          | 129,503                        | 20,175                                      | 129,503                                |
| HOURLY NON INSTRUCTION                      | 2,127,823                      | 1,008,432                                   | 2,239,756                              |
| <b>TOTAL ACADEMIC</b>                       | <b>5,007,509</b>               | <b>1,977,261</b>                            | <b>5,254,986</b>                       |
| CLASSIFIED REGULAR                          | 2,018,504                      | 803,185                                     | 2,039,958                              |
| CLASSIFIED MANAGERS                         | 444,364                        | 122,790                                     | 444,364                                |
| CLASS REG INSTRUCTION                       | 57,750                         | 9,779                                       | 57,750                                 |
| CLASSIFIED HOURLY                           | 2,362,952                      | 815,349                                     | 2,381,870                              |
| CLASS HRLY INSTRUCTION                      | 788,000                        | 111,540                                     | 788,000                                |
| <b>TOTAL CLASSIFIED</b>                     | <b>5,671,570</b>               | <b>1,862,643</b>                            | <b>5,711,942</b>                       |
| BENEFITS HOLDING ACCOUNT FOR ALL BENE       | 2,422,648                      | -   | 1,803,985                              |
| STRS  | -                              | 134,245                                     | 134,245                                |
| PERS  | -                              | 96,906                                      | 96,906                                 |
| OASDHI                                      | -                              | 108,262                                     | 108,262                                |
| H/W   | -                              | 228,042                                     | 228,042                                |
| SUI   | -                              | 1,696                                       | 1,696                                  |
| WORKERS' COMP.                              | -                              | 49,446                                      | 49,446                                 |
| ALTERNATIVE RETIREMENT                      | -                              | 20,219                                      | 20,219                                 |
| <b>TOTAL BENEFITS</b>                       | <b>2,422,648</b>               | <b>638,816</b>                              | <b>2,442,801</b>                       |
| <b>TOTAL SUPPLIES</b>                       | <b>1,439,172</b>               | <b>200,659</b>                              | <b>1,476,929</b>                       |
| CONTRACTS/SERVICES                          | 9,114,493                      | 3,094,472                                   | 9,309,213                              |
| INSURANCE                                   | 1,972,500                      | 955,848                                     | 1,972,500                              |
| UTILITIES                                   | 257,720                        | 86,333                                      | 257,720                                |
| <b>TOTAL SERVICES</b>                       | <b>11,344,713</b>              | <b>4,136,653</b>                            | <b>11,539,433</b>                      |
| BLDG & SITES                                | 2,394,063                      | 537,241                                     | 2,394,063                              |
| EQUIPMENT                                   | 2,546,105                      | 613,597                                     | 2,441,962                              |
| <b>TOTAL CAPITAL</b>                        | <b>4,940,168</b>               | <b>1,150,838</b>                            | <b>4,836,025</b>                       |
| <b>TOTAL EXPENDITURES</b>                   | <b>30,825,780</b>              | <b>9,966,870</b>                            | <b>31,262,116</b>                      |
| OTHER OUTGO - FINANCIAL AND STUDENT AIDS    | 635,338                        | 283,768                                     | 691,162                                |
| OTHER OUTGO - TRANSFERS                     | 210,999                        | 58,437                                      | 212,740                                |
| <b>TOTAL OTHER OUTGO</b>                    | <b>846,337</b>                 | <b>342,205</b>                              | <b>903,902</b>                         |
| <b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b> | <b>31,672,117</b>              | <b>10,309,075</b>                           | <b>32,166,018</b>                      |

| <b>RESTRICTED GENERAL FUND 01.3 FUND BALANCE ANALYSIS</b>    |   |  |   |
|--|---|--|---|
| <b>ACCOUNTS</b>  | <b>2007-2008<br/>ADOPTED<br/>BUDGET</b> | <b>December 31, 2007<br/>ACTUAL<br/>FUND BALANCE</b> | <b>2007-2008<br/>PROJECTED<br/>FUND BALANCE</b> |
| TOTAL REVENUES AND TRANSFERS                                 | 31,672,117                              | 14,129,301   | 32,166,018                                      |
| TOTAL EXPENDITURES AND TRANSFERS                             | 31,672,117                              | 10,309,075   | 32,166,018                                      |
| <b>OPERATING SURPLUS/(DEFICIT)</b>                           | -                                       | <b>3,820,226</b>                                     | -   |
| BEGINNING BALANCE  | -                                       | -  | -   |
| ADJUSTMENT TO BEGINNING BALANCE                              | -                                       | -  | -   |
| <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>               | -                                       | <b>3,820,226</b>                                     | -   |
| <b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFER</b> | <b>0.00%</b>                            | <b>37.06%</b>  | <b>0.00%</b>                                    |

## SPECIAL RESERVE FUND 40.0

| ACCOUNTS                                       | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL | 2007-2008<br>PROJECTED |
|--|--------------------------------|-----------------------------|------------------------|
| <b>REVENUES</b>                                |                                |                             |                        |
| CAPITAL OUTLAY - LIBERAL ARTS                  | 495,000                        | -                           | 495,000                |
| INTEREST                                       | 100,000                        | 74,351                      | 150,000                |
| NONRESIDENT CAPITAL CHARGE                     | 1,925,000                      | 1,444,794                   | 1,925,000              |
| LOCAL INCOME - REDEVELOPMENT                   | 6,167,070                      | 6,167,070                   | 6,167,070              |
| <b>TOTAL REVENUES</b>                          | <b>8,687,070</b>               | <b>7,686,215</b>            | <b>8,737,070</b>       |
| <b>EXPENDITURES</b>                            |                                |                             |                        |
| SUPPLIES                                       | 46,550                         | 777                         | 46,550                 |
| CONTRACT SERVICES                              | 568,743                        | 65,217                      | 568,743                |
| CAPITAL OUTLAY                                 | 11,029,943                     | 6,588,017                   | 11,079,943             |
| <b>TOTAL EXPENDITURES</b>                      | <b>11,645,236</b>              | <b>6,654,011</b>            | <b>11,695,236</b>      |
| <b>OPERATING SURPLUS/(DEFICIT)</b>             | <b>(2,958,166)</b>             | <b>1,032,204</b>            | <b>(2,958,166)</b>     |
| <b>BEGINNING BALANCE</b>                       | <b>2,958,166</b>               | <b>2,958,166</b>            | <b>2,958,166</b>       |
| <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b> | <b>-</b>                       | <b>3,990,370</b>            | <b>-</b>               |

## EARTHQUAKE FUND 41.0

| ACCOUNTS                                       | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL | 2007-2008<br>PROJECTED |
|--|--------------------------------|-----------------------------|------------------------|
| <b>REVENUES</b>                                |                                |                             |                        |
| FEDERAL/FEMA FUNDING                           | -                              | -                           | -                      |
| INTEREST                                       | -                              | -                           | -                      |
| <b>TOTAL REVENUES</b>                          | <b>-</b>                       | <b>-</b>                    | <b>-</b>               |
| <b>EXPENDITURES</b>                            |                                |                             |                        |
| CONTRACT SERVICE                               | 4,515                          | -                           | 4,515                  |
| CAPITAL OUTLAY                                 | 3,090,000                      | -                           | 3,090,000              |
| TRANSFER OUT                                   | -                              | -                           | -                      |
| <b>TOTAL EXPENDITURES</b>                      | <b>3,094,515</b>               | <b>-</b>                    | <b>3,094,515</b>       |
| <b>OPERATING SURPLUS/(DEFICIT)</b>             | <b>(3,094,515)</b>             | <b>-</b>                    | <b>(3,094,515)</b>     |
| <b>BEGINNING BALANCE</b>                       | <b>3,094,515</b>               | <b>3,094,515</b>            | <b>3,094,515</b>       |
| <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b> | <b>-</b>                       | <b>3,094,515</b>            | <b>-</b>               |

