A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, January 10, 2018 at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:07 p.m.

II. Members Present
Teresita Rodriguez, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mitra Moassessi, Academic Senate Representative
Erica LeBlanc, Management Association Representative
Lisa Rose, Management Association Representative
Tracey Ellis, Faculty Association Representative
Lee Peterson, CSEA Representative
Martha Romano, CSEA Representative

Others Present
Emil Zordilla

III. Motion was made by Mitra Moassessi and seconded by Erica LeBlanc to approve the minutes of the DPAC meeting on December 13, 2017. Unanimously approved.

IV. Agenda

A. Discussion: Governance Structure
DPAC discussed the minutes of the meeting on November 22nd at which the following institutional planning models of the community college districts were considered:

• Cabrillo College
• Citrus Colleges
• College of the Desert
• Fullerton College
• Long Beach City College
• Mt. San Antonio College

There was agreement on the following:

• The goal of DPAC’s review of the SMC’s governance structure is to look at the current planning processes, improve them and integrate all planning processes at the college.

• DPAC should use the Five-Year Strategic Initiatives to drive the development of the annual institutional objectives. Implementation of the institutional objectives should be a comprehensive process tied to budgeting and the committee and/or department responsible for implementation and tracking.

• DPAC’s charges to the DPAC subcommittees need to be clarified and more descriptive. DPAC will work with subcommittees to review and develop the charges so they support the Strategic Initiatives and the annual institutional objectives.
• A timeline for the planning process needs to be developed.

• Agenda topics at future meetings:
  
  February 14    Timeline (a draft will be developed and presented for discussion and input)
  March 14       Role of and Charges to DPAC Subcommittees

• DPAC Subcommittee chairs will be asked to attend the next meeting (January 24th) for reports and stay for a discussion about the role of and charges to subcommittees.

V. Adjournment: 3:48 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

2018
  February 14, 28
  March 14, 28
  April 11, 25
  May 9, 23
  June 13, 27

  Governance Structure meetings

VI. Council of Presidents Meeting
The Council of Presidents set the agenda for the January 24, 2018 DPAC meeting.

A. DPAC Subcommittee and Academic Senate Committee Reports

B. Discussion with Subcommittee Chairs: Role of and Charges to DPAC Subcommittees