A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **August 22, 2018** at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. **Call to Order** – 3:11 p.m.

II. **Members Present**
Teresita Rodriguez, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Mitra Moassessi, Academic Senate Representative
Eve Adler, Management Association President
Erica Leblanc, Management Association Representative
Tracey Ellis, Faculty Association Representative
Lee Peterson, CSEA Representative

**Others Present**
Sherri Lee-Lewis
Matt Hottsinpiller

III. Motion was made by Peter Morse and seconded by Mitra Moassessi to approve the minutes of the DPAC meeting on July 25, 2018. *Unanimously approved with one abstention (Eve Adler)*.

IV. **Agenda**

A. **Review of DPAC Documents:** The following documents were reviewed and discussed.
   Suggested revisions will be incorporated and presented for review and approval at the next meeting (September 12th)
   - Responses to 2017-2018 Institutional Objectives
   - Drafts of Action Plans for 2018-2019

B. **Discussion: Governance Structure.** The discussion focused on the structure, role and responsibilities of the *DPAC Subcommittees* and *Resources to DPAC*. It was recommended that *Resources to DPAC* include campus groups who are already doing work related to the Strategic Initiatives and annual action plans. DPAC members were asked to submit suggestions related to *DPAC subcommittees* and *Resources to DPAC* for discussion at the next meeting (September 12th).

V. **Adjournment:** 4:46 p.m.

*Meeting schedule through June 2019* (second and fourth Wednesdays each month at 3 p.m.)

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The agenda for the next DPAC meeting on September 12, 2018 will include the following:

A. Review: Responses to 2017-2018 Institutional Objectives
C. Discussion: Governance Structure
   • Continue discussion/revision of DPAC Structure document