## BOND FUND - PROP T 42.1

| ACCOUNTS                                       | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL | 2007-2008<br>PROJECTED |
|--|--------------------------------|-----------------------------|------------------------|
| <b>REVENUES</b>                                |                                |                             |                        |
| INTEREST                                       | -                              | -                           | -                      |
| OTHER FINANCING SOURCES                        | -                              | 2,027                       | 2,027                  |
| <b>TOTAL REVENUES</b>                          | <b>-</b>                       | <b>2,027</b>                | <b>2,027</b>           |
| <b>EXPENSES</b>                                |                                |                             |                        |
| SUPPLIES                                       | -                              | -                           | -                      |
| CAPITAL OUTLAY                                 | 18,113                         | 20,140                      | 20,140                 |
| <b>TOTAL EXPENSES</b>                          | <b>18,113</b>                  | <b>20,140</b>               | <b>20,140</b>          |
| <b>OPERATING SURPLUS/(DEFICIT)</b>             | <b>(18,113)</b>                | <b>(18,113)</b>             | <b>(18,113)</b>        |
| <b>BEGINNING BALANCE</b>                       | <b>18,113</b>                  | <b>18,113</b>               | <b>18,113</b>          |
| <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b> | <b>-</b>                       | <b>-</b>                    | <b>-</b>               |

## MEASURE U FUND 42.2

| ACCOUNTS  | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL | 2007-2008<br>PROJECTED |
|---|--------------------------------|-----------------------------|------------------------|
| <b>REVENUES</b>   |                                |                             |                        |
| OTHER FINANCING SOURCES   | -                              | 2,038                       | 2,038                  |
| INTEREST  | 500,000                        | 354,374                     | 500,000                |
| <b>TOTAL REVENUES</b>   | <b>500,000</b>                 | <b>356,412</b>              | <b>502,038</b>         |
| <b>EXPENDITURES</b>   |                                |                             |                        |
| SUPPLIES  | 10,000                         | 30,662                      | 60,000                 |
| CONTRACT SERVICES   | 55,000                         | 66,137                      | 133,000                |
| CAPITAL OUTLAY****  | 22,915,713                     | (1,898,833)                 | 22,789,751             |
| <b>TOTAL EXPENDITURES</b>   | <b>22,980,713</b>              | <b>(1,802,034)</b>          | <b>22,982,751</b>      |
| <b>OPERATING SURPLUS/(DEFICIT)</b>  | <b>(22,480,713)</b>            | <b>2,158,446</b>            | <b>(22,480,713)</b>    |
| <b>BEGINNING BALANCE</b>  | <b>22,480,713</b>              | <b>22,480,713</b>           | <b>22,480,713</b>      |
| <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>  | <b>-</b>                       | <b>24,639,159</b>           | <b>-</b>               |
| **** The negative expenditure reflects a transfer of expenditures to Fund 40.0 related to redevelopment reimbursement claims. |                                |                             |                        |

**MEASURE S FUND 42.3**

| ACCOUNTS                                       | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL | 2007-2008<br>PROJECTED |
|--|--------------------------------|-----------------------------|------------------------|
| <b>REVENUES</b>                                |                                |                             |                        |
| OTHER FINANCING SOURCES                        | -                              | 4,748                       | 4,748                  |
| INTEREST                                       | 1,600,000                      | 526,404                     | 1,600,000              |
| <b>TOTAL REVENUES</b>                          | <b>1,600,000</b>               | <b>531,152</b>              | <b>1,604,748</b>       |
| <b>EXPENDITURES</b>                            |                                |                             |                        |
| SUPPLIES                                       | 25,000                         | 14,565                      | 25,000                 |
| CONTRACT SERVICES                              | 450,000                        | 139,699                     | 450,000                |
| CAPITAL OUTLAY                                 | 38,287,131                     | 1,814,336                   | 38,291,879             |
| <b>TOTAL EXPENDITURES</b>                      | <b>38,762,131</b>              | <b>1,968,600</b>            | <b>38,766,879</b>      |
| <b>OPERATING SURPLUS/(DEFICIT)</b>             | <b>(37,162,131)</b>            | <b>(1,437,448)</b>          | <b>(37,162,131)</b>    |
| <b>BEGINNING BALANCE</b>                       | <b>37,162,131</b>              | <b>37,162,131</b>           | <b>37,162,131</b>      |
| <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b> | <b>-</b>                       | <b>35,724,683</b>           | <b>-</b>               |

## STUDENT FINANCIAL AID 74.0

| ACCOUNTS   | 2007-2008<br>ADOPTED<br>BUDGET | December 31, 2007<br>ACTUAL | 2007-2008<br>PROJECTED |
|--|--------------------------------|-----------------------------|------------------------|
| <b>REVENUES</b>  |                                |                             |                        |
| FEDERAL GRANTS   | 12,554,354                     | 5,493,221                   | 12,554,354             |
| CAL. GRANTS  | 1,226,500                      | 594,034                     | 1,226,500              |
| TRANSFER   | 296,118                        | 131,209                     | 296,118                |
| <b>TOTAL REVENUES</b>  | <b>14,076,972</b>              | <b>6,218,464</b>            | <b>14,076,972</b>      |
| <b>EXPENDITURES</b>  |                                |                             |                        |
| FINANCIAL AID  | 14,076,972                     | 6,118,423                   | 14,076,972             |
| <b>OPERATING SURPLUS/(DEFICIT)</b>                                 | -                              | <b>100,041</b>              | -                      |
| <b>BEGINNING BALANCE</b>   | -                              | -                           | -                      |
| <b>ENDING BALANCE</b>  | -                              | <b>100,041</b>              | -                      |
| ***Positive ending balance is a an advance payment of Cal B and C. |                                |                             |                        |

| <b>AUXILIARY FUND</b>          |   |                                     |                                |
|--------------------------------|---|-------------------------------------|--------------------------------|
| <b>ACCOUNTS</b>                | <b>2007-2008<br/>ADOPTED<br/>BUDGET</b> | <b>December 31, 2007<br/>ACTUAL</b> | <b>2007-2008<br/>PROJECTED</b> |
| <b>BEGINNING BALANCE</b>       | 2,604,032                               | 2,604,032                           | 2,604,032                      |
| ADJ. TO BEG. BALANCE           | -                                       | -                                   | -                              |
| <b>ADJUSTED BEGINNING BAL.</b> | <b>2,604,032</b>                        | <b>2,604,032</b>                    | <b>2,604,032</b>               |
| <b>REVENUES</b>                |   |                                     |                                |
| GROSS SALES                    | 7,846,932                               | 3,956,978                           | 7,846,932                      |
| LESS: COST OF GOODS            | (5,589,513)                             | (2,792,969)                         | (5,589,513)                    |
| NET                            | <b>2,257,419</b>                        | <b>1,164,009</b>                    | <b>2,257,419</b>               |
| VENDOR INCOME                  | 655,120                                 | 307,540                             | 655,120                        |
| AUXILIARY PROGRAM INCOME       | 239,600                                 | 174,714                             | 239,600                        |
| NET INCOME                     | <b>3,152,139</b>                        | <b>1,646,263</b>                    | <b>3,152,139</b>               |
| INTEREST                       | 300,000                                 | 167,590                             | 287,000                        |
| <b>TOTAL REVENUES</b>          | <b>3,452,139</b>                        | <b>1,813,853</b>                    | <b>3,439,139</b>               |
| <b>TOTAL FUNDS AVAILABLE</b>   | <b>6,056,171</b>                        | <b>4,417,885</b>                    | <b>6,043,171</b>               |
| <b>EXPENDITURES</b>            |   |                                     |                                |
| STAFFING                       | 1,133,585                               | 560,719                             | 1,133,585                      |
| FRINGE BENEFITS                | 255,109                                 | 89,219                              | 255,109                        |
| OPERATING                      | 2,647,265                               | 846,281                             | 2,647,265                      |
| <b>TOTAL EXPENDITURES</b>      | <b>4,035,959</b>                        | <b>1,496,219</b>                    | <b>4,035,959</b>               |
| <b>ENDING FUND BALANCE</b>     | <b>2,020,212</b>                        | <b>2,921,666</b>                    | <b>2,007,212</b>               |

