A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, October 24, 2018 at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:05 p.m.

II. Members Present
Teresita Rodriguez, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Mitra Moassessi, Academic Senate Representative
Erica LeBlanc, Management Association Representative
Lisa Rose, Management Association Representative
Peter Morse, Faculty Association President
Tracey Ellis, Faculty Association Representative
Martha Romano, CSEA Interim President
Isabel Rodriguez, Associated Students President
Itschak Maghen, Associated Students Representative

Others Present
Matt Hottspiniller
Lee Peterson

III. Motion was made by Mitra Moassessi and seconded by Itschak Maghen to approve the minutes of the DPAC meeting on October 10, 2018. Unanimously approved.

IV. Agenda

A. Discussion: Governance Structure - Final DPAC Scope and Function. Teresita Rodriguez reported that the draft DPAC Scope and Function was reviewed by senior staff. Suggestions were made to clarify that DPAC facilitates the District’s long-long planning effort, and develops recommendations for new strategic initiatives and annual action plans to forward to the Superintendent/President for approval. Those suggestions as well as others made at the last meeting were reviewed and discussed. Additional revisions were suggested related to the Superintendent/President’s attendance at DPAC meetings, substitute constituency representatives, and responses from the Superintendent/President to DPAC recommendations. A final version will be forwarded to DPAC for review and approval at the next meeting.

A. A draft of the Annual Strategic Planning Report, 2018-2019, was reviewed. It was agreed that additional reports related to action plans for 2018-2019 (Guided Pathways, new funding formula, and IEPE Scope and Function) will be included as addenda. The updated DPAC Scope Function, once finalized, will also be included in the report.
V. Adjournment: 4:25 p.m.

Meeting schedule through June 2019 (second and fourth Wednesdays each month at 3 p.m.)

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The agenda for the next DPAC meeting on November 14, 2018 will include the following:

- Final Approval of DPAC Scope and Function
- Report from College Services Committee
- Administrative Regulation 3250, Institutional Planning
- Discussion: Parties responsible for 2018-2019 Action Plans