A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **February 8, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. **Call to Order** - 3:06 p.m.

II. **Members Present**
- Randy Lawson, Administration Representative, Chair
- Janet Harclerode, Academic Senate President, Vice-Chair
- Jeff Shimizu, Administrative Representative
- Mike Tuitasi, Management Association Representative
- Erica LeBlanc, Management Association Representative
- Eric Oifer, Academic Senate Representative
- Mitra Moassessi, Faculty Association President
- Sandra Burnett, Faculty Association Representative
- Bernie Rosenloecher, CSEA Representative
- Leroy Lauer, CSEA Representative

**Others Present**
- Bob Isomoto
- Lee Johnston
- JC Keurjian
- Jennifer Merlic
- Lee Peterson

**DPAC Coordinator**
- Lisa Rose

III. The minutes of the DPAC meeting on January 25, 2012 were accepted.

IV. **Reports**

A. **Planning Subcommittees**
   - **Budget Planning**: Bob Isomoto and Howard Stahl, Co-Chairs: The Quarterly Budget Report was reviewed and discussed.
   - **College Services Planning**: Mike Tuitasi and Hao Diao, Co-Chairs: No report
   - **Facilities Planning**: J.C. Keurjian and Lee Peterson, Co-Chairs: No report
   - **Human Resources Planning**: Sherri Lee Lewis and Patricia Burson, Co-Chairs: No report
   - **Technology Planning**: Lee Johnston and Matt Hotsinpiller, Co-Chairs: A technology retreat was held on January 26th. Lee Johnston reported on Corsair Connect Mobile (www.smc.edu/mcc) which allows students to access the SMC portal via their cell phones and perform enrollment management functions.
B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: No report
- Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: For the first meeting of the Spring Semester, the committee will be performing a mini review of a CTE program. The task force addressing the annual Program Review update format continues to meet.
- Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: No report
- Institutional Effectiveness: Christine Schultz and Esau Tovar, Co-Chairs, and Erica LeBlanc, Vice-Chair: The ILO report has been distributed to the department chairs.

C. ACUPCC Task Force: The Task Force is working on recommendations for a green building policy, a transportation plan and indicators for the Institutional Effectiveness Report.

D. Associated Students: No report

E. Strategic Planning Task Force: The Task Force is meeting tomorrow and will be reviewing two proposed Strategic Initiatives.

F. State Budget Update: The following projections for SMC are based on the Governor’s initial proposed budget:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance 2011-2012:</td>
<td>$23,088,841</td>
</tr>
<tr>
<td>Projected Ongoing Deficit:</td>
<td>$(7,574,521)</td>
</tr>
<tr>
<td>Projected One Time Deficit:</td>
<td>$(3,989,723)</td>
</tr>
<tr>
<td>2011-2012 Projected Ending FB:*</td>
<td>$11,524,597</td>
</tr>
<tr>
<td>Fund Balance Ratio to Total Expenditures and Transfers:*</td>
<td>8.27%</td>
</tr>
<tr>
<td>Beginning Fund Balance 2012-2013:</td>
<td>$11,524,597</td>
</tr>
<tr>
<td>Projected Ongoing Deficit: (Assumes Flat Expenditures)</td>
<td>$(7,574,521)</td>
</tr>
<tr>
<td>2011-2012 Projected Ending FB:*</td>
<td>$3,950,076</td>
</tr>
<tr>
<td>Fund Balance Ratio to Total Expenditures and Transfers:*</td>
<td>2.83%</td>
</tr>
<tr>
<td>If Gov. Tax Proposal Fails Additional Funding Reductions:</td>
<td>($5,200,000)</td>
</tr>
</tbody>
</table>
*Includes Designated Reserves
**Figures are estimates - Final numbers will be released by the CCCCCO in February

V. Agenda

Public Comments – None

A. Update: Vision, Mission and Goals Statement – Input from Constituencies

Representatives of CSEA, Academic Senate Executive Committee, and the Management Association reported that the draft of the revised Vision, Mission and Goals statement was presented to their respective constituencies and that there has been positive feedback and agreeable comments. The Faculty Association Executive Committee will be meeting next week and report back to DPAC at the next meeting. DPAC will review the statement again at the next meeting and make a recommendation.
VI. Adjournment- 4:45 p.m.

Meeting schedule through June, 2012 (second and fourth Wednesdays each month at 3 p.m.):

- February 22
- March 14, 28
- April 11, 25
- May 9, 23
- June 13, 27

VI. Council of Presidents Meeting
The Council of Presidents set the agenda for the February 22, 2012 DPAC meeting.

Agenda

A. Strategic Planning Task Force Update
B. Vision, Mission and Goals Statement – Input from Constituencies
C. Updates:
   - Budget
   - Student Success Task Force

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.