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

**District: (780) SANTA MONICA**

**CHANGE THE PERIOD**  
**Fiscal Year: 2007-2008**  
**Quarter Ended: (Q2) Dec 31, 2007**

| Account Title  | Description   | As of June 30 for the fiscal year specified |                   |                        |             |
|--|---|---|-------------------|------------------------|-------------|
|  |   | Actual<br>2004-05                           | Actual<br>2005-06 | Projected<br>2007-2008 |             |
| <b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b> |   |   |                   |                        |             |
| <b>A. Revenues:</b>  |   |   |                   |                        |             |
| A.1  | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 106,898,273                                 | 114,549,061       | 129,659,094            | 130,236,517 |
| A.2  | Other Financing Sources (Object 8900)                         | 51,833                                      | 82,991            | 100,705                | 210,999     |
| A.3  | <b>Total Unrestricted Revenue (A.1 + A.2)</b>                 | 106,950,106                                 | 114,632,052       | 129,759,799            | 130,447,516 |
| <b>B. Expenditures:</b>  |   |   |                   |                        |             |
| B.1  | Unrestricted General Fund Expenditures (Objects 1000-6000)    | 106,221,712                                 | 111,911,800       | 121,902,564            | 125,389,598 |
| B.2  | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)      | 411,100                                     | 308,032           | 282,272                | 1,296,118   |
| B.3  | <b>Total Unrestricted Expenditures (B.1 + B.2)</b>            | 106,632,812                                 | 112,219,832       | 122,184,836            | 126,685,716 |
| C.   | <b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>          | 317,294                                     | 2,412,220         | 7,574,963              | 3,761,800   |
| D.   | <b>Fund Balance, Beginning</b>                                | 6,834,088                                   | 5,586,996         | 8,385,633              | 15,960,596  |
| D.1  | Prior Year Adjustments + (-)                                  | -1,564,387                                  | 386,417           | 0                      | 0           |
| D.2  | <b>Adjusted Fund Balance, Beginning (D + D.1)</b>             | 5,269,701                                   | 5,973,413         | 8,385,633              | 15,960,596  |
| E.   | <b>Fund Balance, Ending (C. + D.2)</b>                        | 5,586,995                                   | 8,385,633         | 15,960,596             | 19,722,396  |
| F.1  | Percentage of GF Fund Balance to GF Expenditures (E / B.3)    | 5.2%  | 7.5%              | 13.1%                  | 15.6%       |
| <b>II. Annualized Attendance FTES:</b>                                     |   |   |                   |                        |             |
| G.1  | Annualized FTES (excluding apprentice and non-resident)       | 21,041                                      | 21,066            | 21,684                 | 18,826      |

As of the specified quarter ended for each year / YTD  
 2004-05 2005-06 2006-07 2007-2008

**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

|     |                                |            |           |            |            |
|-----|--------------------------------|------------|-----------|------------|------------|
| H.1 | Cash, excluding borrowed funds | 16,810,490 | 9,690,589 | 22,776,378 | 35,213,714 |
| H.2 | Cash, borrowed funds only      |            |           |            | 0          |
| H.3 | Total Cash (H.1 + H.2)         |            |           |            | 35,213,714 |

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

| Line      | Description   | Actual Budget (Col. 1) | Annual Current Budget (Col. 2) | Year-to-Date Actuals (Col. 3) | Percentage (Col. 3/Col. 2) |
|-----------|---|------------------------|--------------------------------|-------------------------------|----------------------------|
| <b>I.</b> | <b>Revenues:</b>  |                        |                                |                               |                            |
| I.1       | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 126,699,440            | 130,236,517                    | 72,210,267                    | 55.4%                      |
| I.2       | Other Financing Sources (Object 8900)                         | 210,999                | 210,999                        | 58,437                        | 27.7%                      |
| I.3       | <b>Total Unrestricted Revenue (I.1 + I.2)</b>                 | <b>126,910,439</b>     | <b>130,447,516</b>             | <b>72,268,704</b>             | <b>55.4%</b>               |
| <b>J</b>  | <b>Expenditures:</b>  |                        |                                |                               |                            |
| J.1       | Unrestricted General Fund Expenditures (Objects 1000-6000)    | 122,105,714            | 125,389,598                    | 52,165,521                    | 41.6%                      |
| J.2       | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)      | 1,296,118              | 1,296,118                      | 1,131,231                     | 87.3%                      |
| J.3       | <b>Total Unrestricted Expenditures (J.1 + J.2)</b>            | <b>123,401,832</b>     | <b>126,685,716</b>             | <b>53,296,752</b>             | <b>42.1%</b>               |
| K.        | <b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>          | <b>3,508,607</b>       | <b>3,761,800</b>               | <b>18,971,952</b>             |                            |
| L.        | Adjusted Fund Balance, Beginning                              | 15,960,596             | 15,960,596                     | 15,960,596                    |                            |
| L.1       | <b>Fund Balance, Ending (C. + L.2)</b>                        | <b>19,469,203</b>      | <b>19,722,396</b>              | <b>34,932,548</b>             |                            |
| M.        | Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)  | 15.8%                  | 15.6%                          |                               |                            |

V. Has the district settled any employee contracts during this quarter? **YES**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

|   |         |        |
|---|---------|--------|
| Contract Period Settled (Specify) YYYY-YY | Account | Amount |
|---|---------|--------|

|                     | Year 1: 2006-07 | Year 2: 2007-08 | Year 3: 2008-09 | Year 1: 2006-07 | Year 2: 2007-08 | Year 3: 2008-09 | increase | % * | increase | % * | increase  | % *  |
|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------|-----|----------|-----|-----------|------|
| <b>a. SALARIES:</b> |                 |                 |                 |                 |                 |                 |          |     |          |     |           |      |
|                     |                 |                 |                 |                 |                 |                 | 90,875   | 1%  |          |     | 1,487,943 | 8.6% |
|                     |                 |                 |                 |                 |                 |                 |          |     |          |     | 1,323,145 | 7%   |
| <b>b. BENEFITS:</b> |                 |                 |                 |                 |                 |                 |          |     |          |     |           |      |
|                     |                 |                 |                 |                 |                 |                 | 18,175   | 1%  |          |     | 297,589   | 8.6% |
|                     |                 |                 |                 |                 |                 |                 |          |     |          |     | 264,629   | 7%   |

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code. The District intends to fund the increases through designated reserve funds, as well as a series of expenditure reductions in discretionary areas including but not limited to supplies, contract services and equipment.

Note: Year 3 percentage increase is dependant on COLA. The contract states the increase to salaries would be COLA less 1%. A 4% COLA is assumed in the calculation.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year? **YES**  
Next year? **YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District is projecting a decrease of 932 FTES in 2008-2009 related to Summer 2006 borrowing/Compton Instructional Services Agreement. The District will need to continue to develop and implement a three year plan to reduce expenditures through cost reductions and increases in efficiency that will result in a balanced budget in the 2009-2010 year and maintain a fund balance above 5% for all three years.

# CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

## Quarterly Financial Status Report, CCFS-3 | IQ CERTIFY QUARTERLY DATA

District: (780) SANTA MONICA

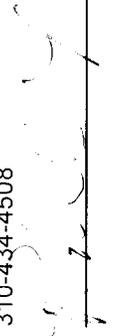
**CHANGE THE PERIOD**  
Fiscal Year: 2007-2008  
Quarter Ended: (Q2) Dec 31, 2007

Your Quarterly Data is Certified for this quarter.

**Chief Business Officer**

**CBO Name:** Randal Lawson

**CBO Phone:** 310-434-4508

**CBO Signature:**  
  
\_\_\_\_\_  
**Date Signed:**

**District Contact Person Name:** Christopher Bonvenuto

**Title:** Director of Fiscal Services

**Telephone:** 310-434-4508

**Chief Executive Officer Name:** Chui L. Tsang

**Fax:** 310-434-3607

**CEO Signature:**  
  
\_\_\_\_\_  
**Date Signed:** 2/6/2008

**E-Mail:** bonvenuto\_chris@smc.edu

**Electronic Cert Date:** 02/05/2008

California Community Colleges, Chancellor's Office  
1102 Q Street Sacramento, California 95814-6511  
Send questions to Kuldeep Kaur, (916) 327-6818 [kkaur@cccoco.edu](mailto:kkaur@cccoco.edu)  
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|   |                   |
|---|-------------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | February 11, 2008 |

**VIII. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations*

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #8-#20

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #9-A, #9-E

MOTION MADE BY: David Finkel  
 SECONDED BY: Louise Jaffe  
 STUDENT ADVISORY: Absent  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**IX. CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII, Consent Agenda were discussed and voted on separately.*

**RECOMMENDATION NO. 9-A – CONTRACT FOR RESPONSIVE TRAINING FUND PROJECT**

MOTION MADE BY: Nancy Greenstein  
 SECONDED BY: David Finkel  
 STUDENT ADVISORY: Absent  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**RECOMMENDATION NO. 9-E – CONSULTANT FOR SMC'S SUPPLEMENTAL INSTRUCTION PROGRAM**

MOTION MADE BY: Nancy Greensteiin  
 SECONDED BY: David Finkel  
 STUDENT ADVISORY: Absent  
 AYES: 5  
 NOES: 0  
 ABSTENTION: 1 (Walzer)  
 ABSENT: 1 (Quiñones-Perez)

**RECOMMENDATION NO. 8 APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

January 14, 2008 (Regular Board of Trustees Meeting)

|   |                   |
|---|-------------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 9    CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Ratification*

**9-A    CONTRACT FOR RESPONSIVE TRAINING FUND PROJECT**

Subcontractor: Gladstein, Neandross & Associates  
Amount of Contract: \$69,900  
Term of Contract: March 1, 2008 – September 30, 2008  
Funding Source: CCC Chancellor Office Grant: Responsive Training Fund  
Summary: SMC will contract with Gladstein, Neandross and Associates (GNA) to coordinate a series of events under the title heading of NexTrend2. GNA will secure participation of logistics-related businesses, assist in securing the event's venue, staff the event(s), and assist in the area of marketing. Two (2) events will be conducted before September 2008 – continuing SMC's leadership in the logistics workforce development arena.

GNA is widely recognized throughout the United States for its expertise on air quality issues, alternative fuel vehicles and infrastructure/energy projects. GNA has received multiple awards in recognition for their projects from elected officials, the South Coast Air Quality Management District, the Coalition for Clean Air, the Natural Gas Vehicle Coalition, and many others.

Activities and performance outcomes of this contract will be in accordance with SMC Workforce Development Department guidelines. The contract will be designed to assure SMC receives adequate support to conduct a successful conference series.

*Requested by: Chito Cajayon, Dean, Workforce Development/Occupational Education*  
*Approved by: Jeff Shimizu, Vice-President, Academic Affairs*

**9-B    THEATRE ARTS PROGRAM**

Provider: Ronald Eckerman  
Amount of Contract: \$10,000  
Term of Contract: Winter/Spring Semester, 2008  
Funding Source: District Funds/Theater Arts Department Budget  
Summary: Mr. Eckerman will provide designs for sets, sound and lighting for the Theatre Arts productions as needed during the various performance seasons.

*Requested by: Perviz Sawoski, Theater Arts Department Chair*  
*Approved by: Jeff Shimizu, Vice-President, Academic Affairs*

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 9    **CONTRACTS AND CONSULTANTS** (continued)

9-C    **CONSULTANT TO FACILITATE PROFESSIONAL DEVELOPMENT WORKSHOP FOR TITLE V MATH GRANT**

Subcontractor:            Mind Matters, Inc.  
Amount of Contract:    up to \$4,000 (including facilitator's fee, costs associated with travel to/from Santa Monica, and incidental expenses, such as copy costs)  
Term of Contract:        March 14, 2008  
Funding Source:         Title V Math Coop Grant  
Summary:                 Consultant will facilitate a half-day workshop for faculty and staff, entitled "The Brain and Its Effects on Learning." This is the third in a series of workshops for Math and English faculty, particularly those who teach developmental math and English, as well as for other interested faculty, offered by the Title V Math Cooperative grant. The goal of these workshops is two-fold: 1) to increase faculty awareness of the needs of students who are underprepared for college coursework; and 2) to provide them with teaching and learning resources and best practice strategies that will help foster student success.

*Requested by:*            *Laurie McQuay-Peninger, Director, Grants/Title V Math Coop*

*Approved by:*            *Jeff Shimizu, Vice-President, Academic Affairs*

9-D    **SMC SMALL BUSINESS DEVELOPMENT CENTER LEASE AGREEMENT**

Subcontractor:            Lease Agreement with the City of Santa Monica  
Amount of Contract:    An annual base rent of One Dollar (\$1.00)  
Term of Contract:        March 2008 through February 2009  
Funding Source:         SMC Small Business Development Center Grant  
Summary:                 SMC is the administrative agency of the Small Business Development Center funded by the Small Business Administration (SBA). The 2008 project will be administered by SMC's Workforce and Economic Development Office and will offer services to help Westside small businesses and business start-ups meet their entrepreneurial endeavors.  
The premises total 1051.78 square feet and are intended for SMC's Small Business Development Center (SBDC). The City of Santa Monica will be responsible for paying a pro-rata share of the gas, electricity and trash removal charges attributable to the premises as well as the water and sewer utility charges attributable to the common areas. The office is located at 3400 Airport Avenue near the SMC Bundy Campus.

*Requested by:*            *Chito Cajayon, Dean, Workforce Development/Occupational Education*

*Approved by:*            *Jeff Shimizu, Vice-President, Academic Affairs*

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| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 9     CONTRACTS AND CONSULTANTS *(continued)*

9-E     CONSULTANT FOR SMC'S SUPPLEMENTAL INSTRUCTION PROGRAM

Consultant: Elizabeth Schwartz  
Amount of Contract: Not to exceed \$25,000, which includes travel and necessary expenses associated with a mandatory out-of-state meeting.  
Term of Contract: February 12, 2008 – June 30, 2008  
Funding Source: Title V Math Coop Grant  
Summary of Services: Consultant will lead institutional efforts to develop a coordinated Supplemental Instruction Program at SMC, integrating the efforts of existing programs with nationally recognized best practices to establish a program that addresses the needs of all disciplines. Specific responsibilities will include:

- 1) Engage interested faculty in discussions regarding the best use of supplemental instruction at SMC;
- 2) Assist with recruitment of supplemental instructors, including the development and distribution of recruitment materials;
- 3) Facilitate interviewing and hiring of supplemental instructors in conjunction with faculty;
- 4) Develop and implement training and supervision program for supplemental instructors; and
- 5) Evaluate program effectiveness.

Developed by the University of Missouri-Kansas City and adopted by institutions around the globe, Supplemental Instruction (SI) is a peer facilitated academic support program that targets historically difficult courses so as to improve student performance and retention by offering regularly scheduled, out-of-class review sessions. Given the cooperative spirit of SMC's Title V Math Coop grant with El Camino College, ECC has encouraged SMC's use of their staff to develop a SI program at SMC. Ms. Schwartz's knowledge of the program and what works will be instrumental as SMC develops its own program.

*Requested by:*                     *Laurie McQuay-Peninger, Director, Grants/Title V Math Coop*  
*Approved by:*                    *Jeff Shimizu, Vice-President, Academic Affairs*

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| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 9    **CONTRACTS AND CONSULTANTS** (continued)

9-F    OFF-CAMPUS SITES FOR CONTINUING AND COMMUNITY EDUCATION CLASSES, SPRING 2008

- 1. Location:                    St. Anne's Catholic Church and School (1519 20<sup>th</sup> Street, Santa Monica,)  
Class:                            Noncredit Citizenship
- 2. Location:                    Fourth Street Senior Housing (1122 4<sup>th</sup> Street, Santa Monica, California)  
Class:                            Noncredit English as a Second Language
- Cost:                            No cost to the District
- Comment:                    The lists of seminars/courses and facilities are on file in the Office of Continuing and Community Education.
- Requested by:                Erica LeBlanc, Dean, Academic Affairs*
- Approved by:                Jeff Shimizu, Vice-President, Academic Affairs*

9-G    CONSULTANT TO PROVIDE SESSIONS ON NONRESIDENT/FOREIGN STUDENT TAX REQUIREMENTS

- Consultant:                    Davis & Davis Firm Financial  
Ne'Kole Davis and Charmain Davis
- Amount of Contract:        \$150 per hour, for three hours, not to exceed \$450
- Term of Contract:            March 11, 14 and 18, 2008
- Funding Source:            District Budget/International Education
- Summary of Services:        Davis and Davis will provide three one-hour in-person information sessions for Santa Monica College F-1 students on nonresident/foreign student tax requirements. An explanation of IRS Forms 8843 and 1040EZ will be provided.
- Requested by:                Al Desalles, Associate Dean (acting), International Education*
- Approved by:                Teresita Rodriguez, Vice-President, Enrollment Development*

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| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 9    CONTRACTS AND CONSULTANTS** *(continued)*

**9-H    CONSULTANT FOR TRIO AND UPWARD BOUND PROGRAMS**

Provider: William B. Clark, Senior Consultant, Clark & Associates  
Fees: Not to exceed \$4,500  
Effective dates: February 12 through June 30, 2008  
Funding Source: TRIO Student Support Services  
TRIO Upward Bound  
Service: Consultant will provide training for the TRIO Upward Bound staff regarding compliance with U.S. Department of Education requirements for program development, set-up of student cohorts, data collection, and record keeping within the scope of program grants. The consultant will also conduct an independent assessment of student files and program compliance for TRIO Student Support Services.

*Requested by: Darrell Goode, Director, TRIO/Pico Partnerships*  
*Approved by: Brenda Benson, Vice-President (acting), Student Affairs*

**9-I    PROFESSIONAL ACCOUNTING SERVICES**

Provider: Vicenti, Lloyd and Stutzman LLP  
Fees: Not to exceed \$10,000  
Funding Source: Fiscal Services Budget  
Effective Date: February 7, 2008  
Summary of Services: Vicente, Lloyd and Stutzman, LLP will assist the District with the reconciliation of the payroll clearance fund (PCF). PCF is a fund that accounts for District funds held in trust (i.e. Employees portion of Federal and State taxes; tax annuities etc.). Unlike other funds that the District completely controls, there are many entries in the PCF that are made by LACOE and other vendors such as ASCIP (Alternative Retirement Plans). It is a common practice for California community colleges to obtain external accounting services for the reconciliation of these types of fiduciary funds due to the complexity of the reconciliation. Vicenti, Lloyd and Stutzman LLP has performed this service for the District in prior fiscal years and is familiar with District fiscal policies and procedures. Because the fund is not under the District's control, it is not part of the audit process. It is advantageous to use the same firm because they are familiar with the District's processes.

*Requested by: Chris Bonvenuto, Director, Fiscal Services*  
*Approved by: Randy Lawson, Executive Vice-President*

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 9    **CONTRACTS AND CONSULTANTS** (continued)

9-J    **AMENDMENT TO THE AGREEMENT WITH THE CORPORATION OF PUBLIC BROADCASTING**

Amendment:            Corporation of Public Broadcasting (CPB), retroactive to October 2006, to the agreement with the Corporation of Public Broadcasting (CPB) that would change the reporting period of the CPB annual report from October through September to July through June to match the District's and KCRW Foundation's fiscal year.

Summary:              When the District/KCRW originally entered into an agreement with the Corporation for Public Broadcasting the District/KCRW elected a reporting period of October to September to match the Federal fiscal year. This election has required the District/KCRW to fill out two annual reports; one for October through June and one for July through September. By amending the reporting period to match the Districts/KCRW fiscal year only one report will need to be submitted annually in the future.

*Requested by:*            *Chris Bonvenuto, Director, Fiscal Services*

*Approved by:*            *Randy Lawson, Executive Vice-President*

9-K    **KCRW CONTRACTS AND CONSULTANTS**

Provider:                PC Mall  
Fees:                      Invoice #S40528850101, dated 12-8-07, in the amount of \$3,717.97  
Service:                 Equipment for engineering remote transmitter

Provider:                Garth Trinidad Sound, Inc  
Amendment #A  
Fees:                      \$300 per show, both on weekends and online; not to exceed \$60,000.  
Effective dates:        February 1, 2008 through June 30, 2008  
Service:                 Program Services, Music programming.

Funding Source:        KCRW donations

*Requested by:*            *Cheryl Gee, Radio Station Services Assistant*

*Approved by:*            *Don Girard, Senior Director, Government Relations/Institutional Communications*

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 10 ACADEMIC PERSONNEL**

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*  
*Requested Action: Approval/Ratification*

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ADMINISTRATIVE

CHANGE OF STATUS OF ACADEMIC MANAGEMENT POSITIONS

Lorenz, Georgia 02/01/08  
 To: Dean, Academic Affairs  
 From: Associate Dean, Academic Affairs

Yarrish, Julie 02/01/08  
 To: Associate Dean, Online Services and Support  
 From: Director, Online Services and Support

ELECTIONS

CONTRACT FACULTY

Peters, Thomas, DSPS High Tech Center 02/11/08

PROJECT MANAGERS

DeMorst, Wendi, Project Manager, CAHSEE Student Recruitment 02/12/08 – 06/30/08  
 Gonzalez, Roberto, Project Manager, Title V 02/19/08 – 06/30/08  
 Jennings, Regina, Project Manager, CAHSEE 02/12/08 – 06/30/08  
 Serano, Jenny, Project Manager, LAUP Early Start Pathway 02/19/08 – 06/30/08

Comment: The above project manager positions are categorically funded

SEPARATION

RESIGNATION

Bridewell, Patricia, Nursing Instructor 02/14/08

LIMITED RETIREMENT

Baird, Barbara, Instructor Communications 08/25/08  
 Comment: Limited Retirement - 50% assignment

The Board hereby accepts immediately the retirements of the above listed personnel to be effective as indicated.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 11 CLASSIFIED PERSONNEL – REGULAR**

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*  
*Requested Action: Approval/Ratification*

Approval/ratification of the establishment of classified positions, and other actions involving classified personnel including hiring, promoting, changing work shifts, working out of classification, and advanced step placements. All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

|  |                       |
|--|-----------------------|
| <u>ESTABLISH</u>   | <u>EFFECTIVE DATE</u> |
| Administrative Assistant II (1 position)<br>Emeritus College, 12 mos, 40 hrs | 02/12/08              |

|   |          |
|---|----------|
| <u>ABOLISH</u>  |          |
| Administrative Assistant I (1 position)<br>Emeritus College, 12 mos, 40 hrs | 02/12/08 |

ELECTIONS

PROMOTIONS

|  |          |
|--|----------|
| Joseph, Jo An, Sign Language Interpreter III, DSC              | 01/22/08 |
| Cadena, Ruben, Community College Police Officer, Campus Police | 12/08/07 |

REINSTATEMENT

|   |          |
|---|----------|
| Joseph, Jo An, Instructional Asst. – Learning Disabilities, DSC | 01/18/08 |
|---|----------|

CHANGE IN WORK SHIFT/TEMPORARY

|  |                     |
|--|---------------------|
| Negron, Robert   | 01/21/08 – 06/30/08 |
| From: Community College Parking Enforcement Officer /NS-I - Campus Police, 11mos, 40 hrs |                     |
| To: Community College Parking Enforcement Officer/Day - Campus Police, 11mos, 40 hrs     |                     |

INCREASE IN HOURS - PERMANENT

|   |          |
|---|----------|
| Sallovitz, Linda  | 02/12/08 |
| From: Administrative Assistant I, Workforce and Economics, 12 mos, 30 hrs |          |
| To: Administrative Assistant I, Workforce and Economics, 12 mos, 40 hrs   |          |

INCREASE IN MONTHS -11 TO 12 MONTHS - PERMANENT

|   |          |
|---|----------|
| Joseph, Jo An   | 02/12/08 |
| From: Sign Language Interpreter III, DSC, 11mos, 40 hrs |          |
| To: Sign Language Interpreter III, DSC, 12mos, 40 hrs   |          |

ADVANCE STEP PLACEMENT

|   |   |          |
|---|---|----------|
| Joseph, Mia, Administrative Clerk, Supt./President    | C | 11/02/07 |
| Reza, Jennifer, Student Services Clerk, Financial Aid | B | 11/13/07 |

SEPARATION

LEAVE OF ABSENCE WITHOUT PAY

39-MONTH REEMPLOYMENT LIST (Medical)

|   |  |          |
|---|--|----------|
| Triggs, Mary, Administrative Assistant I, Human Resources |  | 01/31/08 |
|---|--|----------|

RESIGNATION

|   |  |          |
|---|--|----------|
| Gallinot, Gary F., Interim CC Police Chief, Campus Police |  | 02/08/08 |
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| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*  
*Requested Action: Approval/Ratification*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

|  |                   |
|--|-------------------|
| Acquista, Andrew, Accompanist-Percussion, KD                 | 01/02/08-04/17/08 |
| Badaro, Luiz A, Accompanist-Percussion, KD                   | 01/02/08-04/25/08 |
| Badar, Luiz A, Accompanist-Percussion, Program Dev           | 01/02/08-04/25/08 |
| Bates, Bryan, Stage Construction Tech, Theatre Arts          | 01/02/08-05/14/08 |
| Blanchard, Keith, Stage Construction Tech, Theatre Arts      | 01/02/08-04/22/08 |
| Blickensderfer, James, Stage Construction Tech, Theatre Arts | 01/02/08-05/14/08 |
| Brundage, Kirk, Accompanist-Percussion, KD                   | 02/11/08-06/17/08 |
| Chegwidden, David, Accompanist-Percussion, Program Dev       | 01/02/08-05/09/08 |
| Cho, Yoona, Instructional Assistant-English                  | 01/02/08-04/11/08 |
| Colton, Bradley, Accompanist-Percussion, KD                  | 01/02/08-05/02/08 |
| Cummings, Kahlil, Accompanist-Percussion, KD                 | 01/02/08-05/09/08 |
| Cummings, Kahlil, Accompanist-Percussion, Program Dev        | 01/02/08-05/09/08 |
| Donaldson, Frank, Stage Construction Tech, Theatre Arts      | 01/02/08-05/23/08 |
| Emata, Myrna, Accompanist-Performance, Emeritus              | 01/02/08-05/19/08 |
| Gervais, Jennifer, Stage Construction Tech, Theatre Arts     | 01/02/08-05/23/08 |
| Gragg, David, Stage Construction Tech, Theatre Arts          | 01/02/08-05/20/08 |
| Harrison, Hubert L, Voc Instructional Assistant-Cosmetology  | 01/02/08-03/11/08 |
| Holmblad, Kristi, Instructional Assistant-English            | 01/02/08-04/17/08 |
| Krawczyk, Michelle, Stage Construction Tech, Theatre Arts    | 01/02/08-05/16/08 |
| Marin, Anne, Stage Construction Tech, Theatre Arts           | 01/02/08-05/23/08 |
| McDonald, Alonzo, Stage Construction Tech, Theatre Arts      | 01/02/08-05/12/08 |
| Mitchell, Ian, Stage Construction Tech, Theatre Arts         | 01/02/08-03/11/08 |
| Nason, Nancy, Instructional Assistant-English                | 01/02/08-03/14/08 |
| Navarro, Elizabeth, Student Services Clerk, EOP&S            | 01/02/08-05/14/08 |
| Nesteruk, Gary, Accompanist-Performance, Emeritus            | 01/02/08-05/02/08 |
| Ong, Maria, Payroll Specialist, Fiscal Services              | 01/14/08-03/18/08 |
| Ory, Robert, Stage Construction Tech, Theatre Arts           | 01/02/08-05/22/08 |
| Robinson, Dewain, Stage Construction Tech, Theatre Arts      | 01/02/08-05/14/08 |
| Rutledge, Kristie, Costume Design Technician, Theatre Arts   | 01/02/08-03/18/08 |
| Schwarz, Virginia, Instructional Assistant-English           | 01/02/08-03/24/08 |
| Sow, Malik, Accompanist-Percussion, Program Dev              | 01/02/08-05/09/08 |
| Spiva Jr, Derrick, Accompanist-Percussion, KD                | 01/02/08-05/09/08 |
| Spiva Jr, Derrick, Accompanist-Percussion, Program Dev       | 01/02/08-05/09/08 |
| Thomas, Adrian, Stage Construction Tech, Theatre Arts        | 01/02/08-05/22/08 |
| Vu, Nhuhoa, Payroll Specialist, Fiscal Services              | 01/17/08-05/28/08 |

LIMITED TERM

|   |                   |
|---|-------------------|
| Walker, Frederick, Accompanist-Percussion, KD                   | 01/02/08-04/23/08 |
| Williams, Donnie, Voc Instr Assistant-Cosmetology               | 01/02/08-03/24/08 |
| Wright, Samantha, Costume Design Technician, Theatre Arts       | 01/02/08-03/18/08 |
| Alvarez, Amanda, Counseling Aide, TRIO                          | 01/02/08-06/09/08 |
| Casillas, Veronica, Registration/Info Clerk, Financial Aide     | 01/02/08-05/28/08 |
| Cohen-Basi, Meitel, Registration/Info Clerk, Financial Aide     | 01/02/08-05/15/08 |
| Ellison, Monti L, Accompanist-Percussion, KD                    | 01/02/08-06/16/08 |
| Fayyaz, Kashif, Counseling Aide, TRIO                           | 01/02/08-04/15/08 |
| Fayyaz, Saqib, Counseling Aide, TRIO                            | 01/02/08-06/12/08 |
| Fields, Terelle, Registration/Information Clerk, Financial Aide | 01/02/08-03/25/08 |
| Fokeh, Christina, Registration/Information Clerk, Matriculation | 01/02/08-06/03/08 |
| Francis, Ashley, Counseling Aide, African-American Ctr          | 01/02/08-04/02/08 |
| Franke-Hoff, Isolde, Counseling Aide, Disabled Student Ctr      | 01/02/08-03/11/08 |
| Gerhold, Thomas, Accompanist-Performance, Emeritus              | 01/02/08-06/09/08 |
| Hayton, Brian, Registration/Information Clerk, ISC              | 01/02/08-04/15/08 |
| Jackson, Glenda, Counseling Aide, EOPS                          | 01/02/08-02/26/08 |
| Jackson, Jessie, Counseling Aide, African-American Ctr          | 01/02/08-03/18/08 |
| Labarge, Molly, Instructional Assistant-English                 | 01/02/08-04/09/08 |
| Leal, Andrea, Registration/Information Clerk, Matriculation     | 01/02/08-04/15/08 |
| Menjivar, Raul, Counseling Aide, EOPS                           | 01/02/08-04/22/08 |
| Munoz, Andres, Registration/Information Clerk, Matriculation    | 01/02/08-04/14/08 |
| Murphy, Diane, Registration/Information Clerk, Financial Aide   | 01/02/08-03/06/08 |
| Nakama, Jeffrey, Registration/Information Clerk, ISC            | 01/02/08-04/04/08 |
| Ngo, Anh-Tuyet Thi, Registration/Information Clerk, ISC         | 01/02/08-03/14/08 |
| Nguyen, Ha, Registration/Information Clerk, ISC                 | 01/02/08-02/26/08 |
| Ong, Maria, Registration/Information Clerk, Financial Aide      | 01/02/08-04/28/08 |
| Ritz, Beauty, Registration/Information Clerk, Financial Aide    | 01/02/08-06/17/08 |
| Rose, Gary, Maintenance Director, Maintenance                   | 01/08/08-06/30/08 |
| Szesnat, Kyle, Registration/Information Clerk, Financial Aide   | 01/02/08-02/27/08 |
| Zheng, Jin, Registration/Information Clerk, Financial Aide      | 01/02/08-05/08/08 |

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| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 13 CLASSIFIED PERSONNEL - NON MERIT**

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*

*Approved by: Marcia Wade, Vice-President, Human Resources*

*Requested Action: Approval/Ratification*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

CalWORKS 01  
\$8.00/hr

College Student Assistant 31  
\$8.00/hr (STHP)

College Work-Study Student Assistant 18  
\$8.00/hr (FWS)

SPECIAL SERVICE

Tutorial Aide 02  
\$10.50

Community Services Specialist 1 03  
\$35.00/hr

Community Services Specialist II 01  
\$50.00/hr

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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 14 FACILITIES**

*Requested by: Greg Brown, Director of Facilities and Planning*

*Approved by: Randal Lawson, Executive Vice-President*

*Requested Action: Approval/Ratification*

14-A CHANGE ORDERS NO. 45 and 46 – MUSIC AND PERFORMING ARTS, MADISON

Change Order No. 45 & 46 - FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus:

|  |                |
|--|----------------|
| Original Contract Amount                 | \$30,780,000   |
| Previously approved Change Orders 1 – 44 | 3,032,459      |
| Change Order No. 45                      | 29,306         |
| Change Order No. 46                      | <u>212,941</u> |
| Revised Contract Amount                  | \$ 34,054,706  |
| Original Contract Time                   | 670 days       |
| Previous Time Extensions                 | <u>0 days</u>  |
| Revised Contract Time                    | 670 days       |
| Time Extension this Change Order         | <u>0 days</u>  |
| Current Revised Contract Time            | 670 days       |

Funding Source: Measures S / U

Comment: Change Order No. 45 provides for the relocation of Sump Pumps 1 & 2 and revised point of connection. Remove existing plaster ceiling in East wing to investigate condition of existing joists to include temporary shoring for safety, provide power to exit lights and revise circuits as required for emergency lighting.

Change Order No. 46 provides for revisions to the trash enclosure footing width, excavation and removal of unsuitable soils at the south west corner of the parking lot, revisions to framing details at windows 109 and 212, revisions to roof edge and fascia finish at the west mechanical court area, revisions to exterior metal stud framing due to long vertical spans, revisions to site conduit and wiring to accommodate distance requirements and provide outlets for future use, revised electrical circuiting to coordinate theatrical dimming and miscellaneous lighting functions, revisions to panel and circuit designations, and misc. electrical changes to coordinate design intent, provide attachment details for orchestra lift platform, revisions to rail adjacent to wheelchair lift to comply with code, add "non-potable water" labels to landscape irrigation and miscellaneous piping required by the City of Santa Monica, and cut and grind smooth miscellaneous handrails which interfered with reflector configuration.

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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 14**    **FACILITIES** *(continued)*

**14-B**    **PROJECT CLOSE OUT – REPLACEMENT SHUTTLE LOT**

Subject to completion of punch list items by TRIMAX CONSTRUCTION CORP. authorize the Executive Vice President, without further action of the Board of Trustees, to accept the project described as REPLACEMENT SHUTTLE LOT as being complete upon completion of punch list items by TRIMAX CONSTRUCTION CORP. The Executive Vice President shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

**14-C**    **SUBSTITUTION OF SUBCONTRACTORS –CAMPUS QUAD**

TRIMAX CONSTRUCTION CORPORATION, general contractor for the CAMPUS QUAD project requests the following subcontractor substitution:

WATER FEATURE: From listed sub-contractor S & S PLUMBING, Glendale, CA to CONDOR INC, El Monte, CA.

Comment:        The sub-contractor for the water feature is being substituted on the Quad project because they are too busy and do not have time to do the job so they never completed their contract with the general contractor. However, one of the few legal terms in the Public Contract Code must be used and the closest one is “could not enter into a contract”.

**14-D**    **AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES – STUDENT SERVICES AND ADMINISTRATION**

Amend the agreement with CHRISTOPHER A. JOSEPH & ASSOCIATES for environmental analysis services for the Student Services and Administration Building for an additional \$15,000 plus reimbursable expenses.

Funding Source: State Capital Outlay Funds, Measure S, Measure U

Comment:        This amendment covers additional work necessary to the complexity of the project and additional public outreach.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 14**    **FACILITIES** *(continued)*

**14-E**    **AGREEMENT FOR ARCHITECTURAL SERVICES – BOOKSTORE MODERNIZATION, DRESCHER HALL**

Agreement with STEINBERG ARCHITECTS for scope study and building programming for the Bookstore Modernization, Drescher Hall for \$315,000 plus reimbursable expenses.

Funding Source: District Capital Outlay Funds, Bookstore Funds

Comment: This study will determine the space requirements and scope of work for the Bookstore Modernization project at Drescher Hall.

**14-F**    **AGREEMENT FOR ARCHITECTURAL SERVICES – PICO PROMENADE IMPROVEMENTS, PHASE I**

Agreement with STEINBERG ARCHITECTS for architectural design services for the Pico Promenade Improvements, Phase I for \$96,000 plus reimbursable expenses.

Funding Source: Measure S

Comment: The first phase of the Pico Promenade is in front of Parking Structure A, from 16<sup>th</sup> to 17<sup>th</sup> Street. It includes landscaping, painting of the structure and signage to include parking spaces available. This agreement is contingent on the Board's approval of Recommendation No. 6 - Student Services Replacement, Bookstore Modernization, Pico Promenade Improvement Project.

**14-G**    **AGREEMENT FOR CONSULTING SERVICES – CHILD DEVELOPMENT CENTER**

Agreement with Childcare Planning Associates for consulting services for the Child Development Center for an amount not to exceed \$16,000 plus reimbursable expenses.

Funding Source: Measure S

Comment: A planning group consisting of college and City of Santa Monica representatives are currently working on the Final Project Proposal for submittal to the state. The group has asked for additional technical expertise from a consultant on center functions and operations. This consultant has had many years of planning, opening and operating Child Care Centers.

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| <b>BOARD OF TRUSTEES</b>                | <b>Action</b>     |
| Santa Monica Community College District | February 11, 2008 |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 BUDGET TRANSFERS**

*Requested by: Chris Bonvenuto, Director of Fiscal Services*

*Approved by: Randal Lawson, Executive Vice-President*

*Requested Action: Approval/Ratification*

**15-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**

Period of: December 19, 2007 – January 29, 2008

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 0                      |
| 2000        | Classified/Student Salaries     | 26,900                 |
| 3000        | Benefits                        | -400                   |
| 4000        | Supplies                        | 4,400                  |
| 5000        | Contract Services/Operating Exp | -882                   |
| 6000        | Sites/Buildings/Equipment       | -8,100                 |
| 7000        | Other Outgo/Student Payments    | -21,918                |
| Net Total:  |                                 | 0                      |

**15-B FUND 01.3 – GENERAL FUND - RESTRICTED**

Period of: December 19, 2007 – January 29, 2008

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 23,500                 |
| 2000        | Classified/Student Salaries     | -48,639                |
| 3000        | Benefits                        | 23,777                 |
| 4000        | Supplies                        | -10,645                |
| 5000        | Contract Services/Operating Exp | 39,803                 |
| 6000        | Sites/Buildings/Equipment       | 19,204                 |
| 7000        | Other Outgo/Student Payments    | 0                      |
| Net Total:  |                                 | 0                      |

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

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| <b>BOARD OF TRUSTEES</b>                | <b>Action</b>     |
| Santa Monica Community College District | February 11, 2007 |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 16 COMMERCIAL WARRANT REGISTER**

*Requested by: Robin Quaille, Accounts Payable Supervisor*

*Approved by: Randal Lawson, Executive Vice-President*

*Requested Action: Approval/Ratification*

|                                |           |                |
|--------------------------------|-----------|----------------|
| November 1 – November 30, 2007 | 2818-2852 | \$7,202,746.86 |
| December 1 – December 31, 2007 | 2854-2890 | \$4,096,437.05 |

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 17 PAYROLL WARRANT REGISTER**

*Requested by: Ian Fraser, Payroll Manager*

*Approved by: Randal Lawson, Executive Vice-President*

*Requested Action: Approval/Ratification*

|                                |           |                 |
|--------------------------------|-----------|-----------------|
| November 1 – November 30, 2007 | C1D – C2E | \$ 9,221,131.91 |
| December 1 – December 31, 2007 | C1E – C2F | \$9,224,132.93  |

Comment: The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 18 REISSUE OF PAYROLLWARRANT**

*Requested by: Ian Fraser, Payroll Manager*

*Approved by: Randal Lawson, Executive Vice-President*

*Requested Action: Approval/Ratification*

Warrants not presented to the county treasurer within six (6) months after being issued are void; therefore, it is requested that LACOE draw a new warrant to replace void warrant No. 7152000 in the amount of \$2,097.73 for adjunct faculty James P. Apostolos.

Comment: The warrant is beyond the four (4) year limitation.

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| <b>BOARD OF TRUSTEES</b>                | <b>Action</b>     |
| Santa Monica Community College District | February 11, 2007 |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19    AUXILIARY PAYMENTS & PURCHASE ORDERS**

*Requested by:        George Prather, Director of Auxiliary Services*

*Approved by:        Randal Lawson, Executive Vice-President*

*Requested Action:    Approval/Ratification*

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

|                                | Payments  | Purchase Orders |
|--------------------------------|-----------|-----------------|
| December 1 – December 31, 2007 | \$797,113 | \$11,820        |

Comment:        The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

**RECOMMENDATION NO. 20    DIRECT, BENEFIT & STUDENT GRANTPAYMENTS**

*Requested by:        Robin Quaille, Accounts Payroll Supervisor*

*Approved by:        Randal Lawson, Executive Vice-President*

*Requested Action:    Approval/Ratification*

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

|                                |                                |                |
|--------------------------------|--------------------------------|----------------|
| November 1 – November 30, 2007 | D000468 – D000515              | \$59,319.43    |
|                                | B000211 – B000289              | \$2,034,832.23 |
|                                | ST00034 – ST00047              | \$12,881.20    |
| December 1 – December 31, 2007 | December 1 – December 31, 2007 |                |
|                                | D000516 – D000638              | \$98,892.50    |
|                                | B000290 – B000349              | \$152,315.90   |
|                                | ST                             | \$ 0           |

*D – Direct Payments*

*B – Benefit Payments (health insurance, retirement, etc.)*

*ST – Student Grant Payments*

|   |                   |
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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b>     |
| Santa Monica Community College District | February 11, 2008 |

BOARD POLICY

RECOMMENDATION NO. 21

SUBJECT: **BOARD POLICY: SECOND READING AND APPROVAL OF BOARD POLICY 6350 NAMING OF COLLEGE FACILITIES - RECOGNITION**

SUBMITTED BY: Superintendent/President

SUMMARY: It is recommended that the Board of Trustees conduct a second reading and approve revised Board Policy 6350 – Naming of College Facilities – Recognition.

BP 6350 Naming of College Facilities – Recognition

A District facility may be named in honor of an individual if he/she has made a significant contribution to the District through gifts and/or service.

The Board of Trustees may recognize gifts of significant monetary value or service from individuals, corporations, and foundations to the District's Auxiliary/Foundation Organizations or to the Santa Monica Community College District by naming college facilities in honor of the donor.

Reference: Education Code Sections 72670, 72674

COMMENT: This revision updates Board Policy 6350 to include the activities of all the District's Auxiliary/Foundation Organizations. At the present time, these organizations are the *Santa Monica College Foundation*; *The KCRW Foundation, Inc.*; and the *Madison Project*.

MOTION MADE BY: Nancy Greenstein  
 SECONDED BY: Louise Jaffe  
 STUDENT ADVISORY: Absent  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

|   |                    |
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| <b>BOARD OF TRUSTEES</b>                | <b>INFORMATION</b> |
| Santa Monica Community College District | February 11, 2008  |

**XI. INFORMATION ITEM H**

**SUBJECT: CITIZENS' BOND OVERSIGHT COMMITTEE MEETING,  
JANUARY 16, 2008**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, January 16, 2008 in the Athletic Department Skybox , Santa Monica College, 1900 Pico Boulevard, Santa Monica College.

**1. CALL TO ORDER - 8:10 a.m.**

**2. ROLL CALL**

Sylvia Rose, Chair – Present  
Deborah Arvesen – Present  
Clarence Chapman – Absent  
Ralph Erickson – Present  
Paul Leoni - Present  
Belinda Philips – Absent  
Lorraine Sanchez – Present

Others Present:

Greg Brown, Director of Facilities and Planning  
Lisa Rose, Committee Coordinator  
Bruce Smith, Public Information Officer  
Charlie Yen, Director, Events and Contracts

**3. APPROVAL OF MINUTES - October 17, 2007**

Motion was made by Paul Leoni and seconded by Deborah Arvesen to approve the minutes of October 17, 2007. *Unanimously approved.*

**4. REPORTS and DISCUSSION**

Reports provided to members:

Measure U

- Project Schedule
- Budget
- Expenditures

Measure S

- Project Schedule
- Budget
- Expenditures

Bond Sales/Expenses Report

## Design Awards

It was reported that Santa Monica College won five design awards in 2007 - three for the Theater Arts complex, and one each for the Bundy campus and the Performing Arts Center.

## Measure U Projects:

- (I and K) HSS complex has been successfully completed and occupied.
- (M) North Quad Plaza: The project started in December, 2007 and will be completed in two phases to minimize disruption.
- (O) Student Services Building: The District has started planning this project and has proposed adding other elements to improve the college's Pico frontage. The overall improvements along Pico will now be called Student Services, Bookstore Modernization and Pico Promenade project to shift the focus of the college to Pico Boulevard. The plan shown to the public involves moving the Bookstore to Drescher Hall first floor and includes some student concessions that could benefit the community. It also includes underground parking (#9 on Measure S list). There will be major improvements to transit stops, and the District will work with the City of Santa Monica and the Big Blue Bus to create a large single stop in front of Drescher Hall. Several community meetings have been held and a presentation will be made to the Board for approval at the meeting on February 11th.

The cost for this project will most likely be higher, and the District's consultants are currently working on an updated budget that will be presented at the next meeting. So far, those from the campus and community who have seen the plan feel that it fulfills an important priority to improve the college's Pico frontage.

Currently, there is a minimum of \$34 million committed for this project (Measure U and S, and state funds). The District plans to refinance Measure U that will hopefully result in additional funds to augment the construction costs for the project. The District will request additional state funds based on the construction costs. Other funding in the form of refinance or Certificates of Participation (COPs) will be used to augment the funding of the project.

- (Q) Infrastructure and Safety: Two projects currently underway are (1) update of the campus police video surveillance system and (2) update of the current Information Technology computer center.

## Measure S Projects

- (1-A) Athletic Fields Phase 1, John Adams: The renovation of the field at John Adams Middle School will start this summer. It will include a soccer field, another field lined for football and softball, and a new fence on Ocean Park Blvd.
- (1) Corsair Field: The District will begin an upgrade to the field by changing to artificial turf, resurfacing the track and upgrading/improving the lighting.
- (2) Performing Arts Complex (Madison): Construction is progressing and will be completed sometime in April or May, 2008.
- (5) Childcare Center: Discussions are starting with the City of Santa Monica on a cooperative project.
- (6) Malibu Site Acquisition: \$25 million is committed for a site in the Malibu Civic Center area.

- (8) Roadway Improvements: The District has received approval by the City of Los Angeles to proceed with the new driveway project at the Bundy campus. This will involve moving the driveway to the north side of campus which will move the bus route away from neighbors. The project will start later in spring 2008.

Bond Sales

- The District is planning to issue \$11 million of Measure U bonds in 2008-09 and at the same time refinance Measure U.

6. PUBLIC COMMENTS

None

7. ADJOURNMENT - 9:09 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, April 16, 2008 at 8 a.m. at the SMC Madison campus, to be followed by a tour of the Performing Arts Center and Music Academy.

|   |   |
|---|---|
| <b>BOARD OF TRUSTEES</b><br>SANTA MONICA COMMUNITY COLLEGE DISTRICT | <b>REGULAR MEETING</b><br>February 11, 2008 |
|---|---|

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT

The meeting will be adjourned in memory of **Siew Kwan Chong**, father-in-law of Jocelyn Chong, Dean of Information Technology; **Pete Manion**, father-in-law of Fran Manion, Math Department Chair; and architect **Arthur Silvers**, friend of Trustee David Finkel.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Monday, March 10, 2008** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.